

Woodlands Community Development Area Subcommittee **UNCONFIRMED** **OPEN MINUTES**

Minutes of a meeting of Woodlands Community Development Area Subcommittee held in the Woodlands Primary School on Monday, 2 March 2015 at 7.30pm.

PRESENT

Chairperson	Janelle Ladbrook
Deputy Chairperson	Janice McBride
Members	Paul Duffy
	Keith McKenzie
	Geoffrey Napper
	Shane Rhodes
	Maree Small

IN ATTENDANCE

Area Engineer Irwin Harvey, Committee Advisor Debbie Webster and Woodlands School Principal Fiona Murray.

1 Apologies

An apology for absence was received from J McBride and lateness Cr P Duffy.

Moved by Member Small, seconded by Member Napper and **resolved that the apologies be received.**

2 Leave of absence

No requests for leave of absence had been received.

3 Conflict of Interest

There were no conflicts of interest noted and declared.

4 Public Forum

There was no Public Forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved by Member McKenzie, seconded by Member Napper

That the Meeting minutes of Woodlands Community Development Area Subcommittee, 15 December 2014 be confirmed.

Reports for Resolution

7.1 Woodlands Community Development Area Subcommittee Global Action List

Record No: R/15/2/3495

Resolution

Moved by Member Small, seconded by Member McKenzie

That the Woodlands Community Development Area Subcommittee:

- a) Receive the report titled "Woodlands Community Development Area Subcommittee Global Action List" dated 02 March 2015.**
- b) Determine that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**

- c) **Determine that it has complied with the decision making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

Reports for Recommendation

8.1 Woodlands Community Development Area Subcommittee Action Sheet

Record No: R/15/2/3492

K McKenzie and M Small updated the subcommittee on the progress of the information check of the cemetery which was almost completed. It was noted there may be a number of unmarked graves, as not all of the names on the list had been found at the grave site. Mr Harvey would check to make sure this was not an administrative error.

It was noted there needed to be a sign erected to indicate the cemetery as there was nothing other than the AA signage. It was suggested a sign could be put on the fence.

Resolution

Moved by Member Small, seconded by Member McKenzie

That the Woodlands Community Development Area Subcommittee:

- a) **Receives the report titled “Woodlands Community Development Area Subcommittee Action Sheet” dated 19 February 2015.**
- b) **Determines that this matter or decision be recognised not as significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

8.2 Works and Finance Report to Woodlands Community Development Area Subcommittee for the period ended 31 January 2015

Record No: R/15/2/2797

Mr Harvey spoke to his report highlighting that the woodchips had been delivered to the cemetery where a loader was sourced to distribute the woodchips over the area. Mr Harvey noted he would like to see the tree stumps ground out and the area grassed.

There was discussion on options for placing new seating. It was agreed that three seats following a line across the cemetery would be preferred, at the fence line, the top by the trees and in the middle at the end of a plot. Mr Harvey would meet with

Mr McKenzie to review the preferred seating sites.

Mr Harvey distributed some examples of seating options that included stainless steel or powder coated seats at an approximate cost of \$2,000 each. Mr McKenzie distributed photographs of an alternative hard wood seats (Macrocarpa) that could be sourced for \$450 each plus installation (Appendix 1). Mr McKenzie declared his interest in these seats as he would manufacture them. It was noted the considerable price difference between the two options. Following discussion it was agreed to purchase three hard wood seats at \$450 each.

Mr Harvey commented on the Wyeth Road footpath which had been swept clean, however he noted that it was the responsibility of the local business owners to repair and maintain the accessways to their businesses. It was suggested the money saved on this could be used to extend the footpath on Woodlands South Road.

Following discussion it was agreed to further investigate the cost of a walkway from near the school down to Kingswood Bush as this would be well utilised by the community including the school. It was noted if this was to be a priority the \$15,000 allocated for new footpaths could be diverted to the project. It was remarked this type of project might qualify for community funding. Mr Harvey to investigate the proposed project and come back to the subcommittee with further detail.

Mr Harvey noted ANZAC flags had been ordered by Venture Southland, permission had been gained from NZTA to have them on the main road with three flags to be placed on either side of Flemington Road. Mr Harvey had a quote for six brackets to hold the flags at a cost of \$70 per bracket and was now waiting on a traffic management plan to have the flags installed before ANZAC Day.

Following on from the War Memorial reports circulated after the last meeting Mr Harvey commented he had received a quote of \$14,000 from Mr Marcus Wainwright of Dunedin to clean, restore, secure lead lettering on plaques, wax and remove lime leaching of the Woodlands War Memorial. It was noted \$10,000 was set aside from Ward funding for this project for Woodlands and \$5,000 for Rimu. It was suggested to use the Rimu monies to complete the Woodlands Memorial first with the view to having Rimu's Memorial done in due course. It was mentioned that Rimu did not hold a memorial service on ANZAC Day. The subcommittee agreed to the suggestion in order to have Woodland's Memorial ready for ANZAC Day 2015.

Mr Harvey commented on the financial report noting the septic tank cleaning was just 71% spent for the year with most of the cleaning work undertaken already it was hoped to finish the year under budget. He also noted the financials as a whole were predominately running under budget.

Mr Napper queried if the speed camera might happen as requested? Mr Harvey responded that following further discussion with Maureen Deuchrass it was unlikely a speed camera would be installed. However with the reduction in the speed limit to 50km should show some improvement. The use of traffic counters would also be helpful in setting speed data. It might be helpful for the school principal to have a discussion with Maureen Deuchrass to help identify the key issues.

Resolution

Moved by Member Napper, seconded by Member Rhodes

- a) That the Woodlands Community Development Area Subcommittee agrees to purchase three wooden sleeper seats at \$450.00 per seat.**

- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

Resolution

Moved by Member Rhodes, seconded by Member McKenzie

That the Woodlands Community Development Area Subcommittee:

- a) **Receives the report titled “Works and Finance Report to Woodlands Community Development Area Subcommittee for the period ended 31 January 2015” dated 02 March 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

8.3 Council Update

Record No: R/15/2/3511

Cr Paul Duffy gave a verbal update on Council work streams which included:

- Remission and postponement of Rates Policy which has been reviewed in preparation of Councils Long Term Plan 2015/25.
- District Plan Review Project which is now in the appeal stage with nine appeals lodged.
- The School Holiday Programme in January was down slightly in numbers to last year however it was a highly successful programme and well received by the communities in the district.
- Fonterra Liaison Committee was held today where the Edendale bypass was agreed to.
- Cr Duffy and Cr Bailey have been invited to be part of an ANZAC Day service in Winton, Queensland. Cr Duffy noted his father and grandfather were from Winton, Southland and both fought in the World Wars.

There was some discussion around the Woodlands School Pool and what maintenance was required for the facility. It was noted the structure that housed the pool needed some of the cladding to be replaced. The pool was well utilised by both the school pupils and the community. It was suggested this might be a joint project with the school and community.

The was meeting closed at 8.36pm.

CONFIRMED AS A TRUE AND CORRECT
RECORD AT A MEETING OF THE
WOODLANDS COMMUNITY DEVELOPMENT
AREA SUBCOMMITTEE HELD ON 2 MARCH
2015

DATE:.....

CHAIRPERSON:.....