
Athol Community Development Area Subcommittee **UNCONFIRMED** **OPEN MINUTES**

Minutes of a meeting of Athol Community Development Area Subcommittee held in the Athol Hall on Monday, 8 June 2015 at 5.30pm.

PRESENT

Acting Chairperson Ian Ussher
Members Nigel Black
John Peterson
Steve Wilkins

Councillor John Douglas

IN ATTENDANCE

Area Officer Rose Knowles
Area Engineer Bruce Miller
**Community Development
Planner** Venture
Southland Julie Russell

PUBLIC GALLERY Annabelle Herbert
Esmay Raynes

1 Apologies

There were no apologies received..

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There were no persons seeking speaking rights in Public Forum.

5 Extraordinary/Urgent Items

Moved Member Black, seconded Member Ussher
and resolved that the CDA consider the following items as a matter of urgent business, in order that decisions can be made before the next ordinary meeting, subject to Section 46A of the Local Government Official Information and Meetings Act 1987.

- **Freedom Camping**
- **Election of Chairperson**
- **Appointment of Hall Liaison persons**

6 Confirmation of Minutes

Resolution

Moved Member Wilkins, seconded Member Peterson

That the minutes of Athol Community Development Area Subcommittee Ordinary/Estimates meeting held on the 26 November 2014 be confirmed.

Reports

7.1 Transfer of Action Items to InfoCouncil

Record No: R/15/5/9353

Issues noted from the Action Sheet included;

Upgrade of electrical fittings and lights at the Athol Hall:

Previous arrangements for the upgrade have fallen through, so new electrician is being sought.

Quotation Hall Painting:

A quote to be obtained from G Howie to paint all wooden areas, sills and windows of the Athol Hall.

Green Waste Disposal Site:

The old tip site has been tidied up; the Area Engineer to investigate options for the access.

Waste Collection Day:

The inorganic collection to be held in the spring once the new legislation is passed for the disposal of televisions.

Roles and Responsibilities of the Hall Committee:

Council staff are currently working on a report on the financial issues for all halls and the roles and responsibilities of the Committee.

Resolution

Moved Councillor Douglas, seconded Member Black

That the Athol Community Development Area Subcommittee:

- a) **Receives the report titled “Transfer of Action Items to InfoCouncil” dated 27 May 2015.**
- b) **Determines that this matter or decision be recognised as significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Requests the Area Engineer to organise the inorganic collection for the Athol Township in the spring.**
- e) **Requests a quote to be obtained from Mr G Howie to paint all the wooden areas, sills and windows of the Athol Hall.**
- f) **Requests an electrician be sought to carry out the electrical repairs at the Athol Hall.**
- g) **Area Engineer investigate options for access to the dump site.**

7.2 Works and Finance Report to Athol Community Development Area Subcommittee for the period ended 30 April 2015

Record No: R/15/5/9061

Works and Finance Report to Lumsden Community Development Area Subcommittee for the period ended 30 April 2015, was tabled.

Issues noted by the subcommittee included;

- The contract to build the standalone accessible toilet beside the Athol Hall has been let to G Kay builders and should be completed in June.
- The Jollies toilet will be removed once the new Athol toilet is complete

The subcommittee requested that the Athol Cemetery and Recreation Grounds be mowed 3 times a year.

The Area Engineer advised that he will meet with the subcommittee before their next meeting to discuss the budgets for 2016.

Resolution

Moved Member Wilkins, seconded Member Ussher

That the Athol Community Development Area Subcommittee:

- a) **Receives the report titled “Works and Finance Report to Athol Community Development Area Subcommittee for the period ended 30 April 2015” dated 8 June 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Notes the responses provided by staff to the Action Sheet.**
- e) **Requests the Area Engineer to include in the mowing contract the mowing of the Athol Cemetery and Recreation Grounds 3 times a year.**

7.3 Resignations - Jonathan Shaw and Kylie Durling

Record No: R/15/6/9654

Communications from Mr Jonathan Shaw and Mrs Kylie Durling advising of their resignations as members of the Athol Community Development Area Subcommittee, was tabled.

Resolution

Moved Member Black, seconded Member Ussher

That the Athol Community Development Area Subcommittee:

- a) **Receives the report titled “Resignations - Jonathan Shaw and Kylie Durling” dated 3 June 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

- d) **Accepts the resignations of Mr Jonathan Shaw and Mrs Kylie Durling with regret and that staff arrange for a letter of appreciation to be sent to Mr Shaw and Mrs Durling.**

7.4 Extraordinary Vacancies - Athol CDA

Record No: R/15/6/9649

Report by Mrs Rose Knowles (Area Officer), outlining the procedure to the filling of the extraordinary vacancies on the subcommittee created by the resignations of Mr Jonathan Shaw and Mrs Kylie Durling, was tabled.

The subcommittee noted the nominations of Mrs Annabelle Herbert and Mrs Esmay Raynes have been received to fill the vacancies created by the resignations of Mr Jonathan Shaw and Mrs Kylie Durling.

The subcommittee supported the nominations of Mrs Annabelle Herbert and Mrs Esmay Raynes effective from 5 August 2015.

Resolution

Moved Member Wilkins, seconded Member Black

That the Athol Community Development Area Subcommittee:

- a) **Receives the report titled “Extraordinary Vacancies - Athol CDA” dated 3 June 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Noted that Council is to confirm the recommendation of the subcommittee that Mrs Annabelle Herbert and Mrs Esmay Raynes be appointed to fill the vacancies on the SubCommittee, effective from 5 August 2015.**

7.5 Venture Southland Report to Athol CDA on Community Development Initiatives

Record No: R/15/5/9163

Report by Julie Russell (Community Development Planner), Venture Southland entitled “Update on Community Initiatives”, was tabled.

Ms Russell advised the subcommittee of the local and regional initiatives, which included;

- Around the Mountains Cycle Trail Kiosk
- Garston Tree Planting Project
- WW1 Commemoration: Banners and Flags
- WW1 Commemoration: Keep the Home Fires Burning
- Southland Digital Survey 2015

Resolution

Moved Member Wilkins, seconded Councillor Douglas

That the Athol Community Development Area Subcommittee:

- a) **Receives the report titled “Venture Southland Report to Athol CDA on Community Development Initiatives” dated 28 May 2015.**
- b) **Determines that this matter or decision be recognised as significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

8.0 Updates

8.1 Chairperson’s Report

There was no chairperson’s report.

8.2 Councillor’s Report

Councillor Douglas reported on matters from the District Council table. These included;

- Anzac Day celebrations
- Rural Broadband meeting with Venture Southland
- Te Anau Wastewater Discharge Project
- Cycleway update

5.0 Consideration of Urgent/Late items

5.1 Freedom Camping- Supporting Information – Public Survey

Record No: R/15/5/9859

Report by M Sarfai (Environmental Health Manager) which gives the Subcommittee the opportunity to discuss freedom camping for an upcoming freedom camping review, was tabled.

The report stated it is expected that Council will be carrying out preliminary consultation before drafting a new Freedom Camping Bylaw 2015, by public survey.

Issues drawn to the attention of the subcommittee included;

- Council will be carrying out preliminary discussions before drafting new Freedom Camping Bylaw 2015.

- A draft bylaw may be considered by Council on 5 August 2015, and if approved after a formal consultation process, would be in force in time for the start of the summer.
- One of the reasons for the review is to standardise with the NZ Motor Caravan Association model bylaw.
- Freedom Camping means camping in public places, as opposed to camping in a camping ground.
- Back country freedom camping cannot be regulated under Council's Camping Control Bylaw.
- Councils can have different rules for self-contained camping (eg a motor caravan that has its own toilet, shower, and wastewater storage) and non self contained camping (eg a tent, car)
- Council can regulate freedom camping on Council controlled land by making a bylaw
- Currently in the Southland District, freedom camping is generally permitted except in sensitive areas in townships, and also has designated camping sites at Nightcaps, Mandeville, Dunsdale, Otautau, Thornbury, Orepuke, Colac Bay, Fortrose, Haldane, and Waikawa.
- Camping is currently permitted on Council controlled land in Athol.

At this point a survey entitled "Freedom Camping Review - Preliminary Consultation" was tabled. It was noted the survey contained 24 issues to respond to and that the survey closing date is 6 July 2015.

The subcommittee agreed to discuss Freedom Camping for the Athol township with the object to complete one survey and return same to the Area Officer by Friday 19 June 2015. It was also agreed the summary of the responses to the survey will form the basis of the subcommittee's submission to the freedom camping review.

Resolution

Moved Member Wilkins, seconded Member Ussher

That the Athol Community Development Area Subcommittee:

- a) **Receives the report titled "Freedom Camping Supporting Information – Public survey" dated 8 June 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Agrees to complete one survey entitled "Freedom Camping Review – Preliminary Consultation" in liaison with the Athol CDA and submit the CDA responses to the survey to the Area Officer no later than 19 June 2015, following which a summary will be prepared and used as a submission to the freedom camping review.**

5.2 Election of Chairperson

Councillor Douglas called for nominations for Chairperson of the Athol Community Development Area Subcommittee for the balance of the 2015-17 term, adopting the “first past the post” system.

Nominations received were;

<u>Nominee</u>	<u>1st Nominator</u>	<u>2nd Nominator</u>
Steve Wilkins	Ian Ussher	Councillor Douglas

There were no further nominations.

Member Steve Wilkins was duly elected Chairperson of the Athol Community Development Area Subcommittee.

5.3 Appointment of Local Liaison persons for the Athol Hall

The subcommittee appointed Members Raynes and Black to be the local liaison persons for the Athol Hall.

Moved Member Wilkins, seconded Member Ussher
and **RESOLVED THAT ESMAY RAYNES AND NIGEL BLACK BE THE LOCAL LIAISON PERSONS FOR THE ATHOL HALL.**

7.30PM

CONFIRMED AS A TRUE AND CORRECT
RECORD AT A MEETING OF THE ATHOL
COMMUNITY DEVELOPMENT AREA
SUBCOMMITTEE HELD ON 8 JUNE 2015

DATE:.....

CHAIRPERSON:.....