

**Date:** Wednesday 24 June 2015  
**Time:** 1pm  
**Meeting Room:** Council Chambers  
**Venue:** 15 Forth Street  
Invercargill

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## **Council**

# **OPEN MINUTES FOR CONFIRMATION**

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# Council

## OPEN MINUTES

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Minutes of a meeting of Council held in the Council Chambers, 15 Forth Street, Invercargill on Wednesday, 3 June 2015 at 1pm.

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### PRESENT

|                     |                  |
|---------------------|------------------|
| <b>Mayor</b>        | Mayor Gary Tong  |
| <b>Deputy Mayor</b> | Paul Duffy       |
| <b>Councillors</b>  | Lyall Bailey     |
|                     | Stuart Baird     |
|                     | Brian Dillon     |
|                     | Rodney Dobson    |
|                     | George Harpur    |
|                     | Julie Keast      |
|                     | Ebel Kremer      |
|                     | Gavin Macpherson |
|                     | Neil Paterson    |

### IN ATTENDANCE

Chief Executive Steve Ruru, Chief Information Officer Damon Campbell, General Manager of Policy and Community Rex Capil, Group Manager and Environment and Community Bruce Halligan, Group Manager Services and Assets, Ian Marshall, Chief Financial Officer Anne Robson, Communications and Governance Manager Louise Pagan and Committee Advisor Maree Fyffe.

**1 Apologies**

Apologies were received from Crs Douglas and Ford.

Moved Cr Keast, seconded Cr Macpherson **and resolved that Council accept the apologies.**

**2 Leave of absence**

A request for leave of absence was made by Cr Dobson from now until 12 July 2015.

Moved Cr Keast, seconded Cr Kremer **and resolved that Council granted a leave of absence to Cr Dobson from 3 June 2015 to 12 July 2015.**

**3 Conflict of Interest**

There were no conflicts of interested noted and declared.

**4 Public Forum**

There was no Public Forum.

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**6 Confirmation of Council Minutes**

There were no Council minutes to be confirmed.

*The following minutes were brought forward in the agenda and confirmed.*

**9.5 Minutes of the Browns Community Development Area Subcommittee Meeting dated 26 November 2014**

**Record No: R/15/5/8770**

**Resolution**

Moved Cr Dobson, seconded Cr Kremer

**and resolved that the Council receives the Minutes of the Browns Community Development Area Subcommittee Meeting dated 26 November 2014 as information.**

**9.6 Minutes of the Colac Bay Community Development Area Subcommittee Meeting dated 20 November 2014**

**Record No: R/15/5/8765**

**Resolution**

Moved Cr Dobson, seconded Cr Kremer

**and resolved that the Council receives the Minutes of the Colac Bay Community Development Area Subcommittee Meeting dated 20 November 2014 as information.**

**9.7 Minutes of the Limehills/Centre Bush Community Development Area Subcommittee Meeting dated 27 November 2014**

**Record No: R/15/5/8801**

**Resolution**

Moved Cr Dobson, seconded Cr Kremer

**and resolved that the Council receives the Minutes of the Limehills/Centre Bush Community Development Area Subcommittee Meeting dated 27 November 2014 as information.**

**9.8 Minutes of the Riverton/Aparima Community Board Meeting dated 2 February 2015**

**Record No: R/15/5/8738**

**Resolution**

Moved Cr Dobson, seconded Cr Kremer

**and resolved that the Council receives the Minutes of the Riverton/Aparima Community Board Meeting dated 2 February 2015 as information.**

**9.9 Minutes of the Riverton/Aparima Community Board Meeting dated 16 March 2015**

**Record No: R/15/5/8730**

**Resolution**

Moved Cr Dobson, seconded Cr Kremer

**and resolved that the Council receives the Minutes of the Riverton/Aparima Community Board Meeting dated 16 March 2015 as information.**

**9.10 Minutes of the Riverton Harbour Subcommittee Meeting dated 9 February 2015**

**Record No: R/15/5/8725**

**Resolution**

Moved Cr Dobson, seconded Cr Kremer

**and resolved that the Council receives the Minutes of the Riverton Harbour Subcommittee Meeting dated 9 February 2015 as information.**

**9.11 Minutes of the Thornbury Community Development Area Subcommittee Meeting dated 18 November 2014**

**Record No: R/15/5/8747**

**Resolution**

Moved Cr Dobson, seconded Cr Kremer

**and resolved that the Council receives the Minutes of the Thornbury Community Development Area Subcommittee Meeting dated 18 November 2014 as information.**

**9.12 Minutes of the Orepuki Community Development Area Subcommittee Meeting dated 25 November 2014**

**Record No: R/15/5/8804**

**Resolution**

Moved Cr Dobson, seconded Cr Kremer

**and resolved that the Council receives the Minutes of the Orepuki Community Development Area Subcommittee Meeting dated 25 November 2014 as information.**

**9.13 Minutes of the Eastern Bush/Otahu Flat Water Supply Subcommittee Meeting dated 20 June 2014**

**Record No: R/15/5/8741**

**Resolution**

Moved Cr Harpur, seconded Cr Baird

**and resolved that the Council receives the Minutes of the Eastern Bush/Otahu Flat Water Supply Subcommittee Meeting dated 20 June 2014 as information.**

**9.14 Minutes of the Eastern Bush/Otahu Flat Water Supply Subcommittee Meeting dated 21 November 2014**

**Record No: R/15/5/8748**

**Resolution**

Moved Cr Harpur, seconded Cr Baird

**and resolved that the Council receives the Minutes of the Eastern Bush/Otahu Flat Water Supply Subcommittee Meeting dated 21 November 2014 as information.**

**9.15 Minutes of the Nightcaps Community Development Area Subcommittee Meeting dated 11 November 2014**

**Record No: R/15/5/8742**

**Resolution**

Moved Cr Baird, seconded Cr Dobson

**and resolved that the Council receives the Minutes of the Nightcaps Community Development Area Subcommittee Meeting dated 11 November 2014 as information.**

**9.16 Minutes of the Nightcaps Community Development Area Subcommittee Meeting dated 14 August 2014**

**Record No: R/15/5/8753**

**Resolution**

Moved Cr Baird, seconded Cr Dobson

**and resolved that the Council receives the Minutes of the Nightcaps Community Development Area Subcommittee Meeting dated 14 August 2014 as information.**

**9.17 Minutes of the Nightcaps Community Development Area Subcommittee Meeting dated 17 February 2015**

**Record No: R/15/5/8711**

**Resolution**

Moved Cr Baird, seconded Cr Dobson

**and resolved that the Council receives the Minutes of the Nightcaps Community Development Area Subcommittee Meeting dated 17 February 2015 as information.**

**9.18 Minutes of the Ohai Community Development Area Subcommittee Meeting dated 17 February 2015**

**Record No: R/15/5/8710**

**Resolution**

Moved Cr Baird, seconded Cr Dobson

**and resolved that the Council receives the Minutes of the Ohai Community Development Area Subcommittee Meeting dated 17 February 2015 as information.**

**9.19 Minutes of the Ohai Community Development Area Subcommittee Meeting dated 18 November 2014**

**Record No: R/15/5/8745**

**Resolution**

Moved Cr Baird, seconded Cr Dobson

**and resolved that the Council receives the Minutes of the Ohai Community Development Area Subcommittee Meeting dated 18 November 2014 as information.**

**9.20 Minutes of the Ohai Community Development Area Subcommittee Meeting dated 21 August 2014**

**Record No: R/15/5/8752**

**Resolution**

Moved Cr Baird, seconded Cr Dobson

**and resolved that the Council receives the Minutes of the Ohai Community Development Area Subcommittee Meeting dated 21 August 2014 as information.**

**9.21 Minutes of the Ohai-Nightcaps-Wairio Water Supply Subcommittee Meeting dated 17 February 2015**

**Record No: R/15/5/8704**

**Resolution**

Moved Cr Baird, seconded Cr Dobson

**and resolved that the Council receives the Minutes of the Ohai-Nightcaps-Wairio Water Supply Subcommittee Meeting dated 17 February 2015 as information.**

**9.22 Minutes of the Ohai-Nightcaps-Wairio Water Supply Subcommittee Meeting dated 11 November 2014**

**Record No: R/15/5/8744**

**Resolution**

Moved Cr Baird, seconded Cr Dobson

**and resolved that the Council receives the Minutes of the Ohai-Nightcaps-Wairio Water Supply Subcommittee Meeting dated 11 November 2014 as information.**

**9.23 Minutes of the Otautau Community Board Meeting dated 29 January 2015**

**Record No: R/15/5/8715**

**Resolution**

Moved Cr Baird, seconded Cr Dobson

**and resolved that the Council receives the Minutes of the Otautau Community Board Meeting dated 29 January 2015 as information.**

**9.24 Minutes of the Otautau Community Board Meeting dated 5 March 2015**

**Record No: R/15/5/8728**

**Resolution**

Moved Cr Baird, seconded Cr Dobson

**and resolved that the Council receives the Minutes of the Otautau Community Board Meeting dated 5 March 2015 as information.**

**9.25 Minutes of the Otautau Community Board Meeting dated 11 December 2014**

**Record No: R/15/5/8749**

**Resolution**

Moved Cr Baird, seconded Cr Dobson

**and resolved that the Council receives the Minutes of the Otautau Community Board Meeting dated 11 December 2014 as information.**



**9.26 Minutes of the Tuatapere Community Board Meeting dated 27 January 2015**

**Record No: R/15/5/8713**

**Resolution**

Moved Cr Harpur, seconded Cr Baird

**and resolved that the Council receives the Minutes of the Tuatapere Community Board Meeting dated 27 January 2015 as information.**

**9.27 Minutes of the Tuatapere Community Board Meeting dated 3 March 2015**

**Record No: R/15/5/8716**

**Resolution**

Moved Cr Harpur, seconded Cr Baird

**and resolved that the Council receives the Minutes of the Tuatapere Community Board Meeting dated 3 March 2015 as information.**

**9.28 Minutes of the Winton Community Board Meeting dated 2 February 2015**

**Record No: R/15/5/8717**

**Resolution**

Moved Cr Bailey, seconded Cr Paterson

**and resolved that the Council receives the Minutes of the Winton Community Board Meeting dated 2 February 2015 as information.**

**9.29 Minutes of the Winton Community Board Meeting dated 16 March 2015**

**Record No: R/15/5/8719**

**Resolution**

Moved Cr Bailey, seconded Cr Paterson

**and resolved that the Council receives the Minutes of the Winton Community Board Meeting dated 16 March 2015 as information.**

**9.30 Minutes of the Winton Community Board Meeting dated 15 December 2014**

**Record No: R/15/5/8768**

**Resolution**

Moved Cr Bailey, seconded Cr Paterson

**and resolved that the Council receives the Minutes of the Winton Community Board Meeting dated 15 December 2014 as information.**

**9.31 Minutes of the Manapouri Community Development Area Subcommittee Meeting dated 17 February 2015**

**Record No: R/15/5/8566**

**Resolution**

Moved Cr Kremer, seconded Cr Keast

**and resolved that the Council receives the Minutes of the Manapouri Community Development Area Subcommittee Meeting dated 17 February 2015 as information.**

**9.32 Minutes for Confirmation by Council**

**Record No: R/15/5/8527**

Moved Cr Macpherson, seconded Cr Kremer

**Recommendation**

**and resolved that the Council receives the Minutes of the Lumsden Community Development Area Subcommittee dated 16 February 2015 as information.**

*Council followed the original agenda order from this point onwards.*

**Reports - Policy and Strategy**

**7.1 Alfresco Dining Policy**

**Record No: R/15/5/8698**

This reports requested Council approve the draft Alfresco Dining Policy. The policy would supersede Council's current Alfresco Type Dining Policy (2003) and would enable Council to regulate this activity and apply appropriate charges to businesses which offered alfresco dining.

The Alfresco Dining Policy would allow Council to regulate alfresco dining and charge fees in relation to this activity. Approving the policy would enable Council to implement the fees and charges included in the draft Schedule of Fees and Charges.

The adoption of the draft Schedule of Fees and Charges would occur separately, as part of the Long Term Plan 2015-2025 process. If the draft Schedule of Fees and Charges was adopted it would take effect from 1 July 2015.

Ms Dytor advised the draft Alfresco Dining Policy was considered by the Policy Review Committee at its meeting on 1 April 2015. At this meeting, the Policy Review Committee recommended that the policy apply throughout the District and that Community Boards and Community Development Area Subcommittees had discretion in choosing whether or not to apply fees.

Ms Dytor outlined an amendment raising the issue of whether or not Community Boards and Community Development Area Subcommittees should be consulted for every license application. Council agreed to this amendment.

### Resolution

Moved Cr Dobson, seconded Cr Dillon

**and resolved that the Council:**

- a) **Receives the report titled “Alfresco Dining Policy” dated 18 May 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Adopts the draft Alfresco Dining Policy.**

## Reports - Operational Matters

### 8.1 Dog Control - Extension of Consultation Period

**Record No: R/15/5/8212**

The purpose of this report was to ask Council to authorise the extension of the consultation period on the draft Dog Control Policy 2015 and draft Dog Control Bylaw 2015.

On 18 March 2015 Council adopted the draft Dog Control Policy 2015 and draft Dog Control Bylaw 2015, and publicly notified and invited submissions on the proposal.

Some Community Board submissions proposed significant changes to their local dog access rules. Council’s solicitor had recommended that the period of consultation was extended to allow the opportunity for submissions to be made on the significant changes to the dog access rules.

## Resolution

Moved Cr Kremer, seconded Cr Paterson

and resolved that the Council:

- a) **Receives the report titled “Dog Control - Extension of Consultation Period” dated 27 May 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Resolves that it considers that issues raised by Community Boards and Community Development Area Subcommittees and other submitters during the initial consultation process are of a nature and scale that further consultation is appropriate and necessary , although this does not mean that the Council has necessarily agreed to adopt all or any of these changes at this stage.**
- e) **Adopts the updated statement of proposal and summary of information concerning the draft Dog Control Policy and Bylaw - Attachment A.**
- f) **Directs that the updated statement of proposal, summary of information and a description of how persons interested in the proposal can present their views to Council be publicly available at all Council offices libraries and on the Council’s website for a period of not less than one month.**
- g) **Publicly notifies and invites submissions on the proposal commencing Saturday, 6 June 2015 and closing at 5.00 pm on Monday, 6 July 2015.**
- h) **Sets the period of Monday and Tuesday, 3 and 4 August 2015, to hear any person who wishes to present his or her views to Council.**

## 8.2 Road Stopping - Factory Road Thornbury

**Record No: R/15/4/7685**

The purpose of this report was to ask Council to authorise the issue a final notice to stop a portion of road.

At Councils meeting on 6 August 2014 it agreed to stop a portion of Factory Road at Thornbury. This had gone through the relevant processes and Council was now required to issue a final public notice that the road was stopped.

## Resolution

Moved Cr Dobson, seconded Cr Dillon

and resolved that the Council:

- a) **Receives the report titled “Road Stopping - Factory Road Thornbury” dated 11 May 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Resolves pursuant to Section 4 of the Tenth Schedule to the Local Government Act 1974 resolves to publish a notice that Sections 1 and 2 SO 480871 are stopped and shall thereafter cease to be road.**
- e) **Resolves that Section 1 SO 480871 be sold to the adjoining owner, Slinkskins Limited and be amalgamated with CFR 6B/259.**
- f) **Resolves that Section 2 SO 480871 be reserved as a Local Purpose Reserve and be held together with the adjoining existing reserve being Lot 3 DP 10413.**

## 8.3 Management Report

Record No: R/15/5/8813

Mr Ruru outlined the following main points from his report:

### **Regional Development Strategy**

was continuing with the Regional Development Strategy Project.

Steering Committee had now met on a number of occasions with the main focus being on developing an overall framework for the strategy document itself and agreeing on the priorities which should be included in the strategy.

contractor assisting with development of the Strategy was undertaking a number of stakeholder interviews. This process was being undertaken to test the Steering Group thinking to date and to ensure that it received input from a wide cross section of the community.

is stage the Steering Group remained on target to have a draft strategy produced by the end of June.

### **Haast Hollyford Road**

s meeting on 22 April 2015, Council passed resolutions acknowledging that the development of the proposed Haast Hollyford Road was a project that potentially had merit. Council also identified that it wanted to undertake a community consultation process to enable it to develop an understanding of the range of views that might exist on the project.

accordance with the resolutions passed at that meeting, officers had written to Haast Hollyford Highway Ltd (HHHL) seeking clarification as to the range of information, relative to the April 2013 Activities Performance Audit Committee (APAC) resolutions, that they were able to provide and the timeframes within which the information might be able to be provided. The letter also made it clear that officers were happy to meet with HHHL to discuss the process that they envisaged being followed to consider and subsequently make decisions on the project. Mr Ruru advised he had not yet received a response from HHHL.

### **Earthquake-prone Buildings**

Minister for Building and Housing had recently outlined a number of changes to the previously announced Earthquake-prone Buildings Regime.

timeframes for assessing and then upgrading earthquake-prone buildings was to be changed to reflect the level of risk in different localities.

ent localities were to be categorised into low, medium and high seismic risk areas. For much of Southland, it appeared that most of our communities would be categorised into either the low or medium risk zones. The timeframes for assessment of buildings in the medium zone will be 10 years and 15 years for low risk zones. The timeframe within which the upgrading of buildings would need to be completed was lengthened to 25 and 35 years for the medium and low risk zones respectively. Education and emergency management buildings would need to be upgraded within half the timeframes for the zone within which they were located.

range of buildings which would need to be assessed under the regime was also to be reduced so as to exclude farm buildings, retaining walls, fences, monuments, wharves, bridges, tunnels and storage tanks.

Select Committee was expected to report back to Parliament on the Bill by July with passage of the Act expected to be completed later this calendar year. Officers would continue to monitor the passage of the legislative amendments through Parliament.

### **Southern NZ Cruise Strategy**

was underway to develop a Southern NZ Cruise Strategy. The strategy would identify the opportunities which might exist to maximise the benefits of visiting cruise ships for Southland's communities and economy. As part of this process, the strategy would look at the current and future challenges which act as barriers to maximising the benefit of the industry including an assessment of the costs and levies associated with visiting Southland now.

request for proposals for development of the strategy had been released and it was hoped that much of the work would be able to be completed by the end of June.

### **Te Anau Wastewater**

first meeting of the Te Anau Wastewater Discharge Project Committee would be held on 17 June 2015.

**Resolution**

Moved Cr Kremer, seconded Cr Dillon

**and resolved that the Council:**

- a) **Receives the report titled “Management Report” dated 22 May 2015.**

**8.4 Building Consents and Values for April 2015**

**Record No: R/15/5/7755**

**Resolution**

Moved Cr Paterson, seconded Cr Keast

**and resolved that the Council:**

- a) **Receives the report titled “Building Consents and Values for April 2015” dated 03 June 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

**8.5 Council Action Sheet**

**Record No: R/15/5/8750**

Council reviewed the items on the action sheet, highlighting several items to be deleted.

**Resolution**

Moved Deputy Mayor Duffy, seconded Cr Macpherson

**and resolved that the Council:**

- a) **Receives the report titled “Council Action Sheet” dated 03 June 2015.**
- b) **Determines that this matter or decision be recognised not as significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

## Reports - Governance

### 9.1 Adoption of Southland District Council Speed Limits Bylaw 2015

**Record No: R/15/4/7502**

The purpose of this report was to adopt the Southland District Council Speed Limits Bylaw 2015.

The Speed Limits Bylaw was to put into effect a legal means of controlling vehicle speeds within the roading environment.

The Speed Limits Bylaw focused solely on regulatory speed limits within the townships of the district, but it also covered all roads within the Southland District Council region.

#### Resolution

Moved Deputy Mayor Duffy, seconded Cr Kremer

**and resolved that the Council:**

- a) **Receives the report titled “Adoption of Southland District Council Speed Limits Bylaw 2015” dated 26 May 2015.**
- b) **Determines that this matter or decision be recognised as significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **That the submissions on the Southland District Council Speed Limits Bylaw 2015 be received and that action should be taken as recommended in the submission summary detailed within this report that forms part of the agenda.**
- e) **That Council adopts the Southland District Council Speed Limits Bylaw 2015 in line with (b) above.**
- f) **That as many copies of the Bylaw as so made and confirmed be executed under seal by the Council as required from time to time.**
- g) **That in accordance with Section 157 of the Local Government Act 2002 public notice be given of adoption of the Bylaw advising:**
  - (i) **That the Bylaw will come into force on 1 July 2015.**
  - (ii) **That copies of the Bylaw may be inspected without fees at all Council offices.**
  - (iii) **That copies of the Bylaw may be obtained upon payment of reasonable charge.**



## 9.2 Remits to LGNZ Annual General Meeting 2015

Record No: R/15/5/8106

The purpose of this report was to consider two remits proposed by Palmerston North City Council to the LGNZ Annual General Meeting to be held in July 2015. Council needed to consider whether it would support these remits or not.

Council determined it did not support the proposed remits.

***Crs Duffy and Macpherson noted they were not in favour of the first remit on the Plastic Shopping Bags Levy; and were against the second remit of prohibition on smoking outside cafes, restaurants and bars.***

### Resolution

Moved Cr Baird, seconded Cr Kremer

and resolved that the Council:

- a) **Receives the report titled “Remits to LGNZ Annual General Meeting 2015” dated 26 May 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Determines to not support the proposed remits by Palmerston North City Council.**

## 9.3 Confirmation of Membership of Te Anau Wastewater Discharge Project Committee

Record No: R/15/5/8318

This report outlined that at its meeting on 18 March 2015 that the Council resolved:

- d) **Adopt the Terms of Reference (r/15/2/3989) for the formation of a Te Anau Wastewater Discharge Project Committee.**
- e) **Appoint Cr Ebel Kremer from the Mararoa Waimea Ward as a member of the Te Anau Wastewater Discharge Project Committee.**
- f) **Appoint Cr Lyall Bailey as the Councillor from outside the Mararoa Waimea Ward as a member of the Te Anau Wastewater Discharge Project Committee.**
- g) **Appoint Mayor Gary Tong as Chairman of the Te Anau Wastewater Discharge Project Committee.**

Subsequent to the Council meeting, reports were prepared for the Te Anau Community Board and for the Manapouri Community Development Subcommittee recommending they nominate two members each to serve on the Project Committee.

The reports considered at the respective meetings included commentary on conflicts of interest. The report pointed out that “In identifying potential representatives for the Te Anau Wastewater Project Committee it is appropriate that the (Community Board or Subcommittee) give consideration to potential conflicts of interest that individual members might have.”

Cr Macpherson asked if there would be a conflict of interest with any of the new members. Mr Ruru advised he had received an assurance from Mr Youldon that he would approach the matter with an open mind and without bias.

Cr Duffy asked whether the same assurance had been received from Mrs Mouat, the answer was no.

Council confirmed the additional members of the Te Anau Wastewater Project Committee be members Rachel Cockburn and Mark Deaker, Te Anau Community Board and members, Shirley Mouat and Allan Youldon, Manapouri Community Development Subcommittee and Don Mowat representing Te Ao Mārama Incorporated.

#### **Resolution**

Moved Cr Baird, seconded Cr Dobson

**and resolved that the Council:**

- a) **Receives the report titled “Confirmation of Membership of Te Anau Wastewater Discharge Project Committee” dated 22 May 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Confirms the additional members of the Te Anau Wastewater Project Committee be members Rachel Cockburn and Mark Deaker, Te Anau Community Board and members, Shirley Mouat and Allan Youldon, Manapouri Community Development Subcommittee and Don Mowat representing Te Ao Mārama Incorporated.**

#### 9.4 Amendment to Standing Orders

Record No: R/15/5/8617

The purpose of this report was to ask Council to consider an amendment to its Standing Orders to allow for the attendance by audio or audio-visual link of elected members and members of the public, following changes to the Local Government Act 2002 Amendment Act 2014.

Mrs Pagan explained the Local Government Act 2002 (LGA) Amendment Act 2014 introduced a new Clause 25A: Attendance at meetings by audio link or audio-visual link, to Schedule 7, thus allowing for the use of such technology in Council and committee meetings.

The technology must be of good quality so all those participating can be heard. The chair must be satisfied all other conditions of the Standing Orders are met, including quorums.

Adopting the proposed clause allows for remote access to meetings, which would be valuable for Council considering the size of the District and distribution of councillors.

Mrs Pagan advised one important point of the changes to note was that elected members were not counted in the quorum as they were not present in the room, but could still vote.

#### Resolution

Moved Deputy Mayor Duffy, seconded Cr Kremer

**and resolved that the Council:**

- a) **Receives the report titled “Amendment to Standing Orders” dated 18 May 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves the inclusions of Sections 2.19 and 2.20 in Southland District Council’s Standing Orders (Attachment A that formed part of the agenda).**
- e) **Notes the consequential amendment to Section 3.17.2 (Attachment A that formed part of the agenda).**
- f) **Adopts the amended Southland District Council Standing Orders.**

**Public Excluded**

**Exclusion of the Public: Local Government Official Information and Meetings Act 1987**

**Resolution**

Moved Cr Dillon, seconded Cr Paterson

**and resolved that the public be excluded from the following part(s) of the proceedings of this meeting.**

**The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

| General subject of each matter to be considered   | Reason for passing this resolution in relation to each matter  | Ground(s) under section 48(1) for the passing of this resolution   |
|---|--|--|
| Appointment of non-elected member for Venture Southland Joint Committee   | s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person. | That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. |
| Public Excluded Minutes of the Nightcaps Community Development Area Subcommittee Meeting dated 17 February 2015 | s48(1)(d) - Check to make report confidential.   | That the exclusion of the public from the part of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation.                                 |
| Public Excluded Minutes of the Nightcaps Community Development Area Subcommittee Meeting dated 14 August 2014   | s48(1)(d) - Check to make report confidential.   | That the exclusion of the public from the part of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation.                                 |
| Public Excluded Minutes of the Winton Community Board Meeting dated 2 February 2015                             | s48(1)(d) - Check to make report confidential.   | That the exclusion of the public from the part of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation.                                 |
| Public Excluded Minutes of the Winton Community Board Meeting dated 16 March 2015                               | s48(1)(d) - Check to make report confidential.   | That the exclusion of the public from the part of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation.                                 |
| Public Excluded Minutes of the Winton Community Board Meeting dated 15 December 2014                            | s48(1)(d) - Check to make report confidential.   | That the exclusion of the public from the part of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation.                                 |

Permit the Chief Executive, Group Manager Environment and Community, Group Manager Services and Assets, Group Manager Policy and Community, Chief Information Officer, Chief Financial Officer, Communications and Governance Manager and Committee Advisor to remain at this meeting, after the public has been excluded, because of their knowledge of *C10.1 Appointment of non-elected member for Venture Southland Joint Committee, C10.2 Public Excluded Minutes of the Nightcaps Community Development Area Subcommittee dated 17 February 2015, C10.3 Public Excluded Minutes of the Nightcaps Community Development Area Subcommittee dated 14 August 2014, C10.4 Public Excluded Minutes of the Winton Community Board dated 2 February 2015, C10.5 Public Excluded Minutes of the Winton Community Board dated 16 March 2015, C10.6 Public Excluded Minutes of the Winton Community Board dated 15 December 2014.* This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to that matter because of their specialist knowledge.

The public were excluded at 2.10pm.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here. There were no items to be recorded in open session.

The meeting returned to open session at 2.14pm.

The meeting closed at 2.14pm.

CONFIRMED AS A TRUE AND CORRECT  
RECORD AT A MEETING OF THE COUNCIL  
HELD ON 3 JUNE 2015.

**DATE:**.....

**CHAIRPERSON:**.....

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# Te Anau Basin Water Supply Subcommittee

## OPEN MINUTES

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Minutes of a meeting of Te Anau Basin Water Supply Subcommittee held in the SDC Office, Te Anau on Tuesday, 3 March 2015 at 2.00pm.

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### PRESENT

|                           |                 |                         |
|---------------------------|-----------------|-------------------------|
| <b>Chairperson</b>        | Keith Thompson  | Ramparts Scheme         |
| <b>Deputy Chairperson</b> | Murray Hagen    | Mt York Scheme          |
| <b>Members</b>            | Henry Douglas   | Takitimu Scheme         |
|                           | Bill Hunter     | Homestead Scheme        |
|                           | Graham Johnston | Kakapo Scheme           |
|                           | Rex Millar      | Princhester Scheme      |
|                           | Graeme Mulligan | Landcorp                |
|                           | Ray Tibbles     | Landcorp Representative |

### IN ATTENDANCE

|  |                 |
|--|-----------------|
| <b>Area Officer,<br/>Te Anau</b>                                       | Jenny Labruyère |
| <b>Operations<br/>Manager, Water &amp;<br/>Waste Services</b>          | Bill Witham     |
| <b>Operations<br/>Technician, Water &amp;<br/>Waste Services</b>       | Matthew Keil    |
| <b>Contracts<br/>Administrator,<br/>Water &amp; Waste<br/>Services</b> | Joe Findley     |

### PUBLIC GALLERY

|  |             |
|--|-------------|
| <b>Ward Councillor<br/>(designate)</b> | Ebel Kremer |
|--|-------------|

### 1 Apologies

Nil

**2 Leave of absence**

Nil

**3 Conflict of Interest**

Nil

**4 Public Forum**

No persons sought speaking rights in public forum.

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**6 Confirmation of Minutes**

**Resolution**

Moved by G Johnston, seconded by H Douglas

**That the minutes of Te Anau Basin Water Supply Subcommittee meeting held on, 25 November 2014 be confirmed.**

**7.0 Reports**

**7.1 Transfer of Action Sheet to InfoCouncil**

**Record No: R/15/2/3852**

Items arising from the Action Sheet included;

**1.0 Newsletter:**

Members were advised the newsletter was distributed within the Council's December "First Edition". Member Tibbles agreed to forward by email a copy of the newsletter to all Landcorp Managers within the Te Anau Basin Water Supplies.

Members requested a newsletter be distributed annually in November to all rural mail delivery recipients in the Te Anau Basin.

**2.0 Takitimu Scheme – Gillespie Rd:**

Mr Keil advised the contractor has conceded repair work carried out last year has been unsuccessful, on a section along Gillespie Road. The contractor has taken the responsibility to revisit the work before the end of March 2015 at no further cost to Council.

**3.0 Electrical Variances:**

Staff advised these investigations will be carried out once the LTP is released for public consultation and will report back to the subcommittee.

### **Resolution**

Moved by H Douglas, seconded by W Hunter

**That the Te Anau Basin Water Supply Subcommittee:**

- a) **Receives the report titled “Transfer of Action Sheet to Infocouncil” dated 25 February 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Notes the comments from staff on matters relating to the action points presented at the meeting.**

## **7.2 Works and Finance Report to Te Anau Basin Water Supply Subcommittee for the period ended 31 December 2014**

**Record No: R/15/1/1843**

The Works and Finance for the report ended 31 December 2014 for the Te Anau Basin Water Supply Subcommittee, was tabled.

Issues noted by the subcommittee included;

- The Homestead contract is almost completed with tank installation on this scheme to be completed by Downers within a timely manner. The Operations Manager advised the overspend on the Homestead Scheme was due to tree issues which have been identified and corrected.
- The Mount York project has been deferred as Downers has given assurance tanks are in good order and are not requiring work in the meantime.

### **Resolution**

Moved by G Johnston, seconded by R Millar

**That the Te Anau Basin Water Supply Subcommittee:**

- a) **Receives the report titled “Works and Finance Report to Te Anau Basin Water Supply Subcommittee for the period ended 31 December 2014” dated 03 March 2015.**
- b) **Determines that this matter or decision be recognised as not significant**



in terms of Section 76 of the Local Government Act 2002.

- c) Determines that it has complied with the decision making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

## 8.0 Public Excluded

### Exclusion of the Public: Local Government Official Information and Meetings Act 1987

#### Resolution

Moved by H Douglas, seconded by M Hagen

**That the public be excluded from the following part(s) of the proceedings of this meeting.**

**The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

#### C8.1 Contract 15/01 - Takitimu Rising Watermain Renewal

| General subject of each matter to be considered    | Reason for passing this resolution in relation to each matter  | Ground(s) under section 48(1) for the passing of this resolution   |
|--|--|--|
| Contract 15/01 - Takitimu Rising Watermain Renewal | <p>s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> | That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. |

#### C8.2 Public Excluded Minutes of the Te Anau Basin Water Supply Subcommittee Meeting dated 25 November 2014

| General subject of each matter to be considered   | Reason for passing this resolution in relation to each matter  | Ground(s) under section 48(1) for the passing of this resolution   |
|---|--|--|
| Public Excluded Minutes of the Te Anau Basin Water Supply Subcommittee Meeting dated 25 November 2014 | s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. | That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. |

The public were excluded at this point.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

**9.0 Public Excluded Resolution To Be Recorded In Open Meeting.**

**9.1 15/01 Takitimu Rising Watermain Renewal:**

The following resolution passed in the Public Excluded section of the meeting is hereby recorded in open meeting.

**That the Te Anau Basin Water Supply Subcommittee:**

- a) **Receives the report titled “Contract 15/01 - Takitimu Rising Watermain Renewal” dated 20 February 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Determines that the recommendations of this report be recorded in an open meeting.**
- e) **Approves the Takitimu Rising Watermain Renewal project be carried out and approves the project funding of \$151,032.06 (inclusive of GST).**

3.10pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

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CONFIRMED AS A TRUE AND CORRECT  
RECORD AT A MEETING OF THE TE ANAU  
BASIN WATER SUPPLY SUBCOMMITTEE  
HELD ON

**DATE:**.....

**CHAIRPERSON:**.....

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# Council

## OPEN MINUTES

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Minutes of a meeting of Council held in the Council Chambers, 15 Forth Street, Invercargill on Tuesday, 19 May 2015 at 9am.

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### PRESENT

|                     |                  |
|---------------------|------------------|
| <b>Mayor</b>        | Mayor Gary Tong  |
| <b>Deputy Mayor</b> | Paul Duffy       |
| <b>Councillors</b>  | Lyall Bailey     |
|                     | Stuart Baird     |
|                     | Brian Dillon     |
|                     | Rodney Dobson    |
|                     | Bruce Ford       |
|                     | George Harpur    |
|                     | Julie Keast      |
|                     | Ebel Kremer      |
|                     | Gavin Macpherson |
|                     | Neil Paterson    |

### IN ATTENDANCE

Chief Executive Steve Ruru, Chief Information Officer Damon Campbell, Group Manager and Environment and Community Bruce Halligan, Group Manager Services and Assets Ian Marshall, Human Resources Manager Janet Ellis, Communications and Governance Manager Louise Pagan, Strategy and Policy Manager Susan Cuthbert, Chief Financial Officer Anne Robson, Manager Finance Sheree Marrah, Planning and Reporting Analyst Shannon Oliver, Te Ao Mārama Muriel Johnstone and Committee Advisor Maree Fyffe.

Mayor Tong made welcome Muriel Johnstone of Te Ao Mārama.

## 1 Apologies

An apology was received from Cr Douglas.

Moved Cr Kremer, seconded Cr Macpherson

**and resolved that Council accept the apology.**

## 2 Leave of absence

Moved Cr Paterson, seconded Cr Bailey

**and resolved that Council approve the application for leave of absence from Cr Douglas to 8 June 2015.**

## Submissions

### **Axemen's Association, Riverton Club - Peter Templeton**

Submission 12

Mr Templeton spoke to his submission:

- Endorsed the building of a new grandstand at the Riverton Rugby grounds.
- Wood chopping had begun in 1956.
- Was one of the best events in the world and brings visitors from all around the world to Riverton for the wood chopping.
- There was no other facility for wood chopping in Riverton.
- Advised its Southland and Otago clubs would help with any working bees needed.

Questions:

Cr Dobson asked Mr Templeton if he was aware the Riverton/Aparima Community Board would own the grandstand and did he have any preconceived ideas on how big the grandstand should be. Mr Templeton advised something like the size of five bay hayshed, raised two to three feet with a verandah, with six rows of seats would be ample. There was no need for a massive grandstand.

### **New Zealand Farm Forestry Association - Alistair Wilson**

Submission 81

Mr Wilson spoke to the submission:

- Its knowledge of the new model was somewhat limited and it had been expecting some workshops or other consultation regarding the new model. Difficult to recommend it over other models.
- Was against the Morrison Low model, stating it had inefficiencies.
- Appreciated Council was looking at other models.
- Was not against the proposed model.
- Advised that tonnages left out were unaccounted for in the capital rating distribution.
- It was important that all freight was charged to the appropriate sector.
- Been paying the same price as twenty years ago.
- The other use factor of 1.1 for Forestry and Dairy sectors was not clear.
- Every year it speaks about the damage to roading and the costs.

- Always paying more money than it needed to.
- Over the years, Mr Wilson had written to NZTA with suggestions of plan changes, reduce speed on roads and place restrictions on roads.
- With regards to rating relief, Mr Wilson remarked it was the “same old, same old”.

Questions:

Cr Ford advised Forestry often put out harvest plans and was of considerable help to Council. Mr Wilson advised he had put a harvest plan, but that smaller ones would not.

Cr Baird asked if adjusting the low use roads reduction - 80/20 with forestry should work.

Cr Dillon advised Council had recently allowed an overweight forestry truck with a speed restriction, asking if Mr Wilson would be happy with speed restrictions on logging trucks. He said he had no problem with that, but that it might not be popular, but there was a need to protect the asset, roading.

Mr Wilson advised Mr Bourque of the Roding team had been very helpful and supportive over the years.

*The meeting adjourned 9.25am and reconvened at 9.30am.*

### **Dugald McKenzie**

#### Submission 71

Mr McKenzie spoke to his submission:

- Council had had his submission for quite some time and asked if the Councillors had any questions about his submission.
- Explained where he had come from, giving a short background and why he was speaking with Council today.
- With regards to the reduction in road funding, Mr Mackenzie thought it was important to point out why this had happened. He believed this all went back to Winston Peters MP taking the seat in Auckland and John Key’s decision to give extra roading finance to Northland. This is why Southland’s roading finance had dropped from 55 to 51.
- Was an awful shock to ratepayers.
- Asked how Council was going to replace this, and how it would get it back.
- Suggested Council write to John Key outlining Southland’s key attributes, asking for 56% and that this was important to Southland ratepayers.
- Thought the Manapouri sewerage scheme was a stupid idea, a waste of time and money. Suggested Council install worm farms to deal with Te Anau’s sewage and that these would operate at a fraction of the cost of the proposed scheme.
- It worried him to think that this children and grandchildren were having to pay interest on loans through their rates.
- Strongly suggested it was important that Council always kept a little cash in hand.

Questions:

Cr Bailey pointed out that the debt (referring to \$27M in Reserves) was loaned out to communities for various schemes, such as water and infrastructure - and was being repaid by those communities. Mr McKenzie responded saying that was a wonderful thing and hoped Council never lost that.

*The meeting adjourned 9.45am and reconvened at 9.55am.*

**Sport Southland - Brendan McDermott**  
Submission 112

Mr McDermott spoke to his submission:

- Saw the Southland District Council as a strategic partner in fulfilling both of its respective visions to “have thriving, healthy communities” and “for more Southlanders to be actively engaged in sport and recreation”.
- Research was clear, the value sport and recreation had to offer across the multitude of areas in the community including health and wellbeing, economic and social.
- Interested in working more collaboratively with Council.

Mr McDermott introduced Vanessa Hughey, who also spoke to the submission:

- Had developed a positive working relationship with Venture Southland and strongly supported its position around shared services on behalf of the three councils.
- Venture Southland was a valuable entity to retain.
- Supported the Around the Mountains Cycle Trail. It was a unique, valuable asset for the community and showcase the Southland outdoors and all it had to offer. It served as an important way to engage the young and old and the different physical levels.
- The investment was one that could be beneficial in multiple ways.
- Encouraged all to visit and supported recreational events being developed in order to promote the usage of the trail.
- Sport Southland had an in-house events team with experience in coordinating recreational events and could potentially partner Venture Southland. Sport Southland was keen to help out.
- That Sport Southland would like to be considered a key collaborative partner in documents of importance.
- Fully supported funding to Stadium Southland and saw the wider benefits as a key regional facility which benefited the entire Southland community.
- Recommended a need for development of a Regional Sport and Recreation Strategy and the scoping of this work be included in the Southland District Council’s 10 Year Plan. This recommendation was being put to all three councils as it believed a regional buy-in would be integral to any such strategy.
- Sport Southland was interested in playing a lead role in any such strategy.

Questions:

Cr Ford enquired about the Learn to Swim programme and this continuing in the region and whether it was dependant on funding. Mr McDermott advise there was a diverse funding pool at the moment with \$130K. Sport Southland tried hard to have a variety of funding sources. When asked if water safety would continue with this funding, Mr McDermott advised he would like to hope so.

Cr Duffy asked if Sport Southland wrote letters of support for sporting clubs and swimming pools. Mr McDermott advised it had never been asked, but would look at doing this. It would confer with Venture Southland.

Cr Bailey spoke of his support for the Learn to Swim programme and asked in terms of success what was the percentage of children swimming 25 metres. Mr McDermott advised the stats were sitting around 60 to 70%. It was above the national average. With the diverse ethnicities coming into Southland, it was important to bring children up to speed. This may take more resources and it was continuing to look at ways to fund and resource this programme. The aim was for children to be able to swim 200 metres.

*The meeting adjourned for morning tea at 10.13am and reconvened at 10.47am.*

### **Roslyn Road Residents - Patsy Gordon**

#### Submission

Mrs Gordon and Mr Lindsay Smith spoke to her submission on behalf of the Roslyn Road residents:

- Remarkd this was their eighth or tenth time speaking annually to its submission and she had brought along supporters and hoped Council would take notice of that.
- Requested its road be sealed.
- Spoke of the mud and many potholes. When the road was graded, it did not have enough shape or the metal to fill these potholes.
- It had a 10 year plan and a copy of this was distributed to Council (refer Appendix 1).
- Roslyn Road residents wanted some action.
- Had concerns with the dust, children's health, children's ability to catch buses and being able to see the road after vehicles had passed. Mrs Gordon believed this was a health and safety hazard.
- Concerned about the wear and tear on their vehicles. These were greater than a sealed road.
- Reported there had been minor accidents and near misses on the road due to the road width and shaping.
- Wanted Council to incorporate the Roslyn Road Residents' 10 year plan in its roading maintenance, asking that Council action doing half the road in the first five years and the other portion of road in the remaining five years after that. It remarked its plan would fit in well with Councils.

#### Questions

Mayor Tong asked if the minor accidents and near misses had been reported, explaining this went a long way with regards to the safety aspect of the road and each incident should be reported.

Cr Ford advised he was going to ask the same and added it was pretty important.

In response to a question from Cr Kremer asking if there had been direct impact on the road from farming - Mrs Gordon advised there was a mixture of occupations from dairy, an artist, boarding kennels and working people. A few businesses, but nothing touristy yet.

Cr Duffy asked a question of staff about the quality of the road. Councillors were advised that staff were unable to advise at this stage but would provide them with more information during its deliberations.



Cr Macpherson asked if the 10 year time frame was achievable in constructing a road. The Chief Executive Steve Ruru advised staff needed time to assess and it would be discussed further in deliberations.

Cr Duffy raised the option of Otta seal. The response from the residents was that on the advice they had received, it was wasting time and money if no decent base.

Cr Dillon asked if the road was a single lane would it lower the traffic. Mrs Gordon thought this would only increase accidents.

Cr Paterson asked if a count of the vehicles that use the road had been done. Mrs Gordon advised it had not been done for some time but there were around 200 movements a day.

In her summation before leaving, Mrs Gordon advised “we may be back if no action”.

### **Te Ao Mārama Incorporated (Tami)**

Submission 101

Mr Whaanga spoke to the submission:

- This submission represented the four Murihiku Ngā Tahu Papatipu Rūanga-Awarua, Hokonui, Oraka-Aparima and Waihopai.
- Supported the need to further foster Māori capacity through regular engagement, maintaining existing protocols, commitment to funding and the continued acknowledgement of Māori cultural landscape through the commitment to displace Māori taonga at Council offices.
- Tami regarded environmental health as a priority area and supported the continued goals to improve the quality and level of satisfaction to customer.
- The continued analysis of freedom camping in Te Anau and providing support to areas growing in popularity such as the Catlins and Waikawa.
- Commended Council on its upgrade of infrastructure and facilities at Curio Bay. This will benefit local community, recreational users, water quality and the outstanding environment. The wastewater plant should be funded appropriately and any shortfall in costs funded by a loan and referred to page 213 of the Long Term Plan document.
- Supports the sealing of Haldane-Curio Bay Road. It noted some significant wetland remnants next to the road needed to be considered.
- Asked that Council maintain a strong focus on water quality discharge, with discharge to land in the first instance.
- Tami supported Option 1 of the proposal for remission and postponement of rates on Maori freehold land.

### **Southland District Health Board (SDHB) - Jo Grimwood**

Submission 108

Jo Grimwood and Dr Leanne Liggett spoke to the submission.

- The Public Health Service was the principal source of expert advice regarding matters of concerning public health. Its responsibility was to improve, promote and protect the health of people and communities. There was also a responsibility to promote the reduction of adverse social and environmental effects.

- Acknowledged roading was an important asset for the community and commended Council for taking steps to seal the last section of the Catlins Road.
- Relished working more closely with Council and its policies, noting reference to the fluoridation workshop in February this year. J Grimwood advised having these sorts of forums, accessing the experts so that councils can challenge the information out there and how this applies to the Southland region.
- Commended Council on supporting the Government's vision of Smoke-free Aotearoa 2025 and more importantly a smoke-free Murihiku.
- Supportive of improving water quality for the public.
- Referred to the Environment Southland 2014/2015 Environmental Compliance Monitoring report, noting the Wastewater Treatment Plans in Tuatapere and Edendale-Wyndham did not have the funding associated with them for ongoing maintenance despite both communities being identified as being in partial or full breach of its conditions of consent in recent reports.

Questions:

Cr Bailey asked if they were aware there were significant amounts of money being spent on other water schemes to keep compliant and asked if they had any information that showed the results of these breaches not being addressed. They responded they did not have any specifics, only what was in the last report from Environment Southland for the previous year. There was no report for the 2014/2015 year.

**CCS Disability - Mary O'Brien**

Submission 121

Mary O'Brien spoke to the submission:

- Disability creates many challenges for individuals and society as a whole and disabled people face a broad range of challenges on a daily basis.
- Acknowledged that Council was developing a map of Southland that showed accessible facilities and that Council was consulting with the disabled community about this project.
- Asked the Council take a long term view to improving access to all areas of the community such as accessible services such as transport, tourism and the physical environment.
- Its desire to work with Council to strengthen the partnership with the disabled community.

Questions:

Mayor Tong remarked he was happy to be apart of the Safer Communities forum.

Cr Ford remarked it was a good submission and asked what help it received financially from the Government. M O'Brien advised it had contracts with central Government and Ministry of Health, as well as the mobility parking scheme.

Cr Kremer asked if it got involved in the Building Code. M O'Brien advised yes it had access to training Access Auditors, and was involved nationally.

*The meeting adjourned at 11.35am and reconvened at 11.45pm.*

**Chris Henderson**

Submission 98

Mr Henderson spoke to his submission:

- Resubmitted a typed copy of this submission (refer Appendix 2)
- The Government was putting too narrow a focus on just roading and infrastructure.
- Thought a revolving fund to retrofit housing with energy efficiency clean burning fuel heaters, insulation and double glazing. The Mayoral funding of \$6M would support this retrofit.
- We need not panic regarding the earthquake-proofing of historic buildings.
- In the year of light, we wasted a lot of light and electricity savings could be made.
- Would like to see Stewart Island energy self sufficient.
- It was the year of soil and there should be more done to get in behind seminars and getting speakers to come to Southland and speak on biodiversity.
- Thought there was poor signage of Lumsden to Balfour. There needed to be more local involvement with safety analysis and believed there was room for Council to get more involved.
- Remarked he had now met Jane Ballantyne of Road Safety Southland and she was going to come up and see him.

Questions:

Several questions were raised around the Four Square building and whether it was listed as a heritage building. Mr Henderson believed assistance from other agencies should be brought to bear to retain the present building, with positive outcomes for all concerned.

*Following this submission Council went to 7.2 on the agenda.*

**7.2 Draft Submission to Rules Reduction Taskforce**

**Record No: R/15/4/6996**

Mr Halligan advised a draft submission had been prepared to the Government's Rules Reduction Taskforce. Council was being asked to consider this draft submission and whether it was comfortable with this submission, subject to any amendments which it may require, before this was sent to the Taskforce.

Mr Halligan explained the Government had initiated the Rules Reduction Taskforce, with a key aim being to seek to focus on regulatory requirements which may impose additional costs and delays to development activities for little or no added value. This work stream had arisen from the Government's initiatives to seek to manage housing affordability and assist with increasing the supply of housing.

An opportunity existed for the Southland District Council to lodge a submission to the Taskforce until 1 June 2015.

Mr Halligan advised he would amend the submission to reflect recent Building Act announcements.

Mayor Tong remarked that he understood there had been quite a few submissions put forward by builders.

Councillors expressed concerns about the costs and process relating to health and safety compliance. Mr Halligan expressed discomfort with any Council submission content opposing health and safety being on the national stage and particularly so in his capacity as chair of the Council's health and safety committee. He queried whether it was appropriate that Council be advocating at a national level against health and safety compliance; and suggested alternative content whereby Council strongly supports the principles of health and safety but suggests that the regulatory regime should reflect relative levels of risk. Councillors agreed with this approach, asking Mr Halligan make the necessary changes to its submission.

Mr Halligan advised he would email the amended draft to Crs asking for further feedback.

### Resolution

Moved Cr Bailey, seconded Deputy Mayor Duffy

**and that the Council:**

- a) **Receives the report titled "Draft Submission to Rules Reduction Taskforce" dated 8 May 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Authorises the Group Manager - Environment and Community to forward the submission to the Taskforce before the closing date of 1 June 2015.**

*Council adjourned for lunch at 12.20pm and reconvened at 1.20pm.*

### Submissions continued

#### Federated Farmers

Submission 107

Messrs Fraser and MacPherson spoke to the submission:

- With Council signalling there will be significant reductions in levels of service for many rural road users. The impacts of these changes will differ between communities and ratepayers. Federated Farmers wanted Council to front up directly to rural ratepayers and explain what was happening, why it was happening and what these changes would mean.
- Roading costs should be based on a 'user pays' system and that those who use the road should meet the costs in line with that use.
- Should not use the Morrison Low model as it was not an accurate capture of road use.
- Under the Council's current model, dairy and non-dairy farmers were paying 71.5% of the Districts roading costs.

- Strongly opposed the decrease in the UTR for the proposed roading rate model and recommended Council increase the UTR portion of the roading rates to 20% to recognise all ratepayers benefit from the roading network.
- The proposed tonnage rate of \$1.20 be reduced to \$1.00, the original amount proposed by Anthony Byett.
- Asked the Council to address the inequity of the model by obtaining tonnage data for the commercial and industrial sectors, reallocating the roading rate costs each year as the data is collected.
- That Council remove the “other use” component from the dairy sector roading rates.
- Introduce targeted roading rates for the tourism sector.

Questions:

Cr Baird noted Federated Farmers (FF) were concerned about the proposal to prioritise 20% of the roading network and spend less on the other 80% and asked what was their preference. FF advised it preferred the status quo. It stated it would have liked to have discussed this issue sooner and what effects this would have on its industry. If it was the form of a UAC, it would have to be fairer and the costs spread across all those that live in the district.

Mr Fraser wanted something fairer that reflected the road user.

Cr Bailey asked if it introduced a roading rate on the likes of stock movements and transport and fertilisers etc, it would still end up not being able to capture all users, using Balance as an example that was located in Invercargill. Some escaped the net and its hard to capture.

Mr Fraser felt some were free riding on the farmer.

The heavy transport was paying higher than any other road user and farmers were paying too much of that.

The aspect of depreciation going forward, required more dialogue with Council and staff, asking how Council planned to put depreciation on the roads and bridges.

**Wendy Baker**  
Submission 73

Ms Baker passed on her condolences to the late Frana Cardno.

Ms Baker spoke to her submission:

- Requested Mersey Street, Fortrose be sealed and widened.
- Requested customer service training for Council staff.
- Remarkd that Council contractors needed to improve its customer service.
- That Council develop a Customer Services Charter and elected members respect the Code of Conduct.
- That the war memorial grounds be maintained on a regular basis to show respect for our war history and service people.
- That all volunteers be appreciated and thanked. That letters/certificates of appreciation be given to people who value them.
- Ms Baker requested several apologies from the Mayor and staff on issues relevant to customer service.
- Ms Baker submitted a further copy of her submission for Council's records (refer Appendix 3).

## Fonterra

### Submission 100

Mr Michael Hide spoke to the submission:

- Outlined its presence in the Southland District which represented 11.2% of New Zealand's total dairy herds.
- Reported on the some of Fonterra's activities in the community, with the Fonterra Milk Schools programme that offers Year 1 to 6 students a free serve of anchor milk and the KickStart Breakfast programme. There were currently 16 schools with the Southland region involved in the programme.
- The Fonterra Grass Roots Funds was a New Zealand-based sponsorship programme that focussed on rural communities. It has run since 2007 and the fund opened doors for a wide range of community projects with grants of between \$500 and \$5,000. It has also supported numerous initiatives across New Zealand such as Innovation and Science, Caring for our Environment, Bringing Communities Together and Safer Communities.
- The rural roading network was critical to the success of Fonterra.
- Important to Fonterra that these roads are as safe as they can be for its farmers, employees and the wider community.
- Acknowledged the positive relationship with the Council and the proactive approach to management of the districts road.
- Believed the proposal was fair, and that going forward a strict monitoring of the roading net work was regularly checked.
- Fonterra advised that Council proceed with what was outlined in the document.
- It supported Council move to extend the life of its assets, the move to fully fund depreciation to provide for the replacement of infrastructure when it reaches the end of it serviceable life. This approach was more equitable and provided for the future replacement of assets when the time came.

Questions:

Cr Dillon suspected he knew the answer to this question when he advised Federated Farmers suggestion that the commercial operators should pay, and if it went down that track where would Fonterra be getting this back from? Whether it lies with Fonterra or Federated Farmers - it effects farmers.

A question was asked as to how Southland roads went? Mr Hide advised that work had begun on this, more was known in the North.

## NZ Police/Safe Communities

### Submission 88

Mr Kelvin Lloyd, NZ Police, Mr Bruce Stubbs, NZFS, and Ms Nic Miller, ACC were part of the governance group that made up the Safe Communities steering committee for Southland. They spoke to its submission:

- Requesting Council partially fund \$10,000 in conjunction with the other councils, to support its work towards accreditation, the group needed the support of a local coordinator.
- Southland was not a safe place and the 'Safe in the South' report completed in January 2015 highlighted specific issues for each Territorial Authority.

- The Safer Communities movement began at an international conference that focused on accident and injury prevention. The conference passed a resolution that “*all human beings have an equal right to health and safety.*” This was the main premise of the World Health Organisations (WHO) global programme.
- The Pan Pacific Safe Community Network (PPSCN) was a regional accreditation board and was aligned with WHO. The PPSCN mission was to see a collaborative response to best practice to improve designated Safe Communities in the Pan Pacific region.
- The Safe Communities Foundation New Zealand (SCFNZ) was the lead organisation for accreditation and certification purposes in New Zealand.
- The most notable trend that stands out as having the most impact on the Southland region were alcohol and violence. The data showed Southland was a violent place.
- Through a collaborative approach identifying and addressing issues that relate to the safety and wellbeing of people in Southland.

Questions:

Cr Kremer enquired what other agencies it worked with. They worked with several agencies, businesses, health sector, and family and whanau. Cr Kremer remarked it was great to hear it brought it altogether in a holistic approach.

Cr Duffy asked if \$10,000 from each Council was enough. The response was that this was a starting point and it was sufficient.

**Meridian - Andrew Feierabend**

Submission 117

Mr Andrew Feierabend and Mr Grant Sullivan spoke to its submission:

- A copy of Meridian’s presentation was distributed to Councillors (refer Appendix 5).
- Mr Sullivan gave thanks to Anne Robson for her work over the past week or so, advising she responded quickly and promptly.
- Its rates bill was up by 127% and was going up markedly.
- Meridian wishes to make a fair and reasonable contribution to the functioning of the District but not one that was significantly disproportionate to the services its uses.
- Pays more than its fair share.
- Paying more and more and it had gone beyond what was fair.
- Did not make a huge draw on the Council for its facilities.
- Rating need to be consistent with the principles of the LGA 2002 and pass the reasonable and fairness test.
- The use of CV with moderation had created an imbalance in rate charging which worked against Meridian.
- Meridian seeks changes to the draft revenue and funding policies to more fairly reallocate the costs of these functions.
- The roading model and underlying analysis was flawed and it did not recognise the circumstances associated with the Manapouri Power Station (MPS).

- Wanted Council to provide for a Hydro Electric Power category to the roading table outlined on page 129 of the draft LTP. It would recognise that MPS activity creates no more demand than a rural activity. This would equate to a rate in the \$ on CV of .00002. The effect would be to reduce Meridians roading obligation to \$14,858 inclusive of the UTR, and it aligned cost more favourably with other user groups.
- The SDC LTP does not address the lack of service relationship to the rate demand on Meridian caused by the dominance of the MPS CV.

Questions:

Mr Feierabend said that the Local Government Act was clear on how rates were to be struck. Differentiating between users. Capital cost of Manapouri was paying six times more. There was a hole in the model and it was not being addressed.

Cr Bailey asked if SDC was out of kilter in comparison with other local authorities. The response was that no, it was not out of kilter. SDC were lower, but still high. Meridian were making presentations to all councils as this had been happening for too long.

*The meeting adjourned at 2.45pm and reconvened at 3.20pm.*

**Sid Stronach**

Submission 57

Mr Stronach spoke to his submission:

- Asked why should they pay towards the Curio Bay when only a few ratepayers were going to benefit from it.
- Gravel on the roads was poor and had not improved in the 14 years that he had been doing the mail.
- The state of the roads was hard on cars.
- Had 12 punctures in a period of 2½ months. Had done a rough count of pot holes, counting 3,000.
- Remarkd “you expect the grader to be a magician. It won’t stay there and it won’t bind.”
- No one had shown the ratepayers what were the total of the costs.
- Did not wish to burden his children and the younger ones.
- Did you see why the ratepayer should pay for the tourist. Nothing ever done for the locals and the ratepayers.

Questions:

Cr Baird asked Mr Stronach if he rung the 0800 for all his requests for service. Mr Stronach advised that he did now.

**Manapouri CDA (via video conferencing)**

Submission 83

Mr Youldon spoke to his submission.

- Cannot support the expenditure of \$2,7M.
- The people of Manapouri should be consulted before proceeding.



Questions:

Cr Duffy spoke to Mr Youldon outlining did he realise the project such as this, any expenditure tagged to it was rather speculative and not subject to firm pricing and rated more on the high price. Mr Youldon commented it had gone up markedly since the 2012 LTP.

**SDC Youth Council**

Mayor Tong advised the SDC Youth Council was an apology and would not be speaking to its submission.

*The meeting adjourned at 3.50pm and reconvened at 4.10pm.*

**Chris Shaw (Teleconference)**

Submission 86

Mr Shaw spoke to his submission:

- The first issue was customer expectations about our roads.
- Was in favour of moving to an 80/20 principle with regards to the road network.
- The second issue raised was how we pay for roading. Believed all models were flawed.
- Thought the whole roading model needed a complete rethink so that all industries including tourism and property rental businesses made a fairer contribution.
- The third issue was road sealing in the Catlins and he believed this should not happen.
- The final issue was Funding Depreciation. Mr Shaw thought it was impossible to make a call as to how to fund asset replacement. His thoughts was that estimates of actual replacement value were needed and timescales for replacement, as well as possible funding sources. This could then be used to build up a true picture of the reality to replacing assets.
- Council's rates were ahead of inflation.
- Over the last four rate cycles (including the projected 2015-2016 cycle), the annual increase in the Council's rate take had been in the rate of 2.95% to 3.73%. In the same period, rates have increased between 5.33% to 8.15%.
- Such rises were not sustainable in the long term.
- As a way to reduce costs, thought Council could look at savings in its funding of Venture Southland.
- Costs need to be reduced to ensure that rates are affordable.

**Vivienne Shaw (Teleconference)**

Submission 89

Mrs Shaw spoke briefly to her submission:

- Supported her husband's submission.
- Asked Council to look carefully rate rises.
- There was not bottomless pits for funds.
- Asked the Council to stop wasting money.
- Just as householders had to make savings and Council should do the same.
- Aim to increase no more than inflation.
- Aim for zero rates increase.

*The meeting concluded at 4.45pm, Tuesday, 19 May 2015.*

*The meeting reconvened on Wednesday, 20 May 2015 at 9am.*

**South Catlins Charitable Trust - Greta Buckingham**

Submission 64

Greta Buckingham spoke to the submission:

- There was a real need for the planned wastewater scheme to be installed. Provide good facilities that come and protect this unique part of Southland.

Questions:

Cr Duffy asked about the sealing of the road to Curio Bay and did she support that as well. G Buckingham advised she did support the plan to seal the Curio Bay Haldane Road including the road to Slope Point. The sealed road would provide a safe road for tourists and locals, including the school buses.

**Waikawa Rural Fire/Southern Districts Ambulance Society - Michael Bashford**

Submission 24

Mr Bashford spoke to the submission:

- Was Chairman, a first responder, as well the Rural Fire Officer for Waikawa.
- Was in support of Catlins Road being sealed.
- Had attended many accidents, some near fatal.
- From his experience in attending these, all major accidents involved tourists.
- The sealing of this road would reduce accidents, lessening the stress and pressure on ambulance services and local volunteer fire crew.
- Was struggling to get volunteers for the Rural Fire Service.
- Advised if there was no support, the Waikawa Rural Fire Service would fold at the end of this month.

Questions:

Cr Ford asked how many volunteers it took to run the Rural Fire Service. Mr Bashford advised it needed 12, currently they were down to three. Advertising had been done, but he doubted it would get the numbers needed. Currently Waimahaka and Tokanui backed them up.

Cr Duffy asked what was the percentage of its callouts. Mr Bashford advised 50% of the callouts were for vehicle accidents.

**Riversdale Hotel - Gary Kirk**

Submission 41

Mr Kirk spoke to the submission:

- Was aware the new licensing fee regime was imposed on the Council by Central Government.
- Thought Auckland was having too much effect on them and they were being penalised. Southland had different populations, culture to that of Wellington and Auckland.
- Rated by Council as a medium risk and one flat fee.

- Supermarkets were selling alcohol for a lot less than he can buy from a wholesaler, yet was referred as a medium risk. Believed it was an insult and offensive.
- Had requested Council give more details and a breakdown.
- Stated if Council was unable to do a breakdown, do not charge until you can explain it, saying he was sure staff and Councillors would not pay bills without some explanation of the charges.
- They were not a money making machine and this was completely irresponsible.

Questions:

Cr Baird clarified that Mr Kirk was charged a flat fee and there was no breakdown. Mr Kirk advised that was correct and asked why would he be medium risk? It was an insult to him and for this reason there were many irate people over it and could not see how Council could justify it, saying they would challenge this to the end.

Cr Duffy asked how many others were medium risk. Mr Kirk advised he was not sure about Invercargill but that most hotels with an off-licence in the district had been rated as medium risk.

**Mary Napper**

Submission 58

Mrs Napper spoke to her submission:

- Had been driving the same roads for 26 years and remarked she did not see a grader unless she registered an online request for service (RFS).
- Remarked it was unbelievable that the roads were put in such disrepair.
- Agreed with funding depreciation suggestions.
- Suggested that further maintenance be spent on the housing units and the Ohai hall. Requested they be closed, sold and/or demolished.
- The actual use of the Ohai hall was incredibly low and the Fire Brigade rooms used as an alternative.

Questions:

Cr Baird asked if the use of the RFS on line was working? Mrs Napper advised it appeared to be working and could not fault the contractors who acted on these requests. She thought the roads should be seen to every six weeks instead of her needing to ring these in.

Cr Baird remarked there were a couple of groups that used the hall and remarked the maintenance on it was minimal.

**Central Southland Lodge - John McHugh**

Submission 110

Mr McHugh spoke to the submission:

- Concerns around the increase in fees for its on/off licensing for the Central Southland Lodge.
- Understood that the Liquor Licensing fees were set under the Sale and Supply of Alcohol Act, but noted that Council had the discretion to assign fees to a premises one level lower.
- Felt this was warranted as it was not of the same risk as a supermarket.

- Noted some organisations were reverting back to BYO events because of the cost and process of getting a special licence.
- Nothing has significantly changed.
- The hotel was the focal point of the community. It hosted many community meetings and fundraisers, often free of charge, and he would like to see that continue.

Cr Duffy enquired what Mr McHugh's lodge has been rated as. Mr McHugh advised it was rated as medium risk.

### **Hospitality NZ - Fiona Morton and Gus Dermody**

Submission 115

F Morton spoke to the submission:

- Thought the new licensing changes were of low risk to rural.
- Council had the power and the discretion to assign fees to a premises one level lower.
- It does not run bars like they did in the likes of Manukau.
- It would provide a savings to its members by reducing the fees to the lower tier.
- It asked that Council consider this.
- There had been great support from the public, with many asking where was this money going to.
- Licensees wanted to see a full breakdown of the total bill.
- One size does not fit all and should not have the same fee structure, as Southland did not have the same issues.

Questions:

Cr Baird asked if any other councils had reduced its fees. He was advised that both the Gore District and Central Otago District Councils had done so.

*The following submission was heard at 1.20pm on Wednesday, 20 May 2015.*

### **Venture Southland - Trevor Johnston (Chairman) and Robin Campbell**

Submission 118

Messrs Johnston and Campbell spoke to the submission:

- Gave a short update on the Board's operation, remarking it was going well and working in with the advisory board. The Board remained strong and committed. Improved performance and a savings of \$150K has been made.
- Requested Council include within its LTP the allowance for CPI increases.
- It would be prudent to allow for CPI.
- Did not mean that Venture Southland would automatically receive this figure, as this would need to be justified based on future requests from Council, in order to undertake additional work in the region to meet financial demands of the organisation during the business planning process.
- This addition of CPI would provide consistency with other councils.
- Council provided internal services to Venture Southland such as IT services, and these were CPI adjusted annually from baseline costs which were increasing costs to Venture Southland.
- Community Trust of Southland had reduced its operational funding of \$200K to Venture Southland during the past two years.

*Council adjourned at 10.00am and reconvened at 10.30am for a dog hearing.*

**3 Conflict of Interest**

There were no conflicts of interested noted and declared.

**4 Public Forum**

There was no Public Forum.

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**6 Confirmation of Council Minutes**

**Recommendation**

Moved Cr Ford, seconded Cr Dillon

**and resolved that the Meeting minutes of Council, 22 April 2015 be confirmed as true and correct record.**

**Reports - Policy and Strategy**

**7.1 Disqualification from owning a dog - Objection from Frederick John McCullough  
Record No: R/15/4/6825**

The purpose of this report was to ask Council to determine Mr F J McCullough's objection to disqualification from owning a dog.

On 23 March 2015, the Group Manager Environment and Community disqualified Mr McCullough, of 5 Bolton Street, Orepuki, from owning a dog until 23 March 2018, in accordance with Section 25 of the Dog Control Act 1996.

Mr McCullough had objected to the disqualification, and was entitled to appear before the Council and speak in support of the objection.

At the time of the hearing, Mr McCullough had not made an appearance.

Mr Sarfaiti outlined the incident and repeat offending. Council was advised that Mr McCullough had shown considerable irresponsibility in dog ownership in repeatedly offending under the Act. Despite a number of visits from Animal Control staff encouraging Mr McCullough to be responsible, he had failed to do so. In upholding the disqualification, the Orepuki community would be protected.

Council supported the report's recommendations, agreeing to uphold the disqualification.

**Resolution**

Moved Deputy Mayor Duffy, seconded Cr Kremer

**and resolved that the Council:**

- a) Receives the report titled "Disqualification from owning a dog - Objection from Frederick John McCullough" dated 12 May 2015.**

- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Upholds the decision to disqualify Mr Frederick John McCullough and gives notice of this decision to Mr McCullough in accordance with Section 26(4) of the Dog Control Act 1996.**

### **7.3 Long Term Plan 2015-2025 - Public Consultation and Feedback**

**Record No: R/15/4/7409**

The purpose of this report was to set out the public submissions and informal feedback received during Council's Long Term Plan public consultation period 21 March - 21 April 2015.

Council adopted the consultation document for Southland District Council's 10 Year Plan "Working together for Southland's future" on 18 March 2015 and public consultation on the consultation document and supporting information occurred from 21 March to 21 April 2015. 120 submissions were received which had been compiled into a separate submissions booklet and made publicly available. As part of the public consultation process, Council also ran six drop in sessions whereby elected members received informal feedback, as well as receiving feedback via social media.

#### **Resolution**

Moved Cr Dillon, seconded Cr Dobson

**and resolved that the Council:**

- a) **Receives the report titled "Long Term Plan 2015-2025 - Public Consultation and Feedback" dated 12 May 2015.**
- b) **Receives the public submissions received on the Long Term Plan 2015-2025 including the four late submissions.**
- c) **Receives the informal feedback received at the six drop-in sessions held throughout the District and received via social media during the Long Term Plan 2015-2025 consultation period.**

#### **7.4 Council Officers' Amendments to the Long Term Plan 2015-2025 and Supporting Information Documents**

**Record No: R/15/4/7408**

This report proposed changes to the draft Long Term Plan 2015-2025 (LTP) and/or supporting information as requested by Council officers for the purposes of accuracy or clarification. It also provided an update around New Zealand Transport Authority (NZTA) funding.

The recommended amendments had been incorporated into the key issues papers under cover of a separate Council report.

##### **Resolution**

Moved Cr Baird, seconded Cr Keast

**and resolved that the Council:**

- a) Receives the report titled “Council Officers' Amendments to the Long Term Plan 2015-2025 and Supporting Information Documents” dated 12 May 2015.**

#### **7.5 Long Term Plan 2015-2025 - Key Issues and Funding Requests**

**Record No: R/15/4/7096**

This report provided for decisions on key issues and funding requests.

Council officers had prepared a draft Long Term Plan along with other information to support the development of a consultation document “Working together for Southland’s Future” that was adopted by Council on 18 March 2015. Public consultation on the consultation document and supporting information occurred from 21 March to 21 April 2015 and 120 submissions were received. In addition, comments were received via informal feedback at the drop in sessions and through social media.

##### **Resolution**

Moved Cr Kremer, seconded Cr Ford

**and resolved that the Council:**

- a) Receives the report titled “Long Term Plan 2015-2025 - Key Issues and Funding Requests” dated 12 May 2015.**
- b) Determines that this matter or decision be recognised as significant in terms of Section 76 of the Local Government Act 2002.**
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

- d) **Notes the recommendations in the following appendices:**
- i) **Appendix 1: Strategies, Financial Issues and Rating**
  - ii) **Appendix 2: NZTA Investment Programme**
  - iii) **Appendix 3: Maintaining Roads and Levels of Service**
  - iv) **Appendix 4: Roading Rate Model**
  - v) **Appendix 5: Sealing the Catlins Road**
  - vi) **Appendix 6: Funding Infrastructure and Depreciation**
  - vii) **Appendix 7: Rating Differential**
  - viii) **Appendix 8: Fees and Charges**
  - ix) **Appendix 9: Funding and Grant Requests**
  - x) **Appendix 10: Around the Mountains Cycle Trail**
  - xi) **Appendix 11: Curio Bay Wastewater Project**
  - xii) **Appendix 12: Manapouri Wastewater Disposal**
  - xiii) **Appendix 13: District and Local issues and comments**
  - xiv) **Appendix 14: Operational Matters**
  - xv) **Appendix 15: Performance Measures**
- e) **Notes that submissions that relate to operational matters such as maintenance or renewal works, requests for more information, for reviews and changes to programmes or projects, have been provided to relevant officers and will be considered alongside existing work programmes and actioned as appropriate.**
- f) **Indicates any other amendments it wishes to make to the draft Long Term Plan 2015-2025.**

## **7.6 Appendix 1: Strategies, Financial Issues and Rating**

**Record No: R/15/4/6296**

A number of submissions were received in relation to Council's Financial Strategies and Policies and on Council's Infrastructure Strategy.

Both Council's Infrastructure Strategy and Council's Financial Strategy were adopted by Council on 18 March 2015. These documents provided a broad overview of how Council would manage its finances and infrastructure. They provided the overarching framework for Council's Asset Management Plans, Activity Profiles and financial policies including the Revenue and Financing Policy.

The Revenue and Financing Policy stated Council's policies on funding operating and capital expenditure. Council consulted on its Revenue and Financing Policy as part of a separate consultation process which ran in parallel with the Long Term Plan 2015-2025 consultation.

The draft Revenue and Financing Policy summarised Council's intended funding sources and explained operating expenses and capital expenditure for each activity. The draft policy covered all intended sources of funding including rates, lump sum contributions, fees and charges, financial contributions and grants and subsidies.



Other submissions received in relation to strategies and rating included concerns around rates affordability and the allocation of funding to specific projects and activities.

### Community Views

A total of 23 submitters commented on the Revenue and Financing Policy, strategies and rating.

Submissions that set out requests were summarised below. All other comments made by submitters were noted:

- While some submissions (11, 114) commended Council for maintaining rates as low as possible, others indicated that rates were too high and should be kept in line with inflation and the Local Government Cost Index (25,86). Overall, there was support for being innovative and achieving cost savings to reduce rates.
- Several submissions were received regarding the rating and financial information released during consultation. One submitter (18) suggested that the rates calculator tool should provide indicative outcomes over a longer period since funding depreciation has long term impacts. One submitter stated that funding and rating information released for consultation was misleading (89), while several other submissions requested that Council consider the impact that rate increases have on all individual properties when setting rates.
- Two submissions opposed the level of funding given to Venture Southland (86, 89) while another submission opposed the level of funding directed towards community development and corporate support activities (107).
- Alternatives to the current funding structures were proposed including:
  - an increase in rating through UTR (107);
  - a focus on shared services and economies of scale (114); and
  - not acquiring future debt (71).
- One submission made on the Infrastructure Strategy stated that local knowledge needed to be incorporated in road design, signage and other improvements. This submission also queried whether Council was involved in investigating options for passenger rail services and low carbon safe roads.
- Eight submissions (30, 36, 47, 60, 61, 65, 96, 97) had been received in support of the proposed Blackmount Community Hall rate. Submitters saw rating as an affordable and effective way of supporting a valuable community facility.
- Three submissions were received regarding the Edendale Pool rating boundary (37, 48, 49). Two submissions were in support and one submission (Edendale-Wyndham Community Board) opposed the change to rating boundaries. Submitters in support stated that it was equitable for the rate to be spread across a wider boundary, while the opposing submission (Edendale Wyndham Community Board) noted that although there was a need to adjust the boundary, the boundary should not include rating units in the Fortification district which contribute to the Tokanui Pool. Submitter 49 (Wyndham District Community Pool Inc) suggested the rate be split between the two pools.

## Options

### Rates increases

Option 1: Maintain rates increase cap at a maximum of Local Government Cost Index + 2% as proposed in the 2015-2025 consultation document.

### Financial information available during consultation

Option 1: Acknowledge the submitters' comments and consider providing additional financial information for the entire associated period in future consultation processes.

### Community development funding

Option 1: Confirm the level of funding provided to Venture Southland as proposed in the draft Long Term Plan.

### Funding approach

Option 1: Confirm the funding approaches as proposed in the draft Long Term Plan.

### Blackmount Community Hall

Option 1: Confirm the Blackmount community hall rate as proposed in the 2015-2025 draft Long Term Plan.

### Edendale Pool Boundary

Option 1: Amend the draft Long Term Plan and other relevant documents for the boundary as per the Edendale-Wyndham Community Board submission.

### Edendale Pool Rate Allocation

Option 1: Instruct Council and Venture Southland staff to progress discussions with the Edendale/Wyndham Community Board on the policy and process required to be established to allow the rate funds to be shared amongst the two community pools and possibly the amount of the rate collected increased.

### Depreciation Reserves

Option 1: Amend the draft Long Term Plan, Revenue and Financing Policy and other relevant documents to incorporate funding of capital projects from depreciation reserves rather than loans where funds were forecast to be available.

### Venture Southland Forecasts

Option 1: Amend the draft Long Term Plan, and other relevant documents to consolidate Venture Southland's budgets for the 10 years of the plan.

### Makarewa Hall Rate

Option 1: Remove the proposed Makarewa hall rate from the draft Long Term Plan.

### Budget Reallocation

Option 1: Amend the draft Long Term Plan and other relevant documents for suggested budget reallocations (being internal income and expenditure for Work Schemes, depreciation reserve balances for Matuku water supply and GM costs).

### Hall Rates

Option 1: Amend the draft Long Term Plan and other relevant documents to collect the correct amount of rates for each hall in accordance with the most recent rating information database.

Establishment of the District General Rate

Option 1: Amend the draft Long Term Plan and other relevant documents to collect the rates required for the following activities via a district general rate, and disestablish the associate district-wide targeted rates: representation rate, strategy, policy and planning rate, development and promotions rate, district heritage rate, library service rate, regional initiative rate, council office and district support rate, Building regulation rate, public health service rate, and civil defence and rural fire rate.

**Resolution**

Moved Cr Dillon, seconded Cr Paterson

**and resolved that the Council:**

- a) **Receives the report titled “Appendix 1: Strategies, Financial Issues and Rating ” dated 12 May 2015.**
- b) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- c) **Confirms, as proposed in the draft Long Term Plan and associated documents, the following:**
  - i) **Rates increase cap at Local Government Cost Index + 2%.**
  - ii) **Funding approaches applied to Council’s activities.**

**Resolution**

Moved Cr Dobson, seconded Cr Keast

**and resolved that the Council:**

**c) continued**

- iv) **The Blackmount community hall rate.**
- d) **Agrees to amend the draft Long Term Plan and associated documents to include the following:**
  - i) **Updated Edendale pool boundary as set out in the attached map.**
  - ii) **Consolidation of Venture Southland’s budgets into Council’s financial statements.**
  - iii) **Removal of the proposed Makarewa hall rate.**
  - iv) **Reallocation of budgets associated with internal income and expenditure, depreciation reserves and GM costs as required.**

- v) Updated hall rates in accordance with the current rating information database.
- e) Agrees to Council and Venture Southland staff progressing discussions with the Edendale-Wyndham Community Board in relation to the allocation of the funds from the Edendale pool rate.
- f) Agrees to amend the draft Long Term Plan, the Revenue and Financing Policy and relevant Asset Management Plans/Activity to use district sewerage, district water and Te Anau rural water supply depreciation reserves to fund capital works being completed.

#### Resolution

Moved Cr Kremer, seconded Cr Ford

and resolved that the Council:

- g) Confirms the establishment of the proposed District General Rate to fund various district activities, and the disestablishment of the following rate types:
  - i) Representation rate
  - ii) Strategy, policy and planning rate
  - iii) Development and promotions rate
  - iv) District heritage rate
  - v) Library service rate
  - vi) Regional initiative rate
  - vii) Council office and district support rate
  - viii) Building regulation rate
  - ix) Public health service rate
  - x) Civil defence and rural fire rate

#### Resolution

Moved Deputy Mayor Duffy, seconded Cr Dillon

and resolved that the Council:

- h) Confirms that the overall uniform fix charges be set at 25.5%.

## 7.7 Appendix 2: NZTA Investment Programme

Record No: R/15/5/8390

report provided an update around the indicative investment levels that the New Zealand Transport Authority (NZTA) had allocated to the Southland District. As a result of changes to NZTA indicative levels of investment, it was recommended that changes were made to the roading programme.

Council agreed to amend the roading budget to reflect the changes outlined in the report under Option 1 that formed part of the agenda.

### **Option 1: Amend the roading budget to reflect the changes outlined in this report**

#### **Impact on rates:**

- This option would result in approximately \$876K less in local share being collected over the next three years. This would mean a decrease in the overall roading rate required to meet Council's schedule of work.

#### **Advantages:**

- The proposed amendments reflect indicative investment from NZTA.
- Proposed changes ensure that Council is not collecting a local share from ratepayers which will not be matched by NZTA funding.
- Proposed changes ensure that Council is budgeting prudently and efficiently and developing a work project which makes the most of its resources in consideration of long term asset sustainability.
- This option will not impact on the budgeted quantities of reseals.

#### **Disadvantages:**

- No notable disadvantages have been identified.

### **Resolution**

Moved Cr Dobson, seconded Cr Bailey

and resolved that the Council:

- a) Receives the report titled "Appendix 2: NZTA Investment Programme" dated 12 May 2015.
- b) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- c) Agrees to review the reseal programme in light of NZTA's indicative investment programme.
- d) Agrees with amending the draft roading budgets and draft Long Term Plan to align with the indicative investment from NZTA.

## 7.8 Appendix 3: Maintaining Roads and Levels of Service

**Record No: R/15/4/6290**

Council spends around \$27 million per annum on its roading network. As a result of a recent review of the Funding Assistance Rates (FAR) by the New Zealand Transport Authority (NZTA), Southland District Council received less road funding from central government than in the past. A reduction from 55% to 51% FAR over the next four years meant that Council would face a shortfall of \$230,000 in 2015/2016. This shortfall would increase, even if Council only continued to provide the current level of service.

An increasing number of heavy vehicles were also using Southland District roads, exacerbating damage and the demand for repairs and renewals. Customer expectations for roading levels of service had not adjusted to correspond with the environment of lower levels of central government funding and higher heavy vehicle use. This meant that Council would need to do more with less to meet customer expectations.

Modelling had shown that 20% of Southland District roads carry most of the vehicles (67% of all vehicle kilometres travelled). The remaining 80% had a much lower usage rate. Council was proposing to focus its resources on the roads which experience the highest amount of use. This was referred to as the 80-20 principle.

This proposal was part of a broader review being undertaken to prioritise Council expenditure and asset development in all activity areas. Council intended to prioritise expenditure and the development and maintenance of assets to ensure that investment was proportionate to asset/service use and the benefits they offered to the community.

### **Resolution**

Moved Cr Paterson, seconded Cr Baird

**and resolved that the Council:**

- a) **Receives the report titled “Appendix 3: Maintaining Roads and Levels of Service” dated 12 May 2015.**
- b) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- c) **Adopts the proposed 80-20 principle approach to funding the roading network (Option 1) as set out in the draft Long Term Plan and agrees to the final Long Term Plan 2015-2025 being prepared on this basis.**

*Council adjourned for lunch at 12.30pm and reconvened at 1.20pm to hear the submission from Venture Southland.*

## 7.9 Appendix 4: Rooding Rate Model

**Record No: R/15/4/6158**

Ms Dytor spoke to the report.

In 2014, Council reviewed its Rooding Rate Model. The review was intended to simplify the methodology, increase transparency and address some concerns expressed in previous submissions.

A consultant, Anthony Byett, was contracted to review the existing Rooding Rate Model, other models which had previously been proposed and viable alternatives.

Ms Dytor advised as a result of this review, Council proposed a model based on a fixed charge of \$1.20 per tonne. Tonnage included in the model was primary output tonnage only.

The proposal applied a 1.1 multiplier to the dairy and forestry sectors to reflect road use behaviours and un-quantified tonnage.

A minimum tonnage threshold of 200,000 tonnes was applied where data was not readily available and figures across a three year rolling average were used.

As with previous years, tonnage data had been sought from Infometrics Ltd.

Council agreed to the proposed model based on a fixed charge per tonne as outlined in Option 1.

### Option 1: Proposed model

#### Impact on rates:

- **Similar to the outcomes of the current model.**
- **Slight drop in forestry, farming non-dairy, mining and industrial.**
- **Increase in the dairy, residential and lifestyle sectors.**

#### Advantages:

- **Easier to understand, simplified methodologies.**
- **Data is more objective with fewer assumptions.**
- **'Other use' components allows Council to weight assessments.**
- **Tonnage assessed independently rather than proportionally.**

#### Disadvantages:

- **Does not address all concerns raised historically by submitters (eg, separation of tourism sector). However the model does address most concerns.**

## Resolution

Moved Cr Bailey, seconded Cr Baird

**and resolved that the Council:**

- a) **Receives the report titled “Appendix 4: Roothing Rate Model” dated 13 May 2015.**
- b) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- c) **Agrees to rate for roading using the fixed charge per tonne model (Option 1).**

*Council adjourned at 3pm and reconvened at 3.20pm.*

*Cr Duffy declared his interest for being on the Curio Bay Trust.*

### 7.10 Appendix 5: Sealing the Catlins Road

**Record No: R/15/4/6293**

The tourist route along the Catlins Road from Nugget Point through Curio Bay and along the alternative Coastal Route was gravel and had a high number of crashes, particularly amongst tourists. Over the past five years there had been 47 crashes recorded (4 serious injury, 10 minor injury, 33 non-injury crashes) and it was likely that there had been additional crashes which had not been reported.

The Council had not undertaken any seal extensions for several years and had been very clear in saying it would not do any unless it received a subsidy from the NZTA.

The Regional Land Transport Committee had now agreed to place this project in the Priority Band 1 (highest priority) for funding the seal extension and safety improvements to provide visitors with a safe, consistent experience for this tourist route. Hence, it was very likely to attract NZTA funding.

At the moment, the subsidy was for 54% of the cost of the work, but the Council was working hard to get the subsidy increased. The Council's share of the cost was currently \$1.87 million. Under the Council's proposal, the local share would be funded via a loan over 20 years.

Council agreed to seal the Catlins Road as outlined in Option 1, subject to the confirmation of a favourable funding contribution of NZTA and fund this activity as proposed in the LTP.



#### Option 1: Seal the Catlins Road

##### Impact on Rates:

- As Council starts repayment the year following the project completion, the impact is an increase in total rates of \$81,000 in 2016/2017 and about \$165,000 a year for each year thereafter. This would mean an average increase of \$5.23 per rating unit in 2016/2017 and \$10.66 per rating unit after that.

##### Advantages:

- The seal extension will provide a safer road and encourage economic growth by making key tourist attractions more accessible.
- This project may contribute to economic growth and vibrant communities in the Catlins area.
- The Council is likely to be able to take advantage of a higher subsidy from the NZTA.

##### Disadvantages:

- Some cost to ratepayers.
- This area of sealed roads will require ongoing maintenance in the future.

#### Resolution

Moved Cr Dillon, seconded Cr Keast

and resolved that the Council:

- a) Receives the report titled "Appendix 5: Sealing the Catlins Road" dated 12 May 2015.
- b) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- c) Agrees to seal the Catlins Road (Option 1) the basis (subject to the confirmation of favourable funding contribution of NZTA and fund this activity as proposed in the draft Long Term Plan.

#### 7.11 Appendix 6: Funding Infrastructure and Depreciation

Record No: R/15/4/6294

Ms Robson spoke to the report.

The Southland District had a large amount of ageing infrastructure which would require renewal or replacement in the future. To plan for this, the Council had included a proposal in the Consultation Document to fund depreciation. Funding depreciation was consistent with good practice for the local government sector. In the past, the Council had funded asset renewals through either reserves, rates, subsidies or internal loads. Ms Robson advised the basic philosophy was that the people of today paid the cost at the time.



The Council agreed to fund depreciation as outlined in Option 1.

#### Option 1: Fund Depreciation

##### Impact on Rates:

- Rates are used to fund depreciation in a phased manner.
- An additional graduated amount will be collected, from \$243,164 in 2015/2016 to \$3,118,974 in 2024/2025.

##### Advantages:

- Asset renewals are funded to the extent that they are required by all of those placing demand on assets.
- The Council aligns its approach with good practice and manages its funds prudently, building up reserves to pay for additional capital works and replace assets as required.
- Rates increases are moderated to ensure that they remain affordable.
- Levels of service will be more likely to remain the same as funding is not as highly dependent on the ability to rate for a replacement or renewal in total at a particular point in time.

#### Resolution

Moved Cr Keast, seconded Deputy Mayor Duffy

and resolved that the Council:

- a) Receives the report titled “Appendix 6: Funding Infrastructure and Depreciation” dated 12 May 2015.
- b) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- c) Agrees to use a phased approach to funding depreciation as set out in the consultation document (Option 1) for the preparation of the Long Term Plan 2015-2025.

*The meeting reconvened at 9am on Thursday, 21 May 2015.*

#### 7.12 Appendix 7: Rating Differential

Record No: R/15/4/6299

Ms Robson spoke to the report that outlined the long history of rating ECNZ/Meridian. The report noted that Meridian contend that the activities that would be rated in 2015-16 based on capital values bear no relationship to the costs related to their activity and cannot be considered fair and reasonable by comparison with other ratepayers.

The Officer comments noted Council applied a fee or charge where appropriate. Given that a number of activities could be about the ability to access a service, rather than whether an individual directly used that service there was not always a direct correlation to the rates paid. It was important to recognise there was a good level of wider 'public benefit' associated with a number of activities funding via the general rate. Hence, it was the 'community as a whole' which benefited rather than one individual ratepayer as such. Meridian was a ratepayer within the wider district community and given the significance of its activities it was of benefit to Meridian that the district had thriving healthy communities. While noting the intangible nature of these benefits Council should consider, whether there was a relationship between the demands created and benefits received by Meridian relative to the rates they paid and satisfy itself that the relationship between demands/benefits and rates assessed was not significantly disproportionate or "overwhelmingly unreasonable".

Ms Robson advised in Council's decision it must demonstrate it had fully considered the factors as outlined in Section 101(3) of the Local Government Act.

Mr Ruru referred Councillors to the legal advice that Meridian shared with Council as part of its 2012 LTP submission. In discussing this, Mr Ruru quoted from the McKenzie District Council case and summarised it by saying there needed to be some relationship between services and benefits they receive and what you were asking them to pay. Mr Ruru added that the McKenzie case went on to say that rating was essentially a matter for decision by elected representatives following the statutory processes and exercising the choices available to them. Mr Ruru continued that it was not necessarily a direct relationship but that Council was satisfied of a reasonable relationship. He explained that point 9 on page 152 was trying to show that relationship by identifying the benefits that Meridian gets for each of the activities and then went on to discuss this table in more detail. In assessing the situation for Meridian, Council needed to be satisfied that there was not a significant injustice occurring and therefore an overwhelming unreasonable decision that no other reasonable Council in its shoes would not come too.

Council had a considerable discussion around the ways in which Meridian interacted with itself and the community, whether there was a significant injustice occurring here for the services it was asking to be paid, and whether the fees were fair and reasonable.

Upon asking if the Chief Executive was confident that the Council had followed due process, Cr Baird advised he was prepared to move this resolution as outlined in Option 1.

**Option 1: Status Quo: Council continue to rate Meridian as proposed in draft LTP**

**Impact on Rates:**

- **No change to rates as proposed in the draft LTP and Revenue and Financing Policy.**

**Advantages:**

- **No specific advantage, as it is based on facts considered.**

**Disadvantages:**

- **No specific disadvantage, as it is based on facts considered..**

## Resolution

Moved Cr Baird, seconded Cr Ford

and resolved that the Council:

- a) **Receives the report titled “Appendix 7: Rating Differential” dated 13 May 2015.**
- b) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- c) **Make no change to the way it currently rates Meridian.**

*Mr Ruru declared a conflict with regards to his position on the Southland Indoor Leisure Centre Trust.*

### 7.13 Appendix 8: Fees and Charges

**Record No: R/15/4/6156**

This report outlined the Schedule of Fees and Charges accounts for all the fees and charges that the Council applied to customers for the specific services it provided outside of rates and/or the Funding Impact Statement.

The Council was currently consulting, through a separate consultation process, on a proposed Dog Control Policy and Bylaw 2015 which proposed a new fees regime aimed to promote responsible ownership by providing discounts for actions such as neutering and microchipping.

Mr Halligan advised there were no significant changes proposed in the draft 2015/2016 Schedule of Fees and Charges from the previous year. There were a couple of minor changes and these were:

- Updating fees in line with inflation increase
- Inclusion of alfresco dining licence fees
- Inclusion of under veranda lighting fees
- Removal of development contribution charges due to the proposal for development contributions to be put into remission.

Mr Halligan outlined a key point that the default fees of the Sale of Liquor and Alcohol Policy had been imposed, Council had agreed that this would be self-funded and not paid by ratepayer. That those that benefited from it should pay.

Councillors had a long discussion around the fees categories for on/off licences and whether it should lower them all by one risk category; whether these could be looked at on a case by case basis; the effects this would have on rates and the financial impacts; as well as getting some sound legal advice to ensure it was not breaching the Sale of Alcohol regulations.

Following these discussions, Council determined it wished to amend the revenue and financing policy to provide for general rate funding of 10% of the alcohol activity cost.

Council also agreed that it wanted to staff to proceed with the development of an alcohol fees bylaw and report back by 24 June 2015. Staff were also asked to develop a criteria for assessing the risk of premises and report back to the Council meeting on 16 September 2015.

### Resolution

Moved Cr Kremer, seconded Deputy Mayor Duffy

**and resolved that the Council:**

- a) **Receives the report titled “Appendix 8: Fees and Charges” dated 12 May 2015.**
- b) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- c) **Recommends that the draft Schedule of Fees and Charges is amended to remove the fee for under verandah lighting in Winton.**
- d) **Asks staff to proceed with the development of a alcohol fees bylaw and report back by 24 June 2015.**
- e) **Asks staff to develop a criteria for assessing the risk of premises and report back to Council meeting in 16 September 2015.**

### Resolution

Moved Deputy Mayor Duffy, seconded Cr Bailey

**and resolved that the Council:**

- f) **Determines that it wishes to amend the revenue and financing policy to provide for general rate funding of 10% of the alcohol activity cost.**

*Mr Ruru declared a conflict with regards to his position on the Southland Indoor Leisure Centre Trust.*

## 7.14 Appendix 9: Funding and Grant Requests

**Record No: R/15/4/6302**

Southland District Council provided financial assistance to community organisations and individuals through a variety of mechanisms, including, but not limited to, one-off grants, scholarships, bursaries, ongoing grants, discretionary grants and donations. The majority of this was managed by Venture Southland on behalf of Council, with the allocation process being decided on by the Allocations Committee.

Council also maintained a fund provide for various community organisations, such as St John, Citizens Advice Bureau, Gore Counselling Service, Life Education Trust, Southland Indoor Leisure Centre Trust, EnviroSchools and SPCA.

Some grants to community organisations were also requested and consulted on through the Long Term Plan/Annual Plan process.

Council agreed to the following:

- to decline the request for \$50,000 a year for the Lakes Air Rescue Trust.
- approved to grant \$10,000 a year for a co-ordinator role for Southland Safe Community Group.
- approved a \$250,000 one-off grant to Stadium Southland rebuild.
- approved \$75,000 a year (increased from \$50,000) for Stadium Southland maintenance.
- Declined an adjustment to funding for Destination Fiordland.
- Declined inflation adjusting funding for Venture Southland.

### Resolution

Moved Cr Dillon, seconded Cr Ford

**and resolved that the Council:**

- a) **Receives the report titled “Appendix 9: Funding and Grant Requests” dated 12 May 2015.**
- b) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- c) **Determines which grants it will approve or decline as follows:**
  - **\$50,000 a year for the Lakes Air Rescue Trust - declined**
  - **\$10,000 a year for a co-ordinator role for Southland Safe Community Group - approved**
  - **\$250,000 one-off grant to Stadium Southland rebuild - approved**
  - **\$75,000 a year (increased from \$50,000) for Stadium Southland maintenance - approved**
  - **An adjustment to funding for Destination Fiordland - declined**
  - **Inflation adjusting funding for Venture Southland - declined.**

## 7.15 Appendix 10: Around the Mountains Cycle Trail

**Record No: R/15/4/6292**

The Around the Mountains Cycle Trail (AMCT) was being built by the Southland District Council, in partnership with the Government's New Zealand Cycle Project. Most of the trail would be in the Southland District and the Government had approved \$4 million to Council for the first stage of the trail from King Kingston to Mossburn. The opening of this stage was held in November 2014.

Consent applications had been approved for a section beside the Oreti River which formed part of Stage two of the trail. These consents had been appealed by Fish & Game New Zealand and would be decided on by the Environment Court.

Council agreed to engage with Sport Southland regarding the scope of a project to develop a Regional Sport and Recreation Strategy and a Regional Cycleway Strategy. It also agreed to engage with Sport Southland regarding partnership opportunities for the Around the Mountains Cycle Trail.

### Resolution

Moved Cr Dillon, seconded Cr Paterson

**and resolved that the Council:**

- a) **Receives the report titled "Appendix 10: Around the Mountains Cycle Trail" dated 12 May 2015.**
- b) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- c) **Agrees to engage with Sport Southland regarding the scope of a project to develop a Regional Sport and Recreation Strategy and a Regional Cycleway Strategy.**
- d) **Agrees to engage with Sport Southland regarding partnership opportunities for the Around the Mountains Cycle Trail.**

*Cr Duffy declared an interest before the following report was discussed.*

## 7.16 Appendix 11: Curio Bay Wastewater Project

**Record No: R/15/4/6298**

Council was currently working with Department of Conservation and the South Catlins Development and Environmental Charitable Trust to implement a sustainable long term wastewater treatment solution for the Curio Bay reserve. This was part of a wider project to help improve the overall visitor experience at the reserve.

Resource consent had been granted for the discharge of treated sewage.



This allowed for the construction and operation of wastewater treatment facilities for the reserve with the long term goal of also connecting the wider community.

The treatment solution based on membrane technology would treat the effluent to an extremely high standard which was in keeping with the unique status of the area. The plant was identical to one operated by the Department of Conservation at its Papatowai campsite further up the Catlins coast.

Council agreed to confirm the Curio Bay Wastewater Project proceeded as it was set out in the draft Long Term Plan 2015-2025.

### Resolution

Moved Cr Keast, seconded Cr Dobson

**and resolved that the Council:**

- a) **Receives the report titled “Appendix 11: Curio Bay Wastewater Project” dated 12 May 2015.**
- b) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- c) **Confirms the Curio Bay Wastewater Project proceeds as set out in the draft Long Term Plan 2015-2015.**

### 7.17 Appendix 12: Manapouri Wastewater Disposal

**Record No: R/15/4/6303**

Wastewater projects were district funded. In November local estimates, the Manapouri Community Development Area Subcommittee (CDA) included two high value projects. The first of these projects was the planned upgrade project associated with the application for a new resource consent for the Manapouri wastewater scheme. The current resource consent expired in September 2024. The current project was indicated to involve construction of a pipeline between the oxidation ponds and the Council owned land at Kepler. This was based on indications provided by Council in the past in relation to the acquisition of the Kepler block and the need to base an initial budget estimate on a potential option. The value of this project was approximately \$1.55M. The second project had been included in the project schedule for the first time as part of the draft Long Term Plan 2015-2025. It was an continuation of work to desludge all of Council’s oxidation ponds. The value of this project was around \$880,000.

Council agreed to amend the current wording in the draft Long Term Plan 2015-2025 and supporting documents to make it clear that further detail on the scope of the Manapouri wastewater discharge project would be determined closer to the expiration of the current resource consent for the Manapouri treatment site.

### Resolution

Moved Cr Kremer, seconded Cr Baird

and resolved that the Council:

- a) **Receives the report titled “Appendix 12: Manapouri Wastewater Disposal” dated 12 May 2015.**
- b) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- c) **Amends the current wording in the draft Long Term Plan 2015-2025 and supporting documents to make it clear that further detail on the scope of the Manapouri wastewater discharge project will be determined closer to the expiration of the current resource consent for the Manapouri treatment site.**

### 7.18 Appendix 13: District and Local Issues and Comments

Record No: R/15/4/6420

Ms Cuthbert spoke to the report and outlined various comments relating to local district issues contained in the table from pages 197 to 208 to ensure that Council agreed with its draft recommendations before submitters were notified as part of the LTP process.

As part of discussions, Council further agreed to the amendment to the draft Long Term Plan to add the two wastewater projects in Riverton.

### Resolution

Moved Cr Dobson, seconded Cr Harpur

and resolved that the Council:

- a) **Receives the report titled “Appendix 13: District and Local Issues and Comments ” dated 12 May 2015.**
- b) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- c) **Agrees to refer submission 1 on the Otautau Camping Ground to the Otautau Community Board.**
- d) **Agrees to an amendment to the draft Long Term Plan and associated budgets and documents to replace the “Grandstand Work” project with the specified “Replacement Grandstand Facility” project.**

- e) **Agrees to an amendment to the draft Long Term Plan and associated budgets and documents to add the specified Tokanui renewal stormwater projects.**
- f) **Agrees to an amendment to the draft Long Term Plan and associated budgets and documents to remove the Winton Heavy Traffic Bypass feasibility study.**
- g) **Agrees to an amendment to the draft Long Term Plan and associated budgets and documents to remove the Woodlands South Road project and add the specified walking track project.**
- h) **Requests Council Officers to investigate the protocol of changing the name of a town and report back if Council is interested in pursuing a possible name change.**
- i) **Agrees to amendment to the draft Long Term Plan to add the two wastewater projects in Riverton.**

#### **7.19 Appendix 14: Operational Matters**

**Record No: R/15/4/6301**

This report included submissions where submitters requests had made requests relating to specific operational matters which would not impact on proposed levels of service. The relevant Council business units would review the submissions received and consider steps that could be taken in response.

With regards to the sealing of Roslyn Road, an email from Mr Roy Clearwater was distributed advising the data collected had confirmed that remedial action was required.

Cr Paterson added that a copy of this information should be forwarded to the residents of Roslyn Bush, to keep them informed.

#### **Resolution**

Moved Cr Dillon, seconded Cr Keast

**and resolved that the Council:**

- a) **Receives the report titled “Appendix 14: Operational Matters” dated 12 May 2015.**

#### **7.20 Appendix 15: Performance Measures**

**Record No: R/15/4/6295**

The Council’s performance management framework included a number of components. It showed how each of Council’s activities contributed to achieving it outcomes (through its aim and rationale), the levels of service it would provide and then how it would monitor performance (through Key Performance Indicators (KPI) and associated targets for each activity).

Council confirmed its performance management framework that was adopted on 18 March 2015 with no further amendments.

### Resolution

Moved Cr Harpur, seconded Cr Ford

and resolved that the Council:

- a) **Receives the report titled “Appendix 15: Performance Measures” dated 12 May 2015.**
- b) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- c) **Confirms the performance management framework that was adopted by Council on 18 March 2015 with no further amendments.**

## 7.21 Development and Financial Contributions Policy

**Record No: R/15/4/7220**

This report presented feedback received during consultation on the draft Development and Financial Contributions Policy. It also requested that Council adopt the draft Development and Financial Contributions Policy.

The policy covered both development contributions and financial contributions and put the development contributions only into remission until there was sufficient evidence of population growth.

Council adopted the Development and Financial Contributions Policy.

### Resolution

Moved Cr Dobson, seconded Cr Baird

and resolved that the Council:

- a) **Receives the report titled “Development and Financial Contributions Policy” dated 12 May 2015.**
- b) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- c) **Adopts the Development and Financial Contributions Policy.**

## 7.22 Remission and Postponement of Rates Policy

**Record No: R/15/4/7145**

The purpose of this report was to ask Council to review the public submissions on the Remission and Postponement of Rates Policy and for Council to adopt the policy.

In order to remit or postpone rates, local authorities required an appropriate policy. Southland District Council currently remits and postpones rates under the Relief, Remission and Postponement of Rates Policy. While this policy sets out the categories of relief and postponement, it does not clearly establish the criteria which need to be met for Council to remit or postpone rates.

The draft Remission and Postponement of Rates Policy had been developed to address the need for clear conditions and criteria to be established. The draft policy was released for public consultation as part of a parallel process that ran concurrently with the Long Term Plan 2015-2025 consultation process. Council received four submissions in relation to this policy.

In developing the Remission and Postponement of Rates Policy, Council officers had also identified additional categories or relief or postponement.

The Remission and Postponement of Rates Policy was intended to provide clarity to the public for when Council considered applications for remission or postponement of rates.

Council agreed to adopt the Remission and Postponement of Rates Policy.

### **Resolution**

Moved Cr Harpur, seconded Cr Macpherson

**and resolved that the Council:**

- a) **Receives the report titled “Remission and Postponement of Rates Policy” dated 13 May 2015.**
- b) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- c) **Adopts the Remission and Postponement of Rates Policy.**

### **7.23 Remission and Postponement of Rates on Māori Freehold Land Policy**

**Record No: R/15/4/7155**

This report presented a summary of feedback received on the draft Remission and Postponement of Rates on Māori Freehold Land Policy.

Council had recently reviewed its Remission and Postponement of Rates on Māori Freehold Land Policy, consistent with the requirements of Section 108 of the Local Government Act 2002.

Council proposed an option in which the policy would apply to all land within the Southland District that had been deemed Māori Freehold Land by the Māori Land Court, except for land which contained a dwelling or was used for economic benefit. The proposal would also require land owners of Māori Freehold Land to apply to the Southland District Council for rates remission or postponement.

Council adopted the Remission and Postponement of Rates on Māori Freehold Land Policy.

#### **Resolution**

Moved Deputy Mayor Duffy, seconded Cr Kremer

**and resolved that the Council:**

- a) **Receives the report titled “Remission and Postponement of Rates on Māori Freehold Land Policy” dated 12 May 2015.**
- b) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- c) **Adopts the Remission and Postponement of Rates on Māori Freehold Land Policy.**

### **7.24 Early Payment of Rates Policy**

**Record No: R/15/4/7162**

The purpose of this report was to summarise community views on the draft Early Payment of Rates Policy and request that Council approve the policy with minor amendments as recommended by Council officers.

This report summarised feedback received on the draft Early Payment of Rates Policy. The proposed policy sets interest for water and sewerage loan repayments for a three year period.

The advantages of adopting this policy was it provided flexibility for ratepayers to make payments in an appropriate manner. It reduced overall cost to ratepayers as a result of saving of interest. It also allowed Council to continue receiving early payment of rates in compliance with legislation.

Council adopted the Early Payment of Rates Policy with minor amendments recommended in the report.

### Resolution

Moved Cr Ford, seconded Cr Bailey

and resolved that the Council:

- a) **Receives the report titled “Early Payment of Rates Policy” dated 12 May 2015.**
- b) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- c) **Adopts the Early Payment of Rates Policy with amendments recommended in this report.**

### Public Excluded

#### Exclusion of the Public: Local Government Official Information and Meetings Act 1987

### Resolution

Moved Cr Macpherson, seconded Cr Dillon

**That the public be excluded from the following part(s) of the proceedings of this meeting.**

**The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

#### C10.1 Public Excluded Minutes of the Council Meeting dated 22 April 2015

| General subject of each matter to be considered                    | Reason for passing this resolution in relation to each matter  | Ground(s) under section 48(1) for the passing of this resolution  |
|--|--|---|
| Public Excluded Minutes of the Council Meeting dated 22 April 2015 | <p>s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p> <p>s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would</p> | That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.. |

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter  | Ground(s) under section 48(1) for the passing of this resolution |
|---|--|--|
|   | <p>be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>s7(2)(f)(ii) - The withholding of the information is necessary to maintain the effective conduct of public affairs through the protection of such members, officers, employees and persons from improper pressure or harassment.</p> <p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> <p>s7(2)(j) - The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage.</p> |  |

Permit the Chief Executive, Group Manager Environment and Community, Group Manager Services and Assets, Group Manager, Policy and Community, Chief Information Officer, Chief Financial Officer, Communications and Governance Manager, Manager Strategic Property and Committee Advisor to remain at this meeting, after the public has been excluded, because of their knowledge of *C10.1 Public Excluded Minutes of the Council dated 22 April 2015*. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to that matter because of their specialist knowledge.

The public were excluded at 12.05 pm.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here. There were no items to be recorded in open session.

The meeting returned to open session at 12.05pm.



The meeting closed at 12.05pm.

CONFIRMED AS A TRUE AND CORRECT  
RECORD AT A MEETING OF THE COUNCIL  
HELD ON 19 - 21 MAY 2015.

**DATE:**.....

**CHAIRPERSON:**.....

# Edendale-Wyndham Community Board

## OPEN MINUTES

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Minutes of a meeting of Edendale-Wyndham Community Board held in the Memorial Hall, Wyndham on Tuesday, 24 March 2015 at 7.30pm.

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### PRESENT

|                    |                |
|--------------------|----------------|
| <b>Chairperson</b> | Pam Yorke      |
| <b>Members</b>     | Lindsay Donald |
|                    | Paul Duffy     |
|                    | Dean Rabbidge  |
|                    | Andrew Roy     |
|                    | Nathan Stewart |

## IN ATTENDANCE

Area Engineer Kushla Tapper, Area Engineer Moira Tinnock, Manager Environmental Health Michael Sarfaiti, Community Development Planner Juanita Thornton for Venture Southland, Land Sustainability Officer Mr David Moate, Ratepayer/resident Mr David Diprose and Ratepayer/resident Mr Alan Leitch.

Before the meeting got underway, the Chair advised that if any member wished to record any meetings, the member was required by the Model Standing Orders to notify the chairperson at the commencement of the meeting.

### 3.3.8 - Reporting of meetings

*When a meeting of a local authority is open to the public the following provisions shall apply:*

- (a) *Members of the public including bona fide members of the news media are entitled to attend any meeting or any part of a meeting and to report on the proceedings.*  
*[s. 49(a) LGOIMA]*
- (b) *Any recording of meetings must be carried out in an unobtrusive manner, and must not be distracting to members.*
- (c) *Any recording of meetings must be notified to the chairperson at the commencement of the meeting.*

## 1 Apologies

Apologies were received Member Fodie and Cr Keast.

### Resolution

Moved by Member Roy, seconded by Member Rabbidge **and resolved that the apologies be accepted.**

## 2 Leave of absence

There were no requests for leave of absence received.

## 3 Conflict of Interest

There were no conflicts of interest noted.

## 4 Public Forum

*Public Forum commenced at 7.34pm.*

- 4.1 Mr David Diprose (ratepayer/leasee) and Mr David Moate of Environment Southland spoke regarding a proposed environmental project they were keen to carry out on leased farmland adjacent to the Wyndham Wildlife Refuge, with the full support of the Board.

Mr Diprose spoke about his own farming practice and briefly outlined how farming had evolved, what was now possible using practises involving planting to soil types. Mr Diprose went onto say it provided shelter and shade to stock, increased pasture and crop yields. The waterways also benefited from the shading, adding to its health and reduction in weed growth and provided protection to stream banks from erosion.

Mr Diprose was keen to see the existing wetlands enhanced further by developing a management plan with the assistance of Environment Southland who had the time, knowledge and expertise but with consultation and the full support of the Edendale-Wyndham Community Board.

Mr Diprose advised the proposed management plan would complement the wetlands at the Wildlife Refuge and this was merely an introduction and a formal request to the Board if it was supportive of such a plan being implemented which Mr Moate would prepare the initial draft.

A copy of Mr Moate's short assessment of the current wetlands was distributed amongst members (refer Appendix 1).

The Edendale-Wyndham Community Board gave its support, agreeing it was a good concept, mooting it was "a win, win situation" and would bring the wetlands up to reasonable standard for all to enjoy. The Board agreed that Mr Moate should proceed in its first stage of producing a draft management report and bring this back to the Board for its feedback at its next meeting.

The Chair thanked Messrs Diprose and Moate for their time and invited them to stay for the remainder of the meeting.

#### **Attachments**

- A Appendix 1 - Public Forum - Edendale-Wyndham Community Board dated 24 March 2015

#### **Resolution**

Moved by Chairperson Yorke, seconded by Member Roy

**and resolved that the Edendale-Wyndham Community Board agreed to Mr David Moate of Environment Southland in its first stage of producing a detailed management plan on the wetlands of the Wyndham Wildlife Refuge and bring this back to the Board for its feedback.**

*The Public Forum concluded at 7.52pm.*

#### **5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

#### **6 Confirmation of Minutes**

The Area Engineer highlighted a small amendment that the Board had raised with her since its last meeting on the Pool rate boundary.

#### **Resolution**

Moved by Member Roy, seconded by Cr Duffy

**That the Meeting minutes of Edendale-Wyndham Community Board, 27 January 2015 be confirmed subject to the following amendment:**

**That the resolution 7.3 be amended to - and resolved: that the Edendale-Wyndham Community Board agreed that the Pool rate boundary be adjusted to exclude properties with the Gorge Road Community Development Area Subcommittee.**

As time had evolved since the Boards last meeting, the change had meant that the Edendale-Wyndham Community Board would now need to make a submission to Councils Long Term Plan on the basis that a modification to the Gorge Road CDA now be excluded from the Community Boards pool rate boundary.

Cr Duffy advised the Chair he was able to assist her in making a submission to Council on the Boards behalf.

## Reports for Resolution

At the request of the Community Board, the following report was brought forward.

### LATE REPORT

#### A.1 Dog Control Review

**Record No: R/15/3/5002**

Council was consulting on the draft Dog Control Bylaw 2015 and Dog Control Policy 2015. This report was to give the Community Board an opportunity to discuss and make a submission to Council on the dog control review.

Mr Sarfaiti spoke to the report giving a short overview of what Council proposed to adopt for the purposes of encouraging responsible ownership, preventing attacks and to have less wandering and unwanted dogs.

Mr Sarfaiti outlined the following five key changes and these were:

- Updating the dog access rules. This included designating roads and roadsides as leash only; currently dogs were permitted to be walked off a leash.
- Discounts in the dog registration fees for fencing, good history, microchipping, and de-sexing.
- Multiple dogs licensing for more than two (non-working) dogs.
- Mandatory neutering of dogs classified as menacing.
- The discretion to require neutering of dogs that wander.

Mr Sarfaiti explained that now was the time for the local community to discuss its local dog access rules and whether any changes were needed, taking into account the following:

- (a) the need to minimise danger, distress, and nuisance to the community generally; and
- (b) the need to avoid the inherent danger in allowing dogs to have uncontrolled access to public places that are frequented by children, whether or not the children were accompanied by adults; and
- (c) the importance of enabling, to the extent that was practicable, the public

- (including families) to use streets and public amenities without fear of attack or intimidation by dogs; and
- (d) the exercise and recreational needs of dogs and its owners.

There were four types of dog access rules that may apply to a township:

1. Prohibited - eg playgrounds, sports grounds, and some main streets.
  2. On-leash only - eg urban zones, roads and road margins, popular beaches.
  3. Dog exercise area - these were designated locally and should be areas that of low intensity public use, significant size with clearly marked boundaries and good sight lanes.
  4. Default access rule. It was proposed to continue with the default access rule of effective control which permits a dog to be off-leash.
- *Member Donald entered the meeting at 8.10pm.*

Mr Sarfaiti noted the current dog exercise area in Wyndham was very large. Dogs were the priority user in dog exercise areas. If the Board believed that dogs should not be the priority user of all of this land, then the Board could request that parts of the land were designated leash-only, or be subject to the default access rule of under control with off-leash permitted.

- There may be some areas beside the river that were frequented by children or families. If the Board believed that there may be a community demand, it could submit that some areas should be designated leash-only.
- 
- Mr Sarfaiti advised it was now over the Board if it wished to make a submission and these closed on 30 April 2015.
- 
- The Board gave an initial indication that it did intend to make a submission.
- 
- *Messrs Diprose and Moate left the meeting at 8.16am.*
- 

### Resolution

Moved by Chairperson Yorke, seconded by Member Roy

**That the Edendale-Wyndham Community Board:**

- a) **Receives the report titled “Dog Control Review” dated 16 March 2015.**
  - b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
  - c) **Determines that it has complied with the decision making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
  - d) **Makes a submission on the dog control review using the submission form in Attachment 1.**
- *Mr Sarfaiti left the meeting at 8.27am.*

*Kushla Tapper introduced Moira Tinnock advising she was the new Area Engineer that would be covering her maternity leave.*

## 7.1 Works and Finance Report to Edendale-Wyndham Community Board for the period ended 31 January 2015

Record No: R/15/3/4237

The Area Engineer spoke to her report, giving a further update.

- Page 21 - Highlighted that the Wildlife Refuge wild willows had been 'cut and paste' by the Taskforce.
- Page 22 - the Board had a general discussion around the spraying of the grave tops. Although it was not Council's responsibility to maintain, this work could still be included in the general maintenance clean up if the Board chose to, and this way would keep the Cemetery tidy.
- The drinking fountain in Edendale did not work and needed to undergo repairs before it was painted.
- The Board discussed kerb crossing outside 17 Brydone Street, Edendale. It agreed to go with Option 1, with a note to reuse the concrete where possible.
- A request had been received from the Menzies Rugby Club who were wishing to increase their grounds further. All work to fencing etc would be undertaken by the Menzies Rugby Club. The Chair advised a formal lease would need to be drawn up and some additional information provided would most likely be needed in order to work in with the Property Department.
- The Area Engineer advised she needed to speak with Member Fodie regarding the picnic benches around the rotunda in the Edendale Town Square and whether the garden group might be interested in stripping and repainting these.
- The Board discussed the Seaward Road car park. The Area Engineer advised in the past it had been a sealed surface but was steadily deteriorating. The Board needed to decide if it wished to keep the area sealed, or let it revert to gravel. The estimated costs to seal this was \$20K + GST, and if chosen, would need to be included as a project in the LTP with an effect on rates. The Edendale-Wyndham Community Board agreed this was a not a priority to fix and that when it became uneconomical, to let it return to gravel.
- It was noted that **Member Donald was against** the decision to let this section of the Seaward Road car park return to gravel.
- Highlighted some playground works to replace a swing seat and chain at the Edendale Recreation.
- Highlighted the WW1 Commemorative banners on page 23 of the agenda. These were due to be delivered to Venture Southland on 4 April 2015 and Juanita Thornton would follow these up to ensure they were delivered to the Area Engineer for location in the town.
- A request had been raised by Mr Alan Leitch regarding Nightingale Street and mud on the roadside. The Area Engineer had arranged a fix to occur shortly. Cr Duffy suggested a small culvert and gravel over the top to provide a pedestrian access point from the parking area might assist the users of the area. The Area Engineer advised she would look into this further.

- Works to the War Memorial had finished. The Community Board would like to replace the existing lights with vandal proof lighting and would apply for external funding to help pay for them. The next proposal was a descriptive panel that would complement the memorial nicely. Funds for the panel were available, left over from the Glenham Boardwalk panel grants. Venture Southland would provide the design and content for the panel. A similar panel had been placed in Riversdale.

### Resolution

Moved by Chairperson Yorke, seconded by Member Roy

#### That the Edendale-Wyndham Community Board:

- a) Receives the report titled “Works and Finance Report to Edendale-Wyndham Community Board for the period ended 31 January 2015” dated 24 March 2015.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) Determines that it has complied with the decision making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

*Members Roy and Stewart declared their interest to the next report.*

## 7.2 Venture Southland Report - Wyndham Pool Rating Request and Process Forward

**Record No: R/15/3/4764**

Copy of the letter (r/14/4/4906) was distributed amongst members for its information.

Report provided information on pools in Edendale and Wyndham and was in response to the recent request from the Wyndham District Community Pool Incorporated for rating assistance. This report outlined the process undertaken by the Edendale Community Pool Society Incorporated to secure a rate, and a proposed process moving forward for the Edendale-Wyndham Community Board to consider Wyndham Pool's request.

The Board agreed that the process should be the exactly the same and that this kept things fair and consistent.

Mrs Thornton advised Venture Southland would help communicate this to the Wyndham District Community Pool Incorporated by way of a letter on the process and would prepare a draft and circulate to the Chair.

The Board agreed it should write to the Edendale Community Pool Society advising it had been approached by the Wyndham District Community Pool Incorporated to request a possible rate for its pool from Wyndham residents. The letter would ask if they could provide a report to the Board outlining the current status/usage of its pool, how the rate had been of benefit to date and how a potential rates decrease could affect its operations.



### **Resolution**

Moved by Cr Duffy, seconded by Chairperson Yorke

#### **That the Edendale-Wyndham Community Board:**

- a) **Receives the report titled “Venture Southland Report - Wyndham Pool Rating Request and Process Forward” dated 13 March 2015.**
- b) **Determines that this matter or decision be recognised as both significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Confirms a process and timeframe forward as outlined in this report (in Sections 5 and 6 of the report that formed part of the agenda.)**

### **7.3 Venture Southland Community Development Update**

**Record No: R/15/3/4977**

Mrs Thornton gave a verbal update on local projects and initiatives as follows:

- Rex Capil had left Venture Southland to take up a new position of General Manager Policy and Community with the Southland District Council.
- Bobbi Brown has been appointed the new Group Manager of Tourism, Events And Community.
- Tina Harvey had been promoted to Team Leader.
- There had been a small reshuffle of staff and workloads and Juanita looked after the Waihopai/Toetoes ward.
- The Brydone Community Centre had been upgraded to include a disabled entrance and toilet. A launch function was planned for mid-July.
- The next project was to look at re-erecting the flag pole and install an interpretation panel at the Brydone War Memorial.
- The Edendale School requested the use of the Burt Munro image on its fence. Venture Southland had helped facilitate this by liaising with the Burt Munro Committee to get an approval letter.
- The boardwalk at Glenham had been completed and Venture Southland was currently drawing up the content for the panel.
- The Southern Southland Plan was in the process of being written up.
-

### **Resolution**

Moved by Member Rabbidge, seconded by Member Donald

**That the Edendale-Wyndham Community Board:**

- a) **Receives the report titled “Venture Southland Community Development Update” dated 24 March 2015.**

**Determines that this matter or decision be recognised not as significant in terms of Section 76 of the Local Government Act 2002.**

- b) **Determines that it has complied with the decision making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

### **7.4 Edendale Community Pool Society**

**Record No: R/15/1/2015**

Mr Brent Shepherd had forwarded a copy of its AGM Report for 2014 and asked if this could be put to the next meeting for the Board’s information.

### **Recommendation**

**That the Edendale-Wyndham Community Board:**

- a) **Receives the report titled “Edendale Community Pool Society” dated 24 March 2015.**

- b) **Determines that this matter or decision be recognised not as significant in terms of Section 76 of the Local Government Act 2002.**

- c) **Determines that it has complied with the decision making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

- d) **That the AGM Report 2014 for the Edendale Community Pool Society be received as information.**

### **7.5 Edendale-Wyndham Community Board Member/s Attendance at the 2015 New Zealand Community Boards' Conference - Thursday, 14 May - Saturday 16 May 2015, Bay of Islands (Paihia)**

**Record No: R/15/3/4457**

The Area Engineer advised that although this was not something the Board had budgeted for, but that the Board could pay for a member from the Board to attend if they were interested. In addition to that, Council also had a ballot system in which you could nominate a member and it paid for two nominees to attend.

Cr Duffy recommended the conference, adding it was worthwhile attending.

The Chair advised if anyone was interested in attending and wanted to enter into the ballot, to contact Maree. The Board also agreed that the attendance at future conferences be budgeted out of reserves rather than setting specific budgets for them.

### **Resolution**

Moved by Member Donald, seconded by Member Roy

#### **That the Edendale-Wyndham Community Board:**

- a) **Receives the report titled “Edendale-Wyndham Community Board Member/s Attendance at the 2015 New Zealand Community Boards’ Conference - Thursday, 14 May - Saturday 16 May 2015, Bay of Islands (Paihia)” dated 13 March 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approve the attendance of one member of the Edendale-Wyndham Community Board at the 2015 New Zealand Community Boards’ Conference, Thursday 14 - Saturday 16 May 2015 to be held in the Bay of Islands (Paihia) and that the cost of attendance be covered by Edendale-Wyndham Community Board budget.**

## **7.6 Edendale-Wyndham Community Board Action Sheet**

**Record No: R/15/3/4992**

The Board were still adjusting the new layout of the Action Sheet report.

The first item related to Kevin McNaught who was to prepare a report on the feasibility of subdividing sections on Baltic Street once legal and planning issues had been checked.

The other item on the Action Sheet was the Transfer Station. The Chair advised she and Cr Duffy had gone back to Mr Ian Evans with various issues. The Chair reported grass and noxious weeds sprayed today. The extension of hours might be considered over summer. The Chair advised she would continue to be on the case with regards to the hours in the coming summer months. With no further comments, the Board agreed that this item could be closed. Word would be passed onto Ian Evans to now close this action item.

The Chair had received several requests regarding the reserve area on Raglin Street (the area that the Menzies College Rugby club lease) and whether it could be made available to build and subdivide on and what were the implications.

## Resolution

Moved by Chairperson Yorke, seconded by Cr Duffy

**That the Edendale-Wyndham Community Board:**

- a) **Receives the report titled “Edendale-Wyndham Community Board Action Sheet” dated 24 March 2015.**
- b) **Determines that this matter or decision be recognised not as significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **The Chair had received several requests regarding the reserve area on Raglin Street (the area that the Menzies College Rugby club lease) and whether it could be made available to build and subdivide on and what were the implications.**

## Committee Reports

### 7.0 Portfolios

**Record No: R/15/3/4980**

#### Hall

The Chair advised that had been some issues around recent bookings made. It was clarified that both the Lions Club and Pipe Band needed to book with Jacqui, suggesting they should book-out the remainder of the year's requirements in advance.

A short discussion was had around the what rules applied in charging for the facility. The general consensus from the Board was that both groups should pay an Annual fee, rather than individual fees, to help keep charges down. It was also mentioned that there should be some rationalisation on who should have keys to the hall.

Mrs Thornton gave the Board a short update on the Edendale Community Centre proposal advising the subcommittee had met with the architects who were in the process of putting some design plans together. These plans would be circulated in 4-5 weeks time. It was remarked it had been a positive meeting.

#### Resource Management

There was nothing further to report.

### **Factory Liaison**

The Chair had attended the last Factory Liaison meeting and gave a short update on a consent for Fonterra for its water containment which was project of \$2.2M. The Chair remarked the new manager was good to speak with. There were no formal plans on the proposal road alignment and NZTA was still working on this.

### **Civil Defence**

There was nothing further to report.

### **Reporting to the Ensign/Informer/Messenger**

There was nothing further to add.

### **Chairperson's Update**

**Record No: R/15/3/4981**

The Chair advised she would like the Area Engineer to revisit the possibility of leasing the camping ground.

## **Councillor's Report**

### **8.0 Council Report**

**Record No: R/15/3/4982**

Cr Duffy reported on the following matters that had been addressed at Council's last meeting, attendance at various meetings and upcoming events:

- The Long Term Plan had been adopted and would head out for public consultation. Council's proposed rate increase for the 2015/2016 year was 3.44%. It had incorporated a proposal to partially fund depreciation. Cr Duffy reported there had been some debate around the 2% buffer. Cr Duffy advised this was not a target and that Council had been prudent and any business had to have a worst-case scenario.
- The new Councillor of the Mararoa Waimea Ward - Mr Ebel Kremer had been "sworn in" by the Mayor, Chief Executive and Councillors.
- Had attended a book launch in Edendale just before Crank up day.
- Was in the process of preparing to give another Community Services Award.
- Attended the opening of the Matura Museum and remarked it was a great result and showed what could be done in a smaller space.
- Made an open-ended statement to the Board, regarding the LTP - was there anything that the Community Board should be submitting upon?
- Had recently met with the Principal of Menzies College who was keen to see some works occur to the footpath on Florence Street, plantings around Wyndham and was positive about the possibility of a cycleway.

The meeting was closed at 10.42pm.

CONFIRMED AS A TRUE AND CORRECT  
RECORD AT A MEETING OF THE EDENDALE-  
WYNDHAM COMMUNITY BOARD HELD ON  
24 MARCH 2015.

**DATE:**.....

**CHAIRPERSON:**.....

## Forestry Committee

# OPEN MINUTES

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Minutes of a meeting of Forestry Committee held in the Council Chambers, 15 Forth Street, Invercargill on Wednesday, 18 February 2015 at 9.03am.

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### PRESENT

|                    |                 |
|--------------------|-----------------|
| <b>Chairperson</b> | Brian Dillon    |
| <b>Councillors</b> | Lyall Bailey    |
|                    | Stuart Baird    |
|                    | Mayor Gary Tong |

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## IN ATTENDANCE

Chief Executive Steve Ruru, Group Manager Services and Assets, Ian Marshall, Committee Advisor Maree Fyffe, Forest Operations Manager Des Minehan of IFS, GIS Analyst Todd Redpath of IFS and MPI Policy Dr Trost.

### 1 Apologies

Apologies for absence were received from Crs Harpur and Paterson.

#### Resolution

Moved by Cr Bailey, seconded by Mayor Tong **and resolved that the apologies be accepted.**

### 2 Leave of absence

There were no requests for leave of absence had been received.

### 3 Conflict of Interest

There were no conflicts of interest noted and declared.

### 4 Public Forum

There was no public forum section.

### 5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

### 6 Confirmation of Minutes

#### Resolution

Moved by Cr Bailey, seconded by Cr Baird

**That the Meeting minutes of Forestry Operations Committee, 19 November 2014 be confirmed.**

## Reports for Recommendation

### 7.1 Forestry Operations Committee - Financial Report for the period ended 31 December 2014

Record No: R/15/2/2638

Redpath reported the forestry business maintained strong performance through the second quarter of 2014/2015 and was largely due to harvesting operations at Dipton and Waikaia. Total income for the year was \$1.87M and comprised of \$976K from Dipton and \$892K from Waikaia. This figure exceeded the annual budgeted income of \$1.85M and did not include income received in January 2015.



There was some variance between actual and budgeted income at the forest level, due to alteration of harvest plans following preparation of original budgets. Harvesting operations were now completed for the 2014/2015 year. A small amount of additional income was expected from the remainder of Waikaia and clean-up of a small area of wind-throw at Dipton.

Expenditure for the year was \$569K and compared favourably with annually budgeted expenditure of \$995K. Major areas of expenditure revolved mainly around harvesting operations at Dipton and Waikaia. Harvest commission was reported at \$113K for Dipton and \$50K for Waikaia. To date, roading costs for Dipton reflected maintenance requirements during winter harvest operations. Additional roading construction costs were expected to be incurred this financial year in preparation for the 2015/2016 harvesting programme.

Progress and completion of a number of tending operations through spring were the other major contributor to expenditure during the last quarter. This included the extensive pruning programme at Ohai, as well as first and second year releasing operations of young tree-crops at Waikaia and Ohai. Maintenance costs for forests had been increased slightly through the purchase of security cameras being installed.

Redpath reported the net position was \$1.3M surplus and was well ahead of the budgeted position of \$854K. While there were still some substantial costs to be incurred for the year, as tending operations were completed and preparations for next year's harvesting undertaken, it was anticipated that the business unit should continue to perform well relative to budget.

Some variances remained between reported and invoiced expenditure, identification and reconciliation of these was ongoing with the Finance Team. Mr Marshall explained that this was due to Councils Purchase Order system. It showed the commitment of the funds when in fact, IFS may have only spent half of the funding. This was more a timing issue.

### Resolution

Moved by Mayor Tong, seconded by Cr Baird

#### That the Forestry Operations Committee:

- a) **Receives the report titled "Forestry Operations Committee - Financial Report for the period ended 31 December 2014" dated 5 February 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

## 7.2 Forest Manager's Report for Period to 31 December 2014

Record No: R/15/2/2677

This memorandum covered activity over the period to 31 December 2014 since the last meeting on 19 November 2014.

Mr Redpath reported on the Health and Safety advising there had been three near miss incidents and one lost time injury in SDC forests during the last quarter. Two of these near misses were relatively minor. A more significant near miss occurred at Ohai in November relating to a contractor narrowly avoided falling down a mineshaft which was covered by slash and debris on the forest floor. IFS Growth were working through the site cautiously and these areas were being identified and marked as it worked through the forest.

There was a lost time incident involving a crew member receiving a fractured toe injury. The Committee raised concerns that if he was wearing steel capped boots how this injury could occur. The Committee asked IFS Growth to make some more enquiries into the incident.

All re-establishment for last season was completed, with release spraying on the newly planted crop at Waikaia. An aerial release was also carried out at Ohai on the one year old crop, over 47 hectares.

Land preparation of harvested areas had been carried out at Dipton and was on-going at Waikaia ahead of the 2015/2016 planting season.

The quarter to 31 December 2014 saw the effective completion of harvesting within SDC forests for the 2014/2015 year. As of October, the 39 hectare Dipton operation had been completed. This harvesting operation went well, slightly lower than expected volume (-4%), was countered by the strong price obtained for the wood. The project achieved just over 100% of budgeted revenue. The final result for this harvest was \$976,000.

At Waikaia, harvest progress was completed in early January. Combined with the strong stumpage price received, this saw the Waikaia harvesting operation perform ahead of its operational budget, despite a small area not being harvested. This small area of older trees on the on a bank above Dome Burn was too steep to safely harvest and would be left and mapped out of the future crop. Overall, the Waikaia harvest for 2014/2015 had been a successful operation with a good outcome for SDC. In response to Cr Baileys question around stumpage prices, Mr Minehan advised the prices were similar to this time last year.

Mr Redpath advised planning around roading infrastructure for 2015/2016 harvesting operations was underway with a view to have roading requirements in place prior to the end of the current financial year, allowing a prompt start to harvesting in July 2015.

Mr Redpath gave a short update on Silviculture. Approximately 20 ha of the pruning programme had been completed by 31 December 2014. There was no thinning scheduled for SDC forests. Mr Redpath reported all SDC forests were insured for fire.

Mr Redpath reported on security and trespassing. No hunting permits were being issued for SDC forests. Firewood permits for Ohai had been quiet over the last quarter. IFS Growth had arranged for the purchase and installation of security cameras in SDC forests. Cameras were a powerful tool both as a deterrent to poachers/trespassers and enabled successful prosecutions. Mr Redpath gave the Committee a short update on the successful prosecution of a hunter in Gowan Hill.

Mr Minehan reported on the log prices, advising domestic log prices continued to remain relatively steady, with some small increases seen across some grades and markets in the last couple of months. Mr Minehan explained the changes to Rayonier's, and that as a result of this IFS Growth was setting itself up to harvest and it would work through the process with Mr Marshall.

### **Resolution**

Moved by Cr Dillon, seconded by Cr Bailey

#### **That the Forestry Operations Committee:**

- a) **Receives the report titled "Forest Manager's Report for Period to 31 December 2014" dated 9 February 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

*Dr Trost, D Minehan and T Redpath left the meeting at 9.59am.*

### **Public Excluded**

#### **Exclusion of the Public: Local Government Official Information and Meetings Act 1987**

### **Resolution**

Moved by Cr Bailey, seconded by Cr Baird

**That the public be excluded from the following part(s) of the proceedings of this meeting.**

**The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

**C8.1 Confirmation of Confidential Minutes dated 19 November 2014**

| General subject of each matter to be considered             | Reason for passing this resolution in relation to each matter  | Ground(s) under section 48(1) for the passing of this resolution   |
|---|--|--|
| Confirmation of Confidential Minutes dated 19 November 2014 | <p>s7(2)(f)(ii) - The withholding of the information is necessary to maintain the effective conduct of public affairs through the protection of such members, officers, employees and persons from improper pressure or harassment.</p> <p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> | That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. |

The public were excluded at 9.59am.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here. There were no items to be recorded in open session.

The meeting returned to open session at 10.13am.

The meeting closed at 10.13am.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE FORESTRY OPERATIONS COMMITTEE HELD ON 18 FEBRUARY 2015.

**DATE:**.....

**CHAIRPERSON:**.....