

Notice is hereby given that a Meeting of the Browns Community Development Area Subcommittee will be held on:

Date: Thursday, 2 July 2015
Time: 6pm
Meeting Room: Browns Community Centre

Browns Community Development Area Subcommittee Agenda

OPEN

MEMBERSHIP

Chairperson	Owen Hudson
Deputy Chairperson	Ralph Hamilton
Members	Tony Keen Steven Laughton Lindsay Middleton Raewyn Spencer
Councillor	Neil Paterson

IN ATTENDANCE

Area Engineer	Josh Webb
Area Officer	Alyson Hamilton
Area Officer	Debbie Williams

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Full agendas are available on Council's Website
www.southlanddc.govt.nz

Terms of Reference for CDAs

This CDA is a subcommittee of Southland District Council and has delegated responsibility.

The CDA members are elected to represent and advocate for their community.

It can make decisions on:

- Managing local halls and cemeteries
- Managing reserves, plantings, drainage, footpaths, street lighting, camping grounds, wharves, jetties, lakeshores and slipways, litter control

It can make recommendations to Council on:

- Priorities for services and development within the community
 - Local rates
 - Spending outside the approved annual budget
-

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REPORTS

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UPDATES

8.1 Chairperson's Report

The Chairperson, Member Hudson, to report on activities with which he has been involved since the CDA's last meeting.

8.2 Councillor's Report

Councillor Paterson to report on activities from the District Council table.

1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of Interest

Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a CDA member and any private or other external interest they might have. It is also considered best practice for those members in the Executive Team attending the meeting to also signal any conflicts that they may have with an item before the CDA.

4 Public Forum

Notification to speak is required by 5pm at least two days before the meeting. Further information is available on www.southlanddc.govt.nz or phoning 0800 732 732.

5 Extraordinary/Urgent Items

To consider, and if thought fit, to pass a resolution to permit the CDA to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) The reason why the item was not on the Agenda, and
- (ii) The reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting, -

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

6 Confirmation of Minutes

- 6.1 Minutes of Browns Community Development Area Subcommittee held on 05 March 2015 to be confirmed.

Browns Community Development Area Subcommittee OPEN MINUTES

Minutes of a meeting of Browns Community Development Area Subcommittee held in the Browns Community Centre on Thursday, 5 March 2015 at 6.00pm.

PRESENT

Chairperson	Owen Hudson
Deputy Chairperson	Ralph Hamilton
Members	Tony Keen Lindsay Middleton
Councillor	Neil Paterson

IN ATTENDANCE

Area Engineer	Josh Webb
Area Officer	Alyson Hamilton

1 Apologies

Moved by Chairperson Hudson, seconded by Deputy Chairperson Hamilton and **resolved that the apology for non-attendance from R Spencer be sustained.**

2 Leave of absence

Nil

3 Conflict of Interest

Nil

4 Public Forum

There were no persons wishing to make a presentation in Public Forum.

5 Extraordinary/Urgent Items

Moved by Chairperson Hudson, seconded by Cr Paterson and **resolved that subject to Section 46A of the Local Government Official Information and Meetings Act 1987, the following item be considered as a matter of urgent business.**

- Browns Community Centre Cleaning Contract 13/19.

6 Confirmation of Minutes

Resolution

Moved by Deputy Chairperson Hamilton, seconded by L Middleton

That the minutes of Browns Community Development Area Subcommittee meeting held on 26 November 2014 be confirmed.

7 Reports

7.1 Action Sheet

Record No: R/15/2/3829

The Action Sheet from the Subcommittee's previous meetings was circulated for Members' information.

Issues arising from the Action Sheet included;

Browns Heritage Project

The meeting was informed the heritage panel is completed and due to be installed soon.

Community Centre Upgrade

Members discussed the proposed painting of the community centre suggesting the exterior walls only to be water blasted and painted.

Members discussed further the possibility of volunteer labour to paint the exterior walls.

The Chair pointed out that prior to any painting work being undertaken repair work to fascia board and some timber work at the community centre is to be completed by the Council maintenance officer.

The meeting was informed Property Staff are currently sourcing quotes for the painting of the community centre from local contractors, which are to be presented to the subcommittee in due course.

Following discussion on this issue it was agreed that to progress this project the Chair is to liaise with Property Staff to discuss the quotes obtained from the local contractors for the painting of the Community Centre and to decide whether to utilize local volunteer labour for this work or employ a contractor to undertake the work on the subcommittee's behalf.

Poplar Trimming – rugby grounds

The meeting requested the Area Engineer arrange for a contractor to top the poplars situated at the rugby grounds as opposed to waiting till the contractor is in the area.

Spraying – loading ramp

The meeting was advised the loading ramp area has been programmed to be sprayed twice a year.

Resolution

Moved by Cr Paterson, seconded by Deputy Chairperson Hamilton

That the Browns Community Development Area Subcommittee:

- a) **Receives the report titled “Action Sheet” dated 25 February 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Notes the responses from staff on the Action Sheet.**
- e) **Request that to progress the upgrade of the Community Centre the Chair is to liaise with Property Staff to discuss the quotes obtained from the local contractors for the painting involved and to decide whether to utilize local volunteer labour for this work or employ a contractor to undertake the work on the subcommittee's behalf.**

7.2 Works and Finance Report to Browns Community Development Area Subcommittee for the period ended 31 January 2015

Record No: R/15/1/1773

Issues arising from the report included;

- The Area Engineer reported of a meeting between AB Lime and local residents with regards to the overland flow from the hill to the north of the village causing inundation to the downstream residential properties. At the meeting a solution was agreed to construct an interceptor open channel to catch the water along the residential property boundaries and grade it to fall to 2 sumps at the east and west end of the channel, this will settle out any clay and silt particles prior to deliver down new PVC 150mm pipes connecting to Council sumps in McCaughn St.

The Area Engineer informed time will show if the outlets from the street sumps will cope with the increased intensity of water being delivered from the new interceptor drain.

Members noted AB Lime accepted that the stormwater was generated from their property and agreed to cover all costs associated with the upgrade outlined above.

- The new garden beds have been planted with shrubs as agreed and mulch was applied in mid-February for weed suppression; the mulch was supplied by Tony Keen and placed by the Taskforce staff.

Resolution

Moved by T Keen, seconded by L Middleton

That the Browns Community Development Area Subcommittee:

- a) Receives the report titled “Works and Finance Report to Browns Community Development Area Subcommittee for the period ended 31 January 2015” dated 05 March 2015.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) Determines that it has complied with the decision making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) Notes the comments within the report provided by the Area Engineer.**

8 Chairperson's Report

The Chairperson expressed his acknowledgement to Members and staff for the recent Community Service Award evening held for Gordon McDowall advising the McDowall Family have expressed appreciation at the well-run evening.

9 Councillor's Report

Councillor Paterson reported on matters from the Council table which included the following;

- Appreciation to Members on a successful Community Service Award evening for Gordon McDowall
- Te Anau Wastewater Sewerage Consent
- Resource Consents (Cycle Trail, Curio Bay)
- Haast-Hollyford Road proposal
- Long Term Plan (LTP) update

10 Urgent Business

10.1 Browns Community Centre Cleaning Contract 13/19.

The Area Officer reported the cleaning contract for the Browns Community Centre expires on 1 March 2015.

A copy of the current contract was tabled for Members information.

Members noted there is provision for an extension of one additional year.

Mrs Hamilton advised the current contractor is Mary Cathcart who is paid an hourly contract rate of \$15.00 per hour, including GST.

Following discussion on this issue Members declined to an extension to this particular contract and requested that arrangements be made by Property Staff to advertise the position.

Members requested the following amendments be included in the contract. These being;

- Contract rate be set at \$20.00 per hour
- Monthly cleaning cycle of a maximum of 3 hours per month.

Resolution

Moved by L Middleton, seconded by T Keen

That the Browns Community Development Area Subcommittee:

- a) Receives the Urgent Item titled "Browns Community Centre Cleaning Contract 13/19." dated 05 March 2015.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) Determines that it has complied with the decision making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) Request Property Staff to make the necessary arrangements to advertise the position of a Browns Community Centre Cleaner by way of an article in the local School Newsletter and that the contract be amended to a monthly cleaning cycle of a maximum of 3 hours per month and the rate be set at \$20.00 per hour (incl GST).**

Meeting closed 7.10 pm.

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE BROWNS COMMUNITY DEVELOPMENT AREA SUBCOMMITTEE HELD ON

DATE:.....

CHAIRPERSON:.....

Action Sheet

Record No: R/15/6/10935
Author: Alyson Hamilton, Riverton Area Officer
Approved by: Alyson Hamilton, Riverton Area Officer

Decision Recommendation Information

- 1 The Action sheet from the Subcommittee's previous meetings is circulated for Members' information.

Recommendation

That the Browns Community Development Area Subcommittee:

- a) Receives the report titled "Action Sheet" dated 23 June 2015.
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Notes the responses from staff on the action sheet.

Attachments

- A Browns Community Development Area Subcommittee - Action Sheet - 2 July 2015 [View](#)
- B Browns Community Development Area Subcommittee - InfoCouncil Action Sheet - 2 July 2015 [View](#)

Browns CDA – 3 December 2013

13.3.4.0 – Browns Heritage Project

Updated 19/11/2014

The Area Engineer reported awaiting final feedback from CDA on captions for heritage panels.

Updated 9/3/2015

The Area Engineer reported panels due for installation, any day.

Comment

Work is completed and panels installed.

Name

Response Date

All Members

2 July 2015

Josh Webb

Browns CDA – 31 July 2014

14.2.4.0 – Community Centre Upgrade

Request for quotes to be obtained for the painting of the community centre.

Updated 9/3/2015

Request for staff to liaise with the Chair regarding painting quotes as Members discussed the possibility of members (voluntary labour) to paint the community centre, excluding the roof. Council to supply paint and undertake remedial work to fascia board and some timber work required.

Comment

The Chair to provide an update on progress of this project.

Graeme Hall

2 July 2015

14.1.6.1 – Poplar Trimming

Request for staff to arrange for a Tree Topper to top the poplars situated at the rugby grounds. Area Engineer and Chair to liaise on this issue.

Updated 9/3/2015

The Area Engineer to arrange Contractor to progress this work.

Comment

Work was completed during the first week of June.

Josh Webb

2 July 2015

Browns Community Development Area Subcommittee Action Sheet - Including Public Excluded

Open Action Items

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Recently Closed Action Items

Author	Completion Date	Subject	Notes
Virginia Dillon	09/06/2015	Browns Community Centre Cleaning Contract	<p>Mrs Raewyn Spencer has accepted the position as Hall Cleaner.</p> <p>The necessary Contract and Health & Safety documentation has been completed.</p>

Works and Finance Report to Browns Community Development Area Subcommittee for the period ended 31 May 2015

Item 7.2

Record No: R/15/6/9976
Author: Josh Webb, Area Engineer
Approved by: Ian Marshall, GM - Services and Assets

Decision Recommendation Information

Area Engineer's Report

- 1 A meeting was held between AB Lime, local residents and myself with regard to the overland flow from the hill to the north of the village causing inundation to the downstream residential properties. At the meeting, the solution was agreed to construct an interceptor open channel to catch the water along the residential property boundaries and grade it to fall to two sumps at the east and west ends of the channel. This will settle out any clay and silt particles for delivery down new PVC 150 mm pipes connecting to Council sumps. This site has been monitored and to date capacity has not been significantly compromised; I will continue to monitor the site.
- 2 The poplar trees planted for shelter to the community hall have been topped by Bruce Dickens.
- 3 The new heritage sign was officially opened at the end of May, officiated by Mayor Gary Tong, Cr Patterson, and a number of CDA members were also present. A general tidy of the area was well received by the community.
- 4 The street sweeper has been through the town in May and sucked out all sumps, as well as sweeping all kerbs.

Water and Waste Engineer's Report

- 5 The monthly operations reports from Downer are provided to the Board secretary as they are published. They include data on Downer's district-wide operations activities which are presented on a town-by-town basis.
- 6 For the year to date there has been no unplanned expenditure exceeding the \$5,000 threshold.

Financial Considerations

- 7 We are 92% of the way through the financial year and 241% spent. A total of \$10,200 has been spent on the community centre upgrades and as approved by the CDA Subcommittee will be funded from the Community Centre reserve with current balance of \$15,000. \$9,400 was expended on beautification in the town with new gardens and plants, mowing and existing garden maintenance. There is another \$1,500 associated with mulching the new plots - this will be funded from the general reserve with a current balance of \$56,000. Within streetworks \$2,500 has been spent on the signs, installation and associated area maintenance, there is funding that has been uplifted and absorbed into the CDA's account previous to this activity being completed.

Reserves

Please find the reserves report attached.

Recommendation

That the Browns Community Development Area Subcommittee:

- a) **Receives the report titled “Works and Finance Report to Browns Community Development Area Subcommittee for the period ended 31 May 2015” dated 02 July 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

Attachments

A Browns, Financial Reports, 31 May 2015 [View](#)

Browns Community Financial Report

91.67% Of Year

For the Period Ended May 2015

Income	<u>Annual Budget</u>	<u>Actual Income to Date</u>	<u>Income to Date %</u>	<u>Full Year Projection</u>
22507 StreetWorks - Browns	1,639	827	50%	2,008
22528 Beautification - Browns	6,000	5,385	90%	5,885
22550 Hall - Browns	4,940	4,368	88%	5,084
Subtotal Local Business Units	12,579	10,579	84%	12,976
22513 Stormwater Drainage - Browns	2,413	2,165	90%	2,367
22570 Sewerage Scheme Browns	0	1,356	0%	1,356
Subtotal Water & Waste Business Units	2,413	3,522	146%	3,723
Total	14,992	14,101	94%	16,698
Expenditure	<u>Annual Budget</u>	<u>Actual Spent to Date</u>	<u>Spent to Date %</u>	<u>Full Year Projection</u>
22507 StreetWorks - Browns	500	2,517	503%	2,559
22528 Beautification - Browns	6,000	12,668	211%	13,168
22550 Hall - Browns	4,608	11,539	250%	11,766
Subtotal Local Business Units	11,108	26,725	241%	27,493
22513 Stormwater Drainage - Browns	2,413	672	28%	871
Subtotal Water & Waste Business Units	2,413	672	28%	871
Total	13,521	27,397	203%	28,364

Item 7.2 Attachment A

Browns Community Financial Report

91.67% Of Year

For the Period Ended May 2015

Capital Expenditure	<u>Annual Budget</u>	<u>Actual Spent to Date</u>	<u>Spent to Date %</u>	<u>Full Year Projection</u>
Subtotal Local Business Units	0	0	0%	0
22513 Stormwater Drainage - Browns	0	6,438	0%	6,438
22570 Sewerage Scheme Browns	0	1,356	0%	1,356
Subtotal Water & Waste Business Units	0	7,794	0%	7,794
Total	0	7,794	0%	7,794
Funding Adjustments (Contributions, Loans, Provisions, Reserves, Forestry Dividend)	<u>Annual Budget</u>	<u>Actual Adjustments to Date</u>	<u>Adjustments to Date %</u>	<u>Full Year Projection</u>
22507 StreetWorks - Browns	(1,139)	0	0%	(95)
22550 Hall - Browns	(332)	0	0%	(28)
Subtotal Local Business Units	(1,471)	0	0%	(123)
Subtotal Water & Waste Business Units	0	0	0%	0
Total	(1,471)	0	0%	(123)

Item 7.2 Attachment A

Reserve Balances - Annual Plan

Browns	Opening Balance	Current Budget	Forecast Budget	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025
Community Centre													
<i>Operating</i>													
Browns Community Centre - OPR	15,375	15,707	15,707	329	343	357	372	388	404	421	439	457	476
Total Community Centre Operating	<u>15,375</u>	<u>15,707</u>	<u>15,707</u>	<u>329</u>	<u>343</u>	<u>357</u>	<u>372</u>	<u>388</u>	<u>404</u>	<u>421</u>	<u>439</u>	<u>457</u>	<u>476</u>
Total Community Centre Balance	<u>15,375</u>	<u>15,707</u>	<u>15,707</u>	<u>329</u>	<u>343</u>	<u>357</u>	<u>372</u>	<u>388</u>	<u>404</u>	<u>421</u>	<u>439</u>	<u>457</u>	<u>476</u>
Local													
<i>Operating</i>													
Browns General - OPR	56,017	57,156	57,156	55,883	58,224	60,664	63,206	65,854	68,613	71,488	74,483	77,604	80,856
Total Local Operating	<u>56,017</u>	<u>57,156</u>	<u>57,156</u>	<u>55,883</u>	<u>58,224</u>	<u>60,664</u>	<u>63,206</u>	<u>65,854</u>	<u>68,613</u>	<u>71,488</u>	<u>74,483</u>	<u>77,604</u>	<u>80,856</u>
Total Local Balance	<u>56,017</u>	<u>57,156</u>	<u>57,156</u>	<u>55,883</u>	<u>58,224</u>	<u>60,664</u>	<u>63,206</u>	<u>65,854</u>	<u>68,613</u>	<u>71,488</u>	<u>74,483</u>	<u>77,604</u>	<u>80,856</u>
Total Browns Reserve Balance	71,392	72,863	72,863	56,212	58,567	61,021	63,578	66,242	69,017	71,909	74,922	78,061	81,332

Freedom Camping

Record No: R/15/6/9805
Author: Michael Sarfaiti, Environmental Health Manager
Approved by: Bruce Halligan, GM - Environment and Community

Decision Recommendation Information

Purpose

- 1 To give the Subcommittee an opportunity to discuss freedom camping in preparation for an upcoming freedom camping review.

Executive Summary

- 2 It is expected that Council will be carrying out preliminary consultation before drafting a new Freedom Camping Bylaw 2015, by public survey. The Subcommittee is invited to discuss freedom camping in light of this survey.

Recommendation

That the Browns Community Development Area Subcommittee:

- a) **Receives the report titled “Freedom Camping” dated 5 June 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Discusses the draft freedom camping public survey.**

Content

Background

- 3 The Southland District Council will be carrying out preliminary consultation before drafting a new Freedom Camping Bylaw 2015. A draft bylaw may be considered by Council on 5 August 2015, and if approved after a formal consultation process, would be in force in time at the start of summer.
- 4 The reason for the early review of Council's Camping Control Bylaw 2012 is to resolve serious concerns with the Waikawa freedom camping site, and to standardise with the New Zealand Motor Caravan Association model bylaw.
- 5 Freedom camping means camping in public places, as opposed to camping in a camping ground.
- 6 Freedom camping is defined in the Freedom Camping Act 2011 as follows:

“In this Act, **freedom camp** means to camp (other than at a camping ground) within 200 m of a motor vehicle accessible area or the mean low-water springs line of any sea or harbour, or on or within 200 m of a formed road or a Great Walks Track, using one or more of the following:

 - (a) a tent or other temporary structure:
 - (b) a caravan:
 - (c) a car, campervan, house-truck, or other motor vehicle.”
- 7 Therefore, back country freedom camping cannot be regulated under Council's camping control bylaw. The kiwi (and local) tradition of taking a tent to a remote area is not regulated under freedom camping bylaws.
- 8 Councils can have different rules for self-contained camping (eg a motor caravan that has its own toilet, shower, and waste water storage) and non-self-contained camping (eg a tent, car).
- 9 Council can regulate freedom camping on Council controlled land by making a bylaw. The Department of Conservation manages freedom camping on Conservation land.
- 10 Currently in the Southland District, freedom camping is generally permitted except in sensitive areas (townships), and also has designated camping sites as follows:



- 11 Camping is currently permitted on Council controlled land in Browns (from the Camping Control Bylaw 2012).

Issues

Concerns from Southern Rural Fire (SRF)

- 12 SRF has completed a survey that indicates that about half of freedom campers light open fires. SRF believes that tourists may not be aware of fire rules, and during a fire ban there is a clear risk that a camping fire has serious implications for emergency service resources and potential loss of natural resources to an area.
- 13 SRF supports the limitation of freedom camping to designated sites that can be controlled by signage and safe fire facilities on-site.

Waikawa

- 14 There is evidence to suggest that the use of the Waikawa Domain for non-self-contained camping should be discontinued (rubbish, effluent disposal problems, associated costs). The freedom camping problem is expected to worsen in Waikawa.

Non-self-contained camping

- 15 There are a number of councils that prohibit non-self-contained camping, locally including Clutha and Queenstown. Other examples are Hastings, Kapiti, Thames Coromandel, Tararua, and Tasman. As described in the 'Background' above, SDC's current Camping Bylaw is very permissive in comparison.

Release of a model bylaw

- 16 In November 2013, the New Zealand Motor Caravan Association (NZMCA) prepared a Model Freedom Camping Bylaw in consultation with Local Government New Zealand (LGNZ), Department of Conservation and Department of Internal Affairs, and is available for download from the LGNZ website. Council's lawyer has advised that the model bylaw is well written, and the proposed review process would be a good opportunity to standardise Council's Camping Bylaw. This would provide a foundation for progressing motorhome friendly status of those towns that wish to have it in due course.

Draft public SDC freedom camping survey

- 17 The draft public survey is in **Attachment A**. At the time of the Subcommittee's meeting, this survey will be live. The meeting of the Subcommittee is an opportunity to discuss freedom camping and to complete the survey.

Staff comments

- 18 The Subcommittee may consider the following:
- Make a decision whether a designated site for freedom camping should be established in or near the town. These sites can have their problems (refer Waikawa above) but also may attract visitors. A toilet would be a prerequisite, but not necessarily rubbish facilities. A discussion on cost-benefit is in 'Costs and Funding' below.
 - To incorporate any amendments into the proposed draft Freedom Camping Bylaw 2015, these areas would need to be finalised by around the first week of July.

Factors to Consider

Legal and Statutory Requirements

19 There are no legal considerations.

Community Views

20 Feedback is currently being sought from some Community Boards and Community Development Area Subcommittees. A public survey is proposed. A draft bylaw would go through the special consultative process.

Costs and Funding

21 Decisions to restrict freedom camping in our district have a range of economic impacts, including:

- Costs to ratepayers to maintain facilities and pay for rubbish collection.
- Reduction in demand for the services of local accommodation providers.
- As well as owners of commercial accommodation sites, others in the local community can benefit. Commercial accommodation sites employ local people, pay local rates, and buy goods and services locally. This creates a flow on effect into the broader business community in the local area through the purchase of supplies and services.
- Concerns that users of free camping areas contribute far less to the local community than users of commercial caravan parks. Such users may come with supplies purchased in other areas and may not contribute to the local economy at all.
- Conversely, there is an argument that although commercial accommodation providers may benefit from additional restrictions to freedom camping, communities may benefit from the camper expenditure.

22 As well as the economic costs, social impacts should also be considered. Social impacts include the limited use of reserves and facilities for locals as a result of fouling and other camping related activities.

Policy Implications

23 There are no policy implications.

Analysis

Options Considered

24 The options are whether or not to complete the survey.

Analysis of Options

Option 1 - To complete a survey (*note - do not use the draft in Attachment A as it may not be the same as the live version*)

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> • It would be helpful for the Council to know the views of the Subcommittee with respect to these matters. • An opportune time to have a say on local freedom camping issues. 	<ul style="list-style-type: none"> • None identified.

Option 2 - To not complete a survey

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• Inverse of the above.	<ul style="list-style-type: none">• Inverse of the above.

Item 8.1

Assessment of Significance

- 25 This issue is not significant in accordance with Council’s Significance and Engagement Policy.

Recommended Option

- 26 Option 1 is recommended.

Next Steps

- 27 If the Subcommittee accepts the recommendation of this report, then this issue can be progressed by staff.

Attachments

- A Draft Public Survey [View](#)

Freedom Camping Review - Preliminary Consultation

SOUTHLAND DISTRICT COUNCIL

Background

The Southland District Council is looking at reviewing the rules which apply to freedom camping throughout the Southland District. Information from this survey will assist in the drafting of a new Freedom Camping Bylaw. This information is not a formal submission and a draft Freedom Camping Bylaw will be released for public consultation in September-October 2015.

Freedom camping means camping in public places, as opposed to camping in a camping ground. It does not include camping in remote areas.

Councils can have different rules for self-contained camping (e.g. a motor caravan that has its own toilet, shower, and waste water storage) and non-self-contained camping (e.g. a tent, car).

We greatly appreciate the feedback provided through this survey and look forward to any additional feedback during formal consultation in September-October 2015.

PLEASE complete your survey by 6 July 2015.

SOUTHLAND DISTRICT FREEDOM CAMPING REVIEW Informal Consultation

***1. Are you commenting on behalf of an organisation or group?**

- Yes
- No

2. Please state the name of your organisation or group.

***3. Do you live, or have a holiday home, in the Southland District?**

- Yes
- No

Freedom Camping Review - Preliminary Consultation

***4. Where in the Southland District do you live or have a holiday home?
(for example, Riverton, Centre Bush)**

If you are commenting on behalf of an organisation or group, enter "Group".

***5. Please indicate the extent to which you agree or disagree with the following statements:**

"I believe that freedom camping is a problem in my community."

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree

***6. "I believe that freedom camping provides significant economic benefit to my community".**

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree

Freedom Camping Review - Preliminary Consultation

7. Please indicate any issues arising from freedom camping that you believe are affecting your community (tick one or more):

- Litter
- Toilet waste
- Reduced enjoyment of public spaces by locals
- Freedom camping in unsuitable areas
- Insanitary camping practices
- Irresponsible campers
- Lighting of fires during total fire bans
- Unsafe ad hoc fires
- Too many campers in a public place
- Cost of maintaining designated freedom camping sites
- Health and safety of people who visit an area
- Need to protect an area
- Need to protect access to an area
- Self-contained campers (own toilet, shower, and waste water storage)
- Non-self-contained campers

Other (please specify)

Freedom Camping Review - Preliminary Consultation

***8. Council is considering whether further restrictions on freedom camping should apply to certain areas.**

Currently, Council's Freedom Camping Bylaw permits freedom camping in most of the places listed below, except in some townships set out by the Freedom Camping Bylaw.

What freedom camping rules do you think should apply in the areas listed below?

	Freedom camping permitted for a limited period	Freedom camping prohibited
Urban/residential	<input type="radio"/>	<input type="radio"/>
Rural	<input type="radio"/>	<input type="radio"/>
Town centres	<input type="radio"/>	<input type="radio"/>
Roads and roadsides	<input type="radio"/>	<input type="radio"/>
Parks	<input type="radio"/>	<input type="radio"/>
Business and industrial	<input type="radio"/>	<input type="radio"/>
Council reserves	<input type="radio"/>	<input type="radio"/>
Playgrounds	<input type="radio"/>	<input type="radio"/>
Beaches	<input type="radio"/>	<input type="radio"/>
Lakefront	<input type="radio"/>	<input type="radio"/>
Riversides	<input type="radio"/>	<input type="radio"/>
Cemeteries	<input type="radio"/>	<input type="radio"/>
Carparks	<input type="radio"/>	<input type="radio"/>
Picnic areas	<input type="radio"/>	<input type="radio"/>
Walking tracks	<input type="radio"/>	<input type="radio"/>
Forestry areas	<input type="radio"/>	<input type="radio"/>

Other/Comments:

Item 8.1 Attachment A

Freedom Camping Review - Preliminary Consultation

9. Please list any changes you would like Council to make to existing freedom camping rules in your area.

Examples include removing or adding a designated freedom camping site, restricting the local designated site to self-contained camping only, or changing the length of stay limits.

***10. There are four basic types of freedom camping rule. Which do you support for your locality?**

	No restriction	Generally permitted except in sensitive areas (e.g. townships)	Generally prohibited except at designated sites	Prohibition (some Councils prohibit non-self-contained camping, but not self-contained)
Self-contained (own toilet, shower, and waste water storage)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Non-self-contained	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Freedom Camping Review - Preliminary Consultation

***11. Although providing rubbish containers at designated freedom camping sites may limit littering, this activity also has an associated cost.**

What is your preference for the management of rubbish containers at designated freedom camping sites?

- Council does not provide rubbish containers - campers are required to take their rubbish away with them
- Council provides rubbish containers

12. Different costs may be associated with maintaining designated freedom camping sites, including waste management and public amenities.

How do you think the cost of maintaining designated freedom camping sites should be funded?

- Donations (by a donation box)
- The local community
- Ratepayers
- A combination of the above

***13. Council is investigating compliance options, and this includes appointing compliance officers where there is a need. Compliance officers will have the ability to issue fines.**

Which approach to compliance would you prefer to see implemented?

- Tourist friendly approach - with fines issued to repeat offenders only
- Instant fine approach - the income from fines may recover some of the cost of compliance services, reducing the burden on Local or District rates

Item 8.1 Attachment A

Freedom Camping Review - Preliminary Consultation

***14. Is there anything else relating to this issue that you would like the Council to consider?**

