
Browns Community Development Area Subcommittee **UNCONFIRMED** OPEN MINUTES

Minutes of a meeting of Browns Community Development Area Subcommittee held in the Browns Community Centre on Thursday, 2 July 2015 at 6pm.

PRESENT

Chairperson	Owen Hudson
Deputy Chairperson	Ralph Hamilton
Member	Raewyn Spencer
Councillor	Neil Paterson

IN ATTENDANCE

Area Engineer	Josh Webb
Environmental Health Manager	Michael Sarfaiti
Business Intelligence & Systems	Michelle Geisser
Area Officer	Alyson Hamilton
Area Officer	Debbie Williams
Venture Southland	Tina Harvey

1 Apologies

Moved Member Hamilton, seconded Member Spencer
and **resolved that the apologies for non-attendance lodged by members Middleton, Keen and Laughton be accepted.**

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no members of the public seeking speaking rights in the Public Forum section of the meeting.

5 Extraordinary/Urgent Items

Moved Member Hudson, seconded Member Hamilton
and **resolved that the Browns Community Development Area Subcommittee consider the following item as a matter of urgent business in order that a decision can be made before the next ordinary meeting, subject to Section 46A of the Local Government Official Information and Meetings Act 1987**

- **Dog Control Bylaw and Policy Review 2015**

6 Confirmation of Minutes

Resolution

Moved Member Hudson, seconded Member Hamilton

That the minutes of Browns Community Development Area Subcommittee meeting dated, 5 March 2015 be confirmed as a true and correct record.

7 Reports

7.1 Action Sheet

Record No: R/15/6/10935

Issues arising from the Action Sheet included;

Browns Community Centre Cleaning Contract

The meeting was informed Member Spencer has accepted the position as community centre cleaner.

The Chair, Member Hudson, expressed appreciation to Member Spencer for accepting the position.

Community Centre Upgrade

At a previous meeting of the subcommittee Members discussed the painting of the community centre requesting staff provide quotes from suitable Painting Contractors.

At this point the Chair presented to the meeting quotations received from the following contractors. These being:-

- Phoenix \$13,822.96 plus GST
- Trevor Proctor \$12,000.00 plus GST
- Dean Bleasel \$13,540.00 plus GST

Following discussion it was agreed that staff provide confirmation that the quotations received from the Contractors exclude the community centre roof and include the adjacent outbuilding.

It was further agreed that prior to approval from the subcommittee staff provide a report to the next meeting confirming the information sought and a recommendation of the prepared quotation.

Resolution

Moved Member Hamilton, seconded Cr Paterson

That the Browns Community Development Area Subcommittee:

- a) **Receives the report titled “Action Sheet” dated 23 June 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Requests staff provide confirmation that the quotations received from the Contractors for the painting of the Browns Community Centre exclude the community centre roof and include the adjacent outbuilding and that prior to approval from the subcommittee staff provide a report to the next meeting confirming the information sought and a recommendation of the preferred quotation.**

7.2 Works and Finance Report to Browns Community Development Area Subcommittee for the period ended 31 May 2015

Record No: R/15/6/9976

Works & Finance report for the period ended 31 March 2015, was tabled.

The Area Engineer advised the subcommittee that;

- A meeting was held between AB Lime, local residents and the Area Engineer with regard to the overland flow from the hill to the north of the village causing inundation to the downstream residential properties. At the meeting, the solution was agreed to construct an interceptor open channel to catch the water along the residential property boundaries and grade it to fall to two sumps at the east and west ends of the channel. This will settle out any clay and silt particles for delivery down new PVC 150 mm pipes connecting to Council sumps. This site has been monitored and to date capacity has not been significantly compromised; Mr Webb advised he will continue to monitor the site.
- The new heritage sign was officially opened at the end of May, officiated by Mayor Gary Tong, Cr Patterson, and a number of CDA members were also present. A general tidy of the area was well received by the community.
- The street sweeper has been through the town in May and sucked out all sumps, as well as sweeping all kerbs.

The meeting was informed the new Burford water tank recently installed at the community centre is showing signs of a crack and requested staff investigate this issue.

Resolution

Moved Member Hudson, seconded Member Spencer

That the Browns Community Development Area Subcommittee:

- a) **Receives the report titled “Works and Finance Report to Browns Community Development Area Subcommittee for the period ended 31 May 2015” dated 02 July 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Requests staff inspect the new water tank situated at the community centre to ascertain if the recently developed crack is superficial or requires attention.**

7.3 Freedom Camping

Record No: R/15/6/9805

Report by M Sarfaiti (Environmental Health Manager) which gives the subcommittee the opportunity to discuss freedom camping for an upcoming freedom camping review and also to discuss Browns becoming a New Zealand Motor Caravan “motorhome friendly town”, was tabled.

The report outlined Council will be carrying out preliminary consultation before drafting a new Freedom Camping Bylaw 2015, by public survey.

Members were advised that the Subcommittee is invited to discuss freedom camping in light of this survey and also motorhome friendly town status, and provide feedback to Council.

Issues drawn to the attention of the subcommittee included;

- Council will be carrying out preliminary discussions before drafting the new Freedom Camping Bylaw 2015.
- A draft bylaw may be considered by Council on 5 August 2015, and if approved after a formal consultation process, would be in force in time for the start of the summer.
- One of the reasons for the review is to standardise with the NZ Motor Caravan Association model bylaw.
- Freedom Camping means camping in public places, as opposed to camping in a camping ground.
- Back country freedom camping cannot be regulated under Council's Camping Control Bylaw.
- Councils can have different rules for self-contained camping (eg a motor caravan that has its own toilet, shower, and wastewater storage) and non-self-contained camping (eg a tent, car).
- Council can regulate freedom camping on Council controlled land by making a bylaw and that camping is currently permitted on Council controlled land in Browns township.
- Currently in the Southland District, freedom camping is generally permitted except in sensitive areas in townships, and also has designated camping sites at Nightcaps, Mandeville, Dunsdale, Otautau, Thornbury, Orepuki, Colac Bay, Fortrose, Haldane and Waikawa.

Mr Sarfaiti explained to the meeting that currently freedom camping of non-self-contained vehicles is permitted within the Browns CDA boundary and that Council has no power to prosecute offenders.

The meeting expressed concern at the absence of a bylaw to deter freedom camping of non-self-contained vehicles within the township and following discussion it was agreed that the following comments be included in the camping survey noting that the survey closing date is 6 July 2015. These being:-

- Freedom Camping for non-self-contained vehicles be banned within the Browns township.
- Freedom camping for certified self-contained vehicles be permitted in the designated area in the layby situated along McGowan street and also to be permitted in the car park area of the community centre.

It was further agreed that the following response will form the basis of the subcommittee's submission to the freedom camping review.

Resolution

Moved Member Hamilton, seconded Member Hudson

That the Browns Community Development Area Subcommittee:

- a) **Receives the report titled “Freedom Camping” dated 5 June 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Agrees that the following comments be included in the camping survey. These being:-**
 - **Freedom Camping for non-self-contained vehicles be banned within the Browns township.**
 - **Freedom camping for certified self-contained vehicles be permitted in the designated area in the layby situated along McGowan street and also to be permitted in the car park area of the community centre.**

8 Extraordinary/Urgent Items

Draft Dog Control Policy/Bylaw 2015

Report prepared by Mr Michael Sarfaiti (Environmental Heath Manager) advising Council is consulting on the Draft Dog Control Bylaw 2015, and Dog Control Policy, was tabled.

Mr Sarfaiti advised Council proposed to adopt new measures for the purposes of encouraging responsible ownership, preventing attacks and to have less wandering and unwanted dogs.

The meeting was informed the current Dog Control Bylaw for Browns township within the urban zone is designated as a dogs under control on a leash only.

Mr Sarfaiti explained the subcommittee can retain the current bylaw or make changes by way of forwarding a submission to the Draft Control Policy/Bylaw 2015 review.

Following discussion the meeting agreed that the status quo be retained for Browns township within the urban zone as a dogs under control on a leash only.

Resolution

Moved Member Hudson, seconded Member Hamilton

That the Browns Community Development Area Subcommittee:

- a) **Receives the report titled “Draft Control Bylaw/Policy 2015” dated 5 June 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision;**

and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

- d) **Agrees that the status quo be retained for Browns Township within the urban zone as a dogs under control on a leash only.**

9 Updates

9.1 Chairperson's Report

The Chairperson, Member Hudson, reported on activities with which he has been involved since the CDA's last meeting. These included;

- Appreciation to members and council staff for all their assistance with various projects.
- Heritage Panel completed and looks good..

9.2 Councillor's Report

Councillor Paterson reported on matters from the Council table which included the following;

- Adoption of the Long Term Plan (10 Year Plan) 2015-2025
- Update on the Haast-Hollyford road project
- Bypass for State Highway 1 - Edendale

Meeting closed 7.10pm

CONFIRMED AS A TRUE AND CORRECT
RECORD AT A MEETING OF THE BROWNS
COMMUNITY DEVELOPMENT AREA
SUBCOMMITTEE HELD ON 2 JULY 2015

DATE:.....

CHAIRPERSON:.....