

Notice is hereby given that a Meeting of the Limehills/Centre Bush Community Development Area Subcommittee will be held on:

**Date:** Thursday, 2 July 2015  
**Time:** 7.30pm  
**Meeting Room:** Limehills Community Centre

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## Limehills/Centre Bush Community Development Area Subcommittee Agenda

### OPEN

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#### MEMBERSHIP

<b>Chairperson</b>	David Kean
<b>Deputy Chairperson</b>	Garry Cooper
<b>Members</b>	Jonathan Cooney Alistair Henderson Kirsty Rodger Neville Stirling
<b>Councillor</b>	Neil Paterson

#### IN ATTENDANCE

<b>Area Engineer</b>	Josh Webb
<b>Area Officer</b>	Alyson Hamilton
<b>Area Officer</b>	Debbie Williams

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**Full agendas are available on Council's Website**  
[www.southlanddc.govt.nz](http://www.southlanddc.govt.nz)

## **Terms of Reference for CDAs**

This CDA is a subcommittee of Southland District Council and has delegated responsibility.

The CDA members are elected to represent and advocate for their community.

It can make decisions on:

- Managing local halls and cemeteries
- Managing reserves, plantings, drainage, footpaths, street lighting, camping grounds, wharves, jetties, lakeshores and slipways, litter control

It can make recommendations to Council on:

- Priorities for services and development within the community
  - Local rates
  - Spending outside the approved annual budget
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**UPDATES**

**8.1 Chairperson's Report**

The Chairperson, Member Kean, to report on activities with which he has been involved since the CDA's last meeting.

**8.2 Councillor's Report**

Councillor Paterson to report on activities from the District Council table.



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**1 Apologies**

At the close of the agenda no apologies had been received.

**2 Leave of absence**

At the close of the agenda no requests for leave of absence had been received.

**3 Conflict of Interest**

Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a CDA member and any private or other external interest they might have. It is also considered best practice for those members in the Executive Team attending the meeting to also signal any conflicts that they may have with an item before the CDA.

**4 Public Forum**

Notification to speak is required by 5pm at least two days before the meeting. Further information is available on [www.southlanddc.govt.nz](http://www.southlanddc.govt.nz) or phoning 0800 732 732.

**5 Extraordinary/Urgent Items**

To consider, and if thought fit, to pass a resolution to permit the CDA to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) The reason why the item was not on the Agenda, and
- (ii) The reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
  - (i) That item is a minor matter relating to the general business of the local authority; and
  - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

**6 Confirmation of Minutes**

6.1 Minutes of Limehills/Centre Bush Community Development Area Subcommittee held on 05 March 2015 to be confirmed.

# Limehills/Centre Bush Community Development Area Subcommittee

## OPEN MINUTES

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Minutes of a meeting of Limehills/Centre Bush Community Development Area Subcommittee held in the Limehills Community Centre on Thursday, 5 March 2015 at 7.30pm.

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### PRESENT

<b>Chairperson</b>	David Kean	
<b>Deputy Chairperson</b>	Garry Cooper	
<b>Members</b>	Kirsty Rodger	
	Neville Stirling	arrived @ 8.25 pm
<b>Councillor</b>	Neil Patterson	

### IN ATTENDANCE

<b>Area Engineer</b>	Josh Webb
<b>Area Officer</b>	Alyson Hamilton

### PUBLIC GALLERY

John Scully

**1 Apologies**

Moved by Member Cooper, seconded by Member Rodger

and **resolved that the apologies for non-attendance lodged by A Henderson and J Cooney be sustained and the apology for lateness from N Stirling be accepted.**

**2 Leave of absence**

Nil

**3 Conflict of Interest**

Nil

**4 Public Forum**

Moved by Chairperson Kean, seconded by Councillor Paterson

and **resolved that the Subcommittee go into public forum to allow members of the public to speak.**

**4.1 John Scully**

Mr Scully addressed the subcommittee on the issue relating to ground water flooding in Ayre Street adjacent the property belonging to Ray Metternich.

The Area Engineer responded to Mr Scully advising that work is currently being undertaken to resolve this issue.

Mr Scully expressed satisfaction at the Area Engineer's comment.

Moved by Chairperson Kean, seconded by Member Rodger

and **resolved that the Public Forum be closed and the subcommittee return to the formal meeting.**

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**6 Confirmation of Minutes**

**Resolution**

Moved by Member Cooper, seconded by Member Rodger

**That the minutes of Limehills/Centre Bush Community Development Area Subcommittee meeting held on 27 November 2014 be confirmed.**

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## Reports

### 7.1 Action Sheet

**Record No:** R/15/2/3857

#### Township Water Tables

The Area Engineer reported an onsite meeting with Councillor Paterson and SouthRoads in regard to the standard of work carried out by the Contractor to the water tables in the Township which has resulted in reinstatement work to be undertaken to the western end of Beauford Street.

#### **Resolution**

Moved by Chairperson Kean, seconded by Member Rodger

**That the Limehills/Centre Bush Community Development Area Subcommittee:**

- a) **Receives the report titled “Action Sheet” dated 25 February 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Notes the responses from staff on the Action Sheet.**

### 7.2 Works and Finance Report to Limehills-Centre Bush Community Development Area Subcommittee for the period ended 31 January 2015

**Record No:** R/15/1/1823

#### War Memorial

Mr Webb reported on his discussions with the Limehills School Year 6 pupils regarding a range of concepts for an upgrade to the Limehills War Memorial in commemoration of the World War I Centenary.

Mr Webb advised the school children produced A3 drawings of what they wanted to see in way of an upgrade. This included soldier silhouettes, flag poles, steel poppies, new gates and fences.

The Area Engineer presented to the meeting copies of these A3 drawings prepared by the Limehills Year 6 school pupils seeking comment from the Subcommittee on the preferred choice.

Following discussion members commented on the similarity and high standard of all the options presented and agreed that the preferred option being the wrought iron gates, soldier silhouettes on each gate with appropriate fencing to be placed at each side and that steel poppies be placed along the walkway leading to the Memorial.



The meeting agreed that the pathway to the Memorial and surrounding area be cleared and tidied and made wheel chair accessible. This work to be undertaken by local volunteers in conjunction with the Limehills School pupils.

The meeting further agreed that in regards to funding of this project \$5,000 be allocated from reserves, \$5,000 from the Ward and the balance via funding applications from appropriate agencies.

#### Beauford Street Water Table

The Area Engineer reported Beauford Street is in process of having the shoulders reinstated and oversown in grass with a new 300mm culvert to be installed under the road just east of the Stirling property to help drain the far eastern end of the sealed section.

Mr Webb commented that this will hopefully restore the amenity to the area and deliver some drainage benefits.

#### Limehills School Stormwater Drain

The Area Engineer reported there is a steep sided, 1.8 - 2.0 m deep ditch located on the north side of Pisa Road that runs along the south boundary of the Limehills School playing fields. Comment was made that the teachers have raised concerns that children retrieving balls that have gone astray could fall in and be unable to get out.

Mr Webb advised that along this section of Pisa Road there is no means of access to the ditch and the ditch sides are steep and overgrown making access dangerous.

There were a number of options presented to the school principal following an onsite meeting pre-Christmas. These being:

- Option 1 Place farm gates over the full width of the stormwater channel to stop balls getting into the drain \$25,000
- Option 2 Eliminate the hazard by filling the ditch and providing piped drainage below ground at the invert. \$20,000
- Option 3 Raise the height of the existing fence beside the drain to a standard suitable for protecting the playing field. Cost unknown.

Mr Webb advised that the School Principal preferred option two. This would eliminate the hazard from around the accessways and improve the overall maintenance and appearance of the area. The price is based on forming a 0.6 – 1.0 m deep swale over the top of the pipe shaped to manage surface run-off and cope with overflows. It also allows for a guard frame at the pipe inlet to prevent debris blocking the pipe.

The meeting noted the estimated cost to construct option two is \$20,000 and that funding of this project will fall to the subcommittee and possibly the school.

The Area Engineer commented funding for this project is available from the stormwater reserve.

Following discussion on this issue the meeting concurred with the preferred option having been suggested by the school principal.

The Chair reported to the meeting a neighbouring property owner has previously indicated he would donate the funds for this project if it went ahead. It was agreed the Chair make an approach to the property owner to ascertain his support with this project and possible cost sharing options with either the neighbouring property owner or the School.

In the event no funding options are received the Subcommittee agreed to fund the entire project and that the Area engineer progress this project accordingly.

### **Resolution**

Moved by Chairperson Kean, seconded by Member Rodger

**That the Limehills/Centre Bush Community Development Area Subcommittee:**

- a) **Receives the report titled “Works and Finance Report to Limehills-Centre Bush Community Development Area Subcommittee for the period ended 31 January 2015” dated 05 March 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Support the upgrade to the local War Memorial area by way of new gates with soldier silhouettes, fences, flag poles, steel poppies and that funding of this project be by way of \$5,000 allocated from reserves, \$5,000 from the Ward and the balance via an application to the SDC Community Initiatives Fund.**
- e) **Accept option two to pipe and fill the stormwater drain along Pisa Road adjacent the Limehills Primary School at a cost of \$20,000 and that cost sharing options be investigated by the Chairperson with either the school or neighbouring property owner. In the event no cost options are received the Subcommittee agree to fund the entire project and that the Area Engineer progress this project accordingly.**

### **8 Chairperson's Report**

- The Chairperson commented the lawn mowing and spraying of the township is of a high standard and complimented the Contractor.
- The Chair informed of increased usage of the Community Centre following recent refurbishment.

**9 Councillor's Report**

Councillor Paterson reported on matters from the Council table which included the following;

- Acknowledgement that the appearance of the Limehills/Centre Bush township is of a very high standard and congratulated members on their efforts.
- Te Anau Wastewater Sewerage Consent
- Resource Consents (Cycle Trail, Curio Bay)
- Haast-Hollyford Road proposal
- Long Term Plan (LTP) update

Meeting closed at 8.45pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT  
RECORD AT A MEETING OF THE  
LIMEHILLS/CENTRE BUSH COMMUNITY  
DEVELOPMENT AREA SUBCOMMITTEE HELD  
ON

**DATE:**.....

**CHAIRPERSON:**.....



## Action Sheet

Record No: R/15/6/10927  
Author: Alyson Hamilton, Riverton Area Officer  
Approved by: Alyson Hamilton, Riverton Area Officer

Decision  Recommendation  Information

- 1 The Action Sheet from the Subcommittee's previous meetings is circulated for Members' information.

## Recommendation

That the Limehills/Centre Bush Community Development Area Subcommittee:

- a) Receives the report titled "Action Sheet" dated 23 June 2015.
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Notes the responses from staff on the action sheet.

## Attachments

- A Limehills/Centre Bush Community Development Area Subcommittee - InfoCouncil Action Sheet - 2 July 2015 [View](#)

# Limehills/Centre Bush Community Development Area Subcommittee Action Sheet - Including Public Excluded

## Open Action Items

Author	Due Date	Subject	Notes
Josh Webb	22/06/2015	Upgrade of War Memorial	The Area Engineer advised the concepts developed by the primary school pupils for the ANZAC centenary were installed; the new gates, soldiers, flags, poppies and fence were officially opened by Councillor Paterson. There are a number of smaller projects to complete such as the information boards and upgrade of the memorial itself by a monumental mason is underway with proposals being evaluated.
Josh Webb	22/06/2015	Upgrade of Stormwater Drain along Pisa Road	The Area Engineer advised he has met with the Principal and are in the process of developing a proposal to the Board of Trustees for a smaller pipe and swale fit out in a cost share arrangement with options to be presented to the Board for approval.

## Recently Closed Action Items

Author	Completion Date	Subject	Notes
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## Works and Finance Report to Limehills-Centre Bush Community Development Area Subcommittee for the period ended 31 May 2015

Record No: R/15/6/10275  
Author: Josh Webb, Area Engineer  
Approved by: Ian Marshall, GM - Services and Assets

Decision  Recommendation  Information

### Area Engineer's Report

#### War Memorial

- 1 The concepts developed by the primary school pupils for the ANZAC centenary were installed as per the breakdown below; the new gates, soldiers, flags, poppies and fence were officially opened by Councillor Patterson to a large local crowd. The feedback on the memorial upgrade has been fantastic with nothing but strong positive comments being received. There are a number of smaller projects to complete such as the information boards and upgrade of the memorial itself by a monumental mason is underway with proposals being evaluated:

• Steel soldier silhouette	\$1,500
• Ornamental gates to entrance	\$2,500
• Square post and rail fences fronting the reserve 100 m at \$38 per metre	\$2,238
• Information Sign/board	to be completed
• Four flag posts and flag	costs absorbed
• Steel painted poppies edging for memorial (10x)	\$400
• Costs to be covered by SDC re-gravel area and paint memorial	to be completed

#### Beaufort Street Water Table

- 2 Beaufort Street has had the shoulders reinstated and oversown in grass with a new 300 mm culvert installed under the road just east of the Stirling property to help drain the far eastern end of the sealed section. This has restored the amenity to the area and delivered some drainage benefits.

#### Limehills School Drainage Ditch

- 3 There is a steep sided 1.8 - 2.0 m deep ditch located on the north side of Pisa Road that runs along the south boundary of the Limehills School playing fields. The local teachers have raised concerns that children retrieving balls that have gone astray could fall in and be unable to get out. I have met with the Principal and we are in the process of developing a proposal to the Board of Trustees for a smaller pipe and swale fit out in a cost share arrangement with options to be presented to the Board for approval.
- 4 The stormwater channels within the township have been sprayed for noxious weeds.

## Water and Waste Engineer's Report

- 5 The monthly operations reports from Downer are provided to the Board secretary as they are published. They include data on Downer's district-wide operations activities which are presented on a town by town basis.
- 6 For the year to date, there has been no unplanned expenditure exceeding the \$5,000 threshold.

## Project List

- 7 The table below shows all of the projects that are currently planned for 2014/15:

Activity	Project Name	Type	Year	Budget	Status	Comments
Stormwater	Mechanical cleaning of open drains	O&M	14/15	\$11,695	Construction	Open channel enhancement continuing by Area Engineers

## Financial Considerations

- 8 We are 92% of the way through the financial year with 121% spent. This is mainly attributed to costs of the war memorial.

### Reserves

- 9 Please find the reserves report attached.

## Recommendation

That the Limehills/Centre Bush Community Development Area Subcommittee:

- a) **Receives the report titled "Works and Finance Report to Limehills-Centre Bush Community Development Area Subcommittee for the period ended 31 May 2015" dated 02 July 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

## Attachments

- A Limehills-Centre Bush, Financial Reports, 31 May 2015 [View](#)



## Limehills Community Financial Report

91.67% Of Year

**For the Period Ended May 2015**

Income	<u>Annual Budget</u>	<u>Actual Income to Date</u>	<u>Income to Date %</u>	<u>Full Year Projection</u>
24102 Operating Costs - Limehills	1,216	917	75%	1,216
24128 Beautification - Limehills	5,130	9,203	179%	9,630
24150 Community Centre - Limehills	12,018	9,809	82%	11,649
<b>Subtotal Local Business Units</b>	<b>18,364</b>	<b>19,928</b>	<b>109%</b>	<b>22,495</b>
24113 Stormwater Drainage -Limehills	5,701	4,413	77%	5,701
<b>Subtotal Water &amp; Waste Business Units</b>	<b>5,701</b>	<b>4,413</b>	<b>77%</b>	<b>5,701</b>
<b>Total</b>	<b>24,065</b>	<b>24,341</b>	<b>101%</b>	<b>28,196</b>
Expenditure	<u>Annual Budget</u>	<u>Actual Spent to Date</u>	<u>Spent to Date %</u>	<u>Full Year Projection</u>
24102 Operating Costs - Limehills	1,000	4,140	414%	4,223
24128 Beautification - Limehills	5,130	4,939	96%	5,328
24150 Community Centre - Limehills	8,104	8,076	100%	8,538
<b>Subtotal Local Business Units</b>	<b>14,234</b>	<b>17,154</b>	<b>121%</b>	<b>18,089</b>
24113 Stormwater Drainage -Limehills	14,509	2,223	15%	3,428
<b>Subtotal Water &amp; Waste Business Units</b>	<b>14,509</b>	<b>2,223</b>	<b>15%</b>	<b>3,428</b>
<b>Total</b>	<b>28,743</b>	<b>19,377</b>	<b>67%</b>	<b>21,517</b>

## Limehills Community Financial Report

91.67% Of Year

For the Period Ended May 2015

Capital Expenditure	<u>Annual Budget</u>	<u>Actual Spent to Date</u>	<u>Spent to Date %</u>	<u>Full Year Projection</u>
Subtotal Local Business Units	0	0	0%	0
Total	0	0	0%	0
<b>Funding Adjustments</b> (Contributions, Loans, Provisions, Reserves, Forestry Dividend)	<u>Annual Budget</u>	<u>Actual Adjustments to Date</u>	<u>Adjustments to Date %</u>	<u>Full Year Projection</u>
24102 Operating Costs - Limehills	(216)	0	0%	(18)
24150 Community Centre - Limehills	(3,914)	0	0%	(326)
Subtotal Local Business Units	(4,130)	0	0%	(344)
24113 Stormwater Drainage -Limehills	8,808	0	0%	734
Subtotal Water & Waste Business Units	8,808	0	0%	734
Total	4,678	0	0%	390

# Reserve Balances - Annual Plan

Limehills	Opening Balance	Current Budget	Forecast Budget	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025
<b>Community Centre</b>													
<i>Operating</i>													
Limehills Community Centre	6,880	10,794	10,794	11,246	4,399	4,583	4,775	4,975	5,183	5,400	5,626	5,862	6,108
<b>Total Community Centre Operating</b>	<u>6,880</u>	<u>10,794</u>	<u>10,794</u>	<u>11,246</u>	<u>4,399</u>	<u>4,583</u>	<u>4,775</u>	<u>4,975</u>	<u>5,183</u>	<u>5,400</u>	<u>5,626</u>	<u>5,862</u>	<u>6,108</u>
<b>Total Community Centre Balance</b>	<u><u>6,880</u></u>	<u><u>10,794</u></u>	<u><u>10,794</u></u>	<u><u>11,246</u></u>	<u><u>4,399</u></u>	<u><u>4,583</u></u>	<u><u>4,775</u></u>	<u><u>4,975</u></u>	<u><u>5,183</u></u>	<u><u>5,400</u></u>	<u><u>5,626</u></u>	<u><u>5,862</u></u>	<u><u>6,108</u></u>
<b>Local</b>													
<i>Operating</i>													
Limehills General - OPR	10,651	10,867	10,867	11,322	11,796	12,290	12,805	13,342	13,901	14,483	15,090	15,722	16,381
<b>Total Local Operating</b>	<u>10,651</u>	<u>10,867</u>	<u>10,867</u>	<u>11,322</u>	<u>11,796</u>	<u>12,290</u>	<u>12,805</u>	<u>13,342</u>	<u>13,901</u>	<u>14,483</u>	<u>15,090</u>	<u>15,722</u>	<u>16,381</u>
<b>Total Local Balance</b>	<u><u>10,651</u></u>	<u><u>10,867</u></u>	<u><u>10,867</u></u>	<u><u>11,322</u></u>	<u><u>11,796</u></u>	<u><u>12,290</u></u>	<u><u>12,805</u></u>	<u><u>13,342</u></u>	<u><u>13,901</u></u>	<u><u>14,483</u></u>	<u><u>15,090</u></u>	<u><u>15,722</u></u>	<u><u>16,381</u></u>
<b>Stormwater</b>													
<i>Operating</i>													
Limehills Stormwater - OPR	50,205	41,397	41,397	46,194	51,192	56,400	61,826	53,369	58,668	64,189	69,941	75,934	65,419
<b>Total Stormwater Operating</b>	<u>50,205</u>	<u>41,397</u>	<u>41,397</u>	<u>46,194</u>	<u>51,192</u>	<u>56,400</u>	<u>61,826</u>	<u>53,369</u>	<u>58,668</u>	<u>64,189</u>	<u>69,941</u>	<u>75,934</u>	<u>65,419</u>
<b>Total Stormwater Balance</b>	<u><u>50,205</u></u>	<u><u>41,397</u></u>	<u><u>41,397</u></u>	<u><u>46,194</u></u>	<u><u>51,192</u></u>	<u><u>56,400</u></u>	<u><u>61,826</u></u>	<u><u>53,369</u></u>	<u><u>58,668</u></u>	<u><u>64,189</u></u>	<u><u>69,941</u></u>	<u><u>75,934</u></u>	<u><u>65,419</u></u>
<b>Total Limehills Reserve Balance</b>	67,736	63,058	63,058	68,762	67,387	73,273	79,406	71,686	77,752	84,072	90,657	97,518	87,908

Item 7.2 Attachment A



## Freedom Camping

Record No: R/15/6/9808  
Author: Michael Sarfaiti, Environmental Health Manager  
Approved by: Bruce Halligan, GM - Environment and Community

Decision  Recommendation  Information

### Purpose

- 1 To give the Subcommittee an opportunity to discuss freedom camping in preparation for an upcoming freedom camping review.

### Executive Summary

- 2 It is expected that Council will be carrying out preliminary consultation before drafting a new Freedom Camping Bylaw 2015, by public survey. The Subcommittee is invited to discuss freedom camping in light of this survey.

### Recommendation

**That the Limehills/Centre Bush Community Development Area Subcommittee:**

- a) **Receives the report titled “Freedom Camping” dated 8 June 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Discusses the draft freedom camping public survey.**

## Content

### Background

- 3 The Southland District Council (SDC) will be carrying out preliminary consultation before drafting a new Freedom Camping Bylaw 2015. A draft bylaw may be considered by Council on 5 August 2015, and if approved after a formal consultation process, would be in force in time at the start of summer.
- 4 The reason for the early review of Council's Camping Control Bylaw 2012 is to resolve serious concerns with the Waikawa freedom camping site, and to standardise with the New Zealand Motor Caravan Association model bylaw.
- 5 Freedom camping means camping in public places, as opposed to camping in a camping ground.
- 6 Freedom camping is defined in the Freedom Camping Act 2011 as follows:

“In this Act, **freedom camp** means to camp (other than at a camping ground) within 200 m of a motor vehicle accessible area or the mean low-water springs line of any sea or harbour, or on or within 200 m of a formed road or a Great Walks Track, using one or more of the following:

  - (a) a tent or other temporary structure:
  - (b) a caravan:
  - (c) a car, campervan, house-truck, or other motor vehicle.”
- 7 Therefore, back country freedom camping cannot be regulated under Council's camping control bylaw. The kiwi (and local) tradition of taking a tent to a remote area is not regulated under freedom camping bylaws.
- 8 Councils can have different rules for self-contained camping (eg a motor caravan that has its own toilet, shower, and waste water storage) and non-self-contained camping (eg a tent, car).
- 9 Council can regulate freedom camping on Council controlled land by making a bylaw. The Department of Conservation manages freedom camping on Conservation land.
- 10 Currently in the Southland District, freedom camping is generally permitted except in sensitive areas (townships), and also has designated camping sites as follows:



- 11 Camping is currently permitted on Council controlled land in Limehills/Centre Bush (from the Camping Control Bylaw 2012).

### Issues

#### Concerns from Southern Rural Fire (SRF)

- 12 SRF has completed a survey that indicates that about half of freedom campers light open fires. SRF believes that tourists may not be aware of fire rules, and during a fire ban there is a clear risk that a camping fire has serious implications for emergency service resources and potential loss of natural resources to an area.
- 13 SRF supports the limitation of freedom camping to designated sites that can be controlled by signage and safe fire facilities on-site.

#### Waikawa

- 14 There is evidence to suggest that the use of the Waikawa Domain for non-self-contained camping should be discontinued (rubbish, effluent disposal problems, associated costs). The freedom camping problem is expected to worsen in Waikawa.

#### Non-self-contained camping

- 15 There are a number of councils that prohibit non-self-contained camping, locally including Clutha and Queenstown. Other examples are Hastings, Kapiti, Thames Coromandel, Tararua, and Tasman. As described in the 'Background' above, SDC's current Camping Bylaw is very permissive in comparison.

#### Release of a model bylaw

- 16 In November 2013, the New Zealand Motor Caravan Association (NZMCA) prepared a Model Freedom Camping Bylaw in consultation with Local Government New Zealand (LGNZ), Department of Conservation and Department of Internal Affairs, and is available for download from the LGNZ website. Council's lawyer has advised that the model bylaw is well written, and the proposed review process would be a good opportunity to standardise Council's Camping Bylaw. This would provide a foundation for progressing motorhome friendly status of those towns that wish to have it in due course.

#### Draft public SDC freedom camping survey

- 17 The draft public survey is in **Attachment A**. At the time of the Subcommittee's meeting, this survey will be live. The meeting of the Subcommittee is an opportunity to discuss freedom camping and to complete the survey.

#### Staff comments

- 18 The Subcommittee may consider the following:
- Make a decision whether a designated site for freedom camping should be established in or near the town. These sites can have their problems (refer Waikawa above) but also may attract visitors. A toilet would be a prerequisite, but not necessarily rubbish facilities. A discussion on cost-benefit is in 'Costs and Funding' below.

- To incorporate any amendments into the proposed draft Freedom Camping Bylaw 2015, these areas would need to be finalised by around the first week of July.

### **Factors to Consider**

#### **Legal and Statutory Requirements**

- 19 There are no legal considerations.

#### **Community Views**

- 20 Feedback is currently being sought from some Community Boards and Community Development Area Subcommittees. A public survey is proposed. A draft bylaw would go through the special consultative process.

#### **Costs and Funding**

- 21 Decisions to restrict freedom camping in our district have a range of economic impacts, including:
- Costs to ratepayers to maintain facilities and pay for rubbish collection.
  - Reduction in demand for the services of local accommodation providers.
  - As well as owners of commercial accommodation sites, others in the local community can benefit. Commercial accommodation sites employ local people, pay local rates, and buy goods and services locally. This creates a flow on effect into the broader business community in the local area through the purchase of supplies and services.
  - Concerns that users of free camping areas contribute far less to the local community than users of commercial caravan parks. Such users may come with supplies purchased in other areas and may not contribute to the local economy at all.
  - Conversely, there is an argument that although commercial accommodation providers may benefit from additional restrictions to freedom camping, communities may benefit from the camper expenditure.
- 22 As well as the economic costs, social impacts should also be considered. Social impacts include the limited use of reserves and facilities for locals as a result of fouling and other camping related activities.

#### **Policy Implications**

- 23 There are no policy implications.



## Analysis

### Options Considered

- 24 The options are whether or not to complete the survey.

### Analysis of Options

**Option 1 - To complete a survey (*note - do not use the draft in Attachment A as it may not be the same as the live version*)**

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> <li>It would be helpful for the Council to know the views of the Subcommittee with respect to these matters.</li> <li>An opportune time to have a say on local freedom camping issues.</li> </ul>	<ul style="list-style-type: none"> <li>None identified.</li> </ul>

**Option 2 - To not complete a survey**

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> <li>Inverse of the above.</li> </ul>	<ul style="list-style-type: none"> <li>Inverse of the above.</li> </ul>

### Assessment of Significance

- 25 This issue is not significant in accordance with Council's Significance and Engagement Policy.

### Recommended Option

- 26 Option 1 is recommended.

### Next Steps

- 27 If the Subcommittee accepts the recommendation of this report, then this issue can be progressed by staff.

### Attachments

- A Draft Public Survey [View](#)

## Freedom Camping Review - Preliminary Consultation

### SOUTHLAND DISTRICT COUNCIL

#### Background

The Southland District Council is looking at reviewing the rules which apply to freedom camping throughout the Southland District. Information from this survey will assist in the drafting of a new Freedom Camping Bylaw. This information is not a formal submission and a draft Freedom Camping Bylaw will be released for public consultation in September-October 2015.

Freedom camping means camping in public places, as opposed to camping in a camping ground. It does not include camping in remote areas.

Councils can have different rules for self-contained camping (e.g. a motor caravan that has its own toilet, shower, and waste water storage) and non-self-contained camping (e.g. a tent, car).

We greatly appreciate the feedback provided through this survey and look forward to any additional feedback during formal consultation in September-October 2015.

PLEASE complete your survey by 6 July 2015.

#### SOUTHLAND DISTRICT FREEDOM CAMPING REVIEW Informal Consultation

#### \*1. Are you commenting on behalf of an organisation or group?

- Yes  
 No

#### 2. Please state the name of your organisation or group.

#### \*3. Do you live, or have a holiday home, in the Southland District?

- Yes  
 No

## Freedom Camping Review - Preliminary Consultation

**\*4. Where in the Southland District do you live or have a holiday home?**

**(for example, Riverton, Centre Bush)**

**If you are commenting on behalf of an organisation or group, enter "Group".**

**\*5. Please indicate the extent to which you agree or disagree with the following statements:**

**"I believe that freedom camping is a problem in my community."**

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree

**\*6. "I believe that freedom camping provides significant economic benefit to my community".**

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree

## Freedom Camping Review - Preliminary Consultation

### 7. Please indicate any issues arising from freedom camping that you believe are affecting your community (tick one or more):

- Litter
- Toilet waste
- Reduced enjoyment of public spaces by locals
- Freedom camping in unsuitable areas
- Insanitary camping practices
- Irresponsible campers
- Lighting of fires during total fire bans
- Unsafe ad hoc fires
- Too many campers in a public place
- Cost of maintaining designated freedom camping sites
- Health and safety of people who visit an area
- Need to protect an area
- Need to protect access to an area
- Self-contained campers (own toilet, shower, and waste water storage)
- Non-self-contained campers

Other (please specify)

## Freedom Camping Review - Preliminary Consultation

**\*8. Council is considering whether further restrictions on freedom camping should apply to certain areas.**

**Currently, Council's Freedom Camping Bylaw permits freedom camping in most of the places listed below, except in some townships set out by the Freedom Camping Bylaw.**

**What freedom camping rules do you think should apply in the areas listed below?**

	Freedom camping permitted for a limited period	Freedom camping prohibited
Urban/residential	<input type="radio"/>	<input type="radio"/>
Rural	<input type="radio"/>	<input type="radio"/>
Town centres	<input type="radio"/>	<input type="radio"/>
Roads and roadsides	<input type="radio"/>	<input type="radio"/>
Parks	<input type="radio"/>	<input type="radio"/>
Business and industrial	<input type="radio"/>	<input type="radio"/>
Council reserves	<input type="radio"/>	<input type="radio"/>
Playgrounds	<input type="radio"/>	<input type="radio"/>
Beaches	<input type="radio"/>	<input type="radio"/>
Lakefront	<input type="radio"/>	<input type="radio"/>
Riversides	<input type="radio"/>	<input type="radio"/>
Cemeteries	<input type="radio"/>	<input type="radio"/>
Carparks	<input type="radio"/>	<input type="radio"/>
Picnic areas	<input type="radio"/>	<input type="radio"/>
Walking tracks	<input type="radio"/>	<input type="radio"/>
Forestry areas	<input type="radio"/>	<input type="radio"/>

Other/Comments:

**Freedom Camping Review - Preliminary Consultation**

**9. Please list any changes you would like Council to make to existing freedom camping rules in your area.**

**Examples include removing or adding a designated freedom camping site, restricting the local designated site to self-contained camping only, or changing the length of stay limits.**

**\*10. There are four basic types of freedom camping rule. Which do you support for your locality?**

	No restriction	Generally permitted except in sensitive areas (e.g. townships)	Generally prohibited except at designated sites	Prohibition (some Councils prohibit non-self-contained camping, but not self-contained)
Self-contained (own toilet, shower, and waste water storage)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Non-self-contained	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

## Freedom Camping Review - Preliminary Consultation

**\*11. Although providing rubbish containers at designated freedom camping sites may limit littering, this activity also has an associated cost.**

**What is your preference for the management of rubbish containers at designated freedom camping sites?**

- Council does not provide rubbish containers - campers are required to take their rubbish away with them
- Council provides rubbish containers

**12. Different costs may be associated with maintaining designated freedom camping sites, including waste management and public amenities.**

**How do you think the cost of maintaining designated freedom camping sites should be funded?**

- Donations (by a donation box)
- The local community
- Ratepayers
- A combination of the above

**\*13. Council is investigating compliance options, and this includes appointing compliance officers where there is a need. Compliance officers will have the ability to issue fines.**

**Which approach to compliance would you prefer to see implemented?**

- Tourist friendly approach - with fines issued to repeat offenders only
- Instant fine approach - the income from fines may recover some of the cost of compliance services, reducing the burden on Local or District rates

### Freedom Camping Review - Preliminary Consultation

**\*14. Is there anything else relating to this issue that you would like the Council to consider?**

