
Eastern Bush/Otahu Flat Water Supply Subcommittee

UNCONFIRMED OPEN MINUTES

Minutes of a meeting of Eastern Bush/Otahu Flat Water Supply Subcommittee held at 548 Otahu Eastern Bush Road, Eastern Bush on Friday, 21 August 2015 at 10am.

PRESENT

Acting Chairperson	John Moffatt
Members	Derek Chamberlain Rohan Knowler Alister Sanford Gray Wilson
Councillor	Rodney Harpur

IN ATTENDANCE

Operations Manager	Bill Witham
Area Officer	Kelly Tagg

1 Apologies

Apologies for non-attendance was received from Member Pearce and Councillor Harpur.

Moved Member Knowler, seconded Member Sanford and **resolved:**

That the Eastern Bush/Otahu Flat Water Supply Subcommittee accept the apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There were no members of the public seeking speaking rights in Public Forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Member Chamberlain, seconded Member Sanford

Confirms the minutes of Eastern Bush/Otahu Flat Water Supply Subcommittee meeting held on 27 March 2015.

Reports

7.1 Action Sheet

Record No: R/15/8/14759

The Action Sheet from the Subcommittee's previous meetings was tabled.

Issues arising from the Action Sheet included the following;

Temporary Water Pipe Upgrade – Clifden Bridge

The Operations Manager, Mr Witham, advised that the archaeological authority to access the bridge was granted some months ago on the condition that Heritage New Zealand give their approval.

Mr Witham advised that Council has been in contact with Heritage New Zealand who are currently deliberating over the request.

The meeting was also informed that Heritage New Zealand have requested that the white pipe on the bridge be removed which Council intends to do once it has reached end of life which is estimated to be 10 – 20 years from now; at that point, the pipe will be shifted to the new bridge.

The Subcommittee was informed that Council has an easement to allow access onto the bridge but the heritage status of the bridge is making this difficult to action.

Mr Witham advised he was expecting a response from Heritage New Zealand shortly.

The Area Officer, Mrs Tagg, was requested to keep Members informed of progress on this matter.

Water Contributions

The meeting was advised that staff have been reminded about the \$5,350 in water contributions that are available to be used for upcoming projects on the scheme.

Site locations for upcoming projects

The Subcommittee has requested staff advise of the site locations for the rising main upgrade project and the replacement main at the swamp area; Mr Witham advised that the main upgrade project has been deferred and that scoping of the plant upgrade will commence in 2015/16. The meeting was advised that the scheme will have high quality water when the plant upgrade is completed which should be in the next couple of years.

Resolution

Moved Member Knowler, seconded Member Chamberlain

That the Eastern Bush/Otahu Flat Water Supply Subcommittee:

- a) **Receives the report titled “Action Sheet” dated 14 August 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

7.2 Works and Finance Report to Eastern Bush/Otahu Flat Water Supply Subcommittee for the period ended 30 June 2015

Record No: R/15/6/10070

The Works and Finance report for the period ended 30 June 2015, was tabled.

Members noted there has been no unplanned expenditure exceeding the \$5,000 threshold.

Resolution

Moved Member Sanford, seconded Member Wilson

That the Eastern Bush/Otahu Flat Water Supply Subcommittee:

- a) **Receives the report titled “Works and Finance Report to Eastern Bush/Otahu Flat Water Supply Subcommittee for the period ended 30 June 2015” dated 21 August 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

7.3 Unaudited Annual Accounts Report Eastern Bush/Otahu Flat Water Supply for the year ended 30 June 2015

Record No: R/15/8/13712

The Unaudited Annual Accounts report for the Eastern Bush/Otahu Flat Water Supply for the year ended 30 June 2015, was tabled.

The Subcommittee noted that the equipment upgrade project has been completed and that the projects to install magflo meters and connect to SCADA and replace pump 1 and add a meter has been deferred.

At this point, the Subcommittee noted that the financial reports were still separate, i.e. an Eastern Bush report and an Otahu Flat report. Mr Witham to speak with finance staff concerning this.

Members also queried whether or not both schemes are fully allocated; the meeting believed the Eastern Bush scheme was but was thought there may be some available units on the Otahu Flat scheme.

Mr Witham to investigate and report back to the next meeting whether customers on the schemes are able to surrender any unused units.

Resolution

Moved Member Knowler, seconded Member Chamberlain

That the Eastern Bush/Otahu Flat Water Supply Subcommittee:

- a) **Receives the report titled “Unaudited Annual Accounts Report Eastern Bush/Otahu Flat Water Supply for the year ended 30 June 2015” dated 11 August 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

10.47am

CONFIRMED AS A TRUE AND CORRECT
RECORD AT A MEETING OF THE EASTERN
BUSH/OTAHU FLAT WATER SUPPLY
SUBCOMMITTEE HELD ON 21 AUGUST 2015.

DATE:.....

CHAIRPERSON:.....