
Lumsden Community Development Area Subcommittee **UNCONFIRMED** **OPEN MINUTES**

Minutes of a meeting of Lumsden Community Development Area Subcommittee held in the SDC Office, Lumsden on Monday, 17 August 2015 at 6pm.

PRESENT

Chairperson	Robin Scott
Deputy Chairperson	Karen Blakemore
Members	Evan Hankey Gary Mclean Chris Palmer Colin Walker

Councillor	John Douglas
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IN ATTENDANCE

Area Officer	Rose Knowles
Area Engineer	Bruce Miller
Community Development Planner, Venture Southland	Julie Russell

1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There were no persons seeking speaking rights in Public Forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Member Hankey, seconded Member Walker

That the minutes of Lumsden Community Development Area Subcommittee Ordinary meeting held on 17 August be confirmed.

Reports

7.1 Action Sheet

Record No: R/15/8/14459

The Action Sheet was circulated for Members information.

Issues arising included the following:

- Obtaining quotes for drainage, kerb and channelling at the Lumsden Cemetery
- The total cost of the Helena Street footpath; \$28,149.00
- The inorganic collection will be held after Labour Weekend
- The Anzac flags will be taken down this month

Resolution

Moved Member Palmer, seconded Member Maclean

That the Lumsden Community Development Area Subcommittee:

- a) Receives the report titled “Action Sheet” dated 11 August 2015.**

- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

7.2 Works and Finance Report to Lumsden Community Development Area Subcommittee for the period ended 30 June 2015

Record No: R/15/7/13103

The Works and Finance Report prepared by the Area Engineer, Mr Bruce Miller, for the period ending 30 June 2015, was tabled.

Issues reported to the subcommittee included:

- Delta has been contacted regarding changing the type of grass cutting specification to one type and have returned a price for this. Contract due for renewal or extended for another year.
- The gardening contracts are due for re-letting or continue with the incumbent. Staff recommended the incumbent continue with the contract.

The subcommittee agreed with extending the mowing contract for another year and that the gardeners continue with their contract.

The subcommittee requested that the Area Engineer investigate if the drainage project at the cemetery can be financed from the Development and Financial Contributions.

Resolution

Moved Member Walker, seconded Member Hankey

That the Lumsden Community Development Area Subcommittee:

- a) **Receives the report titled “Works and Finance Report to Lumsden Community Development Area Subcommittee for the period ended 30 June 2015” dated 17 August 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

- d) **Requests the Area Engineer to investigate if the drainage project at the cemetery can be financed from the Development and Financial Contributions.**

7.3 Unaudited Annual Accounts Report to Lumsden Community Board for the year ended 30 June 2015

Record No: R/15/7/13363

Unaudited Annual Report to Lumsden CDA for the year ended 30 June 2015 prepared by B Miller (Area Engineer), was tabled.

The Area Engineer reported that the total funds held in reserves is \$262,259.

The significant budget variances discussed were;

- Refuse collection; due to extra services over the summer
- Stormwater; no costs have been charged by Environment Southland for monitoring this year.
- Footpath work in Helena Street
- Railway project
- Increase in the gardener's contract which was not budgeted for.

Resolved

Moved Councillor Douglas, seconded Member Walker

That the Lumsden Community Development Area Subcommittee:

- a) **Receives the report titled "Unaudited Annual Accounts Report to Lumsden Community Board for the year ended 30 June 2015" dated 5 August 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

7.4 Venture Southland Report regarding Lumsden Hall Supper Room Project

Record No: R/15/7/12777

Report by Venture Southland by Julie Russell, Community Development Planner on the Lumsden Hall supper room project, was tabled.

Ms Russell advised the subcommittee that funding has been confirmed to the value of \$5,148 for the purchase of a heat pump and installation, projector and screen for the supper room at the Memorial Hall, Lumsden.

Recommendation

That the Lumsden Community Development Area Subcommittee:

- a) **Receives the report titled “Venture Southland Report regarding Lumsden Hall Supper Room Project ” dated 23 July 2015.**
- b) **Determines that this matter or decision be recognised as significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Agrees that the project now be implemented by Venture Southland, the Subcommittee’s Chairperson and Area Engineer.**

C8.0 Public Excluded

Exclusion of the Public: Local Government Official Information and Meetings Act 1987

Resolution

Moved by Councillor Douglas, seconded by Member Palmer

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

C8.1 Lease of former Lumsden Railway Station to Five Fingers Craft Incorporated

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Lease of former Lumsden Railway Station to Five Fingers Craft Incorporated.	S7(2)(a) –The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person. S7(2)(i) – The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

The public were excluded at this point.

9.0 Return to Open Meeting:

The subcommittee returned to Open meeting at this point.

9.0 Updates

9.1 Chairperson's Report

The Chairman, Rob Scott, reported on matters with which he has been involved since the subcommittee's last meeting which included;

- Community Boards/CDA Chairs meeting in Invercargill
- Northland Southland Chairs meeting next week in Lumsden
- Cycle trail issues
- Lights at former Railway Station
- Installation of defibrillator in the township
- Town security with local police

9.2 Committee Report

Hall

Member Hankey and Walker advised that there will be meeting with Property Management staff team to discuss the plumbing at the hall.

Community Housing

Member Palmer advised that he will be attending the liaison persons meeting in Invercargill with Property Management staff next week.

9.3 Councillor's Report

Councillor Douglas reported on matters from the District Council table. These included;

- Te Anau Wastewater Discharge Project
- Venture Southland meeting on the future for youth
- Cycle trail update

Meeting concluded at
7.50pm

CONFIRMED AS A TRUE AND CORRECT
RECORD AT A MEETING OF THE LUMSDEN
COMMUNITY DEVELOPMENT AREA
SUBCOMMITTEE HELD ON 17 AUGUST 2015

DATE:.....

CHAIRPERSON:.....