
Riversdale Community Development Area Subcommittee **UNCONFIRMED** **OPEN MINUTES**

Minutes of a meeting of Riversdale Community Development Area Subcommittee held in the Riversdale Community Centre on Wednesday, 19 August 2015 at 6pm.

PRESENT

Chairperson Paul Langford
Members Richard Clarkson
Rohan Horrell
Barry O'Connor

Councillor Dillon Brian Dillon

IN ATTENDANCE

Area Officer Rose Knowles
Area Engineer Bruce Miller
**Group Manager,
Policy and
Community** Rex Capil

1 Apologies

Apologies for non-attendance were received from Members Elder and Will.

Moved Chairman Langford, seconded Member O'Connor
and resolved that the Riversdale Community Development Area Subcommittee accept the apologies of Member Elder and Will.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There were no persons seeking speaking rights in Public Forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Chairman Langford, seconded Member Horrell

That the minutes of Riversdale Community Development Area Subcommittee, Ordinary meeting held on 27 May 2015 be confirmed.

Reports

7.1 Action Sheet

Record No: R/15/8/14543

The Action Sheet was circulated for Members information.

Issues arising included the following;

- The inorganic collection will be held after Labour weekend
- Member Will to contact the Area Engineer re the bore on Berwick Street

Resolution

That the Riversdale Community Development Area Subcommittee:

- a) Receives the report titled "Action Sheet" dated 12 August 2015.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**

- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

7.2 **Works and Finance Report to Riversdale Community Development Area Subcommittee for the period ended 30 June 2015**

Record No: R/15/7/13193

The Works and Finance Report prepared by the Area Engineer, Mr Bruce Miller, for the period ending 30 June 2015, was tabled.

Issues reported to the subcommittee included;

- Southroads to tidy up lawns and backfill the footpaths once the weather permits.
- A quote to seal car park at Hall from Southroads has been requested.
- A quote to paint and investigate the lighting at the public toilets to be obtained and then a copy be sent to the Progress League to consider sharing the costs.

Resolution

Moved Member Horrell, seconded Chairman Langford

That the Riversdale Community Development Area Subcommittee:

- a) **Receives the report titled “Works and Finance Report to Riversdale Community Development Area Subcommittee for the period ended 30 June 2015” dated 19 August 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

7.3 Unaudited Annual Accounts Report to Riversdale Community Development Area Subcommittee for the year ended 30 June 2015

Record No: R/15/8/13401

Unaudited Annual Accounts Report to Riversdale CDA for the year ended 30 June 2015 prepared by B Miller (Area Engineer), was tabled.

The Area Engineer reported that the total funds held in reserves is \$87,984.

The significant budget variances discussed were;

- Footpath work around Riversdale Township came to \$123,052 and was funded half from the ward and half from the township reserves.
- No costs for monitoring this year from Environment Southland.
- The beautification budget code relates to the construction of the walking track.

Resolution

Moved Member O'Connor, seconded Member Clarkson

That the Riversdale Community Development Area Subcommittee:

- a) Receives the report titled "Unaudited Annual Accounts Report to Riversdale Community Development Area Subcommittee for the year ended 30 June 2015" dated 11 August 2015.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

7.4 Community Governance Project

Record No: R/15/8/13834

Report by Mr R Capil, (Group Manager), advising Council has committed to undertake a Community Governance Review Project to assist in preparation for the Representation Review scheduled for 2017, was tabled.

Mr Capil outlined the steps in the process completed to date and advised the next stage of the project is to develop the concept design further, prepare a consultation document and deliver on an agreed implementation and engagement approach.

Mr Capil commented that an important process in developing this project is to ensure that there is significant engagement during the project design and development stages which will involve ensuring there is the opportunity for public participation throughout the project development.

The subcommittee was advised a Staff Project Working Group and an Elected

Representative Working Group - including Councillors, Community Board and CDA representatives are to be established and will operate for the duration of this project. Furthermore stakeholder engagement is to be undertaken with individual Community Board and CDA subcommittees and various other regional and national agencies with the intent that this engagement be completed by July 2016. It was noted Community engagement is to be undertaken with local community organisations and residents by way of public forums with the intent that this engagement be completed by July 2016.

Mr Capil advised a Community Governance Proposal - Final Draft is to be prepared for approval for consideration as part of informing the Representation Review process by February 2017 and it is intended a Representation Review is to be undertaken and completed by June 2017.

In his report Mr Capil included a Paper entitled “Community Governance and Planning”, which covered the following;

- Context
- Community Governance
- Civic Leadership
- Alignment to Community Planning
- Our Partners-Linking communities with partnering agencies
- Community Planning
- Framework – A wider perspective
- Purpose and Goal
- Next steps for consideration
- Process to Success – A path to the future

In summarising Mr Capil informed that the objective is to outline the engagement process to develop the best approach going forward in relation to future representation in particular the lead up to the 2017 Representation Review so as to ensure Council understands the needs of the community.

Resolution

Moved Chairperson Langford, seconded Member Horrell

That the Riversdale Community Development Area Subcommittee:

- a) **Receives the report titled “Community Governance Project” dated 12 August 2015.**

8.0 Updates

8.1 Chairperson’s Report

The Chairman, Paul Langford, reported on matters with which he has been involved since the subcommittee’s last meeting which included;

- Community Boards/CDA Chairs meeting in Invercargill
- Northland Southland Chairs meeting next week in Lumsden
- Hall parking Issues
- New footpath and carpark at school

- Freedom camping
- Council flat upgrade
- Riversdale St Johns investigating options for a new building

8.2 Councillor’s Report

Councillor Dillon reported on matters from the District Council table. These included;

- Camping Bylaw
- Dog Control Bylaw
- Long Term Plan
- Roading issues

Meeting concluded at
7.40pm

CONFIRMED AS A TRUE AND CORRECT
RECORD AT A MEETING OF THE
RIVERSDALE COMMUNITY DEVELOPMENT
AREA SUBCOMMITTEE HELD ON 19 AUGUST
2015.

DATE:.....

CHAIRPERSON:.....