
Council

OPEN MINUTES

Minutes of a meeting of Council held in the Council Chambers, 15 Forth Street, Invercargill on Wednesday, 16 September 2015 at 1pm.

PRESENT

Deputy Mayor	Paul Duffy
Councillors	Lyall Bailey
	Stuart Baird
	Brian Dillon
	Rodney Dobson
	John Douglas
	Bruce Ford
	Julie Keast
	Ebel Kremer
	Gavin Macpherson
	Neil Paterson

IN ATTENDANCE

Chief Executive Steve Ruru, Group Manager Services and Assets Ian Marshall, Group Manager Policy and Community Rex Capil, Chief Financial Officer Anne Robson, Chief Information Officer Damon Campbell, Human Resources Manager Janet Ellis, Manager Communications and Governance Louise Pagan and Committee Advisor Fiona Dunlop.

1 Apologies

Apologies were received from Mayor Tong and Councillors Harpur and Douglas.

Moved Cr Paterson, seconded Cr Dillon **and resolved:**

That Council accept the apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Council Minutes

Resolution

Moved Cr Kremer, seconded Cr Dillon **and resolved:**

That Council confirms the minutes of Council, held on 26 August 2015 as a true and correct record of that meeting.

Reports - Policy and Strategy

7.1 Alcohol Licencing Fee-Setting Bylaw 2015 - Oral Submissions

Record No: R/15/9/16287

Environmental Health Manager Michael Sarfaiti was in attendance for this item.

1. John McHugh and Gus Dermody representing Hospitality New Zealand - Southland Branch addressed the meeting in support of their submission. They advised that at recent meeting of the Branch to discuss the rise in licensing fees that have been introduced under the Sale and supply of Alcohol Act 2012 saw that some members had faced increases in licensing of 300%.

They advised that they believe that there should be a discount for businesses for good behaviour as there are many businesses that operate successful and safe environments for their patrons.

Mr McHugh and Mr Dermody reinforced the submission that they oppose the Councils proposal to adopt the Alcohol Licensing Fee-Setting Bylaw 2015 that introduces a 10% discount to all annual fees.

2. Alastair McCracken of the Orepuki Tavern addressed the meeting in support of his submission. Mr McCracken advised the meeting that he is opposed to the proposal to adopt the Alcohol Licensing Fee-Setting Bylaw 2015 that introduces a 10% discount to all annual fees. He also advised that he has paid to operate for the hours he has and doesn't understand the risk rating. He also keeps a trouble register and hasn't had any trouble at the tavern.
3. Lionel Wason representing Robert Wasson of The Village in Hotel addressed the meeting in support of his submission. Mr Wason advised that Mr Wason opposed the Councils proposal to adopt the Alcohol Licensing Fee-Setting Bylaw 2015 that introduces a 10% discount to all annual fees. Mr Wason also advised that the business is small and run as a family business. The turn over from the bar and restaurant is not that much and the overheads are such that the new cost will have to be funded from that.

Resolution

Moved Cr Paterson, seconded Cr Dillon **and resolved:**

That the Council:

- a) **Receives the report titled "Alcohol Licencing Fee-Setting Bylaw 2015 - Oral Submissions" dated 9 September 2015.**
- b) **Thank the oral submitters for their attendance.**

7.2 Alcohol Licensing Fee-Setting Bylaw 2015

Record No: R/15/8/14345

Environmental Health Manager Michael Sarfaiti was in attendance for this item.

The purpose of the report was to deliberate on the Draft Alcohol Fee-Setting Bylaw 2015 following the hearing of oral submissions.

Council noted that on 24 June 2015, Council endorsed the draft Alcohol Licensing Fee-Setting Bylaw 2015 for public consultation. The draft Alcohol Licensing Fee-Setting Bylaw 2015 was publicly notified and submissions were invited on the proposal. Submissions closed at 5.00 pm on Monday, 27 July 2015. A total of nine submissions were received and of these, three submitters were heard by the Council.

Councillors discussed the issue of the fees and that there was an unfairness that Council had to charge for a government imposed fee.

Resolution

Moved Cr Dobson, seconded Cr Keast **recommendations a to e with an addition to f (as indicated) and resolved:**

That the Council:

- a) **Receives the report titled "Alcohol Licensing Fee-Setting Bylaw 2015" dated 3 September 2015.**
- b) **Determines that this matter or decision be recognised as not significant**

in terms of Section 76 of the Local Government Act 2002.

- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Receives the submissions on the proposed Alcohol Licensing Fee-Setting Bylaw 2015.**
- e) **Deliberates on the draft Alcohol Licensing Fee-Setting Bylaw 2015.**
- f) **Instructs staff to make any changes to the draft Alcohol Licensing Fee-Setting Bylaw 2015 as required with and increase to the 10% to 30% and that officers develop criteria for reduction in risk rating (option 4 of the officers report).**

Councillor Macpherson requested that his dissenting vote be recorded.

7.3 Alcohol Control Bylaw 2015

Record No: R/15/4/7674

Environmental Health Manager Michael Sarfaiti was in attendance for this item.

He advised that the purposed of the report was to adopt the draft Alcohol Control Bylaw 2015.

Council noted that Southland District Council is required to review the Public Places Liquor Control Bylaw 2005 if it wishes to continue to have an Alcohol Ban Bylaw. The practical effect of the current bylaw is the alcohol ban in the Te Anau Central Business District. The Police and the Te Anau Community Board recommend its continuation. The report recommends the adoption of the draft Alcohol Control Bylaw 2015, that continues the effect of the existing bylaw, and has been updated in line with current legislation.

Resolution

Moved Cr Kremer, seconded Cr Macpherson **and resolved:**

That the Council:

- a) **Receives the report titled “Alcohol Control Bylaw 2015” dated 3 September 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages**

prior to making a decision on this matter.

- c) **Adopts the statement of proposal and summary of information concerning the draft Alcohol Control Bylaw - Attachment A of the officers report.**
- d) **Directs that the statement of proposal, summary of information and a description of how persons interested in the proposal can present their views to Council be publicly available at all Council offices libraries and on the Council's website for a period of not less than one month.**
- e) **Publicly notifies and invites submissions on the proposal commencing Saturday, 19 September 2015 and closing at 5.00 pm on Monday, 19 October 2015.**
- f) **Sets the day Tuesday, 8 December 2015 to hear any person who wishes to present his or her views to Council.**

7.4 Annual Plan 2016/2017

Record No: R/15/8/13719

Policy and Strategy Manager Susan Cuthbert and Management Accountant Susan McNamara were in attendance for this item.

Miss Cuthbert advised that the purpose of the report was to seek Council's approval to a new approach for the 2016/2017 Annual Plan and the Annual Plan timetable.

Council noted that the Local Government Act 2002 (LGA) Amendment Act 2014 introduced new requirements around Annual Plans which have the effect of making the document much more streamlined and focused on financial budgets. As a result of the changes an opportunity has arisen for Council to reconsider its internal budgeting and local estimates processes for the Annual Plan. Council staff are proposing a different process which will mean that Areas Engineers will be required to discuss any potential significant changes to projects and/or budgets informally or via workshops with their Community Boards and Community Development Area Subcommittees.

The meeting was asked to review and approve these process changes and the indicative Annual Plan timetable.

Resolution

Moved Cr Dobson, seconded Cr Baird **and resolved:**

That the Council:

- a) **Receives the report titled "Annual Plan 2016/2017" dated 2 September 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it**

does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

- d) Agrees the Annual Plan 2016/17 is likely to include *significant or material differences* from the content of the Long Term Plan 2015-2025 (LTP) and therefore Council intends undertaking public consultation before adopting the plan in accordance with section 95 (2A) of the Local Government Act 2002.
- e) Approves the proposed changes to the Annual Plan budgeting processes as outlined in this report.
- f) Approves the timetable for the preparation of the Annual Plan 2016/2017.

Reports - Operational Matters

8.1 Management Report

Record No: R/15/8/15539

Chief Executive Officer Steve Ruru was in attendance for this item.

Resolution

Moved Cr Kremer, seconded Cr Dillon **and resolved:**

That the Council:

- a) Receives the report titled “Management Report” dated 4 September 2015.

8.2 Building Consents and Values for July 2015

Record No: R/15/8/13716

Resolution

Moved Cr Bailey, seconded Cr Paterson **and resolved:**

That the Council:

- a) Receives the report titled “Building Consents and Values for July 2015” dated 16 September 2015.

8.3 Resource Consents and Other Resource Management Act Items - July 2015

Record No: R/15/8/15228

Resolution

Moved Cr Baird, seconded Cr Dobson **and resolved:**

That the Council:

- a) **Receives the report titled “Resource Consents and Other Resource Management Act Items - July 2015” dated 24 August 2015.**

8.4 Dog Control Annual Report

Record No: R/15/7/12913

Council noted that under Section 10A of the Dog Control Act 1996 requires that Council shall report on the administration of its Dog Control Policy and dog control practices, and submit it to the Secretary of local government, and also give public notice of the report in a daily newspaper.

Resolution

Moved Cr Dillon, seconded Cr Macpherson **and resolved:**

That the Council:

- a) **Receives the report titled “Dog Control Annual Report” dated 20 August 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Adopts the Annual Report and authorises it to be forwarded to the Secretary of Local Government by the Manager of Environmental Health, and that the report be publicly notified as required by the Dog Control Act 1996.**

8.5 Southland District Council's Annual Report 2015 to the Alcohol Regulatory and Licensing Authority

Record No: R/15/8/14513

The Council noted that under Section 199 of the Sale and Supply of Alcohol Act 2012, Council is required to prepare and send to the licensing authority a report of the proceedings and operations of its licensing committees during the year.

Recommendation

That the Council:

- a) **Receives the report titled “Southland District Council's Annual Report 2015 to the Alcohol Regulatory and Licensing Authority” dated 20 August 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Adopts and forwards the received Annual Report, including the Annual Return, for the year ended 30 June 2015 on to the Alcohol Regulatory and Licensing Authority by the Manager of Environmental Health.**

8.6 Change of Classification of parts Te Anau Gardens Recreation Reserve

Record No: R/15/8/15086

GM Services and Assets Ian Marshall and Strategic Property Manager Kevin McNaught were in attendance for this item.

They advised that the report provided information around the intention to change the classification of parts Te Anau Gardens Recreation Reserve. This is due to the tennis courts and the Fiordland Community Events Centre building being built over the property boundaries.

Council noted that in September 2011 the Te Anau Community Board approved the construction of the new Te Anau Tennis Courts and the area be incorporated into the lease for the Fiordland Community Events Centre as these are built on Council property. It was also noted that due to space limitations it was acknowledged that the tennis courts needed to be built over the boundary of the Local Purpose Reserve and onto the adjoining recreation reserve. Action is now required to rectify the reserve boundaries to allow the lease for the site to be updated.

Resolution

Moved Cr Kremer, seconded Cr Dillon **and resolved:**

That the Council:

- a) **Receives the report titled “Change of Classification of parts Te Anau Gardens Recreation Reserve” dated 1 September 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this**

decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

- d) Resolves that pursuant to delegated authority from the Minister of Conservation, that under Section 24 of the Reserves Act 1977 the classifications of Lots 1 and 4 DP 482301 be changed from Recreation Reserve to Local Purpose (Community Centre and Sports Building).

8.7 Council Action Sheet

Record No: R/15/8/14704

Resolution

Moved Cr Paterson, seconded Cr Macpherson and resolved:

That the Council:

- a) Receives the report titled "Council Action Sheet" dated 16 September 2015.

(The meeting adjourned for afternoon tea at 3pm.)

(Councillor Ford left the meeting at 3pm.)

(Councillors Bailey, Baird, Dillon, Dobson, Duffy, Keast, Kremer, Macpherson and Paterson were present when the meeting reconvened at 3.17pm.)

Reports - Governance

9.1 Hollyford Conservation Trust

Record No: R/15/8/15003

Chief Executive Officer Steve Ruru was in attendance for this item. He advised that the report was to enable the Council to consider a request for support from the Hollyford Conservation Trust.

Council noted that the residents of the Lower Hollyford have requested that the Southland District Council remit a portion of rates paid to assist the Hollyford Conservation Trust in continuing a programme to eradicate and then control any further invasion of introduced pests.

Council also noted that Officers are of the view that it would be inappropriate to address this as a rating issue given the need to develop these policies in accordance with the Local Government Act 2002 and Local Government (Rating) Act 2002. Currently there is also no provision at present within Council's rates remission policies for such a remission. Should Council be of the view that the project has merit and is something to which it should contribute then it would be appropriate for Council to make a grant to the Trust equivalent to the \$5,000 provided by Environment Southland.

Council needs to consider whether pest control, which would normally be seen as being outside of its core business, is an activity to which it wishes to make a contribution. It also needs to consider the potential for such a grant to set a precedent for other similar projects occurring around the district, such as the Pest Free Rakiura proposal.

Resolution

Moved Cr Macpherson, seconded Cr Kremer **the recommendations a to c, d with an addition to e (as indicated) and a new f.**

That the Council:

- a) **Receives the report titled “Hollyford Conservation Trust” dated 3 September 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves a grant of \$5,000 to the Hollyford Conservation Trust for biodiversity enhancement.**
- e) **Approves unbudgeted expenditure of \$5,000 to enable the grant to be made and agrees that it should be funded from the District Reserve.**
- f) **Encourage the Hollyford Conservation Trust to apply for funding through the 2016/2017 Annual Plan process.**

9.2 Community Governance Project

Record No: R/15/8/15007

GM Community and Policy Rex Capil was in attendance for this item.

Mr Capil advised that the purpose of this report was to consider the establishment of an Elected Representative Working Group to assist with the development of the Community Governance Project.

Council noted that the Community Governance Project is progressing and the next level of engagement is required to assist in developing the concept to the next stage. This report provides an update of the project design and project development phases.

Council also noted that the next stage of the engagement process involves consideration for the establishment of an Elected Representative Working Group, including a cross-section of Councillors, Community Board and Community Development Area Subcommittee representatives.

Recommendation

That the Council:

- a) **Receives the report titled “Community Governance Project” dated 26 August 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Agrees to establish a Community Governance Project - Elected Representative Working Group.**
- e) **Adopts the Community Governance Project – Elected Representative Working Group Terms of Reference.**
- f) **Appoints the following representatives to the Community Governance Project Elected Representative Working Group (subject to availability):**
 - **Mayor Gary Tong,**
 - **Councillor Julie Keast,**
 - **Councillor Ebel Kremer,**
 - **Councillor Brian Dillon,**
 - **Pam Yorke (Edendale-Wyndham Community Board Chair),**
 - **Andre Bekhuis (Otautau Community Board Chair),**
 - **Pam Naylor (Garston CDA Chair),**
 - **Brian McGrath (Orepuki CDA Chair).**

9.3 Southland Museum and Art Gallery Trust Board - Statement of Intent 2015/2016

Record No: R/15/8/15741

Strategy and Policy Manager Susan Cuthbert was in attendance for this item.

Miss Cuthbert advised that the purpose of the report was to forward the Southland Museum and Art Gallery Trust Board’s Statement of Intent 2015/2016 to Council for information.

Council noted that the Southland Museum and Art Gallery Trust Board’s Statement of Intent 2015/2016 had been prepared and was submitted to the Trust Board for its consideration and approval.

Council also noted that the Board at its meeting on 5 February 2015 had approved the 2015/2016 Statement of Intent and is now before Council as information.

Resolution

Moved Cr Paterson, seconded Cr Kremer **and resolved:**

That the Council:

- a) **Receives the report titled “Southland Museum and Art Gallery Trust Board - Statement of Intent 2015/2016” dated 31 August 2015.**
- b) **Determines that this matter or decision be recognised not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Receives the attached Southland Museum and Art Gallery Trust Board Statement of Intent 2015/2016.**

9.4 Minutes of the Manapouri Community Development Area Subcommittee Meeting dated 12 May 2015

Record No: R/15/8/15005

Resolution

Moved Deputy Mayor Duffy, seconded Cr Bailey **and resolved:**

That Council receives the minutes of the Manapouri Community Development Area Subcommittee meeting held 12 May 2015 as information.

9.5 Minutes of the Lumsden Community Development Area Subcommittee Meeting dated 15 June 2015

Record No: R/15/8/14985

Resolution

Moved Deputy Mayor Duffy, seconded Cr Bailey **and resolved:**

That Council receives the minutes of the Lumsden Community Development Area Subcommittee meeting held 15 June 2015 as information.

9.6 Minutes of the Edendale-Wyndham Community Board Meeting dated 26 May 2015

Record No: R/15/7/13156

Resolution

Moved Deputy Mayor Duffy, seconded Cr Bailey **and resolved:**

That Council receives the minutes of the Edendale-Wyndham Community Board meeting held 26 May 2015 as information.

9.7 Minutes of the Resource Management Committee Meeting dated 27 March 2015

Record No: R/15/7/12718

Resolution

Moved Deputy Mayor Duffy, seconded Cr Bailey **and resolved:**

That Council receives the minutes of the Resource Management Committee meeting held 27 March 2015 as information.

9.8 Minutes of the Resource Management Committee Meeting dated 12 June 2015

Record No: R/15/7/12721

Resolution

Moved Deputy Mayor Duffy, seconded Cr Bailey **and resolved:**

That Council receives the minutes of the Resource Management Committee meeting held 12 June 2015 as information.

9.9 Minutes of the Riverton/Aparima Community Board Meeting dated 8 June 2015

Record No: R/15/7/12986

Resolution

Moved Deputy Mayor Duffy, seconded Cr Bailey **and resolved:**

That Council receives the minutes of the Riverton/Aparima Community Board meeting held 8 June 2015 as information.

9.10 Minutes of the Te Anau Community Board Meeting dated 10 June 2015

Record No: R/15/7/12862

Resolution

Moved Deputy Mayor Duffy, seconded Cr Bailey **and resolved:**

That Council receives the minutes of the Te Anau Community Board meeting held 10 June 2015 as information.

9.11 Minutes of the Woodlands Community Development Area Subcommittee Meeting dated 15 December 2014

Record No: R/15/7/12706

Resolution

Moved Deputy Mayor Duffy, seconded Cr Bailey **and resolved:**

That Council receives the minutes of the Woodlands Community Development Area Subcommittee meeting held 15 December 2014 as information.

9.12 Minutes of the Woodlands Community Development Area Subcommittee Meeting dated 2 March 2015

Record No: R/15/7/12702

Resolution

Moved Deputy Mayor Duffy, seconded Cr Bailey **and resolved:**

That Council receives the minutes of the Woodlands Community Development Area Subcommittee meeting held 2 March 2015 as information.

9.13 Minutes of the Policy Review Committee Meeting dated 28 January 2015

Record No: R/15/9/16289

Resolution

Moved Deputy Mayor Duffy, seconded Cr Bailey **and resolved:**

That Council receives the minutes of the Policy Review Committee meeting held 28 January 2015 as information.

9.14 Minutes of the Activities Performance Audit Committee Meeting dated 28 January 2015

Record No: R/15/8/14507

Resolution

Moved Deputy Mayor Duffy, seconded Cr Bailey **and resolved:**

That Council receives the minutes of the Activities Performance Audit Committee meeting held 28 January 2015 as information.

9.15 Minutes of the Activities Performance Audit Committee Meeting dated 18 February 2015

Record No: R/15/8/14509

Resolution

Moved Deputy Mayor Duffy, seconded Cr Bailey **and resolved:**

That Council receives the minutes of the Activities Performance Audit Committee meeting held 18 February 2015 as information.

9.16 Minutes of the Activities Performance Audit Committee Meeting dated 18 March 2015

Record No: R/15/8/14511

Resolution

Moved Deputy Mayor Duffy, seconded Cr Bailey **and resolved:**

That Council receives the minutes of the Activities Performance Audit Committee meeting held 18 March 2015 as information.

9.17 Minutes of the Activities Performance Audit Committee Meeting dated 22 April 2015

Record No: R/15/8/14516

Resolution

Moved Deputy Mayor Duffy, seconded Cr Bailey **and resolved:**

That Council receives the minutes of the Activities Performance Audit Committee meeting held 22 April 2015 as information.

9.18 Minutes of the Activities Performance Audit Committee Meeting dated 3 June 2015

Record No: R/15/8/14588

Resolution

Moved Deputy Mayor Duffy, seconded Cr Bailey **and resolved:**

That Council receives the minutes of the Activities Performance Audit Committee meeting held 3 June 2015 as information.

9.19 Minutes of the Activities Performance Audit Committee Meeting dated 24 June 2015

Record No: R/15/8/14595

Resolution

Moved Deputy Mayor Duffy, seconded Cr Bailey **and resolved:**

That Council receives the minutes of the Activities Performance Audit Committee meeting held 24 June 2015 as information.

9.20 Minutes of the Riverton Harbour Subcommittee Meeting dated 21 April 2015

Record No: R/15/8/14685

Resolution

Moved Deputy Mayor Duffy, seconded Cr Bailey **and resolved:**

That Council receives the minutes of the Riverton Harbour Subcommittee meeting held 21 April 2015 as information.

9.21 Minutes of the Balfour Community Development Area Subcommittee Meeting dated 27 May 2015

Record No: R/15/8/15231

Resolution

Moved Deputy Mayor Duffy, seconded Cr Bailey **and resolved:**

That Council receives the minutes of the Balfour Community Development Area Subcommittee meeting held 27 May 2015 as information.

9.22 Minutes of the Riversdale Community Development Area Subcommittee Meeting dated 27 May 2015

Record No: R/15/8/15232

Resolution

Moved Deputy Mayor Duffy, seconded Cr Bailey **and resolved:**

That Council receives the minutes of the Riversdale Community Development Area Subcommittee meeting held 27 May 2015 as information.

9.23 Minutes of the Thornbury Community Development Area Subcommittee Meeting dated 26 May 2015

Record No: R/15/8/15417

Resolution

Moved Deputy Mayor Duffy, seconded Cr Bailey **and resolved:**

That Council receives the minutes of the Thornbury Community Development Area Subcommittee meeting held 26 May 2015 as information.

9.24 Minutes of the Colac Bay Community Development Area Subcommittee Meeting dated 28 May 2015

Record No: R/15/8/15646

Resolution

Moved Deputy Mayor Duffy, seconded Cr Bailey **and resolved:**

That Council receives the minutes of the Colac Bay Community Development Area Subcommittee meeting held 28 May 2015 as information.

9.25 Minutes of the Lumsden/Balfour Water Supply Subcommittee Meeting dated 1 December 2014

Record No: R/15/9/16002

Resolution

Moved Deputy Mayor Duffy, seconded Cr Bailey **and resolved:**

That Council receives the minutes of the Lumsden/Balfour Water Supply Subcommittee meeting held 1 December 2014 as information.

9.26 Minutes of the International Relations Committee Meeting dated 26 February 2015

Record No: R/15/9/16276

Resolution

Moved Deputy Mayor Duffy, seconded Cr Bailey **and resolved:**

That Council receives the minutes of the International Relations Committee meeting held 26 February 2015 as information.

9.27 Minutes of the Policy Review Committee Meeting dated 18 February 2015

Record No: R/15/9/16290

Resolution

Moved Deputy Mayor Duffy, seconded Cr Bailey **and resolved:**

That Council receives the minutes of the Policy Review Committee meeting held 18 February 2015 as information.

9.28 Minutes of the Policy Review Committee Meeting dated 1 April 2015

Record No: R/15/9/16291

Resolution

Moved Deputy Mayor Duffy, seconded Cr Bailey **and resolved:**

That Council receives the minutes of the Policy Review Committee meeting held 1 April 2015 as information.

9.29 Minutes of the Policy Review Committee Meeting dated 24 June 2015

Record No: R/15/9/16292

Resolution

Moved Deputy Mayor Duffy, seconded Cr Bailey **and resolved:**

That Council receives the minutes of the Policy Review Committee meeting held 24 June 2015 as information.

Public Excluded

Exclusion of the Public: Local Government Official Information and Meetings Act 1987

Resolution

Moved Cr Paterson, seconded Cr Bailey **and resolved:**

That Council exclude the public from the following part(s) of the proceedings of this meeting.

C10.1 Provision of Local Election Services and Appointment of Electoral Officer

C10.2 Disposal of endowment land, Wyndham

C10.3 Public Excluded Minutes of the Council Meeting dated 5 August 2015

C10.4 Public Excluded Minutes of the Activities Performance Audit Committee Meeting dated 18 February 2015

C10.5 Public Excluded Minutes of the Activities Performance Audit Committee Meeting dated 28 January 2015

C10.6 Public Excluded Minutes of the Activities Performance Audit Committee Meeting dated 18 March 2015

C10.7 Public Excluded Minutes of the Activities Performance Audit Committee Meeting dated 22 April 2015

C10.8 Public Excluded Minutes of the Activities Performance Audit Committee Meeting dated 3 June 2015

C10.9 Public Excluded Minutes of the Activities Performance Audit Committee Meeting dated 24 June 2015

C10.10 Public Excluded Minutes of the International Relations Committee Meeting dated 26 February 2015

C10.11 Public Excluded Minutes of the Policy Review Committee Meeting dated 18 February 2015

C10.12 Public Excluded Minutes of the Resource Management Committee Meeting dated 27 March 2015

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Provision of Local Election Services and Appointment of Electoral Officer	<p>s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p>	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
Disposal of endowment land, Wyndham	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good

	<p>s7(2)(f)(ii) - The withholding of the information is necessary to maintain the effective conduct of public affairs through the protection of such members, officers, employees and persons from improper pressure or harassment.</p> <p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>reason for withholding exists.</p>
<p>Public Excluded Minutes of the Council Meeting dated 5 August 2015</p>	<p>s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p> <p>s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>s7(2)(f)(ii) - The withholding of the information is necessary to maintain the effective conduct of public affairs through the protection of such members, officers, employees and persons from improper pressure or harassment.</p> <p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> <p>s7(2)(j) - The withholding of the information is necessary to prevent the disclosure or use of official</p>	<p>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.</p>

	information for improper gain or improper advantage.	
Public Excluded Minutes of the Activities Performance Audit Committee Meeting dated 18 February 2015	<p>s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p> <p>s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>s7(2)(f)(ii) - The withholding of the information is necessary to maintain the effective conduct of public affairs through the protection of such members, officers, employees and persons from improper pressure or harassment.</p> <p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> <p>s7(2)(j) - The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage.</p>	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
Public Excluded Minutes of the Activities Performance Audit Committee Meeting dated 28 January 2015	<p>s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p> <p>s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>s7(2)(f)(ii) - The withholding of the</p>	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

	<p>information is necessary to maintain the effective conduct of public affairs through the protection of such members, officers, employees and persons from improper pressure or harassment.</p> <p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> <p>s7(2)(j) - The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage.</p>	
Public Excluded Minutes of the Activities Performance Audit Committee Meeting dated 18 March 2015	<p>s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p> <p>s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
Public Excluded Minutes of the Activities Performance Audit Committee Meeting dated 22 April 2015	<p>s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p>	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good

	<p>s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>s7(2)(f)(ii) - The withholding of the information is necessary to maintain the effective conduct of public affairs through the protection of such members, officers, employees and persons from improper pressure or harassment.</p> <p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> <p>s7(2)(j) - The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage.</p>	<p>reason for withholding exists.</p>
<p>Public Excluded Minutes of the Activities Performance Audit Committee Meeting dated 3 June 2015</p>	<p>s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p> <p>s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>s7(2)(f)(ii) - The withholding of the information is necessary to maintain the effective conduct of public affairs through the protection of such members, officers, employees and persons from improper pressure or harassment.</p> <p>s7(2)(h) - The withholding of the information is necessary to enable</p>	<p>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.</p>

	<p>the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> <p>s7(2)(j) - The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage.</p>	
<p>Public Excluded Minutes of the Activities Performance Audit Committee Meeting dated 24 June 2015</p>	<p>s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p> <p>s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>s7(2)(f)(ii) - The withholding of the information is necessary to maintain the effective conduct of public affairs through the protection of such members, officers, employees and persons from improper pressure or harassment.</p> <p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> <p>s7(2)(j) - The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage.</p>	<p>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.</p>

<p>Public Excluded Minutes of the International Relations Committee Meeting dated 26 February 2015</p>	<p>s7(2)(f)(ii) - The withholding of the information is necessary to maintain the effective conduct of public affairs through the protection of such members, officers, employees and persons from improper pressure or harassment.</p> <p>s7(2)(g) - The withholding of the information is necessary to maintain legal professional privilege.</p> <p>s7(2)(j) - The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage.</p>	<p>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.</p>
<p>Public Excluded Minutes of the Policy Review Committee Meeting dated 18 February 2015</p>	<p>s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p> <p>s7(2)(f)(ii) - The withholding of the information is necessary to maintain the effective conduct of public affairs through the protection of such members, officers, employees and persons from improper pressure or harassment.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> <p>s7(2)(j) - The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage.</p>	<p>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.</p>
<p>Public Excluded Minutes of the Resource Management Committee Meeting dated 27 March 2015</p>	<p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.</p>

That the Chief Executive, Group Manager Services and Assets, Group Manager Policy and Community, Chief Financial Officer, Chief Information Officer, Human Resources Manager, Manager Communications and Governance and Committee Advisor be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the items *C10.1 Provision of Local Election Services and Appointment of Electoral Officer, C10.2 Disposal of endowment land, Wyndham, C10.3 Public Excluded Minutes of the Council*

Meeting dated 5 August 2015, C10.4 Public Excluded Minutes of the Activities Performance Audit Committee Meeting dated 18 February 2015, C10.5 Public Excluded Minutes of the Activities Performance Audit Committee Meeting dated 28 January 2015, C10.6 Public Excluded Minutes of the Activities Performance Audit Committee Meeting dated 18 March 2015, C10.7 Public Excluded Minutes of the Activities Performance Audit Committee Meeting dated 22 April 2015, C10.8 Public Excluded Minutes of the Activities Performance Audit Committee Meeting dated 3 June 2015, C10.9 Public Excluded Minutes of the Activities Performance Audit Committee Meeting dated 24 June 2015, C10.10 Public Excluded Minutes of the International Relations Committee Meeting dated 26 February 2015, C10.11 Public Excluded Minutes of the Policy Review Committee Meeting dated 18 February 201 and C10.12 Public Excluded Minutes of the Resource Management Committee Meeting dated 27 March 2015 and also permits the Property Officer/Electoral Officer and Management Accountant for item C10.1 Provision of Local Election Services and Appointment of Electoral Officer and Strategic Property Manager for item C10.2 Disposal of endowment land, Wyndham. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed and meeting procedure.

The public were excluded at 3.41pm.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

The meeting concluded at 3.57pm.

CONFIRMED AS A TRUE AND CORRECT
RECORD AT A MEETING OF THE COUNCIL
HELD ON WEDNESDAY 16 SEPTEMBER 2015.

DATE:.....

CHAIRPERSON:.....