
Edendale-Wyndham Community Board

OPEN MINUTES

Minutes of a meeting of Edendale-Wyndham Community Board held in the Memorial Hall, Wyndham on Tuesday, 24 November 2015 at 7.30pm.

PRESENT

Chairperson	Pam Yorke
Deputy Chairperson	Denise Fodie
Members	Lindsay Donald
	Dean Rabbidge
	Nathan Stewart
	Councillor Paul Duffy

ABSENT

Andrew Roy

IN ATTENDANCE

Committee Advisor Fiona Dunlop and Area Engineer Kushla Tapper

1 Apologies

There was an apology for absence from Nathan Stewart.

Moved Deputy Chairperson Fodie, seconded Member Rabbidge and **resolved:**

That the Edendale-Wyndham Community Board accept the apology.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

Denise Fodie declared a conflict of interest in relation to item 7.1 - Venture Southland Report - Proposed Edendale Community Centre Update. She would not take part in discussion or voting on the matter.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Cr Duffy, seconded Member Rabbidge

That the Edendale-Wyndham Community Board minutes of the meeting held on 29 September 2015 are confirmed as a true and correct record of that meeting.

Reports for Recommendation

(Denise Fodie withdrew from the table due to a conflict of interest.)

7.1 Venture Southland Report - Proposed Edendale Community Centre Update

Record No: R/15/11/20202

Community Development Planner Juanita Thornton was in attendance for this item.

Mrs Thornton advised that the purpose of the report was to provide an update on the process undertaken; the outcomes to date; and to seek the direction of the Board as to the next stage in the project. This further update is following direction received from the Edendale-Wyndham Community Board at their meeting held on 29 July 2014. Venture Southland has been assisting with exploring the option of an Edendale Community Centre at the Recreation Reserve. The proposal would involve the redevelopment of the existing Edendale Rugby Club building, to become a multi-purpose facility.

The Board noted that the current Community Board (and previous Edendale Community Board) and Venture Southland have spent a considerable amount of time and resources on exploring the option of a new Community Centre at Edendale.

After exploring all options, the current proposal under consideration is the redevelopment of the existing Edendale Rugby Club building, to become a multi-purpose facility.

The Board also noted that two versions of possible options have been explored, and a review of funding secured has been undertaken. The project is now at a final decision stage; to continue with the proposed redevelopment plans or to abandon the project.

Resolution

Moved Cr Duffy, seconded Member Donald and resolved recommendations a to c and an amended d (as indicated)

That the Edendale-Wyndham Community Board:

- a) **Receives the report titled “Venture Southland Report - Proposed Edendale Community Centre Update” dated 16 November 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) Agree to proceed with plans to develop a new Edendale Community facility at a cost of \$800,000 to \$850,000 (with a shortfall of \$300,000 to \$350,000).**
- ~~d) Decide on proceeding with plans to develop a new community facility at Edendale or to no longer explore the options of a new community facility at Edendale.~~

(Denise Fodie returned to the table.)

7.2 Annual Plan 2016/2017 - Draft Estimates Report

Record No: R/15/10/19206

Management Accountant Susan McNamara was in attendance for this item.

Miss McNamara advised that the purpose of the report was to provide an overview of the forecasted services for the Edendale-Wyndham Community Board in 2016/2017. It includes any variations from what was forecasted in year two of the Long Term Plan (LTP) 2015-2025.

Miss McNamara advised that in Appendix 1 of the report, the business unit table was incorrect.

The correct version is as follows:

The Edendale-Wyndham CB Rate is comprised of the following business units:	
23200 Administration	23246 Playground
23202 Operating Costs	23325 Edendale Cemetery
23207 Streetworks	29901 Wyndham Library
23213 Stormwater	29925 Wyndham Cemetery
23228 Beautification	29949 Wyndham Camping Ground
23232 Recreation Reserve	29982 Wyndham Museum

The Board noted that the Council has streamlined its 2016/2017 Annual Plan process and as a result the Board is only required to review your estimates for significant changes. In addition, consideration should be given to funding any significant changes from reserves where appropriate.

The Board also noted that the draft estimates will be incorporated into the Council's Draft Annual Plan which will be released for consultation in February 2016. Once the plan is finalised (and subject to any changes resulting from submissions), the estimates shown for 2016/2017 will be used to set rates for the year beginning 1 July 2016.

Resolution

Moved Chairperson Yorke, seconded Member Donald **and resolved recommendations a – c, d to change “Hall” to “Edendale Hall” (as indicated), e with additions (as indicated), f (as amended) g and h (as amended) and a new i and j (as indicated).**

That the Edendale-Wyndham Community Board:

- a) **Receives the report titled “Annual Plan 2016/2017 - Draft Estimates Report” dated 12 November 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves variations in the Edendale-Wyndham Community Board estimates from year two of the Long Term Plan with a change of Hall to Edendale Hall as indicated below:**

Other Variances

Business Unit	Account	Annual Plan 2016/2017	LTP 2016/2017	Variance	Comments
Streetworks	General recoveries	-	(\$3,280)	\$3,280	Income and expense relating to

Streetworks	Maint general	-	\$3,280	(\$3,280)	Burt Munro Challenge that is no longer required.
Beautification	Work Scheme	\$3,007	\$4,613	(\$1,606)	Reduce budget to reflect actual work.
Cemetery	Spraying	\$1,200	-	\$1,200	Budget required omitted in LTP.
Library	Telephone	-	\$1,032	(\$1,032)	Actual cost covered in the district budget.
Library	Eftpos	\$520	-	\$520	Cost of new machine at office.
<u>Edendale Hall</u>	Operating Costs	-	\$1,000	(\$1,000)	Budget not required as hall not operational.
<u>Edendale Hall</u>	Reserve	\$2,690	\$6,291	(\$3,601)	Removed lines to reduce rates to only cover operational costs.

e) Approve the estimates for the year commencing 1 July 2016 for inclusion in the Council's Draft Annual Plan (subject to any amendments made at the meeting) with the following changes:

i) Inclusion of a Capital Expenditure item of \$850,000 (GST exclusive) for building acquisition to be funded from:

- Edendale Community Centre Reserve \$100,000
- Edendale Hall Grant Upgrade \$172,054
- Ex Allocations Committee Reserve \$200,000 and the remainder to be funded by General Grants of \$377,676

ii) Inclusion of an additional Operational Expenditure item for streetworks maintenance of \$4864 to be funded 25% (\$1216) from the ward and the remainder from rates.

iii) Inclusion of a miscellaneous grant of \$1000 (GST exclusive)

f) Requests the levy of the following rates and charges (including GST) for the year commencing 1 July 2016 based on the approved estimates in (e) above.

<u>Rate Description</u>	<u>Rate (GST Incl)</u>
Edendale-Wyndham CB Rate	\$158,604 \$163,949
Edendale Hall Rate	\$4,390
Wyndham Hall Rate	\$12,587
Edendale Pool Rate	\$5,200

- g) Requests the setting of the hall fees and charges (including GST) for the year commencing 1 July 2016 as attached in Appendix 4 (as follows), for inclusion in the 2016/2017 Annual Plan:

Wyndham Hall Fees and Charges	
Description	As of 1 July 2016 Including GST
All day hire (8 hours)	\$ 80.00
All day & night hire	\$ 150.00
Hire (hourly)	\$ 30.00

- h) Agree to identify stormwater operational expenditure and the proposed Edendale Community Centre as key highlights for the local area.
- ~~h) Identifies the key highlights for the local area (to be agreed at the meeting).~~
- i) Include the fees and charges for the Wyndham Camping ground into the 2016/2017 Annual Plan.
- j) Request that Council investigate District funding of library services.

Reports

8.1 Action Sheet - Edendale-Wyndham Community Board

Record No: R/15/11/20837

Leases of Reserves in Wyndham

The Chair updated the Board that she had met with Strategic Property Manager Kevin McNaught and the Wyndham and Menzies College Rugby Clubs regarding leases of reserves in Wyndham to develop a plan to go forward and will report back to the Board in due course with a lease for the grounds and buildings. The Rugby clubs are going to work out a proposal and come back to the Board with it.

Wyndham Wildlife Refuge

The Chair also updated the Board that she had had a walkover the Refuge with Bob Rance of the Department of Conservation, Councillor Duffy and Area Engineer Moira Tinnock. Mr Rance is to provide a report back to the Area Engineer which will enable with any further planning.

Edendale Hall

The Chair advised that she had requested officers to report to the Board on the process for the disposal of the Hall.

Edendale Reserve Holder Leases

The Chair also advised that she had also requested officers to report to the Board on the lease/right to occupy aspect of the reserve holder leases.

Resolution

Moved Chairperson Yorke, seconded Member Rabbidge **and resolved:**

That the Edendale-Wyndham Community Board:

- a) **Receives the report titled “Action Sheet - Edendale-Wyndham Community Board” dated 17 November 2015.**
- b) **Note the update notes for the Leases of Reserves in Wyndham and the Wyndham Wildlife Refuge.**
- c) **Request that Officers report to the Board on the process for the disposal of the Edendale Hall and also on Edendale Reserve Holder Leases.**

8.2 Works and Finance Report to Edendale/Wyndham Community Board for the period ended 30 September 2015

Record No: R/15/11/20020

Area Engineer Kushla Tapper was present for this item. Mrs Tapper advised that the burnt hedge at Edendale Cemetery has been removed and that the replacement post and rail fence was scheduled to be constructed in December 2015.

The Board noted that all business units are on track at year to date with the tree removal and new fence at the Edendale Cemetery to be funded from reserves.

Also noted in the table below shows the project that is planned for the Edendale and Wyndham area.

Activity	Project Name	Type	Year	AP Budget	Status	Officer's Com
Community Centres	Edendale Community Centre upgrade	LOS	15/16	\$500,000	Deferred	Still in the planning stage.

The Board also noted the table below outlines the balance of Development and Financial Contributions for your community to 30 June 2015 plus any amounts invoiced for this financial year to date. Spending of these funds is considered by Council staff when projects are in the planning stage. Once identified as a potential funding source for a project, confirmation from the Group Manager - Services and Assets is sought before undertaking the project to ensure that the relevant policy and legislative requirements are met.

Edendale Reserves Contributions	\$12,369
Wyndham Reserves Contributions	\$2,982

The Board discussed the information board at the Edendale Cemetery. Denise Fodie advised that she would liaise with Council Officers to progress the matter.

Resolution

Moved Member Rabbidge, seconded Deputy Chairperson Fodie **and resolved:**

That the Edendale-Wyndham Community Board:

- a) **Receives the report titled “Works and Finance Report to Edendale/Wyndham Community Board for the period ended 30 September 2015” dated 10 November 2015.**

8.3 Schedule of Meetings Up To October 2016

Record No: R/15/11/20128

Committee Advisor Fiona Dunlop was in attendance for this item. She advised that the purpose of the report was to approve a schedule of meeting dates up to October 2016 so that meetings can be publicly notified in accordance with the requirements set by the Local Government Official Information and Meetings Act 1987.

The Board noted that the adoption of a meeting schedule allows for reasonable public notice preparation and planning for meeting agendas. The Local Government Official Information and Meetings Act 1987 which has requirements for Local Authorities to follow for public notification of meetings.

Also noted was that the meeting schedule for the Edendale-Wyndham Community Board is being set until the beginning of October 2016 as there is the Triennial Elections on Saturday 8 October 2016. A schedule of meetings for the remainder of 2016 and all of 2017 will be brought to the Board later in 2016.

Resolution

Moved Chairperson Yorke, seconded Deputy Chairperson Fodie **and resolved:**

That the Edendale-Wyndham Community Board:

- a) **Receives the report titled “Schedule of Meetings Up To October 2016” dated 6 November 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Agree to meet at 7.30pm in either the Wyndham or Edendale communities on the following dates in 2016:**
 - **Tuesday 26 January 2016 (Edendale)**
 - **Tuesday 22 March 2016 (Wyndham)**
 - **Tuesday 24 May 2016 (Edendale)**
 - **Tuesday 26 July 2016 (Wyndham)**
 - **Tuesday 27 September 2016 (Edendale)**

COMMITTEE REPORTS

8.1 Edendale Hall/Community Centre

An update on the Edendale Hall/Community Centre was cover in item 7.1 - Venture Southland Report - Proposed Edendale Community Centre Update

8.2 Resource Management

There was nothing to report on resource management issues.

8.3 Factory Liaison

The Chair reported that Steve Ruru Chief Executive Officer had advised that discussions around this issue are to take place directly with the Chair and the Edendale General Manager Richard Gray.

8.4 Civil Defence

There was nothing to report on civil defence.

8.5 Reporting to the Ensign, Edendale Informer and Wyndham Messenger

Denise Fodie advised that a Christmas message had been inserted in the Edendale Informer and the Wyndham Messenger.

COUNCILLOR'S REPORT

Cr Duffy advised that been involved in various Council activities. A couple of highlights were that the Regional Development Strategy had been released. He had attended workshops on the Organisational Review of Southland District Council and also about Declining Communities. He also reported that Council had heard oral submissions on the proposed Freedom Camping bylaw.

CHAIR'S REPORT

Pam Yorke advised that the issue of the unpaid electricity bill for the Edendale Rugby Club had been sorted.

Mrs Yorke also reported on the Wyndham/Edendale Walkway. She advised that she had received an email from the Group Manager Services and Assets who advised that the potential walkway project needs a small planning team to undertake a preliminary feasibility study and the team needs to consist of planning, funding and engineering skills. Mr Marshall also advised that he would undertake to get a small team setup to develop a brief preliminary feasibility report for the Boards consideration. This is likely to be in the new year before it will be done. Mrs Yorke advised that further communication will come from Mr Marshall when he has considered who will do the work and then there should be an idea of when it will be done.

The meeting concluded at 9.50pm.

CONFIRMED AS A TRUE AND CORRECT
RECORD AT A MEETING OF THE EDENDALE-
WYNDHAM COMMUNITY BOARD HELD ON
TUESDAY 24 NOVEMBER 2015.

DATE:.....

CHAIRPERSON:.....