

Notice is hereby given that a Meeting of the Woodlands Community Development Area Subcommittee will be held on:

Date: Monday, 23 November 2015
Time: 7.30pm
Venue: Woodlands Primary School,
Woodlands-Morton Mains Road
Woodlands

Woodlands Community Development Area Subcommittee Agenda

OPEN

MEMBERSHIP

Chairperson	Janelle Ladbrook
Deputy Chairperson	Janice McBride
Members	Keith McKenzie Geoffrey Napper Shane Rhodes Maree Small Councillor Paul Duffy

IN ATTENDANCE

Committee Advisor	Fiona Dunlop
Area Engineer	Brendan Gray

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Full agendas are available on Council's Website
www.southlanddc.govt.nz

Terms of Reference for CDAs

This CDA is a subcommittee of Southland District Council and has delegated responsibility.

The CDA members are elected to represent and advocate for their community.

It can make decisions on:

- Managing local halls and cemeteries
- Managing reserves, plantings, drainage, footpaths, street lighting, camping grounds, wharves, jetties, lakeshores and slipways, litter control

It can make recommendations to Council on:

- Priorities for services and development within the community
 - Local rates
 - Spending outside the approved annual budget
-

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COUNCILLOR'S REPORT

NEXT MEETING

1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of Interest

Committee Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public Forum

Notification to speak is required by 5pm at least two days before the meeting. Further information is available on www.southlanddc.govt.nz or phoning 0800 732 732.

5 Extraordinary/Urgent Items

To consider, and if thought fit, to pass a resolution to permit the committee to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) The reason why the item was not on the Agenda, and
- (ii) The reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting, -

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

6 Confirmation of Minutes

- 6.1 Meeting minutes of Woodlands Community Development Area Subcommittee, 5 October 2015

Woodlands Community Development Area Subcommittee OPEN MINUTES

Minutes of a meeting of Woodlands Community Development Area Subcommittee held in the Woodlands Primary School on Monday, 5 October 2015 at 7.42pm.

PRESENT

Chairperson	Janelle Ladbrook
Deputy Chairperson	Janice McBride
Members	Paul Duffy Keith McKenzie Geoffrey Napper Shane Rhodes Maree Small

IN ATTENDANCE

Committee Advisor	Fiona Dunlop
Area Engineer	Brendan Gray

1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Member Napper, seconded Member Rhodes **and resolved:**

Confirms the minutes of Woodlands Community Development Area Subcommittee, held on 2 March 2015.

Reports

7.1 Action Sheet Report Woodlands Community Development Area Subcommittee 2 March 2015

Record No: R/15/7/12944

The Subcommittee discussed the action sheet. There was concern that items from the last meeting had not been added to the action sheet and there were items on it that did not need to be there.

Keith McKenzie joined the meeting at 7.45pm.

Recommendation

That the Woodlands Community Development Area Subcommittee:

- a) Receives the report titled “Action Sheet Report Woodlands Community Development Area Subcommittee 2 March 2015” dated 29 September 2015.**
- b) Deletes the following items from the action sheet:**

Author	Due Date	Subject
Debbie Webster	29/12/2014	Inaugural Minutes Woodlands

		Community Development Area Subcommittee 28 July 2014
Irwin Harvey	29/12/2014	Works and Finance Report for the period ended 31 October 2014
Juanita Thornton	29/12/2014	Condition and Remedial
Debbie Webster	29/12/2014	Woodlands Community Development Area Subcommittee Global Action List
Irwin Harvey	29/12/2014	Unaudited Annual Accounts report to Woodlands Community Development Area Subcommittee for the year ended 30 June 2014
Irwin Harvey	29/12/2014	Draft Estimates and Local Activity Plan Information for the draft Long Term Plan (LTP) 2015-2025

c) Adds the following to the action sheet:

- Cemetery improvements
- Kingswood Bush multipurpose recreation track

7.2 Unaudited Annual Accounts Report to Woodlands Community Development Area Subcommittee for the year ended 30 June 2015

Record No: R/15/8/14951

Area Engineer Brendan Gray was in attendance for this item.

Mr Gray advised that the summary of reserve movement for business units and reserves was as follows:

Business Units	Actual Transfer to/(from) Reserve	Budgeted Transfer to/(from) Reserve
29702 - Operating	\$3,627	\$2,467
29707 - Street Works	\$747	(\$15,000)
29713 - Stormwater	\$999	-
29725 - Cemetery	(\$3,403)	(\$12,000)
29728 - Beautification	\$1,634	-
29771 - Septic Tank Cleaning	(\$499)	(\$1,791)
Local Net Transfer to/(from) Reserves	\$3,105	(\$26,324)

The Subcommittee noted that as at 30 June 2015 the total funds held in reserves are \$132,399.

Mr Gray also advised a key reason for the most significant budget variances was because of the purchase of flags to commemorate the 100th anniversary of ANZAC Day.

Also noted was the CDA project list. The list as follows advises of the status of projects in the Woodlands area.

Activity	Project Name	Financial Year	AP Budget	Actual Cost 2014/2015	Status	Officer's Comment
Cemetery	Permanent seating	2014/2015	\$4,000	\$900	In Progress	Seats have been purchased, awaiting concrete bases and seats to be fitted.
Cemetery	Gazebo seating and storage shed	2014/2015	\$8,000	\$1,125	In Progress	CTF carpenter pricing a new wooden shelter instead of a gazebo. Storage shed no longer required.
Roading and Transport	New footpath	2014/2015	\$15,000	-	Deleted	Not required. CDA submission on LTP to change priority to a walking track on Woodlands Morton Mains Road

Mr Gray advised that the financial results were subject to review by Audit NZ in September 2015 and may change as a result of the audit.

The Subcommittee noted that interest has been allocated to the reserve accounts calculated on the average balance of the reserves for the year at a rate of 4.09%. The interest is now included within the business units.

Resolution

Moved Member Rhodes, seconded Deputy Chairperson McBride **and resolved:**

That the Woodlands Community Development Area Subcommittee:

- a) **Receives the report titled "Unaudited Annual Accounts Report to Woodlands Community Development Area Subcommittee for the year ended 30 June 2015" dated 13 September 2015.**

7.3 Works and Finance Report to Woodlands Community Development Area Subcommittee for the period ended 31 August 2015

Record No: R/15/9/16458

Area Engineer Brendan Gray was in attendance for this item

He advised that a quote had been received from Fulton Hogan for the footpath project from where it currently ends, to the Kingswood Bush Reserve. Residents had been spoken to regarding the project where the path passes across the front of their sections. The quote is \$71,000. The Department of Conservation are to be approached to see if it can help fund or contribute to the area adjacent to the reserve. Funding has been applied for through the Community Development Team at Venture Southland.

He also advised that the second year of programmed septic tank cleaning is programmed for November 2015. There have been several emergency cleans undertaken. Residents involved in this year's cycle will be advised in late October.

He further advised that the two cemetery seats have been manufactured by Mr McKenzie and once the concrete pads are installed the seating can be bolted in place. The quote of \$3,000 for the shelter has been received by Taskforce. This will be built after the base is installed. The new trees at the cemetery appear to be growing on a lean and need to be staked. A quote will also be sought for the stump grinding in summer.

The Subcommittee noted that the new speed limits have been installed through Woodlands and appear to be working adequately. However concern was raised that there are still road users who are still getting used to the new limits.

The Subcommittee further noted that a \$5,000 project is proposed to be completed in 2015/2016 financial year to investigate, confirm and assess the condition of the current stormwater system in Woodlands. Any flooding issues that the Subcommittee are aware of in the township Council would like to know about. The project could include catchment modelling if there are particular areas of concern.

Mr Gray advised that the 2015/2016 financial year is 16.67% complete and that the table below outlines the expenditure to date:

Business Unit	Category	Commentary
29725 - Cemetery	Maintenance General	39%. Underspend in general maintenance due to wet weather
29728 - Beautification	Internal CTF services	46%. Underspend
29707 - Street Works	Maintenance General	50%. Underspend
29771 - Septic tank cleaning	Cleaning	77%. Underspend

The following table advises of the projects planned for the 2015/2016 financial year and the uncompleted project from the 2014/2015 financial year.

Activity	Project	Type	Year	Budget	Status	Officer's Comments
Parks and Reserves	Landscaping along Woodlands South Road - Railway	REN	2015/2016	\$10,000		
Stormwater	Investigation	LOS	2015/2016	\$5,000		<i>Investigation of Woodlands stormwater assets and their condition.</i>
Cemeteries	<i>Seating and shelter</i>	<i>MAINT</i>	<i>2014/2015</i>	<i>\$6,875</i>	<i>Started</i>	<i>Seats manufactured and unable to complete due to the weather</i>

The Subcommittee advised that they are happy with the lawn mowing contractor for the Woodlands mowing.

Recommendation

That the Woodlands Community Development Area Subcommittee:

- a) **Receives the report titled "Works and Finance Report to Woodlands Community Development Area Subcommittee for the period ended 31 August 2015" dated 24 September 2015.**

Councillor's Update

Councillor Duffy gave an update to the Subcommittee which included:

- Council sign off of the 2014/2015 Annual Report with an unmodified audit opinion from Audit NZ
- The imminent release by Venture Southland of the Regional Development Strategy
- Council sign off of the new Dog Bylaw
- Hearing of Oral Submissions to the Freedom Camping Bylaw by Council on 27 October 2015
- Strategic Review of the Southland District Council operations
- A visit around the ward with Councillor Keast and the Area Engineer to which a few issues were spotted
- District Plan mediation with AgResearch has been held

Cr Duffy also advised that he had been approached by the local rugby club regarding a proposal they have for upgrading the kitchen facilities at the clubrooms. They are interested in finding out what sort of interest there is in the Community for it being a community facility. The Subcommittee will have a look at the facility as it is now and may be able to give some support for funding applications.

Next Meeting

The next meeting of the Woodland Community Development Area Subcommittee is on Monday 23 November 2015 at 7.30pm.

The meeting concluded at 9.12pm.

CONFIRMED AS A TRUE AND CORRECT
RECORD AT A MEETING OF THE
WOODLANDS COMMUNITY DEVELOPMENT
AREA SUBCOMMITTEE HELD ON MONDAY 5
OCTOBER 2015.

DATE:.....

CHAIRPERSON:.....

Annual Plan 2016/2017 - Draft Estimates Report

Record No: R/15/10/19188
Author: Brendan Gray, Area Engineer
Approved by: Ian Marshall, GM - Services and Assets

Decision Recommendation Information

Purpose

- 1 This report provides an overview of the forecasted services for the Woodlands Community Development Area Subcommittee in 2016/2017. It includes any variations from what was forecasted in year two of the Long Term Plan (LTP) 2015-2025.
- 2 Council has streamlined its 2016/2017 Annual Plan process and as a result the Subcommittee is only required to review your estimates for significant changes. In addition, consideration should be given to funding any significant changes from reserves where appropriate.

Executive Summary

- 3 The draft estimates will be incorporated into the Council's Draft Annual Plan which will be released for consultation in February 2016. Once the plan is finalised (and subject to any changes resulting from submissions), the estimates shown for 2016/2017 will be used to set rates for the year beginning 1 July 2016.

Recommendation

That the Woodlands Community Development Area Subcommittee:

- a) Receives the report titled “Annual Plan 2016/2017 - Draft Estimates Report” dated 13 November 2015.
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Approves variations in the Woodlands Community Development Area Subcommittee estimates from year two of the Long Term Plan.
- e) Estimates for the year commencing 1 July 2016 be adopted for inclusion in the Council’s Draft Annual Plan (subject to any amendments made at the meeting).
- f) Requests the levy of the following rates and charges (including GST) for the year commencing 1 July 2016 based on the approved estimates in (e) above.

<u>Rate Description</u>	<u>Rate (GST Incl)</u>
Woodlands CDA Rate	\$13,311
Woodlands Septic Tank Rate	\$2,588

- g) Identifies the key highlights for the local area (to be agreed at the meeting).

Content

Background

- 4 The draft estimates for the Woodlands Community Development Area Subcommittee for 2016/2017 have been based on forecasted information from year two of the LTP 2015-2025.
- 5 The objective of these estimates is to highlight variations from year two of the LTP and set rates for 2016/2017.
- 6 This report has the following appendices:
 - Appendix 1: This section is broken into rate types and includes a list of business units that make up the rate type and financial summary statement which shows the expenditure and income and rates calculation.
 - Appendix 2: A list of projects to be undertaken in the 2016/2017 year.
 - Appendix 3: A list of reserves with the opening balance and projected closing balance.

Issues

- 7 There are no key variances from what was originally included in year two of the LTP and what is planned now.

8 Revaluations

- 9 Section 9(1) of the Rating Valuations Act 1998 requires Council to revise its District Valuation Roll at least every three years. Quotable Value Limited, Council's valuer, are currently re-valuing all rateable properties in Southland. Ratepayers will be notified in December of their proposed valuation and have until late January 2016 to lodge an objection. The final valuations will be provided to Council in February/March 2016, and these values will be the basis for the 2016/2017 rates strike.
- 10 Please note, any 'rate in the dollar' calculations included in this report are based on the current District Valuation Roll (ie September 2012 valuations) and will be subject to change as a result of the 2015 valuation. We anticipate that the draft 2016/2017 Annual Plan will also be prepared based on the September 2012 valuations.

Factors to Consider

Legal and Statutory Requirements

- 11 The Annual Plan 2016/2017 is a requirement of the Local Government Act 2002 and is also closely aligned with the Local Government (2002) Rating Act.

Community Views

- 12 Significant or materially different variances from the LTP will be included in a consultation document and released for consultation from 30 January 2016 to 29 February 2016. As a result of the submission process, amendments may be made prior to Council formally adopting the Annual Plan in June 2016.

Costs and Funding

- 13 All assumptions that were made when preparing the LTP have been applied in these estimates except the interest rate on borrowings. The interest rate on borrowings has been reduced from 6.25% per annum as per the 2015-2025 LTP, to 5.72% per annum to reflect the decline in market rates over the past year. This interest rate is based on the average BNZ three year fixed interest rate at the time of setting the LTP assumptions (August 2014) and now (October 2015). Please note, this interest rate is subject to confirmation by Council in December 2015, so could be subject to change. Interest on reserves has been calculated at 4.19% on the average of these balances at year end and is consistent with the 2015-2025 LTP. Inflation rates have also been kept consistent with BERL rates adopted in the 2015-2025 LTP.

Policy Implications

- 14 The LTP sets out the directions or outcomes the community desires and the activities of Council that will contribute to achieving these outcomes over 10 years. These estimates have been prepared using year two forecasted data in the LTP. Any differences between the LTP and Annual Plan budget have been identified and explained in the Issues Section of this report.

Analysis

Options Considered

- 15 The engineer has reviewed the original LTP numbers and revised as necessary, the options are to accept the report or amend it.

Analysis of Options

Option 1 - Accept the estimates as proposed in this report

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">Enables an Annual Plan to be compiled in advance within the set time frame.	<ul style="list-style-type: none">None.

Option 2 - Amend the estimates proposed in this report

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">Further changes can be made to the LTP budgets.	<ul style="list-style-type: none">Rates requirement may need to be recalculated.May impact the delivery of the Annual Plan within the set timeframe.

Assessment of Significance

- 16 The contents of this report is not deemed significant under the Significance and Engagement Policy.

Recommended Option

- 17 Option one to accept the estimates as proposed in this report is recommended.

Next Steps

- 18 The estimates will be summarised in Council's Draft Annual Plan. Significant or materially different variances from the LTP will be included in a consultation document and released for consultation in February 2016. The final Annual Plan including changes made as a result of consultation will be adopted by Council in June 2016.

Appendix 1

Woodlands CDA Financial Summary			
	Actuals	Budget	Forecast
	2014/2015	2015/2016	2016/2017
Operating Expenditure	(26,746)	(26,332)	(35,397)
Capital Expenditure	0	(15,000)	(75,000)
Non Cash Expenditure	0	500	1,000
Total Expenditure	(26,746)	(40,832)	(109,397)
<i>Less Funding</i>			
Net Reserve Movements	(3,604)	11,182	40,128
Other Income	19,619	17,718	57,695
Total Funding	16,015	28,900	97,823
Total Rates Required	10,731	11,932	11,574
GST	1,610	1,790	1,736
Rate (including GST)	12,341	13,722	13,310
\$ Increase/(Decrease)		1,381	(412)
% Increase/(Decrease)		11.19%	-3.00%

CDA Rates Calculation				
Rate Type	Basis of Rate	Actual	Actual	Proposed
		2014/2015	2015/2016	2016/2017
Woodlands CDA Rate	Fixed Charge	183.52	207.13	200.92

The Woodlands CDA Rate is comprised of the following business units:

29702 Operationing Costs	29725 Cemetery
29707 Streetw orks	29728 Beautification
29713 Stormw ater	

Woodlands Community Development Area Subcommittee
23 November 2015

Item 7.1

Woodlands Septic Tank Cleaning Financial Summary			
	Actuals	Budget	Forecast
	2014/2015	2015/2016	2016/2017
Operating Expenditure	(3,111)	(3,500)	(3,633)
Total Expenditure	(3,111)	(3,500)	(3,633)
<i>Less Funding</i>			
Net Reserve Movements	499	1,139	1,068
Other Income	437	361	315
Total Funding	936	1,500	1,383
Total Rates Required	2,175	2,000	2,250
GST	326	300	338
Rate (including GST)	2,501	2,300	2,588
\$ Increase/(Decrease)		(201)	288
% Increase/(Decrease)		-8.05%	12.50%

CDA Rates Calculation				
Rate Type	Basis of Rate	Actual	Actual	Proposed
		2014/2015	2015/2016	2016/2017
Woodlands Septic Tank Rate	Fixed Charge	40.35	37.1	41.73

Appendix 2

Woodlands Project Report			
Project Description	Object	2016/2017 Funding	
825 Walking Track	65171	75,000	Reserves, contributions
12 New beam in Cemetery	35711	8,200	Reserves

Appendix 3

Woodlands Reserve Report			
	Opening Balance 1/07/2015	Forecast Budget 30/06/2016	Closing Balance 30/06/2017
Local Reserve			
Woodlands General	121,749	103,692	78,564
Total Local Reserve	121,749	103,692	78,564
Total Local Balance	121,749	103,692	78,564
Sewerage Operating			
Woodlands Septic Tank	10,650	9,511	8,443
Total Sewerage Reserve	10,650	9,511	8,443
Total Sewerage Reserve	10,650	9,511	8,443
Overall Reserve Balance	132,399	113,203	87,007

Attachments

There are no attachments for this report.

Action Sheet - Woodlands Community Development Area Subcommittee

Record No: R/15/11/20715
Author: Fiona Dunlop, Committee Advisor
Approved by: Fiona Dunlop, Committee Advisor

Decision Recommendation Information

Purpose of Report

- 1 To present the action sheet to the Subcommittee for information.

Recommendation

That the Woodlands Community Development Area Subcommittee:

- a) Receives the report titled "Action Sheet - Woodlands Community Development Area Subcommittee" dated 16 November 2015.

Attachments

- A Action Sheet Woodlands CDA [View](#)

Woodlands Community Development Area Subcommittee Action Sheet - Excluding Public Excluded

Open Action Items

Author	Completion/Due Date	Subject	Notes
Fiona Dunlop	9/11/2015	Action Sheet Report Woodlands Community Development Area Subcommittee 2 March 2015	Add Cemetery Upgrade and Kingswood Bush Track to the action sheet •The two items have been added to the action sheet •Action completed by: Fiona Dunlop Items added to action sheet.
Fiona Dunlop	9/11/2015	Works and Finance Report to Woodlands Community Development Area Subcommittee for the period ended 31 August 2015	Note that the Subcommittee considered the report with the addition of Cemetery Upgrade and Kingswood Bush Track to the action sheet. •The additions to the action sheet are noted •Action completed by: Fiona Dunlop Noted that the items have been added.
Brendan Gray	Ongoing	Cemetery Upgrade	Added
Brendan Gray	Ongoing	Kingswood Bush Track	Added

Recently Closed Action Items

Author	Due Date	Subject	Notes
Debbie Webster	29/12/2014	Inaugural Minutes Woodlands Community Development Area Subcommittee 28 July 2014	Deleted
Irwin Harvey	29/12/2014	Works and Finance Report for the period ended 31 October 2014	Deleted
Juanita Thornton	29/12/2014	Condition and Remedial	Deleted

Debbie Webster	29/12/2014	Woodlands Community Development Area Subcommittee Global Action List	Deleted
Irwin Harvey	29/12/2014	Unaudited Annual Accounts report to Woodlands Community Development Area Subcommittee for the year ended 30 June 2014	Deleted
Irwin Harvey	29/12/2014	Draft Estimates and Local Activity Plan Information for the draft Long Term Plan (LTP) 2015-2025	Deleted

Works and Finance Report to Woodlands Community Development Area Subcommittee for the period ended 30 September 2015

Record No: R/15/11/20112
Author: Brendan Gray, Area Engineer
Approved by: Ian Marshall, GM - Services and Assets

Decision Recommendation Information

Area Engineer's Report

1. No word yet on funding application results for the walking track.
2. Programmed septic tank cleaning. Letters have been sent to all residents involved in this cycle of cleaning.
3. The scope of work was altered for the seating and shelter at the cemetery. Costs will be sought for a local builder to install the bases for the seat and shelter. Keith to approach local chippies.
4. The stakes have been dropped off to Geoffrey Napper to install at the cemetery to prop the newly planted trees. This will be done in conjunction with the Woodlands Scouts/Cubs.
5. The \$5,000 project for 2015/2016 to investigate the condition of the current stormwater system in Woodlands, I have met with the Water and Waste Services Team to discuss their findings and priorities for stormwater work in Woodlands. I discussed the issues we found during our walk over (Robertson Street corner etc). We believe the best plan would be to put a list together and spend the \$5,000 on fix ups, and cleaning of the system as there are a few blocked pipes.
6. A recent walk over has identified a range of tree trimming jobs and garden maintenance that needs completed to tidy up gardens and to improve mowing access. We could plan this as part of the project landscaping along Woodlands South Road.

Area Engineer's Finance Report

1	Business Unit	2	Category	3	Commentary
4	29725 - Cemetery	5	Maintenance General	6	7% - will rise as mowing and spraying is completed
7	29728 - Beautification	8	Internal CTF services	9	12% - no issues
10	29707 - Street Works	11	Maintenance General	12	Small budget. Nothing spent YTD
13	29771 - Septic tank cleaning	14	Cleaning	15	4% - will raise when invoice received for bulk cleaning programme

Financial Considerations

16 Reserves

7. Please find the reserves report attached.

Project List

Activity	Project	Type	Year	Budget	Status	Officer's Comments
Parks and Reserves	Landscaping along Woodlands South Road - Railway	REN	2015/16	\$10,000		
Stormwater	Investigation	LOS	2015/16	\$5,000		<i>As mentioned in report. Repairs will be funded from this money.</i>
Cemeteries	Seating and shelter	MAINT	2014/15	\$6,875	Started – 50% complete	Seats manufactured, unable to complete due to the weather

17

Recommendation

That the Woodlands Community Development Area Subcommittee:

- a) Receives the report titled “Works and Finance Report to Woodlands Community Development Area Subcommittee for the period ended 30 September 2015” dated 13 November 2015.

Attachments

- A Woodlands Financial Reports, 30 September 2015 [View](#)

Woodlands Community Financial Report

25.00% Of Year

For the Period Ended September 2015

Income	<u>Annual Budget</u>	<u>Actual Income to Date</u>	<u>Income to Date %</u>	<u>Full Year Projection</u>
29702 Operating Costs - Woodlands	4,048	53	1%	4,043
29707 Street Works - Woodlands	1,500	360	24%	1,485
29725 Cemetery - Woodlands	15,600	2,973	19%	14,673
29728 Beautification - Woodlands	7,500	1,798	24%	7,423
Subtotal Local Business Units	28,648	5,184	18%	27,624
29713 Stormwater Drain - Woodlands	1,002	230	23%	982
29771 Septic Tank Cleaning Woodlands	2,361	500	21%	2,361
Subtotal Water & Waste Business Units	3,363	730	22%	3,343
Total	32,011	5,914	18%	30,967

Item 8.2 Attachment A

Woodlands Community Financial Report

25.00% Of Year

For the Period Ended September 2015

<u>Expenditure</u>	<u>Annual Budget</u>	<u>Actual Spent to Date</u>	<u>Spent to Date %</u>	<u>Full Year Projection</u>
29702 Operating Costs - Woodlands	230	0	0%	172
29707 Street Works - Woodlands	1,500	0	0%	1,125
29725 Cemetery - Woodlands	22,475	1,533	7%	18,390
29728 Beautification - Woodlands	7,500	865	12%	6,490
Subtotal Local Business Units	31,705	2,398	8%	26,177
29713 Stormwater Drain - Woodlands	1,002	2	0%	752
29771 Septic Tank Cleaning Woodlands	3,500	145	4%	2,770
Subtotal Water & Waste Business Units	4,502	147	3%	3,522
Total	36,207	2,545	7%	29,699
Capital Expenditure	Annual Budget	Actual Spent to Date	Spent to Date %	Full Year Projection
29728 Beautification - Woodlands	10,000	0	0%	7,500
Subtotal Local Business Units	10,000	0	0%	7,500
29713 Stormwater Drain - Woodlands	5,000	0	0%	3,750
Subtotal Water & Waste Business Units	5,000	0	0%	3,750
Total	15,000	0	0%	11,250

Woodlands Community Financial Report

25.00% Of Year

For the Period Ended September 2015

Funding Adjustments (Contributions, Loans, Provisions, Reserves, Forestry Dividend)	<u>Annual Budget</u>	<u>Actual</u> <u>Adjustments to</u> <u>Date</u>	<u>Adjustments</u> <u>to Date %</u>	<u>Full Year</u> <u>Projection</u>
29702 Operating Costs - Woodlands	(3,818)	0	0%	(2,863)
29725 Cemetery - Woodlands	6,875	0	0%	5,156
29728 Beautification - Woodlands	10,000	0	0%	7,500
Subtotal Local Business Units	13,057	0	0%	9,793
29713 Stormwater Drain - Woodlands	5,000	0	0%	3,750
29771 Septic Tank Cleaning Woodlands	1,139	0	0%	854
Subtotal Water & Waste Business Units	6,139	0	0%	4,604
Total	19,196	0	0%	14,397

Reserve Balances - Annual Plan

Woodlands	Opening Balance	Current Budget	Forecast Budget	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
Local													
<i>Reserve</i>													
Woodlands General - RES	121,749	110,567	103,692	78,564	81,593	84,749	88,038	91,464	95,034	98,754	102,629	106,667	106,667
Total Local Reserve	<u>121,749</u>	<u>110,567</u>	<u>103,692</u>	<u>78,564</u>	<u>81,593</u>	<u>84,749</u>	<u>88,038</u>	<u>91,464</u>	<u>95,034</u>	<u>98,754</u>	<u>102,629</u>	<u>106,667</u>	<u>106,667</u>
Total Local Balance	<u>121,749</u>	<u>110,567</u>	<u>103,692</u>	<u>78,564</u>	<u>81,593</u>	<u>84,749</u>	<u>88,038</u>	<u>91,464</u>	<u>95,034</u>	<u>98,754</u>	<u>102,629</u>	<u>106,667</u>	<u>106,667</u>
Sewerage													
<i>Operating</i>													
Woodlands Septic Tank - OPR	10,650	9,511	9,511	8,443	7,475	6,599	5,812	5,104	4,465	3,889	3,363	3,292	3,292
Total Sewerage Operating	<u>10,650</u>	<u>9,511</u>	<u>9,511</u>	<u>8,443</u>	<u>7,475</u>	<u>6,599</u>	<u>5,812</u>	<u>5,104</u>	<u>4,465</u>	<u>3,889</u>	<u>3,363</u>	<u>3,292</u>	<u>3,292</u>
Total Sewerage Balance	<u>10,650</u>	<u>9,511</u>	<u>9,511</u>	<u>8,443</u>	<u>7,475</u>	<u>6,599</u>	<u>5,812</u>	<u>5,104</u>	<u>4,465</u>	<u>3,889</u>	<u>3,363</u>	<u>3,292</u>	<u>3,292</u>
Total Woodlands Reserve Balance	132,399	120,078	113,203	87,007	89,068	91,348	93,850	96,568	99,499	102,643	105,992	109,959	109,959