
Five Rivers Water Supply Subcommittee

UNCONFIRMED

OPEN MINUTES

Minutes of a meeting of Five Rivers Water Supply Subcommittee held in the Andrew's Residence, 94 Andrews Road, Five Rivers, on Tuesday, 8 December 2015 at 6.30pm.

PRESENT

Chairperson Joan Andrews

 Ross Andrews
 Barbara McNamee
 Pat McNamee
 David Nind

IN ATTENDANCE

Area Officer Rose Knowles
Project Engineer, Matt Keil
Water & Waste
Services
Management Susan McNamara
Accountant

1 Apologies

Apologies for non-attendance were received from Member R Andrews and Councillor Douglas.

Moved Member B McNamee, seconded Member P McNamee
and resolved that the Five Rivers Water Supply Subcommittee accepts the apologies of Member R Andrews and Councillor Douglas.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There were no persons seeking speaking rights in Public Forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Member R Andrews, seconded Member P McNamee

That the minutes of Five Rivers Water Supply Subcommittee meeting held on 3 December 2014 be confirmed.

Reports

7.1 Works and Finance Report to Five Rivers Water Supply Subcommittee for the period ended 31 October 2015

Record No: R/15/11/21166

The Works and Finance Report for the period ending 31 October 2015, was tabled.

The subcommittee was advised of the error in the expenditure budget total of \$1,938, where expenditure to date is \$60.00.

Chairman J Andrews extended a vote of thanks to Pat McNamee for his time and work on the water scheme.

Resolution

Moved Member R Andrews, seconded Member P McNamee

That the Five Rivers Water Supply Subcommittee:

- a) **Receives the report titled “Works and Finance Report to Five Rivers Water Supply Subcommittee for the period ended 31 October 2015” dated 27 November 2015.**

7.2 Annual Plan 2016/2017 - Draft Estimates Report

Record No: R/15/10/19254

Tabled before the subcommittee was a report which provided an overview of the forecasted services for the Matuku Water Supply Subcommittee in 2016/2017.

Staff advised that;

- 1.0 Council has streamlined its 2016/2017 Annual Plan process and as a result the subcommittee is only required to review your estimates for significant changes. In addition, consideration should be given to funding any significant changes from reserves where appropriate.
- 2.0 The draft estimates will be incorporated into the Council's Draft Annual Plan which will be released for consultation in February 2016. Once the plan is finalised (and subject to any changes resulting from submissions), the estimates shown for 2016/2017 will be used to set rates for the year beginning 1 July 2016.

The subcommittee noted that there are no variations from what was forecasted in year two of the Long Term Plan (LTP) 2015-2025.

Resolution

Moved Member R Andrews, seconded Member P McNamee

That the Five Rivers Water Supply Subcommittee:

- a) **Receives the report titled “Annual Plan 2016/2017 - Draft Estimates Report” dated 19 November 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- e) **Adopts the Estimates for the year commencing 1 July 2016 for inclusion in the Council's Draft Annual Plan.**

The meeting concluded at
6.50pm

CONFIRMED AS A TRUE AND CORRECT
RECORD AT A MEETING OF THE FIVE
RIVERS WATER SUPPLY SUBCOMMITTEE
HELD ON 8 DECEMBER 2015

DATE:.....

CHAIRPERSON:.....