
Matuku Water Supply Subcommittee

UNCONFIRMED

OPEN MINUTES

Minutes of a meeting of Matuku Water Supply Subcommittee held in the Boyd's Residence, 15 Dunrobin Valley Road, Mossburn on Tuesday, 8 December 2015 at 4.30pm.

PRESENT

Chairperson	Howard Boyd
Members	Hamish Ryan Jeremy Ryan David Thomas

IN ATTENDANCE

Area Officer	Rose Knowles
Project Engineer, Water & Waste Services	Matt Keil
Management Accountant	Susan McNamara

1 Apologies

Apologies for non-attendance were received from Members H Boyd, R Pears, M Ryan and Councillor Douglas.

Moved Member H Ryan, seconded Member Thomas
and resolved that the Matuku Water Supply Subcommittee accepts the apologies of Members H Boyd, R Pears, M Ryan and Councillor Douglas.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There were no persons seeking speaking rights in Public Forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Chairman H Boyd, seconded Member Thomas

That the minutes of Matuku Water Supply Subcommittee meeting held on 3 December 2014 be confirmed.

Reports

7.1 Works and Finance Report to Matuku Water Supply Subcommittee for the period ended 31 October 2015

Record No: R/15/11/21165

The Works and Finance Report for the period ending 31 October 2015, was tabled.

Issues reported to the subcommittee included:

- The water supply consent is due for renewal in 2018
- Units to be reallocated among users of the scheme when Member Lawrence leaves.
- A new secondary pump to be investigated in 2016.

Resolution

Moved Member H Ryan, seconded Chairman Boyd

That the Matuku Water Supply Subcommittee:

- a) **Receives the report titled “Works and Finance Report to Matuku Water Supply Subcommittee for the period ended 31 October 2015” dated 27 November 2015.**

7.2 Annual Plan 2016/2017 - Draft Estimates Report

Record No: R/15/10/19255

Tabled before the subcommittee was a report which provided an overview of the forecasted services for the Matuku Water Supply Subcommittee in 2016/2017.

Staff advised that;

- 1.0 Council has streamlined its 2016/2017 Annual Plan process and as a result the subcommittee is only required to review your estimates for significant changes. In addition, consideration should be given to funding any significant changes from reserves where appropriate.
- 2.0 The draft estimates will be incorporated into the Council's Draft Annual Plan which will be released for consultation in February 2016. Once the plan is finalised (and subject to any changes resulting from submissions), the estimates shown for 2016/2017 will be used to set rates for the year beginning 1 July 2016.

The subcommittee noted the local rate for 2016/17 is proposed for a 6.63% decrease.

Issues of note that were drawn to the attention of the subcommittee included projects which outlined key variances from what was originally included in Year Two of the Long Term Plan and what is planned now. These key variances are;

Account	Annual Plan 2016/2017	LTP 2016/2017	Variance	Comments
Loan interest	-	\$1,189	(\$1,189)	Budgeted loan in 2014/15 was not required, so repayments in 2016/2017 are not necessary.
Loan repayments	-	\$1,681	(\$1,681)	

Resolution

Moved Member J Ryan, seconded Chairman Boyd

That the Matuku Water Supply Subcommittee:

- a) **Receives the report titled “Annual Plan 2016/2017 - Draft Estimates Report” dated 19 November 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**

- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Approves variations in the Matuku Water Supply Subcommittee estimates from year two of the Long Term Plan as outlined in the report tabled.
- e) Adopts the Estimates for the year commencing 1 July 2016 be adopted for inclusion in the Council's Draft Annual Plan.
- f) Requests the levying of the following rates and charges (including GST) for the year commencing 1 July 2016 based on the approved estimates in (e) above.

<u>Rate Description</u>	<u>Rate (GST incl.)</u>
Matuku Rural Water	\$26,409

The meeting concluded at
5.30pm

CONFIRMED AS A TRUE AND CORRECT
RECORD AT A MEETING OF THE MATUKU
WATER SUPPLY SUBCOMMITTEE HELD ON
8 DECEMBER 2015

DATE:.....

CHAIRPERSON:.....