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# Otautau Community Board

## OPEN MINUTES

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Minutes of a meeting of Otautau Community Board held in the SDC Office Otautau on Thursday, 10 December 2015 at 2pm.

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### PRESENT

<b>Chairperson</b>	Andre' Bekhuis
<b>Deputy Chairperson</b>	Tony Vincent
<b>Members</b>	Stuart Baird
	Ken Davidson
	Peter Gutsell
	Peter Herrick
	Amber Joyce

### IN ATTENDANCE

<b>Area Engineer</b>	Greg Erskine
<b>Area Officer</b>	Kelly Tagg
<b>Community Development Planner</b>	Kathryn Cowie

**1 Apologies**

There were no apologies.

**2 Leave of absence**

No requests for leave of absence were received.

**3 Conflict of Interest**

No conflicts of interest declared.

**4 Public Forum**

Moved Member Herrick, seconded Member Davidson and **resolved that the Otautau Community Board go into public forum to allow members of the public to speak.**

Constable Dave Cowie – Otautau Police

Constable Cowie addressed the Board in order to provide an update on happenings in the wider Otautau community which included a request to remove some trees behind Vet South on Main Street, Otautau in order to assist with visibility of oncoming trains at the rail crossing adjacent Otautau School.

At this point the Board also discussed the issue event parking at Holt Park and the Sports Complex as Members noted that the public parked on the grass verge adjacent Holt Park and also along the footpath on Kendall Street which made the accessway quite narrow to the point that tractors travelling up and down Slaughterhouse Road would not be able to get through.

The Area Officer was requested to place a reminder about parking in the next community newsletter and the Area Engineer was requested to have the “no parking” lines repainted along Kendall St.

Moved Deputy Chairperson Vincent, seconded Member Herrick and **resolved that the Otautau Community Board moves out of public forum.**

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**6 Confirmation of Minutes**

**Resolution**

Moved Member Davidson, seconded Member Herrick

**Confirms the minutes of Otautau Community Board meeting held on 5 November 2015.**

## Reports

### 7.1 Action Sheet

**Record No: R/15/12/21902**

The Action Sheet from the Board's previous meetings was tabled.

Issues arising from the Action Sheet included;

#### Playground Equipment – Centennial Park

The new equipment has been installed; the woodchips are expected to be delivered in the next week.

#### Streetlighting

The new light for installation at the Lindsay-Calcium corner has arrived in Southland and is expected to be installed soon.

#### Otautau BMX Track Upgrade

The meeting was advised that Symons Contracting has been requested to carry out some ground work to clear the existing track and commence work on the new track outline.

#### Dog signs on Floodbank walkways

Mr Erskine advised that the “dog on lead” signs have arrived and will be installed soon.

#### Otautau Town Hall Disposal

The Board was informed that tender documents for the disposal of the Otautau Town Hall will be released in late January 2016.

#### Footpath Repairs, Otautau Township

Members noted that the planned footpath repair work had not yet commenced; the Area Engineer advised the works will be completed by the Board's second scheduled meeting in 2016.

#### Removal of four garden plots on Main Street, Otautau

Board Members discussed the issue of whether or not to retain the garden plots on Main Street, Otautau after receiving a request from a member of the public to retain them.

In discussing this item, Members agreed that the four garden plots situated adjacent the Main Street Café and Millar Plumbing have been subjected to continual damage, caused interference with parking for the two local businesses and further, impeded driveway access for surrounding homeowners.

Members agreed that the two southern-most garden plots on Main Street be retained and that the four plots closest to the intersection of Main and Chester streets be removed.

#### **Resolution**

Moved Member Herrick, seconded Member Gutsell **and resolved that the Otautau Community Board approves the removal of four garden plots situated adjacent the Main Street Café and Millar Plumbing on Main Street, Otautau.**

#### **Resolution**

Moved Member Joyce, seconded Member Gutsell

**That the Otautau Community Board:**

- a) **Receives the report titled “Action Sheet” dated 4 December 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

## **7.2 Works and Finance Report to Otautau Community Board for the period ended 31 October 2015**

**Record No: R/15/11/21222**

The Works and Finance Report prepared by Mr Greg Erskine (Area Engineer) for the period ended 31 October 2015, was tabled.

Mr Erskine informed the meeting of the following;

- Environment Southland has completed work on the stopbank on Slaughterhouse Road; Members are advised that this site will no longer be available for green waste disposal and alternatives are being investigated.
- KiwiRail has upgraded the rail crossings on Hulme Street and the Otautau Tuatapere Road.
- It is proposed to have the playground extension beside the Plunket area in place prior to Christmas.

The meeting noted that the upgraded event sign on Main Street at Centennial Park is now in place.

Member Davidson enquired if Mr Erskine had obtained quotations for the trimming of the forestry block; Mr Erskine responded he had not but would ensure the work was completed prior to the end of the current financial year.

## Resolution

Moved Member Gutsell, seconded Deputy Chairperson Vincent

### That the Otautau Community Board:

- a) **Receives the report titled “Works and Finance Report to Otautau Community Board for the period ended 31 October 2015” dated 3 December 2015.**

## Updates

### 8.1 Local Liaison Person Report

**Record No: R/15/12/21796**

#### Works

Member Davidson requested the Area Engineer investigate extending the Main Street footpath to the Alex McKenzie Arboretum on the Riverton-Otautau Road. Member Davidson also requested the Area Engineer investigate extending the floodbank walkway from the footbridge up to George Street.

The Area Engineer was also informed of some minor works issues in Queen, Alderly and Clitheroe Streets requiring action.

#### Hall

The meeting was informed that four of the Hall chairs have been retrieved by the Police and returned to Council; some of the Hall trestle tables appear to be missing and it was agreed that going forward, the tables and chairs be kept at the Council office.

### 8.2 Chairman's Report

**Record No: R/15/12/21797**

The Chairman, Member Bekhuis, reported on activities with which he has been involved since the Board's last meeting; this included;

- Attendance at Community Board Chair's workshop in Christchurch
- Attendance at Community Governance Elected Members workshop meeting
- Attendance at Community Board/CDA Chair's meetings
- Attendance at Mayors Christmas function

**8.3 Councillor's Report**

**Record No: R/15/12/21798**

Councillor Baird reported on matters from the District Council table which included the following;

- Quotable Value valuation figures have recently been recently; Otautau property values have increased 18% in the last three years.
- Adoption of Freedom Camping Bylaw.

3.07pm

CONFIRMED AS A TRUE AND CORRECT  
RECORD AT A MEETING OF THE OTAUTAU  
COMMUNITY BOARD HELD ON 10  
DECEMBER 2015.

**DATE:**.....

**CHAIRPERSON:**.....