

Notice is hereby given that an Ordinary Meeting of Southland District Council will be held on:

Date: Wednesday, 27 January 2016
Time: 1pm
Meeting Room: Council Chambers
Venue: 15 Forth Street
Invercargill

Council Agenda

MEMBERSHIP

Mayor	Mayor Gary Tong
Deputy Mayor	Paul Duffy
Councillors	Lyall Bailey
	Stuart Baird
	Brian Dillon
	Rodney Dobson
	John Douglas
	Bruce Ford
	George Harpur
	Julie Keast
	Ebel Kremer
	Gavin Macpherson
	Neil Paterson

IN ATTENDANCE

Chief Executive	Steve Ruru
Committee Advisor	Fiona Dunlop

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Full agendas are available on Council's Website
www.southlanddc.govt.nz

TABLE OF CONTENTS

ITEM	PAGE
PROCEDURAL	
1 Apologies	5
2 Leave of absence	5
3 Conflict of Interest	5
4 Public Forum	5
5 Extraordinary/Urgent Items	5
6 Confirmation of Council Minutes	5
REPORTS - POLICY AND STRATEGY	
7.1 Annual Plan 2016/2017 - Adoption of Supporting Information and Consultation Document	7
REPORTS - OPERATIONAL MATTERS	
8.1 Management Report	105
8.2 Freedom Camping Patrols, Waikawa	117
8.3 Alcohol Fee-Setting Bylaw 2015: Proposed Discount Criteria	121
8.4 Approval of Unbudgeted Expenditure for the demolition of the Taramea Bay Soundshell and the beautification of the site	129
8.5 Approval of Unbudgeted Expenditure by the Winton Community Board for the project upgrade for the Winton Memorial Hall	133
8.6 Approval of Unbudgeted Expenditure by the Lumsden Community Development Area Subcommittee	137
REPORTS - GOVERNANCE	
9.1 Council endorsement of updated Charter of Understanding / He Huarahi mō Ngā Uri Whakatupu	141
9.2 Local Election 2016 - Timetable, Order of Candidate Names and other matters	169
9.3 Minutes of the Five Rivers Water Supply Subcommittee Meeting dated 3 December 2014	179
9.4 Minutes of the Matuku Water Supply Subcommittee Meeting dated 3 December 2014	181

9.5	Minutes of the Athol Community Development Area Subcommittee Meeting dated 8 June 2015	183
9.6	Minutes of the Garston Community Development Area Subcommittee Meeting dated 8 June 2015	185
9.7	Minutes of the Waikaia Community Development Area Subcommittee Meeting dated 10 June 2015	187
9.8	Minutes of the Balfour Community Development Area Subcommittee Meeting dated 19 August 2015	189
9.9	Minutes of the Riversdale Community Development Area Subcommittee Meeting dated 19 August 2015	191
9.10	Minutes of the Lumsden/Balfour Water Supply Subcommittee Meeting dated 24 August 2015	193
9.11	Minutes of the Colac Bay Community Development Area Subcommittee Meeting dated 27 August 2015	195
9.12	Minutes of the Lumsden Community Development Area Subcommittee Meeting dated 19 October 2015	197

PUBLIC EXCLUDED

Procedural motion to exclude the public	199
C10.1 Variation to the Proposed District Plan 2012 - Rural Settlement Areas	1

1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of Interest

Councillors are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a councillor and any private or other external interest they might have.

4 Public Forum

Notification to speak is required by 5pm at least two days before the meeting. Further information is available on www.southlanddc.govt.nz or phoning 0800 732 732.

5 Extraordinary/Urgent Items

To consider, and if thought fit, to pass a resolution to permit the Council to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) The reason why the item was not on the Agenda, and
- (ii) The reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

6 Confirmation of Council Minutes

6.1 Meeting minutes of Council, 09 December 2015

Annual Plan 2016/2017 - Adoption of Supporting Information and Consultation Document

Record No: R/15/12/22490
Author: Susan Cuthbert, Strategy and Policy Manager
Approved by: Rex Capil, Group Manager, Policy and Community

☒ Decision ☐ Recommendation ☐ Information

Purpose

1. This report recommends that Council adopt the Consultation Document and associated Supporting Information for the Annual Plan 2016/2017 for public consultation.

Executive Summary

2. All councils are required by legislation to prepare and adopt an Annual Plan for each financial year.
3. Year Two of the Council's Long Term Plan 2015-2025 (LTP or 10 Year Plan) serves as the base for the Annual Plan 2016/2017 and activity managers have proposed changes that are considered necessary.
4. In developing the Annual Plan it has become apparent that it is broadly consistent with the LTP. There are no significant changes to the levels of service proposed to be provided by Council and the overall budgeted expenditure is projected to be slightly more than proposed in the LTP. There have been changes to the timing of some scheduled capital works projects, particularly water and sewerage projects. The major change is the proposal to spend more on the Catlins road sealing project.
5. Total rates are proposed to increase overall by 3.33%, compared to 3.18% proposed in the LTP. 25.62% of rates are proposed to be collected from uniform annual charges and targeted rates set on a uniform basis.
6. The Local Government Act 2002 Amendment Act 2014 set out new requirements for consultation. Instead of a draft Annual Plan, local authorities are required to develop a consultation document for the purpose of consulting with the community as well as making publicly available the information that provides the basis for the preparation of the consultation document (the Supporting Information). There is no longer a requirement to use the special consultation procedure to consult with the public.
7. The consultation document primarily sets out any significant or material differences to Year Two of the LTP.
8. The consultation document and supporting information is attached for Council's review and adoption.
9. The consultation document will be released to the public for comment on 29 January 2016. Submissions will close at 5.00 pm, Monday, 29 February 2016.

Recommendation

That the Council:

- a) **Receives the report titled “Annual Plan 2016/2017 - Adoption of Supporting Information and Consultation Document ” dated 20 January 2016.**
- b) **Determines that this matter or decision be recognised as significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Adopts the Draft Prospective Financial Statements as information that is relied on by the content of the consultation document in accordance with Section 95A(4) of the Local Government Act 2002.**
- e) **Adopts the Draft Rating Funding Impact Statement as information that is relied on by the content of the consultation document in accordance with Section 95A(4) of the Local Government Act 2002.**
- f) **Adopts the Key Assumption Changes as information that is relied on by the content of the consultation document in accordance with Section 95A(4) of the Local Government Act 2002.**
- g) **Adopts the Draft Rooding Rate Model as information that is relied on by the content of the consultation document in accordance with Section 95A(4) of the Local Government Act 2002.**
- h) **Adopts the Draft Schedule of Financial Reserves as information that is relied on by the content of the consultation document in accordance with Section 95A(4) of the Local Government Act 2002.**
- i) **Adopts the Draft Schedule of Projects as information that is relied on by the content of the consultation document in accordance with Section 95A(4) of the Local Government Act 2002.**
- j) **Adopts the Draft Schedule of Fees and Charges as information that is relied on by the content of the consultation document in accordance with Section 95A(4) of the Local Government Act 2002.**
- k) **Adopts the consultation document for the Annual Plan 2016-2017 to support the consultation process giving due consideration to Council’s balanced budget requirements of the Local Government Act 2002.**
- l) **Delegates authority to the Chief Executive to approve any final edits required to the consultation document in order to finalise the document for printing and distribution.**

Content

Background

10. All councils are required by legislation to prepare and adopt an Annual Plan for each financial year.
11. The purpose of an Annual Plan is to:
 - Contain the proposed annual budgets and Funding Impact Statement.
 - Identify any variation from the financial statements and Funding Impact Statement included in the Long Term Plan (LTP) in respect of the year.
 - Provide integrated decision-making and co-ordination of the resources of the local authority.
 - Contribute to the accountability of the local authority to the community.
12. The Annual Plan is not audited.
13. As part of developing the Annual Plan, Council's Community Boards, Community Development Area Subcommittees and Water Supply Subcommittees were provided with the opportunity at their estimates meetings to highlight any planned changes for the 2016/2017 financial year.
14. The budgets for the Annual Plan were based on year two of the Long Term Plan and were reviewed and updated as necessary by the activity managers. Finance staff as well as the Executive Leadership Team undertook a high level review of updated budgets. Council reviewed District estimates and various inputs into its plan at a workshop on 8 December 2016 and provided guidance to staff.

Issues

Supporting Information

15. Staff have developed the following set of information which reflects the guidance that has been provided by elected members at workshops held in 2015 (the Supporting Information):
 - Draft Prospective Financial Statements.
 - Draft Rating Funding Impact Statement.
 - Key Assumption Changes.
 - Draft Roding Rate Model.
 - Draft Schedule of Financial Reserves.
 - Draft Schedule of Projects.
 - Draft Schedule of Fees and Charges.
16. ***Draft Prospective Financial Statements***
 - These statements have not been previously reviewed by Council.
 - These statements are attached.
 - Total rates are proposed to increase 3.33% from 2015/2016. This is slightly higher (\$61,000 more) than the increase proposed for Year Two (2016/2017) in the LTP of 3.18%.
 - The draft prospective financial statements reflect the position forecast following review of the budgets for 2016/2017.
 - A summary of the draft forecast key financial statements is outlined below:

PROSPECTIVE STATEMENT OF REVENUE AND EXPENSE		
	LTP 2016-2017 \$000	Annual Plan 2016-2017 \$000
Income		
Rates	43,489	43,550
Other Revenue	23,814	25,192
	67,303	68,743
Expenditure	68,197	68,981
OPERATING SURPLUS/(DEFICIT)	(894)	(239)
Gain/(Loss) on Property, Plant and Equipment revaluations	21,718	21,718
TOTAL REVENUE AND EXPENSE	20,823	21,479

Council's overall forecast operating deficit for 2016/2017 has reduced from \$894K as proposed in the LTP to \$239K. This has arisen primarily as a result of increased other revenue, partially offset by increased expenditure.

Other revenue has increased by \$1.38M as a result of:

- increased forestry revenue (\$546K) as a result of anticipated increased volumes to be harvested,
- increased NZTA funding predominantly as a result of the Catlins road sealing project anticipated commencement being deferred from 2015/2016 to 2016/2017, as well as the increased cost associated with this project (\$678K),
- deferral of grants for AMCT and Edendale Hall (\$500K and \$378K respectively). The AMCT grant is available upon completion of the project, but due to the appeal process, completion is not anticipated to occur until 2016/2017 (previously 2015/2016). The Edendale Hall project was originally anticipated to be undertaken in 2015/2016, but has been deferred to 2016/2017 as the project scope is still being finalised, thus the grant revenue has been deferred to align with the project timing.
- reduction in the anticipated value of the forest (\$321K) as a result of increased harvesting,
- reduced interest received from external investments (\$260K) as a result of less cash being available for investment due to variations in projects,
- reduced building regulation and resource consent revenue (\$170K) due to the decline in associated economic activity.

Other expenditure has increased by \$784K as a result of:

- various additional projects planned across the district (\$265K) that were not included in the LTP,
- increased grant to the Southland Regional Heritage Committee (\$55K) for various projects (\$5 including GST per household),
- increased employee expenses (\$307K) due to the recent restructure of Council.

PROSPECTIVE STATEMENT OF FINANCIAL POSITION		
	LTP 2016-2017 \$000	Annual Plan 2016-2017 \$000
EQUITY	1,486,949	1,424,179
Current Assets	13,949	4,113
Non-Current Assets	1,485,300	1,432,378
TOTAL ASSETS	1,499,250	1,436,491
Current Liabilities	12,138	12,154
Non-Current Liabilities	163	158
TOTAL LIABILITIES	12,301	12,312
NET ASSETS	1,486,949	1,424,179

Council's overall forecast net assets as at 30 June 2017 has reduced from \$1,487M as proposed in the LTP to \$1,424M. This has arisen primarily as a result of the opening balance of property, plant and equipment at 1 July 2015 being \$58.3M less than forecast in the LTP due to the valuation at 30 June 2015 being significantly less than budgeted. Additionally, Council's forecast cash balance has decreased by \$9.8M from what was proposed in the LTP as a result of an increase in internal loans of \$7.5M, and utilisation of \$3.5M of reserves in 2016/2017. The forecast cash position at 30 June 2017 is \$3.7 million overdrawn.

17. **Draft Rating Funding Impact Statement**

- This statement has not been previously reviewed by Council.
- The Rating Funding Impact Statement is attached.
- This statement sets out the rates mechanisms that Council will use, including information about how the different rates will be set and assessed for 2016/2017.
- Council's revenue from the uniform annual general charge and certain targeted rates set on a uniform basis is proposed at 25.62%. The maximum allowed under Section 21 of the Local Government (Rating) Act 2002 is 30%.

18. **Key Assumption Changes**

- The assumptions contained in the LTP 2015-2025 remain unchanged for the preparation of the consultation document and the Annual Plan, apart from the list of amendments attached.

19. **Draft Roading Rate Model**

- The structure of the model is the same as in the LTP; however, the inputs have been recalculated.

- The only input that has changed is the rating information as a result of the recent government valuations.
- The roading rate model is attached.

20. ***Draft Schedule of Financial Reserves***

- The Schedule has not previously been reviewed by Council.
- The Schedule of Financial reserves is attached.

21. ***Draft Schedule of Projects***

- The Schedule has not previously been reviewed by Council.
- The Schedule of Projects is attached.

22. ***Draft Schedule of Fees and Charges***

- Council reviewed the proposed fees and charges at its 8 December 2015 workshop.
- Since this date, outstanding fees and charges have been updated, including SIESA electricity charges.
- The Schedule of Fees and Charges is attached.

Public consultation requirements

23. The Local Government Act 2002 Amendment Act 2014 set out new requirements for consultation.
24. There is no longer a requirement to use the special consultative procedure for public consultation and, if the Annual Plan does not include significant or material differences from the content of the LTP, then there is no requirement to consult.
25. Where a Council decides to undertake public consultation, instead of a draft Annual Plan, it is required to develop a consultation document. It also must make publicly available the information that is relied on by the content of the consultation document.
26. In developing the Annual Plan it has become apparent that it is broadly consistent with the LTP. There are no intended changes to the levels of service proposed to be provided by Council and the overall budgeted expenditure is projected to be slightly more than proposed in the LTP. There have been changes to the timing of some scheduled capital works projects, particularly water and sewerage projects. The major change is the proposal to spend more on the Catlins road sealing project.
27. The proposed variations to the LTP are sufficient to merit public consultation.

Consultation document

28. A recent amendment to the LGA requires a consultation document to be prepared and adopted in accordance with Section 95A. A draft Annual Plan must not be used as an alternative of the consultation document.
29. The purpose of the consultation document is to provide a basis for effective public participation in decision-making processes relating to the activities to be undertaken by the local authority in the coming year, and the effects of those activities on costs and funding.
30. To this end, the Annual Plan must identify the significant or material differences between the proposed Annual Plan and the content of the LTP for the financial year to which the Annual Plan relates. This includes:
- An explanation of any significant or material variations or departures from the financial statements or the Funding Impact Statement.
 - A description of significant new spending proposals, the costs associated with those proposals, and how these costs will be met.

- An explanation of any proposal to substantially delay, or not proceed with, a significant project, and the financial and service delivery implications of the proposal; and
 - Any expected consequences of the differences, including the implications for the local authority's financial strategy.
31. A consultation document has been prepared for Council's review and is included as a separate attachment to this report.
32. There is no legislative requirement for staff to develop a draft Annual Plan and therefore one has not been developed for the purposes of consultation. The supporting information, which has informed the development of the consultation document, will be made available on the Council's website during the consultation period.
33. The consultation document sets out the key changes to Year Two of the LTP as follows:
- Sealing Catlins road.
 - A rates increase of 3.33%, which means an extra \$61,000 in rates is being collected, from what was proposed in the LTP (3.18%).
 - Proposed \$5 including GST per household increase to the regional heritage rate (subject to all councils contributing).
 - The annual roading rate model calculation.
 - Changes to fees and charges including food safety and alcohol licensing charges, resource management charges and changes to the hall rates.
34. The consultation document also includes:
- Project updates on the Around the Mountains Cycle Trail, the Te Anau Wastewater Discharge Project and Curio Bay.
 - An update on major projects planned for each area.
 - Council's financial statement.
 - Where the rates are spent.
35. The consultation document has been prepared to meet all legislative requirements.
36. The consultation document will be released to the public for comment on 29 January 2016. Submissions will close at 5.00 pm on 29 February 2016.
37. The consultation document will be distributed to all households in the District via Reach Media. Availability of the consultation document will be advertised via newspaper and radio. A copy of the consultation document will be available on Council's website. Members of the public will be able to make on-line submissions via the website. Feedback can also be given via social media on Council's Facebook page.
38. Note, due to the early release of the consultation document and staff changes, it has not been possible to make available a rates calculator tool on the website.
39. The hearing of Annual Plan submissions will occur on 7 April 2016.

Factors to Consider

Legal and Statutory Requirements

40. The Local Government Act 2002 sets out the requirements for the consultation document to be prepared and adopted by Council.
41. Before adopting a consultation document, the local authority must adopt the information that is relied on by the content of the consultation document.

Community Views

42. As part of preparing the Annual Plan and compiling the Supporting Information, consideration of the communities' views were included. This was facilitated by the local estimates and ward estimates processes. The Supporting Information will be publicly available on the Council's website during the Annual Plan public consultation period. As a result of submissions received, Council may decide to amend any of the Supporting Information documents prior to adopting the Annual Plan on 8 June 2016.

Costs and Funding

43. There are various costs incurred in compiling the Annual Plan including staff costs and budgets. These are included in Council's annual budgets and funded accordingly.

Policy Implications

44. The changes set out in the Annual Plan are consistent with Council's current Financial Strategy, Infrastructure Strategy and policies, including the Revenue and Financing Policy.
45. No policies have been amended as part of the Annual Plan development process.

Analysis

Options Considered

46. Adopt the supporting information and consultation document, with amendments as required.
47. Do not adopt the supporting information and consultation document.

Analysis of Options

48. **Option 1 - Adopt the consultation document with amendments as required.**

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• Comply with statutory requirements.	<ul style="list-style-type: none">• There are no disadvantages

49. **Option 2 - Not adopt the consultation document, with amendments as required.**

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• There are no advantages to this option.	<ul style="list-style-type: none">• Not comply with statutory requirements.

Assessment of Significance

50. Adoption of the Annual Plan consultation document is a significant decision as it is the primary way that Council is held publicly accountable for its expenditure proposals for the financial year, as well as communicating its planned levels of service and projects.

Recommended Option

51. That Council adopt the consultation document with amendments as required.

Next Steps

52. The online version of the consultation document will be available by 29 January 2016. The printed version of the document will be distributed during the week beginning 8 February 2016. Copies will be delivered to all residents and ratepayers as well as being made available at libraries and Area Offices. The Supporting Information will be available on the Council website. Online submissions will be encouraged.

Attachments

- A Draft Schedule of the Financial reserves 2016 2017 [View](#)
- B Draft Rooding Rate Model Annual Plan 2016 2017 [View](#)
- C Draft Rating Funding Impact Statement [View](#)
- D Draft Prospective Financial Statements [View](#)
- E Key Assumption Changes [View](#)
- F Draft Schedule of the Fees and Charges 2016 2017 [View](#)
- G Draft Schedule of Projects [View](#)
- H Annual Plan 2016-2017 Consultation document [View](#)

Item 7.1 Attachment A

Schedule of Financial Reserves

Restricted reserves

Reserves	Community	Business Unit	Activity to which it relates	Purpose	Opening Balance 1/7/2016 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Closing Balance 30/6/2017 (\$000)
District Reserves								
Holding		SDC - Officers Assn	District Leadership	Held on behalf of SDC Officer's Association	1	-	-	1
Asst & Services		Waste Minimisation	Solid Waste	Waste Minimisation reserve	157	-	-	157
Env & Com		Dog and Animal Control	Regulatory Services	Residual funds from Dog and Animal Control Activity	280	-	(29)	251
Holding		International Relationship	Community Assistance	Residual funds from International Relationship activities	28	-	-	28
John Beange		John Beange	Community Assistance	Funding available in Edendale and Wyndham Area	34	2	(8)	27
Sthld Joint Mayoral Fund		Sthld Joint Mayoral Fund	Community Assistance	Residual Funds from Southland Flood Relief	172	7	-	179
Allocation Committee		Community Development Fund	Community Assistance	Development of Community Facilities, Recreational Opportunities and events.	248	11	(1)	257
Allocation Committee		Contribution and Levies	Community Assistance	Raised through the District Plan be used to remedy, mitigate or offset adverse effects arising from, and in consequence of, or in association with any development	247	1	(215)	33
Allocation Committee		Creative NZ	Community Assistance	Support local communities to create diverse opportunities for accessing and participating in arts activities with their specific geographical area, as well as defined communities of interest.	3	-	-	3
Allocation Committee		Sport NZ	Community Assistance	To subsidise travel costs for people 5-19 years of age participating in regular sporting competition.	1	-	-	1
Allocation Committee		Meridian Contribution	Community Assistance	Support Northern Southland community initiatives by way of grants.	328	13	(15)	326
Allocation Committee		Ohai Railway Board	Community Assistance	Support Ohai community initiatives by way of grants.	1,824	71	(80)	1,815
Allocation Committee		Ohai/Nightcaps Doctors	Community Assistance	Medical Services within Ohai and Nightcaps, including local ambulance.	40	2	-	42
Allocation Committee		District Heritage Grant	Community Assistance		38	1	-	39
Allocation Committee		Fonterra Res Contribution	Community Assistance	Support to the Te Tipua community initiatives by way of grants.	286	12	-	298
Holding		Stewart Island Visitor Levy	Community Assistance	Stewart Island Visitor Levy Funds	30	1	-	31
Specific		ECNZ - Projects	District Leadership	Funds available for future projects in accordance with ECNZ requirements	21	-	-	21
Total Restricted District Reserves					3,736	119	(348)	3,507

Reserves	Community	Business Unit	Activity to which it relates	Purpose	Opening Balance 1/7/2016 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Closing Balance 30/6/2017 (\$000)
Local Reserves								
	Wallacetown	Cemetery Bequest	Cemetery	Wallacetown Cemetery	72	2	-	75
Total Restricted Local Reserves Wallacetown					72	2	-	75
	Winton	Medical Centre Equip	Community Facilities	Winton Medical Centre	39	2	0	40
Total Restricted Local Reserves Winton					39	2	0	40
Total Restricted Local Reserves					111	4	0	115
Total Restricted Reserves					3,847	123	(348)	3,622

Council created - General

Reserves	Community	Business Unit	Activity to which it relates	Purpose	Opening Balance 1/7/2016 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Closing Balance 30/6/2017 (\$000)
District Reserves								
	Council	Global	District Support	General Reserve	904	25	(129)	800
	Council	District Operations	District Support	General Reserve	748	50	(103)	695
	Council	Sale of South Road Res	District Support	Offset Rates	9,432	-	(5,147)	4,285
Total Council Created General District Reserves					11,084	75	(5,379)	5,780
Total Council Created -General Reserves					11,084	75	(5,379)	5,780

Council created - Special

Reserves	Community	Business Unit	Activity to which it relates	Purpose	Opening Balance 1/7/2016 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Closing Balance 30/6/2017 (\$000)
District Reserves								
Asset & Services		Community Housing	Community Services	Operational reserve for community housing	110	153	(148)	115
Asset & Services		Community Task Force	Community Services	Operational reserve for community task force	45	-	(42)	3
Asset & Services		Forestry Council Reserve	District Leadership	Residual funds from forestry activities	1,705	-	(705)	1,000
Asset & Services		Forestry Reserve	District Leadership	Residual funds from forestry activities	494	910	11	1,414

Item 7.1 Attachment A

Reserves	Community	Business Unit	Activity to which it relates	Purpose	Opening Balance 1/7/2016 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Closing Balance 30/6/2017 (\$000)
Asset & Services		Gravel Reserves	Roads and Footpaths	Ensure Council has sufficient funds available for reinstatement of Council's pits	328	-	-	328
Asset & Services		Property Development	Community Services	Balancing fund for sales and operational building expenditure	585	102	(593)	94
Asset & Services		Proposed Wastewater	Wastewater	Operational account for proposed sewerage	485	-	-	485
Asset & Services		Proposed Water	Water Supply	Operational account for proposed water	540	-	-	540
Asset & Services		Road Safety Community	Roads and Footpaths	Funding accrued from programmes not completed by year end	(4)	-	-	(4)
Asset & Services		Waste Management	Solid Waste	General waste reserve	30	-	-	30
Asset & Services		Water Schemes	Water Supply	Development for water schemes	568	-	(129)	439
Asset & Services		District Water	Water	Development for water supply	178	-	-	178
Asset & Services		District Wastewater	Wastewater	Development for sewerage schemes	184	433	-	616
Asset & Services		Sewerage Contribution	Wastewater	Development for building sewerage	6	-	-	6
Asset & Services		Roading	Roads and Footpaths	Fund Council's Rooding activity	804	108	(448)	464
Total Council Created - Special Reserves Assets & Services					6,058	1,705	(2,054)	5,709
Chief Executive		SDC/DOC Joint Project	District Leadership	Residual funds from past joint projects for future projects	61	-	-	61
Chief Executive		Elections	District Leadership	Fund Council's election costs every three years	52	-	(68)	(16)
Chief Executive		Around the Mountains	Roads and Footpaths	Around the Mountains Cycle Trail	(3,255)	8,623	(5,368)	-
Total Council Created - Special Reserves Chief Executive					(3,142)	8,623	(5,436)	45
Policy and Community		Waimumu Field Day	District Leadership	Fund Council's Field Day every three years	-	16	-	16
Policy and Community		Community Outcomes	District Leadership	Fund Southland Regional Development Strategy	46	-	-	46
Total Council Created - Special Reserves Policy and Community					46	16	-	62
Depreciation		Information Technology	District Leadership	To fund depreciation	20	149	(74)	94
Depreciation		Motor Vehicle	District Leadership	To fund depreciation	476	335	(410)	400
Depreciation		Matuku Water Supply	Water Supply	To fund depreciation	1	3	(2)	2
Depreciation		Sewerage	Wastewater	To fund depreciation	-	1,183	(1,183)	-
Depreciation		Building	Community Services	To fund depreciation	12	141	(113)	41
Depreciation		Roading	Roads and Footpaths	To fund depreciation	-	6,912	(6,912)	-
Depreciation		Waste Management	Solid Waste t	To fund depreciation	3	20	(15)	8
Depreciation		Water	Water Supply	To fund depreciation	-	769	(769)	-
Depreciation		Public Conveniences	Community Services	To fund depreciation	2	68	(68)	2
Depreciation		Te Anau Rural Water Supply	Water Supply	To fund depreciation	-	34	(34)	-
Depreciation		Wheelie Bin	Solid Waste Management	To fund depreciation	5	31	(21)	14
Total Council Created - Special Reserves Depreciation					517	9,645	(9,602)	560
Development and Financial		Parks Contribution	Community Services	Contribution to capital activity - Parks and Reserves	128	6	-	134
Development and Financial		Roading Contribution	Roads and Footpaths	Contribution to capital activity - Rooding and transport	278	11	-	289
Development and Financial		Sewerage Contribution	Wastewater	Contribution to capital activity - Wastewater	384	15	-	399

Reserves	Community	Business Unit	Activity to which it relates	Purpose	Opening Balance 1/7/2016 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Closing Balance 30/6/2017 (\$000)
Development and Financial		Water Contribution	Water Supply	Contribution to capital activity - Water	99	4	-	103
Total Council Created - Special Reserves Development and Financial Contributions					889	37	-	926
Environment & Community		Corporate Uniforms	District Leadership	Staff uniform subsidies	20	-	-	20
Environment & Community		Alcohol Licensing-Operating	Regulatory Services	To fund the Alcohol Licensing Services	60	-	(9)	51
Environment & Community		Health Licensing	Regulatory Services	To fund the Health Licensing Services	1	-	-	1
Total Council Created - Special Reserves Environment & Community					81	-	(9)	72
Holding		Milford Flood Protect	Community Services	Residual funds from Milford Flood Protection	45	-	-	45
Holding		Stewart Island Heritage Building	Community Services	Set up for new Heritage Building	8	-	-	8
Council Created - Special Reserves Holding					53	-	-	53
Specific		Biodiversity Initiative	District Leadership	Funds set aside for future biodiversity initiatives	21	-	-	21
Specific		Disaster Recovery	District Leadership	Funds set aside in case of disaster in accordance with insurance requirements	1,409	-	-	1,409
Specific		Tuatapere (Clifden Bridge)	Community Services	Residual funds from Tuatapere project in 2000, to be used for community projects at Council's discretion	19	-	-	19
Council Created - Special Reserves Specific Reserves					1,448	-	-	1,447
Total Council Created - Special District Reserves					5,951	20,025	(17,101)	8,875

Reserves	Community	Business Unit	Activity to which it relates	Purpose	Opening Balance 1/7/2016 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Closing Balance 30/6/2017 (\$000)
Local Reserves								
Athol		General	Various	Athol General Purpose	27	1	(25)	3
Athol		Community Centres	Community Services	Athol Hall	5	-	-	5
Council Created - Special Reserves Athol					33	1	(25)	8
Balfour		General	Various	Balfour General Purpose	89	3	-	92
Council Created - Special Reserves Balfour					89	3	-	92
Browns		General	Various	Browns General Purpose	45	2	(17)	30
Council Created - Special Reserves Browns					45	2	(17)	30
Clifden		Community Centres	Community Services	Clifden Hall	22	1	(10)	13
Clifden		Recreation Reserve	Community Services	Clifden Reserves Committee	38	8	-	45
Council Created - Special Reserves Clifden					60	8	(10)	58
Colac Bay		Community Centres	Community Services	Colac Bay Hall	9	-	-	10
Colac Bay		General	Various	Colac Bay General Purpose	18	-	(12)	6
Council Created - Special Reserves Colac Bay					27	1	(12)	16

Item 7.1 Attachment A

Reserves	Community	Business Unit	Activity to which it relates	Purpose	Opening Balance 1/7/2016 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Closing Balance 30/6/2017 (\$000)
Dipton		Cemetery	Community Services	Dipton Cemetery	12	1	-	12
Dipton		General	Various	Dipton General Purpose	51	2	(6)	47
Dipton		Stormwater	Stormwater	Dipton Stormwater	17	-	(2)	15
Dipton		Community Centres	Community Services	Dipton Hall	7	-	-	7
Council Created - Special Reserves Dipton					86	3	(8)	81
Drummond		General	Various	Drummond General Purpose	8	-	(23)	(15)
Drummond		Recreation Reserve	Community Services	Drummond Reserves Committee	9	1	-	10
Council Created - Special Reserves Drummond					17	1	(23)	(5)
Edendale		Cemetery	Community Services	Edendale Cemetery	12	1	-	13
Edendale		Community Centre	Community Services	Edendale Hall	57	3	(100)	9
Edendale		Grant Hall Upgrade	Community Services	Edendale Hall Upgrade		-	(172)	-
Edendale		Pool	Community Services	Edendale Pool	1	-	-	1
Edendale-Wyndham		Footpaths	Roads and Footpaths	Footpaths	38	21	(40)	19
Edendale-Wyndham		General	Various	General Purpose	79	5	-	83
Edendale-Wyndham		Stormwater	Stormwater	Stormwater	363	15	-	378
Wyndham		Community Centre	Community Services	Wyndham Community Centre	2	-	-	2
Council Created - Special Reserves Edendale-Wyndham					773	44	(312)	506
Five Rivers		Community Centre	Community Services	Five Rivers Hall	11	-	-	12
Council Created - Special Reserves Five Rivers					11	-	-	12
Fortrose		Community Centre	Community Services	Fortrose Hall	2	-	-	2
Council Created - Special Reserves Fortrose					2	-	-	2
Garston		Special Projects	Various	Garston General Purpose	8	-	-	8
Council Created - Special Reserves Garston					8	-	-	8
Gorge Road		Gorge Road General	Various	Gorge Road General Purpose	23	1	-	24
Council Created - Special Reserves Gorge Road					23	1	-	24
Hokonui		Community Centre	Community Services	Hokonui Community Centre	5	-	(4)	1
Council Created - Special Reserves Hokonui					5	-	(4)	1
Limehills		Hall Improvement	Community Services	Limehills Hall	8	-	(8)	-
Limehills		General	Various	Limehills General Purpose	16	-	(9)	8
Limehills		Stormwater	Stormwater	Limehills Stormwater	47	5	-	52
Council Created - Special Reserves Limehills					71	6	(17)	60
Longbush		Community Centre	Community Services	Longbush Community Centre	4	-	-	4
Council Created - Special Reserves Longbush					4	-	-	4
Lumsden		Footpaths	Roading and Footpaths	Lumsden Footpaths	3	8	-	11
Lumsden		General	Various	Lumsden General Purpose	128	6	(34)	99
Lumsden		Property Sales	Community Services	Lumsden General Purpose	5	-	-	6
Lumsden		Stormwater	Stormwater	Lumsden Stormwater	33	3	(45)	(10)
Lumsden		Community Centre	Community Services	Lumsden Community Centre	4	-	-	4
Council Created - Special Reserves Lumsden					172	17	(80)	109
Manapouri		Fraser's Beach	Community Services	Fraser's Beach Reserve	83	3	(40)	46
Manapouri		General	Various	Manapouri General Purpose	101	17	(20)	79

Reserves	Community	Business Unit	Activity to which it relates	Purpose	Opening Balance 1/7/2016 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Closing Balance 30/6/2017 (\$000)
Manapouri		Community Centre	Community Services	Manapouri Community Centre	9	-	-	1
Manapouri		Swimming Pool Area	Community Services	Manapouri Pool	10	3	-	13
Council Created - Special Reserves Manapouri					176	23	(60)	139
Mararoa/Waimea Ward		Mararoa/Waimea Ward	Various	Mararoa/Waimea Ward	254	13	(45)	222
Council Created - Special Reserves Mararoa/Waimea Ward					254	13	(45)	222
Mataura Island		Community Centre	Community Services	Mataura Island Community Centre	4	-	-	5
Council Created - Special Reserves Mataura Island					4	-	-	5
Matuku		Rural WS General	Water Supply	Matuku Water	3	-	-	3
Council Created - Special Reserves Matuku					3	-	-	3
Mokoreta/Redan		Community Centre	Community Services	Mokoreta/Redan Community Centre	3	-	-	3
Council Created - Special Reserves Mokoreta/Redan					3	-	-	3
Mossburn		General	Various	Mossburn General Purpose	108	5	(4)	109
Mossburn		Community Centre	Community Services	Mossburn Community Centre	4	-	-	4
Council Created - Special Reserves Mossburn					113	5	(4)	114
Nightcaps		McGregor Park	Community Services	Nightcaps McGregor Park	82	10	(4)	88
Nightcaps		Community Centre	Community Services	Nightcaps Community Centre	3	-	-	3
Nightcaps		General	Various	Nightcaps General Purpose	1	3	-	4
Nightcaps		Stormwater	Stormwater	Nightcaps Stormwater	-	2	-	2
Council Created - Special Reserves Nightcaps					86	15	(4)	97
Ohai		Community Centre	Community Services	Ohai Community Centre	6	-	(6)	-
Ohai		General	Various	Ohai General Purpose	126	5	(20)	112
Ohai		Stormwater	Stormwater	Ohai Stormwater	141	5	-	147
Council Created - Special Reserves Ohai					274	11	(26)	258
Orawia		Community Centre	Community Services	Orawia Community Centre	17	-	(16)	1
Council Created - Special Reserves Orawia					17	-	(16)	1
Orepuki		General	Various	Orepuki General Purpose	17	1	-	18
Orepuki		Community Centre	Community Services	Orepuki Community Centre	2	-	-	2
Council Created - Special Reserves Orepuki					18	1	-	19
Oreti		Community Centre	Community Services	Oreti Hall	9	-	-	9
Council Created - Special Reserves Oreti					9	-	-	9
Otapiri/Lora		Community Centre	Community Services	Otapiri/Lora Community Centre	17	-	-	17
Council Created - Special Reserves Otapiri/Lora					17	-	-	17
Otautau		Baths	Community Services	Otautau Pool	45	2	-	47
Otautau		CB Conference	District Leadership	Community board conference	1	-	-	1
Otautau		Forestry	Community Services	Holt Park Forestry	31	-	(1)	29
Otautau		General	Various	Otautau General Purpose	108	-	(49)	59
Otautau		Stormwater	Stormwater	Otautau Stormwater	189	23	-	211
Otautau		Community Centre	Community Services	Otautau Community Centre	10	-	-	10
Council Created - Special Reserves Otautau					383	24	(50)	358
Riversdale		Fire Bore	Community Services	Riversdale General Purpose	6	-	-	6

Item 7.1 Attachment A

Reserves	Community	Business Unit	Activity to which it relates	Purpose	Opening Balance 1/7/2016 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Closing Balance 30/6/2017 (\$000)
Riversdale		General	Various	Riversdale General Purpose	81	2	-	83
Council Created - Special Reserves Riversdale					86	2	-	89
Riverton		Cemetery Maintenance	Community Services	Riverton Cemeteries	39	7	-	45
Riverton		Doc Profits Lib Sale	Community Services	Riverton Projects	61	3	-	63
Riverton		General	Various	Riverton General Purpose	161	2	(2)	161
Riverton		Riverton Harbour	Community Services	Riverton Harbour	105	-	(6)	99
Riverton		General						
Riverton		Parks & Res Develop	Community Services	Riverton Parks and Reserves	22	1	-	23
Riverton		Property Sales	Community Services	Riverton General Purpose	201	9	-	210
Riverton		War Memorial	Community Services	Riverton War Memorial	7	-	-	7
Riverton		Taramea Bay/Rocks Development	Community Services	Taramea Bay Foreshore	20	3	(20)	3
Riverton		Taramea Howells Point	Community Services	Taramea Howells Point	4	2	-	6
Council Created - Special Reserves Riverton					620	26	(28)	617
Ryal Bush		Community Centre	Community Services	Ryal Bush Community Centre	9	-	-	10
Council Created - Special Reserves Ryal Bush					9	-	-	10
SIESA		Operations	Community Services	SIESA Operations	410	51	-	461
Council Created - Special Reserves SIESA					410	51	-	461
Stewart Island		General	Various	Stewart Island General Purpose	127	5	(36)	95
Stewart Island		Waste Management	Community Services	Stewart Island General Purpose	19	1	-	20
Stewart Island		Jetties	Community Services	Stewart Island Jetties	26	-	-	26
Council Created - Special Reserves Stewart Island					172	5	(36)	141
Te Anau		Te Anau Carpark Res	Community Services	Te Anau General Purpose	23	1	-	24
Te Anau		Cemetery Improvements	Community Services	Te Anau Cemetery	2	-	-	2
Te Anau		General	Various	Te Anau General Purpose	222	15	(120)	117
Te Anau		Luxmore	Community Services	Luxmore Subdivision	1,028	46	-	1,074
Te Anau		Te Anau Manapouri Airport	Community Services	Te Anau Manapouri Airports	29	1	(30)	-
Te Anau		Rural WS General	Water Supply	Te Anau Water	64	3	-	66
Te Anau		Stormwater	Stormwater	Te Anau General Purpose	435	15	-	451
Te Anau		Sandy Brown Loan	Wastewater	Loan to Ratepayers	(14)	2	-	(12)
Council Created - Special Reserves Te Anau					1,788	83	(150)	1,721
Thornbury		Community Centre	Community Services	Thornbury Community Centre	3	-	(1)	2
Thornbury		General	Various	Thornbury General Purpose	18	-	-	18
Council Created - Special Reserves Thornbury					21	-	(1)	20
Tokanui		General	Various	Tokanui General Purpose	6	-	-	6
Tokanui		Community Centre	Community Services	Tokanui Community Centre	40	4	-	43
Council Created - Special Reserves Tokanui					46	4	-	50
Tuatapere		Water Meridian	Various	Tuatapere General Purpose	6	-	-	6

Reserves	Community	Business Unit	Activity to which it relates	Purpose	Opening Balance 1/7/2016 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Closing Balance 30/6/2017 (\$000)
Tuatapere		Contract						
Tuatapere		Community Centre	Community Services	Tuatapere Community Centre	7	-	-	8
Tuatapere		General	Various	Tuatapere General Purpose	176	17	-	193
Tuatapere		Property	Community Services	Tuatapere General Purpose	3	-	-	3
Tuatapere		Waiau River	Water Supply	Tuatapere Waiau River	1	-	-	1
		Collection						
Ward		Pool	Community Services	Tuatapere Ward Pool Rate	5	-	-	5
Council Created - Special Reserves Tuatapere					198	17	0	216
Tussock Creek		Community Centre	Community Services	Tussock Creek Community Centre	1	-	-	1
Council Created - Special Reserves Tussock Creek					1	-	-	1
Waianiwa		Community Centre	Community Services	Waianiwa Community Centres	9	-	-	9
Council Created - Special Reserves Waianiwa					9	-	-	9
Waiau/Aparima Ward		General	Various	Waiau/Aparima Ward General Purpose	238	10	(60)	187
Waiau/Aparima Ward		Cosy Nook	Community Services	Cosy Nook General Purpose	11	4	-	15
Waiau/Aparima Ward		Hirstfield Reserve	Community Services	Hirstfield Reserve General Purpose	14	3	-	17
Waiau/Aparima Ward		Arboretum Reserve	Community Services	Arboretum Reserve	19	1	-	20
Waiau/Aparima Ward		Wairio Cemetery	Community Services	Wairio Cemetery	51	2	-	53
Waiau/Aparima Ward		Wairio Town General	Various	Wairio General Purpose	5	-	-	5
Waiau/Aparima Ward		Wairio Reserve	Community Services	Wairio Reserve	7	-	-	6
Waiau/Aparima Ward		Takitimu Pool	Community Services	Takitimu Pool	29	1	-	30
Waiau/Aparima Ward		Calcium Cemetery	Community Services	Calcium Cemetery	14	-	-	14
Council Created - Special Reserves Waiau/Aparima					387	21	(60)	348
Waihopai/Toetoes Ward		Waihopai/Toetoes	Various	Waihopai/Toetoes Ward	222	6	(160)	68
Council Created - Special Reserves Waihopai/Toetoes Ward					222	6	(160)	68
Waikaia		Dickson Park	Community Services	Waikaia General Purpose	11	-	-	11
Waikaia		General	Various	Waikaia General Purpose	95	4	-	99
Waikaia		Museum Donations	Various	Waikaia Museum Funding	3	3	-	6
Waikaia		Refuse Removal	Solid Waste	Waikaia General Purpose	9	-	-	9
Waikaia		Stormwater	Stormwater	Waikaia Stormwater	81	3	-	84
Council Created - Special Reserves Waikaia					199	10	-	209
Waikawa/Niagara		Community Centre	Community Services	Waikawa/Niagara Community Centres	14	1	-	15
Council Created - Special Reserves Waikawa/Niagara					14	1	-	15
Waitane Glencoe		Recreation Reserve	Community Services	Waitane Glencoe Reserves Committee	1	-	-	1
Council Created - Special Reserves Waitane Glencoe					1	-	-	1
Wallacetown		General	Various	Wallacetown General Purpose	166	7	(35)	138
Wallacetown		Stormwater	Stormwater	Wallacetown General Purpose	8	-	-	8
Council Created - Special Reserves Wallacetown					174	7	(35)	146
Winton		General	Various	Winton General Purpose	274	9	(38)	246
Winton		Medical Centre	Community Services	Winton Medical Centre	55	23	-	78
Winton		Multi Sports	Community Services	Winton Sports Complex	5	-	-	5
Winton		Property Sales	Community Services	Winton General Purpose	705	35	-	739

Item 7.1 Attachment A

Reserves	Community	Business Unit	Activity to which it relates	Purpose	Opening Balance 1/7/2016 (\$000)	Deposits In (\$000)	Withdraws Out (\$000)	Closing Balance 30/6/2017 (\$000)
Winton		Res Capital Development	Community Services	Winton General Purpose	193	8	-	201
Winton		Stormwater	Stormwater	Winton Stormwater	63	3	(9)	57
Council Created - Special Reserves Winton					1,295	78	(46)	1,327
Winton/Wallacetown Ward		Winton/Wallacetown Ward	Various	Winton/Wallacetown Ward	470	19	(110)	380
Council Created - Special Reserves Winton/Wallacetown Ward					470	19	(110)	380
Woodlands		General	Various	Woodlands General Purpose	104	3	(28)	79
Woodlands		Septic Tank Rates	Wastewater	Woodlands Septic Tank Cleaning	10	-	(1)	8
Council Created - Special Reserves Woodlands					113	3	(30)	87
Total Council Created - Special Local Reserves					9,021	519	(1,370)	8,170
Total Council Created - Special Reserves					14,972	20,543	(18,471)	17,045
TOTAL RESERVE FUNDS					29,903	20,742	(24,198)	26,447

Roading Rate Model

During the Long Term Plan 2015 - 2025 process, Council made changes to the Roothing Rate Model. The Model has remained the same for the Annual Plan 2016/17 however; some data sources have been updated.

Outcomes of the model are provided in the table below.

Sector	2015/16		2016/17	
	Rating units	Sector rates (\$000)	Rating units	Sector rates (\$000)
Dairy	801	4,837	810	5,036
Forestry	177	770	178	773
Farming (non-dairy)	3,020	4,625	2,945	4,742
Industrial	329	406	331	404
Commercial	461	400	454	384
Residential	8,010	1,233	8,021	1,165
Lifestyle	2,423	644	2,417	585
Other	292	132	291	132
Mining	22	247	19	248
Total	15,535	13,294	15,465	13,470

The Roothing Rate Model continues to contain three components, which are summarised in the table below:

Component	Calculation
Fixed charge reflecting the benefit that everyone receives from access to the roading network	Approximately 6.75% of the total roading revenue required (10% of the amount required after the heavy vehicle differential).
Differential for heavy vehicle usage reflecting the demand that different users place on Council's roads	A fixed charge per tonne (set at \$1.20) charged on estimated tonnage for each sector.
Rate charged according to property value for general roading costs (eg signage)	Allocates remaining amount among all ratepayers using a consistent rate in the dollar for all sectors based on capital value.

Council applies an 'other use' multiplier to the Dairy and Forestry sectors to reflect unquantified tonnage, outside of the primary production tonnage. A differential has also been applied to the 'other' sector, which contains a number of community groups and associations. This sector pays 0.3 of the rate which is calculated by the model.

The Roothing Rate Model has three data sources:

1. Financial information shows how much is required to fund the proposed activities of the Transport team.
2. Rating information provides the number of rating units, land value and capital value. This information is based on Quotable Value (QV) data within the Southland District Council rating database.
3. Tonnage information is gathered from various sources by Infometrics Limited.

Council updates the Roothing Rate Model each year to reflect the amount required to pay for scheduled activities. This year, the amount required is \$ 13,469,909. This is a 1.3% increase from 2015/16.

Rating information has been updated to show new capital value assessments by QV. Capital Values assigned to properties in the Southland District are reassessed at regular intervals by Quotable Value New Zealand, not the Council. Property owners can object to Quotable Value New Zealand in relation to their revaluation if they are dissatisfied with it. QV capital values assessments are not part of this Annual Plan consultation process.

Tonnage figures have not been updated because updates are not available for all sectors. Data becomes available throughout the year and updating the model with new tonnage information at this stage would increase the number of estimates and assumptions.

Different information sources become available throughout the year and Infometrics Limited has indicated that the best time for Council to obtain updated data is in March/April each year. Infometrics Limited advised to update the data at this stage would also result in a higher cost to Council because of the requirement for additional modelling by Infometrics. As such, tonnage figures have not been amended in this update.

Funding Impact Statement (Rates Section)

The whole of Council Funding Impact Statement, as required under the Local Government (Financial Reporting and Prudence) Regulations 2014.

Council's revenue from the uniform annual general charge and certain targeted rates set on a uniform basis is 25.62%. The maximum allowed under Section 21 of the Local Government (Rating) Act 2002 is 30%.

The following information sets out the rates mechanisms that Council will use, including information about how the different rates will be set and assessed for 2016/2017.

All figures exclude GST unless otherwise indicated.

Definitions

The following definitions relate to the terms used in the tables below.

Separately Used or Inhabited Part (SUIP) - this means any part of a rating unit used or inhabited for residential purposes by the owner or any other person who has the right to use or inhabit that part for residential purposes by virtue of a tenancy, lease, licence or other agreement. Examples of a SUIP are any building or part of it which is separately used or inhabited for residential purposes. For the purposes of this definition, vacant land which is not used or inhabited for residential purposes is not a SUIP.

The following are additional examples of rating units with more than one separately used or inhabited part:

- Single dwelling with flat attached
- Two or more houses, flats or apartments on one Certificate of Title (rating unit)
- Business premise with flat above
- Farm property with more than one dwelling.

Separately Used or Inhabited Part of a Rating Unit (SUIP)

Council will assess the following rates on a separately used or inhabited part of a rating unit (SUIP) basis:

- Regional Heritage Targeted Rate
- Swimming Pool Targeted Rates
- Community Facilities Targeted Rates
- Stewart Island Waste Management Targeted Rate
- Some Sewerage and Water Supply Targeted Rates.

Unit of Service - the relevant service deemed by Council to be appropriate given the type of service, nature and location of the rating unit etc. (including trough, connection, meter, loan, half, bin). This can include part charges for eligible assessments within a water or wastewater scheme area with the ability to connect to the scheme to accommodate the potential future burden of the rating unit on the scheme.

Uniform Targeted Rate (UTR) - a rate that is set as a fixed dollar amount irrespective of the value of the rating unit.

Uniform Annual General Charge (UAGC) - a rate that is set as a fixed charge applied to each rateable rating unit.

General Rates

Background

General Rates are appropriate for funding activities or providing services where there is a significant public good element, or where a private good generates positive externalities or benefits for the wider community. General Rates can also be appropriate in situations where funding a capital project, where imposing the cost on those who would benefit from the project, would otherwise place too great a burden on them.

Local authorities can set General Rates either as a uniform or differential rate on property value (land, capital or annual value) and/or a Uniform Annual General Charge (UAGC) on a fixed amount per rating unit or SUIP.

Activities funded

All activities that are not funded by fees and charges, targeted rates, borrowings or any other income are funded out of the General Rates. Please refer to the Revenue and Financing Policy for further details on the activities funded out of the General Rates including the UAGC.

Land liable for the rate

All rateable land within the Southland District is liable for the rate.

How the rate is assessed

The Uniform Annual General Charge is assessed on all rating units in the District on the following basis:

- A fixed amount per rating unit of \$379.64 (UAGC) the charge will generate \$5,876,169 (excluding GST) in rates revenue in 2016/2017.

A General Rate is assessed on all rating units in the District on the following basis:

- A rate in the dollar on capital value of \$0.00040332. The general rate is not set on a differential basis.

The rate will generate \$8,114,624 (excluding GST) in rates revenue in 2016/2017.

Targeted Rates

Targeted rates may be used to fund specific Council activities. Targeted rates are appropriate for services or activities where a specific group of ratepayers benefit from that service or where the revenue collected is targeted towards funding a specific type of expenditure. Lump sums will not be invited in relation to any of the targeted rates.

Community Facilities Targeted Rates

Background

Southland District has a wide range of small community facilities located across the District. These facilities (Community Centres, Halls) are maintained by Council through the Community Facilities Activity. Maintenance and upkeep of these facilities is provided by the collection of rates for this activity.

Activities funded

Each of the Community Facilities Targeted Rates fund the upkeep of the relevant community centres and halls. This includes general operating costs such as electricity and insurance as well as maintenance such as painting, replacement roof, carpet etc.

Land liable for the rate

All rateable land located within the area of service for each specific hall, community centre or recreational facility is liable for the Community Facilities Targeted Rate. Maps of these areas can be viewed on www.emap.southlanddc.govt.nz

How the rates are assessed

The basis for the rates is a fixed amount per SUIP of a rating unit.

A table of the rates

Community Centre Rates	Uniform Targeted Rate per SUIP of a Rating Unit 2016/2017 (excl GST)	Revenue From Community Centre Rates 2016/2017 (excl GST)	Map of Land liable for rate
Aparima Hall	\$40.10	\$2,567	Map 43
Athol Memorial Hall	\$79.41	\$6,512	Map 44
Balfour Hall	\$34.78	\$9,600	Map 45
Blackmount Hall	\$50.00	\$2,400	Map 46
Browns Hall	\$26.37	\$3,427	Map 47
Brydone Hall	\$43.48	\$2,804	Map 48
Clifden Hall	\$43.66	\$3,755	Map 49
Colac Bay Hall	\$48.10	\$7,168	Map 50
Dacre Hall	\$37.39	\$3,515	Map 51

Item 7.1 Attachment C

Community Centre Rates	Uniform Targeted Rate per SUIP of a Rating Unit 2016/2017 (excl GST)	Revenue From Community Centre Rates 2016/2017 (excl GST)	Map of Land liable for rate
Dipton Hall	\$43.10	\$8,319	Map 52
Dunearn-Avondale Hall	\$8.70	\$548	Map 53
Eastern Bush Hall	\$65.22	\$1,957	Map 54
Edendale Hall	\$10.35	\$3,818	Map 55
Fiordland Community Event Centre	\$34.78	\$63,774	Map 94
Five Rivers Hall	\$43.48	\$3,522	Map 56
Fortrose Domain	\$25.00	\$1,550	Map 57
Glenham Hall	\$40.00	\$2,280	Map 59
Gorge Road Hall	\$42.23	\$10,683	Map 60
Heddon Bush Hall	\$60.00	\$3,420	Map 61
Hedgehope-Glencoe Hall	\$60.00	\$5,820	Map 62
Hokonui Hall	\$57.88	\$3,010	Map 63
Limehills Hall	\$53.67	\$9,929	Map 65
Lochiel Hall	\$30.43	\$4,474	Map 66
Lumsden Hall	\$30.63	\$10,260	Map 68
Mabel Bush Hall	\$24.90	\$1,843	Map 69
Manapouri Hall	\$31.56	\$9,309	Map 71
Mandeville Hall	\$40.00	\$1,720	Map 72
Mataura Island Hall	\$23.70	\$1,256	Map 73
Menzies Ferry Hall	\$35.00	\$1,575	Map 74
Mimihau Hall	\$50.00	\$2,600	Map 75
Mokoreta-Redan Hall	\$78.26	\$5,557	Map 76
Mosburn Hall	\$60.00	\$15,180	Map 78
Myross Bush Hall	\$26.09	\$1,904	Map 79
Nightcaps Hall	\$67.00	\$12,663	Map 80
Ohai Hall	\$50.07	\$10,214	Map 81
Orawia Hall	\$51.10	\$5,518	Map 82

Community Centre Rates	Uniform Targeted Rate per SUIP of a Rating Unit 2016/2017 (excl GST)	Revenue From Community Centre Rates 2016/2017 (excl GST)	Map of Land liable for rate
Orepuki Hall	\$58.11	\$7,787	Map 83
Oreti Plains Hall	\$62.61	\$7,513	Map 84
Otahuti Hall	\$26.09	\$1,304	Map 85
Otapiri-Lora Gorge Hall	\$130.00	\$9,880	Map 86
Otautau Hall	\$24.39	\$10,757	Map 87
Riversdale Hall	\$42.02	\$15,021	Map 89
Ryal Bush Hall	\$36.73	\$4,444	Map 90
Seaward Downs Hall	\$36.10	\$2,166	Map 91
Stewart Island Hall	\$62.38	\$22,707	Map 93
Thornbury Hall	\$68.18	\$6,409	Map 95
Tokanui-Quarry Hills Hall	\$61.48	\$6,209	Map 96
Tuatapere Hall	\$35.50	\$13,137	Map 97
Tussock Creek Hall	\$26.09	\$2,191	Map 98
Tuturau Hall	\$37.14	\$1,337	Map 99
Waianiwa Hall	\$60.00	\$5,760	Map 100
Waikaia Recreation Hall	\$47.15	\$13,767	Map 101
Waikawa Community Centre	\$25.83	\$3,357	Map 102
Waimahaka Hall	\$50.00	\$4,600	Map 103
Waimatuku Hall	\$31.59	\$1,643	Map 104
Wairio Community Centre	\$32.00	\$2,688	Map 105
Wallacetown Hall	\$42.00	\$13,818	Map 106
Winton Hall	\$19.64	\$26,548	Map 107
Wreys Bush Hall	\$81.22	\$2,193	Map 109
Wrights Bush Hall	\$27.15	\$1,575	Map 110
Wyndham Hall	\$36.97	\$10,944	Map 111

Item 7.1 Attachment C

Roading Targeted Rates

Background

Council administers and maintains the District's roading and bridging network (some 5,000 km of network), excluding State Highways and National Park roads [maintained by the NZTA) and DOC. Council also provides footpaths, streetlights, carparks and noxious plant control.

Activities funded

The costs associated with operating and maintenance of Council's roading network. This includes the reseal programme, road pavement rehabilitation programme, minor improvements and bridge maintenance, strengthening and replacement.

Land liable for the rate

All rateable land within the Southland District is liable for the rate.

How the rate is assessed

A fixed amount of \$58.83 per rating unit; and

A differential rate in the dollar of capital value across all properties.

Rate Differential Definitions

The rate in the dollar of capital value is set on a differential basis for different land uses. The definition for each rates differential category is listed in table below:

Differential Category	Definition
Commercial	All land that is used for commercial purposes. It includes accommodation services, entertainment, rest homes, retail and office-type use, parking buildings, service stations and tourist type attractions.
Dairy	All land that is used or suitable for dairy farming and associated activities.
Forestry	All land that is used for forestry, including land either in production or currently available for planting and protected forest areas. It does not include forest nurseries.
Farming Non-dairy	All land that is used exclusively, or almost exclusively, for horticultural, forestry nurseries, pastoral and specialist purposes other than dairy farming. It includes land suitable for uses such as orchards, market gardening or glasshouses, grazing or fattening of livestock, land used for aquaculture, deer farming, horse studs, poultry and pigs.
Industrial	All land that is used exclusively, or almost exclusively, for industrial uses including associated retailing, food processing or storage, light and large-scale manufacturing, tank farms and other noxious or dangerous industrial uses.
Lifestyle	Land that is used for lifestyle purposes will generally be located in a rural area but the predominant use is for a residence, and if vacant there is the right to build a dwelling. The principal use of the land may be non-economic in the traditional farming sense.
Mining	All land used for mining and other mineral extraction sites.
Other	Other uses not covered by any alternative category including utility assets.
Residential	All land that is used exclusively, or almost exclusively, for residential purposes including investment flats and not already included elsewhere. It does not include lifestyle properties.

A table of the rates

Roading Rates	Uniform Targeted Rate per Rating Unit 2016/2017 (excl GST)	Rate in the Dollar on Capital Value 2016/2017 (excl GST)	Revenue From Roothing Rates 2016/2017 (excl GST)
UTR	\$58.83		\$909,887
Commercial		\$0.00130328	\$357,272
Dairy		\$0.00082571	\$4,988,033
Farming non-dairy		\$0.00048403	\$4,568,951
Forestry		\$0.00600536	\$762,936
Industrial		\$0.00120511	\$384,889
Lifestyle		\$0.00042779	\$442,892
Mining		\$0.01630081	\$246,468
Other		\$0.00012834	\$115,185
Residential		\$0.00042779	\$693,422

Regional Heritage Targeted Rate

Background

The Regional Heritage Targeted Rate is used to fund heritage sites within the Southland region.

Activities funded

The costs associated with operating a Regional Heritage Fund, which is administered by the Southland Regional Heritage Committee and is part of Council's Grant and Donations activity, to promote the development of heritage of value to the region as a whole.

Land liable for the rate

All rateable land within the Southland District is liable for the rate.

How the rate is assessed

The targeted rate is assessed as a fixed amount per SUIP of a rating unit of \$34.01 (excluding GST).

The rate will generate \$524,541 (excluding GST) in rates revenue in 2016/2017.

Item 7.1 Attachment C**Waste Management Targeted Rates****Background**

Waste management is focused on the controlled disposal of waste (transfer stations), reducing litter and illegal dumping and promotion and advocacy of waste minimisation. There are also seven waste transfer stations for disposal of rubbish, greenwaste, hazardous waste and collection of recyclables, 11 recycling drop-off centres and two greenwaste only sites located around the District.

Regional waste is transported to the regional landfill operated by AB Lime at Kings Bend (near Winton) for disposal. SDC is also a member of WasteNet Southland (joint committee of the ICC, SDC and GDC) which provides the mechanism for councils in the region to work together collectively on waste issues, including delivering solid waste services and waste minimisation activities.

Activities funded

The rate for waste management is used to fund the Solid Waste activity including the collection and disposal of waste from transfer stations.

Land liable for the rate

All rateable land within the Southland District is liable for the rate excluding Stewart Island.

How the rate is assessed

The basis for the rate is a fixed amount of \$75.27 (excluding GST) per rating unit and a rate in the dollar on capital value of \$0.00003118 (excluding GST).

The rate will generate \$1,792,412 (excluding GST) in rates revenue in 2016/2017.

Local Targeted (Ward, Community Board, Community Development Area, Town) Rates

Background

The Council has delegated responsibility for the management of a number of local activities, such as the maintenance of parks and reserves and cemeteries to Community Boards and Community Development Area Committees. The cost of providing these activities is funded via Local Targeted Rates.

Activities funded

These targeted rates fund the costs associated with the operation and maintenance of Cemeteries, Community Centres, District Support, Library Service, Other Local Services, Parks and Reserves, Public Conveniences, Representation and Advocacy, Stormwater in each community.

Land liable for the rate

All rateable land located within each specific Local Targeted Rate area of service.

Maps of these areas can be viewed on www.emap.southlanddc.govt.nz

Rates Differential Definitions

Some of the rates are set on a differential basis based on the location of the rating unit and/or the use of land. When considering the method for setting the local rate, Council considered the impact and benefit of the activities by each sector. The objective of these differentials is to recognise that different sectors place a different burden on the activities funded by the local rate and that different sectors derive a different level of benefit from the activities funded by the local rate. The differential rates proposed are considered to reflect these differing levels of burden and benefit in the sectors.

The definition for each rates differential category based on the use of land is listed in table below.

Differential Category	Definition
Residential	All land that is used exclusively, or almost exclusively, for residential purposes including investment flats and not already included elsewhere. It does not include lifestyle properties.
Commercial	All property that is used principally for commercial and/ or industrial purposes. Land for commercial purposes includes land used as accommodation services, entertainment, rest homes, retail and office-type use, parking buildings, service stations, tourist type attractions, mineral extraction sites and utility assets. Land that is used for industrial purposes and its associated retailing, food processing or storage, light and large-scale manufacturing, tank farms and other noxious or dangerous industrial uses.
Rural	All land that is classified as for dairy, farming (non-dairy), forestry, mining, horticulture, pastoral, lifestyle or other.

How the rates are assessed

The Local Targeted (Ward) Rates - are set as a rate in the dollar of land value on all land within each ward boundary.

The Local Targeted (Community Board, Community Development Area and Town) Rates - are set after considering the recommendation of the relevant Community Board or Committee and can comprise an amount per rating unit and/or a differentiated targeted rate in the dollar on land value.

Item 7.1 Attachment C

Local Rates	Differential Factor for Rate in the Dollar on Land Value	Rate in the Dollar on Land Value 2016/2017 (excl GST)	Differential Factor for Targeted Rate Per Rating Unit	Targeted Rate per Rating Unit 2016/2017 (excl GST)	Differential Targeted per Rating Unit 2016/2017 (excl GST)	Revenue From Local Rates 2016/2017 (excl GST)	Map of Land liable for rate
Ward Rates							
Mararoa Waimea Ward Rate	N/A	\$0.00003030				\$116,708	Map 2
Waiau Aparima Ward Rate	N/A	\$0.00003856				\$136,965	Map 4
Waihopai Toetoes Ward Rate	N/A	\$0.00002688				\$78,776	Map 5
Winton Wallacetown Ward Rate	N/A	\$0.00001929				\$73,445	Map 6
Community Board Rates							
Edendale-Wyndham Community Board			N/A	\$133.61		\$142,560	Map 7
Otautau Community Board Residential Rate	1.00	\$0.01465341				\$104,933	Map 8
Otautau Community Board Commercial Rate	2.00	\$0.02930683				\$51,858	Map 8
Otautau Community Board Rural Rate	0.001	\$0.00001465				\$7,174	Map 8
						\$163,965	
Riverton/Aparima Community Board Rate	1.00	\$0.00359892				\$443,296	Map 9
Riverton/Aparima Community Board Rural Rate	0.1	\$0.00035990				\$10,872	Map 9
						\$454,168	
Stewart Island/Rakiura Community Board Rate	N/A	\$0.00130083				\$81,551	Map 10
Te Anau Community Board Rate - Residential			1.00	\$288.65		\$497,781	Map 11
Te Anau Community Board Rate - Commercial			2.00	\$577.30		\$105,068	Map 11
Te Anau Community Board Rate - Rural			0.25	\$72.17		\$38,031	Map 11
						\$640,880	

Local Rates	Differential Factor for Rate in the Dollar on Land Value	Rate in the Dollar on Land Value 2016/2017 (excl GST)	Differential Factor for Targeted Rate Per Rating Unit	Targeted Rate per Rating Unit 2016/2017 (excl GST)	Differential Targeted per Rating Unit 2016/2017 (excl GST)	Revenue From Local Rates 2016/2017 (excl GST)	Map of Land liable for rate
Tuatapere Community Board Rate			1.00	\$175.95		\$62,461	Map 12
Tuatapere Community Board Rural Rate			0.20	\$35.19		\$13,971	Map 12
						\$76,432	
Wallacetown Community Board Rate			N/A	\$134.93		\$55,187	Map 13
Winton Community Board Rate			N/A	\$212.44		\$345,911	Map 14
Community Development Area Rates							
Athol Community Development Area			N/A	\$60.63		\$4,486	Map 15
Balfour Community Development Area			N/A	\$206.77		\$18,092	Map 16
Browns Community Development Area			N/A	\$176.21		\$4,581	Map 17
Colac Bay Community Development Area			N/A	\$76.63		\$8,583	Map 18
Dipton Community Development Area			N/A	\$78.86		\$14,984	Map 19
Garston Community Development Area			N/A	\$56.16		\$3,032	Map 20
Gorge Road Community Development Area			N/A	\$27.38		\$5,340	Map 21
Limehills Community Development Area			N/A	\$70.00		\$8,995	Map 22
Lumsden Community Development Area			N/A	\$271.19		\$93,086	Map 23
Manapouri Community Development Area			N/A	\$223.03		\$63,676	Map 24
Mossburn Community Development Area	N/A			\$0.01103799		\$32,802	Map 25

Item 7.1 Attachment C

Local Rates	Differential Factor for Rate in the Dollar on Land Value	Rate in the Dollar on Land Value 2016/2017 (excl GST)	Differential Factor for Targeted Rate Per Rating Unit	Targeted Rate per Rating Unit 2016/2017 (excl GST)	Differential Targeted per Rating Unit 2016/2017 (excl GST)	Revenue From Local Rates 2016/2017 (excl GST)	Map of Land liable for rate
Nightcaps Community Development Area			N/A	\$156.71		\$31,930	Map 26
Ohai Community Development Area			N/A	\$186.88		\$36,068	Map 27
Orepuki Community Development Area			N/A	\$85.45		\$7,007	Map 28
Riversdale Community Development Area			N/A	\$150.89		\$33,233	Map 29
Thornbury Community Development Area			N/A	\$98.30		\$3,981	Map 30
Tokanui Community Development Area			N/A	\$167.55		\$10,053	Map 31
Waikaia Community Development Area	N/A	\$0.00279266				\$24,076	Map 32
Woodlands Community Development Area			N/A	\$174.70		\$11,574	Map 33
Drummond Village Local Rate			N/A	\$46.24		\$2,347	Map 41

Swimming Pool Targeted Rates

Background

These rates are used to fund Community Swimming Pools which are managed by a local Swimming Pool Committee. These pools are all owned by local community groups, with two situated on Council land.

Activities funded

This rate is used to fund the costs of operating and maintaining Community Swimming Pools. Depending on the location of the Pool, the rates come under two activities the Council Facilities and Parks and Reserves.

Land liable for the rate

All rateable land located within each Swimming Local Targeted Rate area of service is liable for the relevant rate.

Maps of these areas can be viewed on www.emap.southlanddc.govt.nz

How the rates are assessed

The Swimming Pool Targeted Rate for each area of service is set as a fixed amount per SUIP of a rating unit.

Pool Rates	Uniform Targeted Rate per SUIP of a Rating Unit 2016/2017 (excl GST)	Revenue From Pool Rates 2016/2017 (excl GST)	Map of Land liable for rate
Edendale	\$4.35	\$4,511	Map 34
Fiordland	\$14.95	\$30,464	Map 38
Otautau	\$19.43	\$11,583	Map 35
Riverton	\$18.73	\$29,735	Map 36
Takitimu	\$20.46	\$12,348	Map 37
Tuatapere Ward	\$13.42	\$10,130	Map 39
Winton	\$10.00	\$13,305	Map 40

Item 7.1 Attachment C**Te Anau-Manapouri Airport Targeted Rate****Background**

The Te Anau Airport facility is designed and managed to attract and facilitate access by air to the Te Anau community, its businesses and the natural environment. The activity also contributes to safe places as the airport provides for air-based emergency access which can act as an alternative to road transport in an emergency.

Activities funded

The Targeted Rate is used to fund the initial capital costs of developing and now operating the Te Anau Airport facility.

Land liable for the rate

All rateable land located within the Te Anau-Manapouri Targeted Rate area of service. A map of this area can be viewed on www.emap.southlanddc.govt.nz - (Map 11).

How the rate is assessed

The targeted rate is assessed as a fixed amount per rating unit of \$111.30 (excluding GST).

The rate will generate \$297,517 (excluding GST) in rates revenue in 2016/2017.

Stewart Island Waste Management Targeted Rates

Background

Stewart Island/Rakiura is serviced by a weekly kerbside refuse bag, recycling and food scrap collection.

Activities funded

The targeted rate is used to fund the collection and disposal of refuse and recycling on Stewart Island.

Land liable for the rate

All Land within the Stewart Island Waste Management Targeted Rate area of service is liable for the rate.

A map of this area can be viewed on www.emap.southlanddc.govt.nz - (Map 93).

How the rate is assessed

The targeted rate is assessed as a fixed amount per SUIP of rating unit of \$292.12 (excluding GST).

The rate will generate \$111,883 (excluding GST) in rates revenue in 2016/2017.

Item 7.1 Attachment C

Rubbish Bin Collection Targeted Rate and Recycling Bin Collection Targeted Rates

Background

The Council operates a solid waste and recycling wheelie bin collection service for serviced properties across the District. Through this activity it collects recycling and solid waste for disposal.

The service is provided to all rating units within the Designated Urban Wheelie Bin Boundaries (copies of the boundary maps can be obtained from Council) other than commercial rating units, industrial rating units, vacant land and other educational facilities that do not contain a residential dwelling within their boundary. The service is also not compulsory for community buildings that do not contain a residential dwelling within their boundary. This service is also optionally available to rating units able to transport their bins to the Designated Rural Wheelie Bin Route for collection.

Activities funded

These Targeted Rates are used to ensure that those properties which receive the benefits of the solid waste and recycling wheelie bin collection services pay for the cost of providing these services. A separate Waste Management Targeted Rate is used to fund the remaining solid waste activity in parts of the District other than Stewart Island. The Stewart Island Waste Management Targeted Rate is used to fund the cost of managing solid waste on Stewart Island.

Land liable for the rate

All land within the District which receives a Rubbish Wheelie Bin or Recycling Wheelie Bin collection service is liable for the targeted rates.

How the rates are assessed

Each rubbish wheelie bin and recycling wheelie bin is classified as a unit. All rating units receiving this service are required to have a minimum of one rubbish bin and one recycle bin.

All rating units receiving the service have the option to receive further bins of each type over and above the minimum service. The rate assessed on each rating unit will reflect the number of units of service (for example a rating unit with two bins of each type will be assessed twice as much as a rating unit with one bin of each type).

The targeted rubbish bin collection rate is assessed as a fixed amount per unit of service of \$124.20 (excluding GST).

The rubbish bin collection rate will generate \$1,194,680 (excluding GST) in rates revenue in 2016/2017.

The targeted recycling bin collection rate is assessed as a fixed amount per unit of service of \$124.20 (excluding GST).

The recycling bin collection rate will generate \$1,183,999 (excluding GST) in rates revenue in 2016/2017.

Water Supply Targeted Rates

Background

The Council operates 12 drinking water supply networks (10 urban and two rural residential) across the District. The urban supplies are required to meet drinking water standards while the rural supplies provide non-potable water for rural use.

Activities funded

The expenses in maintaining each of the water supply networks. In particular, the costs associated in treating and reticulating the water needed in each community.

Land liable for the rate

The targeted rates apply to all properties that are connected to a Council owned water supply network or are within the designated boundary of the scheme or are outside the designated boundary that have connected to the scheme.

Maps of the scheme areas covered by each Water Supply can be viewed on www.emap.southlanddc.govt.nz.

How the rates are assessed

The Water Supply Targeted Rates are assessed based on a scale of charges set for Urban Water Supply Schemes and Rural Water Supply Schemes as outlined.

Te Anau Rural Water Scheme Targeted Rates

All rating units pay a fixed charge of \$501.30 per restricted connection.

Rating units are required to pay a fixed amount of \$334.19 for each unit made available to the rating unit. One unit is calculated as 1,814.4 litres per day.

Rating units with a tank and restrictor pay 7.7 times the amount of one unit for each 7.7 units allocated.

This restrictor provides a daily water supply equal to 7.7. Rating units on the Te Anau rural water schemes which are allocated more than 7.7 units are charged a 7.7 UTR for every 7.7 units allocated.

Rating units that use less than a full unit can be charged a half charge for 50% of a unit if they already receive at least 1 unit.

Matuku Rural Water Scheme Targeted Rate

All rating units are required to pay a fixed amount of \$203.28 for each unit made available to the rating unit. One unit is calculated as 1,814.4 litres per day.

Metered Property Water Supply Targeted Rate

Properties that are metered will be charged a fixed charge of \$147.83 per meter and a rate for actual water consumption of \$0.93 per cubic metre.

Non-Metered Property Water Supply Targeted Rate

One unit is one standard domestic connection (20 mm ID connection). All rating units without meters that are connected to a water supply scheme or are within the scheme rating boundary are charged a fixed amount for each SUIP of the rating unit for residential properties and for each rating unit for non-residential properties.

Rating units with water troughs with direct feed from Council's water mains pay an additional fixed annual amount of \$74.77 per trough.

Item 7.1 Attachment C

Vacant non-contiguous rating units within the scheme rating boundary are charged a "half charge" for the provision of the service due to the ability to connect to the scheme.

Water and Metered Water Rates	\$ per m ³ 2016/2017 (excl GST)	Targeted Rate per rate of Service 2016/2017 (excl GST)	Revenue From Water Supply Rates 2016/2017 (excl GST)	Map of Land liable for rate
District Water Rate - Full Charge		\$373.85	\$2,763,328	
District Water Rate - Half Charge		\$186.93	\$143,376	
District Water Rate - Trough Charge (non-metered properties)		\$74.77	\$1,346	
			\$2,908,050	Maps 138 - 159
District Water - Meter Charge		\$147.83	\$31,339	
Metered Charge for Water Consumed	\$0.93			
Matuku Rural Water		\$203.28	\$22,970	Map 144
Te Anau Rural Water - Connection Charge		\$501.30	\$102,766	Map 160
Te Anau Rural Water - Full Charge		\$334.19	\$87,558	Map 160
Te Anau Rural Water - Half Charge		\$167.10	\$1,671	Map 160
Te Anau Rural Water - 7.7 Charge		\$2,573.30	\$192,997	Map 160
			\$384,992	

Properties capable of connection are defined as being within 30 metres of a public water supply network to which it is capable of being effectively connected.

Wastewater Targeted Rates

Background

The wastewater activity involves collecting, treating and disposing of sewage from residential properties, business properties and public sanitary facilities. The wastewater system also deals with non-domestic liquid wastes (often known as trade wastes). Eighteen towns within the District are reticulated with Council owned and maintained infrastructure.

Activities funded

The expenses in maintaining wastewater treatment plant, pump stations, reticulation repairs and minor upgrades including renewals of the respective systems.

Land liable for the rate

The targeted rate applies to all properties connected or capable of connecting to one of the Council owned wastewater schemes. Maps of the areas of service for each Council scheme can be viewed on emap.southlanddc.govt.nz.

How the rate is assessed

The rate is set on a differential basis. The Council has defined its differential categories using the use to which a rating unit is put (as a residence, vacant land or all other property). The liability factors used are the extent of the provision of service (connected or not connected), per SUIP of a rating unit and the number of pans/urinals within the rating unit.

How the rate is calculated

- Residences

Where the rating unit is either connected or able to be connected and not connected, a fixed amount per SUIP, being the District Wastewater Rate – Full Charge
- Vacant Land (non-contiguous)

Where the rating unit is not connected, a fixed amount per Rating Unit, being the District Wastewater Rate – Half Charge
- All other property

Where the rating unit is either connected or able to be connected and not connected, a fixed amount per pan/urinal, being the District Wastewater Rate – Full Charge

Sewerage Rates	Targeted Rate per Rating Unit/SUIP/Pan 2016/2017 (excl GST)	Revenue From Rates 2016/2017 (excl GST)	Map of Land liable for rate
District Wastewater Rate - Full charge	\$366.72	\$3,258,964	
District Wastewater Rate - Half/Pan charge	\$183.37	\$172,547	
		\$3,431,511	Maps 112-135

Item 7.1 Attachment C**Woodlands Septic Tank Cleaning Charge Targeted Rate****Background**

Property owners within the Woodlands area are able to have their septic tank cleaned by Council as required. This service was put in place due to the problems that were experienced in the past with the operation of septic tanks within this community.

Activities funded

The Targeted Rate is used to fund the costs of cleaning septic tanks within the area of service for the Woodlands Septic Tank Cleaning Charge.

Land liable for the rate

All land within the Woodlands Septic Tank Cleaning Charge area of service is liable for the rate.

A map of this area can be viewed on emap.southlanddc.govt.nz - (Map 163)

How the rate is assessed

The targeted rate is assessed as an amount of \$35.71 per SUIP of a rating unit.

The rate will generate \$2,250 (excluding GST) in rates revenue in 2016/2017.

Water Supply Loan Targeted Rates

Background

A Water Supply Loan Targeted Rate is used to fund the capital contributions towards development of the Water supply schemes for the Edendale-Wyndham communities. The Council has previously offered ratepayers the option of paying the contribution as a lump sum or over a number of years.

Activities funded

The capital costs of developing the relevant water supply scheme.

Land liable for the rate

The properties liable for each targeted rate are located within the area of service for each scheme and have previously indicated the period over which they wish to pay the initial capital cost.

Maps of the areas of service for each Council scheme can be viewed on emap.southlanddc.govt.nz

How the rates are assessed

The rates are assessed against each rating unit based on the option that the ratepayer has previously chosen to either pay a one-off capital contribution for a new scheme or pay it over a selected period.

Water Loan Rates	Targeted Rate per Unit of Service 2016/2017 (excl GST)	Revenue From Water Loan Rates 2016/2017 (excl GST)	Map of Land liable for rate
Edendale Water Loan - 10 Years	\$238.81	\$5,015	Map 161
Edendale Water Loan - 15 Years	\$180.00	\$720	Map 161
Edendale Water Loan - 25 Years	\$134.55	\$16,146	Map 161
Wyndham Water Loan - 10 Years	\$237.03	\$7,585	Map 162
Wyndham Water Loan - 15 Years	\$208.75	\$2,505	Map 162
Wyndham Water Loan - 25 Years	\$134.93	\$18,620	Map 162

Sewerage Loan Targeted Rates

Background

A Sewerage Loan Targeted Rates are used to fund the capital contributions towards development of the wastewater schemes for the Edendale-Wyndham, Oban, Tuatapere, Wallacetown and Gorge Road Sewerage schemes. The Council has previously offered ratepayers the option of paying the contribution as a lump sum or over a number of years.

Activities funded

These contribute to the capital costs of developing the relevant wastewater scheme.

Land liable for the rate

The properties liable for each Targeted Rate are located within the area of service for each scheme and have previously indicated the period over which they wish to pay the initial capital cost.

Maps of the areas of service for each Council scheme can be viewed on emap.southlanddc.govt.nz

How the rates are assessed

The rates are assessed against each rating unit based on the option that the ratepayer has previously chosen to pay a one-off capital contribution for a new scheme or to pay it over a selected period.

Sewerage Loan Rates	Uniform Targeted Rate per Unit of Service 2016/2017 (excl GST)	Revenue From Sewerage Loan Rates 2016/2017 (excl GST)	Map of Land liable for rate
Edendale Sewerage Rate - 10 Years (incl. connection cost)	\$1,039.48	\$21,829	Map 115
Edendale Sewerage Rate - 15 Years (incl. connection cost)	\$783.56	\$7,052	Map 115
Edendale Sewerage Rate - 25 Years (incl. connection cost)	\$590.30	\$48,404	Map 115
Edendale Sewerage Rate - 10 Years (excl. connection cost)	\$861.67	\$2,585	Map 115
Edendale Sewerage Rate - 25 Years (excl. connection cost)	\$488.57	\$50,812	Map 115
Gorge Road Sewerage Loan	\$415.11	\$3,736	Map 117
Oban Sewerage - Loan Charge Extension	\$560.70	\$53,407	Map 124
Tuatapere Sewerage Loan Charge - 15 Years	\$568.40	\$17,052	Map 132
Tuatapere Sewerage Loan Charge - 25 Years	\$429.63	\$50,482	Map 132

Sewerage Loan Rates	Uniform Targeted Rate per Unit of Service 2016/2017 (excl GST)	Revenue From Sewerage Loan Rates 2016/2017 (excl GST)	Map of Land liable for rate
Wallacetown Sewerage Loan Charge - 15 Years	\$410.83	\$14,790	Map 133
Wallacetown Sewerage Loan Charge - 25 Years	\$316.40	\$24,363	Map 133
Wyndham Sewerage Loan Charge - 10 Years (incl. connection cost)	\$948.08	\$24,650	Map 135
Wyndham Sewerage Loan Charge - 15 Years (incl. connection cost)	\$715.67	\$8,588	Map 135
Wyndham Sewerage Loan Charge - 25 Years (incl. connection cost)	\$539.57	\$64,749	Map 135
Wyndham Sewerage Loan Charge - 10 Years (excl. connection cost)	\$770.33	\$9,244	Map 135
Wyndham Sewerage Loan Charge - 15 Years (excl. connection cost)	\$581.50	\$1,163	Map 135
Wyndham Sewerage Loan Charge - 25 Years (excl. connection cost)	\$438.81	\$11,409	Map 135

Item 7.1 Attachment C

Sandy Brown Road Utility Loan Targeted Rates

Background

A Water Supply Loan Targeted Rate is used to fund the capital contributions towards development of the Water and Wastewater schemes for the Sandy Brown Road community. The Council has previously offered ratepayers the option of paying the contribution as a lump sum or over a number of years.

Activities funded

The capital costs of developing the Sandy Brown Road water and wastewater schemes.

Land liable for the rate

The properties liable for each targeted rate are located within the area of service for the Sandy Brown Road schemes and have previously indicated the period over which they wish to pay the initial capital cost.

Maps of the areas of service can be viewed on emap.southlanddc.govt.nz (Map 128)

How the rate is assessed

The rates are assessed against each rating unit based on the option that the ratepayer has previously chosen to either pay a one-off capital contribution for a new scheme or pay it over a selected period.

The targeted rate is assessed as a fixed amount per rating unit of \$122.77 (excluding GST).

The rate will generate \$17,433 (excluding GST) in rates revenue in 2016/2017.

Rating Base Information

Schedule 10 (15A) of the Local Government Act 2002 requires Council to disclose its projected number of rating units within the district over the period of the 10 Year Plan. Council is projecting the following rating units for 2016/2017 21,185.

Sample Properties

The following table calculates the impact of Council's rating policy on properties:

- In different locations within the District;
 - With different land uses (residential, dairy, commercial, etc.) and
 - With different land values.
- The land values presented in the table are representative of the land values in that location and for that land use.

For the reasons above the information should be treated as indicative.

Indicative rates are inclusive of GST.

District Rates are those rates charged to all properties in the District irrespective of their location or the services supplied. This includes roading, regional heritage and the general rates.

Local Rates are those rates charged to properties that are dependent on the rating unit's location in respect of rating boundaries. This includes hall rates, pool rates, community board rates and community development area rates.

Service Rates are those rates charged to properties based on the services that they do or can receive. This includes water supply, sewerage and wheelie bin rates.

Sector	Land Value Sept 2015*	Capital Value Sept 2015*	TOTAL RATES				DISTRICT RATES				LOCAL RATES				SERVICE RATES			
			Rates 2015/16 per year (GST excl)	Rates 2016/17 per year (GST excl)	Change in Rates	% Change	Rates 2015/16 per year (GST excl)	Rates 2016/17 per year (GST excl)	Change in Rates	% Change	Rates 2015/16 per year (GST excl)	Rates 2016/17 per year (GST excl)	Change in Rates	% Change	Rates 2015/16 per year (GST excl)	Rates 2016/17 per year (GST excl)	Change in Rates	% Change
Residential	\$81,000	\$265,000	\$1,935	\$2,009	\$74	4%	\$770	\$776	\$6	1%	\$242	\$244	\$2	1%	\$923	\$989	\$66	7%
Residential	\$240,000	\$670,000	\$2,480	\$2,487	\$7	0%	\$1,187	\$1,125	(\$62)	(5%)	\$370	\$373	\$3	1%	\$923	\$989	\$66	7%
Residential	\$20,000	\$155,000	\$1,141	\$1,171	\$30	3%	\$660	\$681	\$21	3%	\$237	\$242	\$5	2%	\$244	\$248	\$4	2%
Residential	\$5,500	\$90,000	\$1,780	\$1,872	\$92	5%	\$608	\$625	\$17	3%	\$249	\$258	\$9	3%	\$923	\$989	\$66	7%
Residential	\$60,000	\$355,000	\$2,246	\$2,295	\$49	2%	\$873	\$854	(\$19)	(2%)	\$450	\$452	\$2	0%	\$923	\$989	\$66	7%
Residential	\$15,000	\$190,000	\$1,827	\$1,965	\$138	8%	\$672	\$712	\$40	6%	\$232	\$264	\$32	14%	\$923	\$989	\$66	7%
Lifestyle	\$225,000	\$385,000	\$971	\$966	(\$5)	(0%)	\$883	\$880	(\$3)	(00%)	\$88	\$86	(\$2)	(2%)	\$0	\$0	\$0	0%
Lifestyle	\$195,000	\$480,000	\$1,967	\$1,956	(\$11)	(1%)	\$1,019	\$962	(\$57)	(6%)	\$368	\$372	\$4	1%	\$580	\$622	\$42	7%
Lifestyle	\$160,000	\$165,000	\$160	\$146	(\$14)	(8%)	\$155	\$142	(\$13)	(8%)	\$5	\$4	(\$1)	(14%)	\$0	\$0	\$0	0%
Lifestyle	\$550,000	\$1,150,000	\$1,591	\$1,512	(\$79)	(5%)	\$1,107	\$1,026	(\$81)	(7%)	\$240	\$238	(\$2)	(1%)	\$244	\$248	\$4	2%

Item 7.1 Attachment C

Sector	Land Value Sept 2015*	Capital Value Sept 2015*	TOTAL RATES				DISTRICT RATES				LOCAL RATES				SERVICE RATES			
			Rates 2015/16 per year (GST excl)	Rates 2016/17 per year (GST excl)	Change in Rates	% Change	Rates 2015/16 per year (GST excl)	Rates 2016/17 per year (GST excl)	Change in Rates	% Change	Rates 2015/16 per year (GST excl)	Rates 2016/17 per year (GST excl)	Change in Rates	% Change	Rates 2015/16 per year (GST excl)	Rates 2016/17 per year (GST excl)	Change in Rates	% Change
Farming (Non-Dairy)	\$4,290,000	\$4,920,000	\$4,733	\$5,257	\$524	11%	\$4,548	\$5,067	\$519	11%	\$185	\$190	\$5	3%	\$0	\$0	\$0	0%
Farming (Non-Dairy)	\$6,100,000	\$7,250,000	\$7,001	\$7,536	\$535	8%	\$6,733	\$7,275	\$542	8%	\$268	\$261	(\$7)	(2%)	\$0	\$0	\$0	0%
Farming (Non-Dairy)	\$4,910,000	\$5,450,000	\$5,409	\$5,763	\$354	7%	\$5,198	\$5,554	\$356	7%	\$211	\$209	(\$2)	(1%)	\$0	\$0	\$0	0%
Farming (Non-Dairy)	\$1,360,000	\$1,490,000	\$1,901	\$1,934	\$33	2%	\$1,843	\$1,882	\$39	2%	\$58	\$52	(\$6)	(10%)	\$0	\$0	\$0	0%
Mining	\$1,200,000	\$2,450,000	\$44,522	\$41,089	(\$3,433)	(8%)	\$44,469	\$41,036	(\$3,433)	(8%)	\$53	\$53	\$0	0%	\$0	\$0	\$0	0%
Industrial	\$121,000	\$315,000	\$2,001	\$2,020	\$19	1%	\$1,108	\$1,064	(\$44)	(4%)	\$214	\$214	\$0	0%	\$679	\$741	\$62	9%
Industrial	\$200,000	\$510,000	\$3,150	\$3,260	\$110	3%	\$1,427	\$1,384	(\$43)	(3%)	\$128	\$139	\$11	9%	\$1,595	\$1,737	\$142	9%
Commercial	\$155,000	\$730,000	\$2,907	\$2,943	\$36	1%	\$1,853	\$1,816	(\$37)	(2%)	\$131	\$138	\$7	6%	\$923	\$989	\$66	7%
Commercial	\$3,875,000	\$8,000,000	\$14,115	\$15,256	\$1,141	8%	\$13,303	\$14,450	\$1,147	9%	\$812	\$806	(\$6)	(1%)	\$0	\$0	\$0	0%
Dairy	\$7,400,000	\$9,650,000	\$12,549	\$13,275	\$726	6%	\$12,088	\$12,811	\$723	6%	\$461	\$464	\$3	1%	\$0	\$0	\$0	0%
Dairy	\$10,100,000	\$12,000,000	\$14,457	\$16,274	\$1,817	13%	\$13,959	\$15,738	\$1,779	13%	\$498	\$536	\$38	7%	\$0	\$0	\$0	0%
Dairy	\$13,700,000	\$17,510,000	\$24,626	\$23,395	(\$1,231)	(5%)	\$23,976	\$22,784	(\$1,192)	(5%)	\$650	\$611	(\$39)	(6%)	\$0	\$0	\$0	0%
Dairy	\$19,900,000	\$24,220,000	\$25,921	\$32,198	\$6,277	24%	\$25,143	\$31,308	\$6,165	25%	\$778	\$890	\$112	14%	\$0	\$0	\$0	0%
Forestry	\$495,000	\$580,000	\$3,925	\$3,750	(\$175)	(4%)	\$3,909	\$3,735	(\$174)	(4%)	\$16	\$15	(\$1)	(8%)	\$0	\$0	\$0	0%
Other	\$60,000	\$67,000	\$535	\$553	\$18	3%	\$533	\$551	\$18	4%	\$2	\$2	\$0	0%	\$0	\$0	\$0	0%

* Please note Southland District was subject to a revaluation in 2015 and the values stated are the new values as at September 2015, which are the basis for calculating the 2016/2017 rates. Therefore the change in the proposed rates from 2015/2016 to 2016/2017 is in part a result of the change in valuation of each property.

Prospective Statement of Comprehensive Revenue and Expense

	2015/2016 LTP (\$000)	2016/2017 LTP (\$000)	2016/2017 Annual Plan (\$000)
Revenue			
Rates revenue	42,149	43,489	43,550
Other revenue	8,066	7,011	7,343
Interest and dividends	425	341	81
NZ Transport Agency funding	14,180	14,648	15,326
Grants and subsidies	4,256	1,399	2,283
Other gains/(losses)	422	415	94
Vested assets	-	-	-
Development and financial contributions	128	-	65
MOH subsidy for wastewater/water schemes	-	-	-
Scheme capital recovery for wastewater/water schemes	-	-	-
	69,626	67,303	68,743
Expenditure			
Employee benefit expenses	10,767	11,024	11,331
Depreciation and amortisation	21,589	22,109	22,109
Finance costs	20	20	20
Other council expenditure	34,751	35,044	35,521
	67,127	68,197	68,981
SURPLUS/(DEFICIT) BEFORE TAX	2,499	(894)	239
Income tax benefit	-	-	-
SURPLUS/(DEFICIT) AFTER TAX	2,499	(894)	239
Financial assets at fair value through other comprehensive revenue and expense	-	-	-
Gain/(Loss) on property, plant and equipment revaluations	21,091	21,717	21,718
TOTAL COMPREHENSIVE REVENUE AND EXPENSE	23,590	20,823	21,479

Prospective Statement of Changes in Equity

	2015/2016 LTP (\$000)	2016/2017 LTP (\$000)	2016/2017 Annual Plan (\$000)
Balance at 1 July	1,442,535	1,466,125	1,402,700
Total comprehensive revenue and expense for the year	23,590	20,823	21,479
Balance at 30 June	1,466,125	1,486,948	1,424,179

Item 7.1 Attachment D

Prospective Statement of Financial Position

	2015/2016 LTP (\$000)	2016/2017 LTP (\$000)	2016/2017 Annual Plan (\$000)
Equity			
Retained earnings	728,136	728,924	726,512
Asset revaluation reserves	707,962	729,679	670,509
Fair value reserves	250	250	712
Other reserves	29,777	28,095	26,447
	1,466,125	1,486,948	1,424,179
Current assets			
Cash and cash equivalents	6,519	5,544	(3,740)
Trade and other receivables	8,362	8,058	7,471
Inventories	91	81	81
Work in Progress	-	-	-
Other financial assets	266	266	302
	15,239	13,949	4,113
Non-current assets			
Property, plant and equipment	1,443,167	1,463,643	1,415,104
Intangible assets	2,383	3,815	4,563
Forestry assets	11,996	12,317	11,707
Work in progress	-	-	-
Other financial assets	5,525	5,525	1,004
	1,463,071	1,485,300	1,432,378
TOTAL ASSETS	1,478,309	1,499,249	1,436,491
Current liabilities			
Trade and other payables	6,401	6,514	7,378
Contract retentions and deposits	2,056	2,026	1,230
Employee benefit liabilities	1,063	1,089	1,295
Development & financial contributions	2,491	2,502	2,244
Provision for decommissioning	7	7	7
Borrowings	-	-	-
	12,018	12,138	12,154
Non-current liabilities			
Employee benefit liabilities	136	140	135
Provision for decommissioning	30	23	23
Borrowings	-	-	-
	166	163	158
TOTAL LIABILITIES	12,184	12,301	12,312
NET ASSETS	1,466,125	1,486,948	1,424,179

Prospective Statement of Cashflows

	2015/2016 LTP (\$000)	2016/2017 LTP (\$000)	2016/2017 Annual Plan (\$000)
Cashflows from operating activities			
Receipts from rates revenue	41,870	43,199	43,550
Receipts from NZ Transport Agency funding	14,180	14,648	15,326
Interest and dividends	425	341	81
Contribution from developers	-	-	-
Receipts from other revenue	13,550	8,994	9,986
Payment to suppliers and employees	(45,536)	(45,908)	(46,693)
Interest paid	(20)	(20)	(20)
GST (net)	-	-	-
Net cash inflow (outflow) from operating activities	24,469	21,254	22,231
Cashflows from investing activities			
Receipts from sale of property, plant and equipment	47	94	94
Receipts from sale of investments	-	-	-
Purchase of property, plant and equipment	(27,233)	(20,531)	(30,269)
Purchase of forestry assets	-	-	-
Acquisition of investments	(5,000)	-	-
Purchase of intangible assets	(1,870)	(1,769)	(2,250)
Net cash inflow (outflow) from investing activities	(34,056)	(22,206)	(32,425)
Cashflows from financing activities			
Proceeds from borrowings	-	-	-
Proceeds from finance lease	-	-	-
Repayment of borrowings	-	-	-
Payments of finance leases	(23)	(23)	(23)
Net cash inflow (outflow) from financing activities	(23)	(23)	(23)
Net increase/(decrease) in cash and cash equivalents	(9,610)	(975)	(10,218)
Cash and cash equivalents at the beginning of the year	16,129	6,519	6,477
Cash and cash equivalents at the end of the year	6,519	5,544	(3,740)

Reconciliation between the Operating Surplus (from the Statement of Comprehensive Revenue and Expense) and Net Cash Flow from Operating Activities (Statement of Cashflows)

	2015/2016 LTP (\$000)	2016/2017 LTP (\$000)	2016/2017 Annual Plan (\$000)
Operating Surplus	2,499	(894)	(239)
Add/(Less) Non-Cash Items			
Depreciation and amortisation	21,589	22,109	22,109
Vested assets	-	-	-
Forestry revaluation	(376)	(321)	-
Emission trading units received	-	-	-
Add/(Less) Movements in Working Capital Items			
Trade and other receivables	313	304	304
Interest receivable	-	-	-
Inventories and work in progress	10	10	10
Trade and other payables	458	116	116
Net GST	-	-	-
Development & financial contributions	-	-	-
Other	-	-	-
Movement in employee benefit liabilities	-	-	-
(Gains)/Losses on disposal of property, plant and equipment	(24)	(70)	(70)
(Gains)/Losses on disposal of investments	-	-	-
Movement in provision for decommissioning	-	-	-
Net Cash Inflow/(Outflow) from Operating Activities	24,469	21,254	22,231

Funding Impact Statement for 2016/2017 for All Activities

	2015/2016 LTP (\$000)	2016/2017 LTP (\$000)	2016/2017 Annual Plan (\$000)
Sources of operating funding			
General rates, uniform annual general charges, rates penalties	13,780	13,859	14,308
Targeted rates	28,368	29,631	29,242
Subsidies and grants for operating purposes	7,189	7,239	7,256
Fees and charges	3,623	3,686	3,515
Interest and dividends from investments	425	341	81
Local authorities fuel tax, fines, infringement fees, and other receipts ¹	4,920	3,806	4,316
Total operating funding	58,305	58,562	58,718
Applications of operating funding			
Payments to staff and suppliers	40,822	42,174	42,970
Finance costs	20	20	20
Other operating funding applications	4,836	4,039	4,032
Total applications of operating funding	45,678	46,233	47,022
Surplus (deficit) of operating funding	12,627	12,329	11,696
Sources of capital funding			
Subsidies and grants for capital purposes	10,904	8,464	10,009
Development and financial contributions	128	-	65
Increase (decrease) in debt	-	-	-
Gross proceeds from sale of assets	47	94	94
Lump sum contributions	-	-	-
Other dedicated capital funding	-	-	-
Total sources of capital funding	11,079	8,558	10,168
Applications of capital funding			
Capital expenditure			
▪ to meet additional demand	248	446	31
▪ to improve the level of service	14,500	9,274	17,737
▪ to replace existing assets	14,355	12,579	14,751
Increase (decrease) in reserves	(4,125)	(1,682)	(3,458)
Increase (decrease) in investments	(1,272)	270	(7,197)
Total applications of capital funding	23,706	20,887	21,864
Surplus (deficit) of capital funding	(12,627)	(12,329)	(11,696)
Funding balance	-	-	-

¹ includes all other operating funding from sources not identified above.

Reconciliation of Surplus (Deficit) of Operating Funding to Net Surplus/ (Deficit) Before Tax

	2015/2016 LTP (\$000)	2016/2017 LTP (\$000)	2016/2017 Annual Plan (\$000)
Surplus/(deficit) of operating funding from funding impact statement	12,627	12,329	11,696
Depreciation	(21,589)	(22,109)	(22,109)
Subsidies and grants for capital purposes	10,903	8,464	10,073
Development and financial contributions	128	-	-
Gain on Sale	47	94	94
Vested Assets	-	-	-
Forestry revaluation	376	321	-
Emission Trading Units	-	-	-
Accruals	-	-	-
Finance Lease Amortisation	-	-	-
Landfill Contingency	7	7	7
Add 42% of Venture	-	-	-
Net Surplus (deficit) before tax in Statement of Comprehensive Revenue and Expense	2,499	(894)	239

Key Assumptions Changes

The 10 Year Plan 2015-2025 (LTP) included significant forecasting assumptions that had been applied to develop the 10 year forecasts. The assumptions contained in the LTP remain unchanged in this Annual Plan, apart from the variations described below. For details of the unchanged assumptions, please see Council's 10 Year Plan 2015-2025.

Council undertook an overall review of the risks associated with the assumptions applied in the LTP, and the following areas have been reviewed and amended accordingly.

Contracts

Contract budgets are based on year two of the 10 Year Plan and include inflation; however there is no allowance made in the 2016/2017 Annual Plan for possible increases in contract rates being re-tendered. If it is expected that re-tendering will result in a lower cost due to market conditions or changes to level of service, this has been incorporated into the Plan. For significant water, sewerage, waste and roading contracts, budgets were revised to reflect 2015/2016 actual contract prices as the base contract value for 2016/2017 and relevant inflation applied accordingly

Any actual variations will be accounted for in the year that the contract is re-tendered and let and the intention is to fund any increased costs from underspends in other areas in the first instance.

Price Level Changes/Inflation

Budgets for the 2016/2017 Annual Plan were based on year two of the LTP, which incorporates inflation as determined by Business and Economic Research Limited (BERL) in October 2014. These rates have continued to be applied except in the following areas:

Water, sewerage and waste

Significant contracts were reviewed and where contract prices were directly impacted by price level changes, updated BERL rates (as at September 2015) were applied. In particular this review impacted significant water,

sewerage and waste contracts; where inflation rates decreased from 3.8% and 2.5% in the LTP, to 2.0%, which has been applied in the 2016/2017 Annual Plan.

Roading

In the 2015-2025 LTP an inflation rate of 1.4% was applied to various codes across the Roothing activity. This inflation rate still applies in 2016/2017 to all expenditure items, except resurfacing, bridges and traffic services. On these items, inflation has been reduced to 0% because of the current reduction in cost drivers (ie bitumen prices etc) effecting such expenditure.

Interest rates on Borrowing

Interest on existing and new internal and external borrowings from 2016/2017 is allowed for at 5.72% per annum over the term of the borrowing (reduced from 6.25% in the LTP).

Variation to Fees and Charges

The table below shows the fees and charges for 2016/2017 compared to 2015/2016. Additional information can be found in Council's Schedule of Fees and Charges. All fees are GST inclusive unless stated otherwise.

Variations Report	Commentary	Explanation	2015/2016 (GST Inclusive)	2016/2017 (GST Inclusive)	Increase %
<u>Airport - Te Anau-Manapouri</u>					
Landing Fees (MCTOW in kgs)					
Weight category < or = 2,000			\$17.26	\$17.25	(0.06%)
Helicopters			\$17.26	\$17.25	(0.06%)
Honesty Box Landing Fees (MCTOW in kgs)					
< or = 2,000			\$15.00 (no GST)	\$17.00 (no GST)	13.33%
2,001 - 4,000			\$30.00 (no GST)	\$34.00 (no GST)	13.33%
4,001 - 5,700			\$50.00 (no GST)	\$57.00 (no GST)	14.00%
Helicopters			\$15.00 (no GST)	\$17.00 (no GST)	13.33%
Ground Handling Fees					
The ground handling fees include runway inspection, marshalling, toilet servicing as required and security cones					
With baggage			NIL	\$322.00	-
With baggage (two persons assist)			\$322.00	\$339.25	5.36%
After hours call out fees	Per hour		\$80.50	\$80.00	(0.62%)
<u>Alcohol Licensing</u>					
Alcohol Control Bylaw					
Applications to grant a dispensation under the Alcohol Control Bylaw (subject to the adoption of the bylaw including the proposed dispensation provisions)		New fee structure in accordance with the Food Act Cost Recovery, September 2015	NIL	\$207.00	-
<u>Animal Control</u>					
Dog Control Fees					
(d) Withdrawal of infringement fee, per infringement		Cost recovery	NIL	\$30.00	-
<u>Building Consents</u>					

Item 7.1 Attachment F

Variations Report	Commentary	Explanation	2015/2016 (GST Inclusive)	2016/2017 (GST Inclusive)	Increase %
Processing time charge-out rate:	BC Administration (per hour)		\$109.00	\$111.00	1.83%
Plumbing - Drainage, Swimming - Spa Pool, Fencing, Demolition, Other Minor works			\$472.50	\$473.50	0.21%
Farm Building, Dairy Shed, Deck, Conservatory, Garage	PS1 design review		\$704.50	\$705.50	0.14%
Altered Dwelling			\$790.00	\$791.00	0.13%
Relocated Dwelling			\$1,022.00	\$1,023.00	0.10%
Addition to Dwelling			\$1,339.50	\$1,340.50	0.07%
New Dwelling	< 300 m2 floor area		\$2,842.00	\$2,843.00	0.04%
New Dwelling	> 300 m2 floor area		\$3,415.00	\$3,416.00	0.03%
Commercial Accommodation, Commercial Crowd, Commercial Working			\$2,719.00	\$2,720.00	0.04%
Inspection limits: > 4 floors	Standard review charge		\$299.00	\$310.50	3.85%
Specific design review charges	Further information		\$97.75	\$103.50	5.88%
	Junior Engineer per hour		\$264.50	\$270.25	2.17%
	Senior Engineer per hour		\$336.66	\$350.75	4.19%
	Admin: per hour		\$131.39	\$135.70	3.28%
Other Fees and Charges					
PIM	Project Information Memorandum (PIM only application)		\$171.00	\$172.00	0.58%
Site service assessment			\$155.00	\$156.00	0.65%
LIM	Land Information Memorandum (includes single title search)		\$338.00	\$341.00	0.89%
Environmental Health					
General fees for all food businesses and registered premises as applicable					
Printing of: Food control plan	Each	New fee structure in accordance with the Food Act Cost Recovery, September 2015	NIL	\$25.00	-
Printing of: Dairy	Each		NIL	\$10.00	-
Food businesses with food control plans or national programmes					

Variations Report	Commentary	Explanation	2015/2016 (GST Inclusive)	2016/2017 (GST Inclusive)	Increase %
Application fee for:					
(a) Registration of template food control plan or food business in a national programme		New fee structure in accordance with the Food Act Cost Recovery, September 2015	NIL	\$146.00	-
(b) Renewal of template food control plan or food business in a national programme			NIL	\$73.00	-
(c) Amendments and significant change in circumstances	Per hour		NIL	\$146.00	-
Verification annual fees:					
(a) Schedule 1 food premises, eg restaurants, taverns, cafés, grocers that produce food	Per site		NIL	\$511.00	-
(b) Schedule 2 food premises, eg petrol stations, grocers that do not produce food	Per site		NIL	\$219.00	-
Some businesses may have several sites operating under one 'umbrella' food approval. This is the reason for "per site" fees. These fees only apply to a site if verification or monitoring activities have taken place at that site during the financial year.					
Licence under the Trading in Public Places Bylaw:					
(b) Application to consider a location that is not pre-approved, per Community Board or Community Development Area Subcommittee approval sought		New fee structure in accordance with the Food Act Cost Recovery, September 2015	\$146.00	\$292.00	100%
Resource Management Act					
(a) For applications that can be dealt with under Delegated Authority (ie Non-Notified)	Actual cost plus disbursements, initial non-refundable lodgement and processing fee (each)	Administration costs are now being recovered in charges.	\$500.00	\$600.00	20%
(b) For applications requiring limited notification (Limited Notified)	Actual cost plus disbursements, initial lodgement and processing fee	Administration costs are now being recovered in charges.	\$1,000.00	\$2,000.00	100%
Change or cancellation of consent conditions (S.127 Resource Management Act)	Actual cost plus disbursements, initial lodgement and processing fee	Administration costs are now being recovered in charges.	\$360.00	\$500.00	38.89%
Certificates of Compliance (S.139 Resource Management Act)	Actual cost plus disbursements, initial lodgement and processing fee (each)	Administration costs are now being recovered in charges.	\$360.00	\$500.00	38.89%
Existing Use Right Certificate (S.139A Resource Management Act)	Actual cost plus	Administration costs	\$360.00	\$500.00	38.89%

Item 7.1 Attachment F

Variations Report	Commentary	Explanation	2015/2016 (GST Inclusive)	2016/2017 (GST Inclusive)	Increase %
	disbursements, initial lodgement and processing fee	are now being recovered in charges.			
Outline Plan Approval (S.176A Resource Management Act)	Actual cost plus disbursements, initial lodgement and processing fee	Administration costs are now being recovered in charges.	\$240.00	\$500.00	108.33%
Waiver of an Outline Plan	Actual cost plus RMA administration fee and disbursements, initial lodgement and processing fee	Administration costs are now being recovered in charges.	NIL	\$360.00	-
Extension of Time (S.125 Resource Management Act)	Actual cost plus disbursements, initial lodgement and processing fee	Administration costs are now being recovered in charges.	\$120.00	\$500.00	316.67%
Transfer of consent (S.134 Resource Management Act)	Actual cost plus disbursements, initial lodgement and processing fee (each)	Administration costs are now being recovered in charges.	\$120.00	\$360.00	200%
Removal of Designation (S.182 Resource Management Act)	Actual cost plus disbursements, initial lodgement and processing fee	Administration costs are now being recovered in charges.	\$120.00	\$500.00	316.67%
Alteration of Designation (S.183 Resource Management Act)	Actual cost plus disbursements (per hour)	Administration costs are now being recovered in charges.	\$120.00	\$500.00	316.67%
Processing of an Objection (S.357 and 357A Resource Management Act)	Actual cost plus disbursements if the objection is not upheld (per hour)	Administration costs are now being recovered in charges.	\$120.00	\$500.00	316.67%
Overseas Investment Certificates	Actual cost plus disbursements, initial lodgement and processing fee	Administration costs are now being recovered in charges.	\$240.00	\$500.00	108.33%
Other Legislation relating to subdivision activity					
Right of Way Approval (S.348 Local Government Act 1974)	Actual cost plus disbursements, initial lodgement and processing fee	Administration costs are now being recovered in charges.	\$360.00	\$500.00	38.89%

Variations Report	Commentary	Explanation	2015/2016 (GST Inclusive)	2016/2017 (GST Inclusive)	Increase %
Cancellation of Building Line Restriction (S.327A Local Government Act 1974)	Actual cost plus disbursements, initial lodgement and processing fee	Administration costs are now being recovered in charges.	\$360.00	\$500.00	38.89%
Cancellation or variation of easements (S.221, 241, 348)	Actual cost plus disbursements, initial lodgement and processing fee	Administration costs are now being recovered in charges.	\$240.00	\$360.00	50.00%
Removal of Interests on titles	Actual cost plus disbursements, initial lodgement and processing fee	Administration costs are now being recovered in charges.	\$240.00	\$300.00	25.00%
Resource Management Administration fee	Per RMA based application		NIL	\$60.00	-
Liquor Licencing assessment fee	Actual cost, initial lodgement and processing	New fee structure in accordance with the Food Act Cost Recovery, September 2015	NIL	\$180.00	-
<u>Road Reserve and Services Fees</u>					
Stock Management					
Stock droving	Fee		\$65.00	\$66.00	1.54%
Carriageway					
Requests to physically form roads	Fee (\$120.00/hr plus disbursements and/or \$267.50/hr for special Council meeting and \$534/hr thereafter for special Council meeting, plus disbursements)		\$460.00	\$461.00	0.22%
Stopping of roads	Fee (\$120.00/hr plus disbursements and/or \$267.50/hr for special Council meeting and \$534/hr thereafter for special Council meeting, plus disbursements)		\$460.00	\$461.00	0.22%
Temporary closure of roads for public events (treat as a road opening)	Fee		\$65.00	\$66.00	1.54%
Temporary closure of roads for roading purposes (treat as a road opening)	Fee		\$65.00	\$66.00	1.54%
Road Margin					

Item 7.1 Attachment F

Variations Report	Commentary	Explanation	2015/2016 (GST Inclusive)	2016/2017 (GST Inclusive)	Increase %
Dust suppression	Fee		\$65.00	\$66.00	1.54%
Signs on roads	Fee (resource consents)		\$65.00	\$66.00	1.54%
Road margin planting	Fee		\$65.00	\$66.00	1.54%
Cultivation of road margin	Fee		\$65.00	\$66.00	1.54%
Storage on the road margin (type 3 roads only)	Fee		\$65.00	\$66.00	1.54%
Whitebait huts	Fee		\$65.00	\$66.00	1.54%
Permanent fencing in the road margin	Fee		\$180.00	\$181.00	0.56%
Alteration to existing rural water service connection (change in unit allocation only)	Fee		\$230.00	\$231.00	0.43%
<u>Stewart Island Boat Park</u>					
Boat park fee	Per annum	*Boat Park was not listed in fees and charges last year.	\$287.50	\$287.50	-
<u>Stewart Island Electrical Supply Authority</u>					
Residential Connections					
Standard rate per unit		Slight increase due to standardisation of fixed monthly charge	\$0.5894	\$0.5935	0.70%
Night rate per unit		Slight increase due to standardisation of fixed monthly charge	\$0.5126	\$0.5162	0.70%
Commercial Connections					
Standard unit rate		Slight increase due to standardisation of fixed monthly charge	\$0.5894	\$0.5935	0.70%
Night rate per unit		Slight increase due to standardisation of fixed monthly charge	\$0.5126	\$0.5162	0.70%
Fixed monthly charge		Slight increase due to standardisation of fixed monthly charge	\$238.22	\$87.55	(63.25%)
Temporary Supply					
Standard unit rate (as per residential rate)	Per Unit	Slight increase due to standardisation of fixed monthly charge	\$0.5894	\$0.5935	0.70%

Variations Report	Commentary	Explanation	2015/2016 (GST Inclusive)	2016/2017 (GST Inclusive)	Increase %
Halls					
Athol Hall		*Halls were not listed in fees and charges last year.			-
Hall			\$200.00	\$200.00	-
Hall (Winter)			\$250.00	\$250.00	-
Hall Only/Supper Room Summer 2 hours			\$20.00	\$20.00	-
Hall Only/Supper Room Summer 4 hours			\$32.00	\$32.00	-
Hall Only/Supper Room Summer 8 hours			\$45.00	\$45.00	-
Hall Only/Supper Room Winter 2 hours			\$23.00	\$23.00	-
Hall Only/Supper Room Winter 4 hours			\$40.00	\$40.00	-
Hall Only/Supper Room Winter 8 hours			\$55.00	\$55.00	-
All Facilities Summer 2 hours			\$32.00	\$32.00	-
All Facilities Summer 4 hours			\$45.00	\$45.00	-
All Facilities Summer 8 hours			\$75.00	\$75.00	-
All Facilities Winter 2 hours			\$40.00	\$40.00	-
All Facilities Winter 4 hours			\$55.00	\$55.00	-
All Facilities Winter 8 hours			\$93.00	\$93.00	-
Chairs	Each		\$6.00	\$6.00	-
Tables	Each		\$1.00	\$1.00	-
Large Platter/Oven dish			\$2.00	\$2.00	-
Small platter/salad bowls			\$1.00	\$1.00	-
Cutlery or crockery			\$5.00	\$5.00	-
Bond			\$125.00 (no GST)	\$125.00 (no GST)	-
Browns Hall		*Halls were not listed in fees and charges last year.			-
Rugby Club (Season hire)			\$650.00	\$650.00	-
Athletic Society			\$100.00	\$100.00	-
Private Function			\$100.00	\$100.00	-

Item 7.1 Attachment F

Variations Report	Commentary	Explanation	2015/2016 (GST Inclusive)	2016/2017 (GST Inclusive)	Increase %
Community Function			\$50.00	\$50.00	-
Bond			\$250.00 (no GST)	\$250.00 (no GST)	
Clifden Hall					
Main hall	Per hour	*Halls were not listed in fees and charges last year.	\$11.50	\$11.50	-
Tables	Each		\$5.00	\$5.00	-
Cups	Per dozen		\$20.00	\$20.00	-
Bond			\$220.00 (no GST)	\$220.00 (no GST)	-
Bond ratepayers			\$100.00 (no GST)	\$100.00 (no GST)	-
Bond after midnight			\$160.00 (no GST)	\$160.00 (no GST)	-
Colac Bay Hall		*Halls were not listed in fees and charges last year.			
Funerals			\$100.00	\$100.00	-
Cabaret, Socials, Weddings			\$120.00	\$120.00	-
Bowls	Night		\$40.00	\$40.00	-
Bowls	Afternoon & night		\$50.00	\$50.00	-
Main Hall	Per hour		\$10.00	\$10.00	-
Chairs	Each		\$5.00	\$5.00	-
Tables	Each		\$10.00	\$10.00	-
Bond			\$100.00 (no GST)	\$100.00 (no GST)	-
Dipton Hall		*Halls were not listed in fees and charges last year.			
Hall			\$25-\$50	\$25-\$50	-
Hall night rates			\$100-\$200	\$100-\$200	-
Play group/RSA			\$20-\$50	\$20-\$50	-
Five Rivers Hall		*Halls were not listed in fees and charges last year.			
Hall			\$50.00	\$50.00	-
Cleaning			\$100.00	\$100.00	-
Chairs	Day		\$10.00	\$10.00	-

Variations Report	Commentary	Explanation	2015/2016 (GST Inclusive)	2016/2017 (GST Inclusive)	Increase %
Bond			\$200.00 (no GST)	\$200.00 (no GST)	-
Fortrose Hall		*Halls were not listed in fees and charges last year.			
All day hire	8 hours		\$35.00	\$35.00	-
All day & night hire			\$80.00	\$80.00	-
Hokonui Hall		*Halls were not listed in fees and charges last year.			
All day hire	8 hours		\$50.00	\$50.00	-
All day & night hire			\$100.00	\$100.00	-
Meeting room	Per Hour		\$10.00	\$10.00	-
Limehills Hall		*Halls were not listed in fees and charges last year.			
All day hire	(8am-5pm)		\$45.00	\$45.00	-
All day and night			\$80.00	\$80.00	-
Rugby Club	Season hire		\$650.00	\$650.00	-
Bond			\$250.00 (no GST)	\$250.00 (no GST)	-
Lumsden Hall		*Halls were not listed in fees and charges last year.			
Funerals			\$92.00	\$92.00	-
Weddings			\$201.25	\$201.25	-
All day hire	8 hours		\$69.00	\$69.00	-
All day and night			\$115.00	\$115.00	-
Sports Team			\$17.25	\$17.25	-
Lounge/Supper Room			\$34.50	\$34.50	-
Manapouri Hall		*Halls were not listed in fees and charges last year.			
Hall			\$60.00	\$60.00	-
Hall & Kitchen			\$250.00	\$250.00	-
Meeting room/library	Per half day		\$15.00	\$15.00	-
Funerals			\$100.00	\$100.00	-
Library	Per year		\$200.00	\$200.00	-

Item 7.1 Attachment F

Variations Report	Commentary	Explanation	2015/2016 (GST Inclusive)	2016/2017 (GST Inclusive)	Increase %
Play group	Per session		\$40.00	\$40.00	-
Commercial	All day & evening		\$287.50	\$287.50	-
Commercial	Weekly		\$1,150.00	\$1,150.00	-
Community Groups	Half day		\$40.00	\$40.00	-
Community Groups	Full day		\$75.00	\$75.00	-
Sports Use	Max per 3 hours		\$15.00	\$15.00	-
Chairs	Each		\$2.00	\$2.00	-
Tables	Each		\$12.00	\$12.00	-
Cups	Dozen		\$0.25	\$0.25	-
Saucers	Dozen		\$0.25	\$0.25	-
Teapots	Each		\$2.50	\$2.50	-
Pie Warmer	Each		\$30.00	\$30.00	-
Bread & butter plates, dessert plates, cutlery	Each		\$0.15	\$0.15	-
Dinner plates	Each		\$0.20	\$0.20	-
Table Clothes	Each		\$5.00	\$5.00	-
Winton Memorial Hall	Winton Community Board will revise their fees and charges upon completion of the Memorial Hall upgrade	*Halls were not listed in fees and charges last year.			
Cabaret, Socials, Weddings			\$115.00	\$115.00	-
Farewells and presentations			\$57.50	\$57.50	-
Bowls	Half day or Evening		\$17.25	\$17.25	-
Bowls	All day plus evening		\$34.50	\$34.50	-
Reunions with meal	Half day or Evening		\$86.25	\$86.25	-
Reunions with meal	All day plus evening		\$103.80	\$103.80	-
Sporting Tournaments	Half day or Evening		\$57.50	\$57.50	-
Sporting Tournaments	All day plus evening		\$75.00	\$75.00	-
Concerts			\$57.50	\$57.50	-
Church Services			\$34.50	\$34.50	-
Commercial	Half day or Evening		\$138.00	\$138.00	-

Variations Report	Commentary	Explanation	2015/2016 (GST Inclusive)	2016/2017 (GST Inclusive)	Increase %
Commercial	All day plus evening		\$173.00	\$173.00	-
Meetings	Half day or Evening		\$34.50	\$34.50	-
Meetings	All day plus evening		\$51.90	\$51.90	-
Commercial – Supper room only	Half day or Evening		\$57.50	\$57.50	-
Commercial – Supper room only	All day plus evening		\$86.60	\$86.60	-
Other – Supper room only	Half day or Evening		\$23.00	\$23.00	-
Other – Supper room only	All day plus evening		\$40.40	\$40.40	-
Heating	Per hour		\$50.00	\$50.00	-
Bond			\$250.00 (no GST)	\$250.00 (no GST)	-
Mokoreta Hall		*Halls were not listed in fees and charges last year.			
Hire	Hourly		\$12.00	\$12.00	-
Cleaning	Per hour		\$25.00	\$25.00	-
Heater	Per hour		\$8.00	\$8.00	-
Nightcaps Hall		*Halls were not listed in fees and charges last year.			
Funerals			\$100.00	\$100.00	-
Cabaret, Socials, Weddings			\$125.00	\$125.00	-
Rifle Club	Full season		\$200.00	\$200.00	-
Netball & Rugby Club	Per hour		\$12.00	\$15.00	-
Meeting Room	Per hour		\$15.00	\$15.00	-
Hire of kitchen, supper room and meeting room for function	Flat fee		\$80.00	\$80.00	25%
Funerals for RSA members and spouses			No Charge	No Charge	
Bond			\$125.00 (no GST)	\$125.00 (no GST)	-
Ohai Hall		*Halls were not listed in fees and charges last year.			
Hire	Hourly		\$8.65	\$8.65	-
Orawia Hall		*Halls were not listed in fees and charges last year.			
Private Function			\$100.00	\$100.00	-

Item 7.1 Attachment F

Variations Report	Commentary	Explanation	2015/2016 (GST Inclusive)	2016/2017 (GST Inclusive)	Increase %
Community Function			\$40.00	\$40.00	-
Orepuki Hall		*Halls were not listed in fees and charges last year.			
Funerals			\$69.00	\$69.00	-
Cabarets, Socials. Weddings			\$172.50	\$172.50	-
All day hire	8 hours		\$115.00	\$115.00	-
All day & night hire			\$287.50	\$287.50	-
Inter club bowls			\$69.00	\$69.00	-
Sport lounge	Per night		\$5.75	\$5.75	-
Private Function	Resident		\$46.00	\$46.00	-
Private Function	Non-resident		\$92.00	\$92.00	-
Children Disco			\$17.25	\$17.25	-
Pot luck tea, Farewells			No Charge	No Charge	-
Meetings, gifts, afternoons, cards			\$9.20	\$9.20	-
Chairs	Each		\$0.60	\$0.60	-
Tables	Each		\$3.45	\$3.45	-
Kitchen			\$9.20	\$9.20	-
Cutlery	Base rate		\$23.00	\$23.00	-
Bond			\$250.00 (no GST)	\$250.00 (no GST)	-
Otapiri-Lora Gorge Hall		*Halls were not listed in fees and charges last year.			
Hall			\$200.00	\$200.00	-
Hall	Residents		\$150.00	\$150.00	-
Meetings Morning/Afternoon/Evening			\$35.00	\$35.00	-
Meetings Morning/Afternoon/Evening	Residents		\$25.00	\$25.00	-
Weddings			\$250.00	\$250.00	-
Weddings	Residents		\$200.00	\$200.00	-
Rifle Club	Full season		\$10.00	\$10.00	-

Variations Report	Commentary	Explanation	2015/2016 (GST Inclusive)	2016/2017 (GST Inclusive)	Increase %
Dance Committee			\$60.00	\$60.00	-
Chairs	Each		\$1.00	\$1.00	-
Tables	Each		Donation	Donation	-
Cutlery & Crockery			\$25.00	\$25.00	-
Winton RSA Hall		*Halls were not listed in fees and charges last year.			
Weddings			\$86.25	\$86.25	-
Yoga Class			\$11.50	\$11.50	-
Anzac Lounge Meeting	Half day or meeting		\$34.50	\$34.50	
Anzac Lounge Meeting	Day to 6pm		\$51.75	\$51.75	-
Anzac Lounge Other	Half day or meeting		\$40.25	\$40.25	-
Anzac Lounge Other	Day to 6pm		\$57.50	\$57.50	-
No 1 & 2 Lounge Meeting	Half day or meeting		\$34.50	\$34.50	-
No 1 & 2 Lounge Meeting	Day to 6pm		\$46.00	\$46.00	-
No 1 & 2 Lounge Social Function	Half day or meeting		\$51.75	\$51.75	-
No 1 & 2 Lounge Social Function	Day to 6pm		\$63.25	\$63.25	-
No 1 & 2 Lounge Commercial User	Half day or meeting		\$63.25	\$63.25	-
No 1 & 2 Lounge Commercial User	Day to 6pm		\$86.25	\$86.25	-
Committee Room Lease			\$247.50	\$247.50	-
Bond			\$250.00 (no GST)	\$250.00 (no GST)	-
Ryal Bush		*Halls were not listed in fees and charges last year.			
All day Hire			\$50.00	\$50.00	-
Hourly			\$25.00	\$25.00	-
Bond			\$200.00 (no GST)	\$200.00 (no GST)	-
Stewart Island Traill Pavilion		*Halls were not listed in fees and charges last year.			
Hire			\$40.00	\$50.00	25%
Thornbury Hall		*Halls were not listed			

Item 7.1 Attachment F

Variations Report	Commentary	Explanation	2015/2016 (GST Inclusive)	2016/2017 (GST Inclusive)	Increase %
Funerals		in fees and charges last year.	\$110.00	\$110.00	-
Cabaret, Socials			\$132.00	\$132.00	-
Weddings			\$165.00	\$165.00	-
Main Hall	Per hour		\$11.00	\$11.00	-
Meeting room	Per hour		\$11.00	\$11.00	-
Sports bodies	Per hour		\$2.20	\$2.20	-
Chairs	Each		\$1.25	\$1.25	-
Tables	Each		\$2.50	\$2.50	-
Cups	Per dozen		\$2.00	\$2.00	-
Tea pots	Each		\$2.00	\$2.00	-
Bond	Each		\$250.00 (no GST)	\$250.00 (no GST)	-
Tokanui Hall		*Halls were not listed in fees and charges last year.			
All day hire	8 hours		\$55.00	\$55.00	-
All day & night hire			\$70.00	\$70.00	-
Sports team			\$12.00	\$12.00	-
Occasional sports			\$15.00	\$15.00	-
Lounge/Supper Room			\$15.00	\$15.00	-
Supper Room & Kitchen			\$25.00	\$25.00	-
Chairs	Each		\$0.20	\$0.20	-
Tables	Each		\$0.10	\$0.10	-
Tuatapere Hall		*Halls were not listed in fees and charges last year.			
Weddings			\$115.00	\$115.00	-
Sports Team			\$11.50	\$11.50	-
Waianiwa Hall		*Halls were not listed in fees and charges last year.			
All day hire	8 hours		\$150.00	\$150.00	-
Weekend Hall Hire			\$300.00	\$300.00	-

Variations Report	Commentary	Explanation	2015/2016 (GST Inclusive)	2016/2017 (GST Inclusive)	Increase %
Bond			\$500.00 (no GST)	\$500.00 (no GST)	-
Waikawa Hall		*Halls were not listed in fees and charges last year.			
Hall			\$100.00	\$100.00	-
Hall	No more than 4 hours		\$50.00	\$50.00	-
Meetings			\$25.00	\$25.00	-
Funerals			\$150.00	\$150.00	-
All day hire	8 hours		\$120.00	\$120.00	-
All day & night hire			\$200.00	\$200.00	-
Lounge/Supper room			\$80.00	\$80.00	-
Supper room	Part day		\$60.00	\$60.00	-
Meetings			\$25.00	\$25.00	-
Chairs	Day		\$20.00	\$20.00	-
Tables	Day		\$5.00	\$5.00	-
Bond			\$50.00 (no GST)	\$50.00 (no GST)	-
Wyndham Hall		*Halls were not listed in fees and charges last year.			
All day	8 hours		\$80.00	\$80.00	-
Day & night hire			\$150.00	\$150.00	-
Hire	Hourly		\$30.00	\$30.00	-
<u>Wyndham Camping Ground</u>		*Camping ground was not listed in fees and charges last year.			
Power/Caravan Site	Per Adult		\$12.00	\$12.00	-
Power/Caravan Site	Child under 13		\$6.00	\$6.00	-
Tent Site (non-powered)	Per Adult		\$8.00	\$8.00	-
Tent Site (non-powered)	Child under 13		\$6.00	\$6.00	-
Cabins	Per two people		\$40.00	\$40.00	-
Cabins	Extra Adult		\$12.00	\$12.00	-
Cabins	Child under 13		\$6.00	\$6.00	-

Item 7.1 Attachment F

Variations Report	Commentary	Explanation	2015/2016 (GST Inclusive)	2016/2017 (GST Inclusive)	Increase %
Long term power sites	Single per week		\$65.00	\$65.00	-
Long term power sites	Double per week		\$85.00	\$85.00	-
Long term power sites	Family rate (max 4 people)		\$110.00	\$110.00	-
Non occupied site charge	Per week		\$5.00	\$5.00	-

Schedule of Projects Annual Plan 2016 2017

Airports

27081 Manapouri Airport

27081 - c - Main runway apron resealing

LTP 2016/2017

\$ 294,175.00

\$ 294,175.00

2016/2017

\$ 294,175.00

\$ 294,175.00

Funding
Loan & Reserves

Code

Key	
	New Project
	Change in amount
	Carried forward
	Already completed
	Deleted
	Moved to a future year
	Moved back from a future year

Athol

Project Description

22128 Beautification -Athol

835 - a - Railway Project

LTP 2016/2017

\$ -

\$ -

2016/2017

\$ 25,000.00

\$ 25,000.00

Funding

Reserves



Browns

Project Description

22550 Hall - Browns

CC0043 - a - Upgrade of Hall

LTP 2016/2017

\$ 19,300.00

\$ 19,300.00

2016/2017

\$ 15,000.00

\$ 15,000.00

Funding

Reserves



22570 Sewerage Scheme Browns

WW37 - A - Improvements to Primary Tank

\$ 15,570.00

\$ 15,570.00

\$ 15,570.00

\$ 15,570.00

District Funding

Chief Executive

Project Description

10175 Around the Mountain Cycle Trail

AMCT - B - Around the Mountain Cycle Trail (Stage 2)

LTP 2016/2017

\$ -

\$ -

2016/2017

\$ 5,867,764.00

\$ 5,867,764.00

Funding

Loan

Clifden - Hall

Project Description

28150 Hall - Clifden

CC029 - A - Exrior and roof repaint

LTP 2016/2017

\$ 10,445.00

\$ 10,445.00

2016/2017

\$ 10,445.00

\$ 10,445.00

Funding

Reserves

Colac Bay

Project Description

22707 Street Works - Colac Bay

817 - A - Information Board

\$ 5,000.00

\$ -

\$ 5,000.00

\$ 6,500.00

Reserves

Reserves



807 - A - Footpath

\$ 5,000.00

\$ 11,500.00

Community Housing

Item 7.1 Attachment G

	<u>Project Description</u>	<u>LTP 2016/2017</u>	<u>2016/2017</u>	<u>Funding</u>	
Council Offices and Depots	10655 Community Housing Edendale (Pe				
	CH0001 - A - Edendale Community Housing	\$ 15,360.00	\$ 15,360.00	Reserves	
		\$ 15,360.00	\$ 15,360.00		
	10695 Community Housing Riversdale				
	CH0010 - A - Riversdale Community Housing	\$ 7,168.00	\$ 7,168.00	Reserves	
		\$ 7,168.00	\$ 7,168.00		
	10480 Buildings - Invercargill Office				
	CB0004 - A - Invercargill Office External repaint = \$35k painting plus \$24k for scaffolding (combined with re-cladding)	\$ 60,416.00	\$ 60,416.00	Reserves	
	CB0026 - A - Invercargill Office	\$ 46,080.00	\$ 46,080.00	Reserves	
	CB0003 - A - Invercargill Office Re roof tower block	\$ -	\$ 41,500.00	Reserves	
Dipton	CB0005 - A - Invercargill Office External cladding replacement, cladding = \$96k and scaffolding \$24k (half share with re-painting)	\$ 122,880.00	\$ 122,880.00	Reserves	
	CB0024 - A - Invercargill Office	\$ 174,080.00	\$ 174,080.00	Reserves	
	CB0025 - A - Invercargill Office	\$ 56,320.00	\$ 56,320.00	Reserves	
		\$ 459,776.00	\$ 501,276.00		
	22902 Operating Costs - Dipton				
	816 - A - Information Panels	\$ 5,120.00	\$ 5,120.00	Reserves	
Eastern Bush		\$ 5,120.00	\$ 5,120.00		
	28161 Water Supply - Eastern Bush				
	WAT62 - A - Water Supply Upgrade - Stage 1	\$ 778,500.00	\$ 778,500.00	District Funding	
	WAT68 - A - Resource Consent Renewal	\$ 10,380.00	\$ 10,380.00	District Funding	
Edendale-Wyndham		\$ 788,880.00	\$ 788,880.00		
	23207 Street Works - EdenWyn				
	633 - s - Footpath upgrade	\$ 40,000.00	\$ 44,864.00	Reserves	
		\$ 40,000.00	\$ 44,864.00		
	23350 Hall - Edendale				
	762 - A - Edendale Community Centre upgrade	\$ -	\$ 850,000.00	Reserves, contributions & donations	

Corporate Services		\$ -	\$ 850,000.00	
	<u>Project Description</u>	<u>LTP 2016/2017</u>	<u>2016/2017</u>	<u>Funding</u>
	10065 Customer Service			
	CS00031 - CS00031B - Project 3.3 Complaints & Compliments	\$ 2,000.00	\$ 2,000.00	Rates
	CSRefurb - A - Refurbishment of reception and telephonist area	\$ 40,000.00	\$ 40,000.00	Reserves
		\$ 42,000.00	\$ 42,000.00	
	10090 Knowledge Management			
	IT4 - A - Digitisation Back Capture	\$ 768,750.00	\$ 1,250,000.00	Loan
		\$ 768,750.00	\$ 1,250,000.00	
	10095 Information Management			
Hokonui - Hall	IT5 - A - Core System Replacement	\$ 1,000,000.00	\$ 1,000,000.00	Loan
		\$ 1,000,000.00	\$ 1,000,000.00	
	<u>Project Description</u>	<u>LTP 2016/2017</u>	<u>2016/2017</u>	<u>Funding</u>
	29551 Hall - Hokonui			
Limehills	CC0037 - A - Exterior repaint (not roof)	\$ 21,606.00	\$ 21,606.00	Loan & Reserves
		\$ 21,606.00	\$ 21,606.00	
	<u>Project Description</u>	<u>LTP 2016/2017</u>	<u>2016/2017</u>	<u>Funding</u>
Lumsden	24150 Community Centre - Limehills			
	CC0013 - A - Replace hot water system in showers	\$ 7,168.00	\$ 7,168.00	Reserves
	CC0044 - A - Upgrade of Kitchen		\$ 10,000.00	Reserves
		\$ 7,168.00	\$ 17,168.00	
Manapouri	<u>Project Description</u>	<u>LTP 2016/2017</u>	<u>2016/2017</u>	<u>Funding</u>
	24325 Cemetery - Lumsden			
	831 - A - Improve driveway	\$ -	\$ 46,000.00	Reserves
		\$ -	\$ 46,000.00	
	24328 Beautification - Lumsden			
Manapouri	823 - A - Upgrade Railway Heritage Area	\$ 25,625.00	\$ 25,625.00	Reserves
		\$ 25,625.00	\$ 25,625.00	
	<u>Project Description</u>	<u>LTP 2016/2017</u>	<u>2016/2017</u>	<u>Funding</u>
Manapouri	24707 Street Works - Manapouri			

Item 7.1 Attachment G

Nightcaps	829 - A - Township Entrance signs and large entrance feature	\$ -	\$ 10,000.00	Reserves	
		\$ -	\$ 10,000.00		
	24732 Frasers Beach				
	805 - A - Otta sealing the starts of Frasers Beach Road and Murrel Ave	\$ 20,280.00	\$ 30,000.00	Reserves	
		\$ 20,280.00	\$ 30,000.00		
	24770 Sewerage Scheme Manapouri				
	WW179 - A - Pump Station 3 - additional pump	\$ 20,760.00	\$ 20,760.00	District Funding	
		\$ 20,760.00	\$ 20,760.00		
	<u>Project Description</u>	<u>LTP 2016/2017</u>	<u>2016/2017</u>	<u>Funding</u>	
	25350 Hall - Nightcaps				
Ohai	CC0016 - A - Paint ceiling	\$ 7,373.00	\$ -		
	hall0008 - A - Interior paint	\$ -	\$ 20,000.00	Reserves	
		\$ 7,373.00	\$ 20,000.00		
	<u>Project Description</u>	<u>LTP 2016/2017</u>	<u>2016/2017</u>	<u>Funding</u>	
	25550 Hall - Ohai				
	cc0046 - A - Replacing Windows & painting	\$ -	\$ 26,000.00	Reserves	
		\$ -	\$ 26,000.00		
	25570 Sewerage Scheme Ohai				
	WW319 - A - Pumps	\$ 18,192.00	\$ 18,192.00	District Funding	
		\$ 18,192.00	\$ 18,192.00		
Ohai/Nightcaps/Wairio Water	<u>Project Description</u>	<u>LTP 2016/2017</u>	<u>2016/2017</u>	<u>Funding</u>	
	25760 Water Supply Ohai/Nightcaps				
	WAT1617_9 - A - Water Main Replacement	\$ -	\$ 89,400.00	District Funding	
		\$ -	\$ 89,400.00		
Orawia - Hall	<u>Project Description</u>		<u>2016/2017</u>	<u>Funding</u>	
	28151 Hall - Orawia				
	CC0031 - A - Reroof	\$ -	\$ 21,000.00	Mix	
		\$ -	\$ 21,000.00		
Orepuki	<u>Project Description</u>	<u>LTP 2016/2017</u>	<u>2016/2017</u>	<u>Funding</u>	
	25913 Stormwater Drainage - Orepuki				
	STO421 - A - Anticipated Renewals	\$ 25,625.00	\$ 25,625.00	Loan	

Otautau		\$ 25,625.00	\$ 25,625.00		
	<u>Project Description</u>	<u>LTP 2016/2017</u>	<u>2016/2017</u>	<u>Funding</u>	
	28907 Street Works - Otautau				
	826 - A - Alderly Street kerb and seal car park at BMX area	\$ -	\$ 15,500.00	Reserves	
	828 - A - Mary Street construct and seal accessways	\$ -	\$ 15,000.00	Reserves	
	706 - A - Footpaths Upgrade	\$ 12,394.00	\$ 12,394.00	Rates	
		\$ 12,394.00	\$ 42,894.00		
	28933 Holt Park Extension				
	827 - A - Hulme Stree Seal Complex carpark	\$ -	\$ 18,000.00	Reserves	
		\$ -	\$ 18,000.00		
	28960 Water Supply Otautau				
	WAT430 - A - Communication link Reservoir to WTP & repairs to reservoir	\$ 51,900.00	\$ 51,900.00	District Funding	
	WAT438 - A - Metering (District Metered Areas)	\$ 62,280.00	\$ 62,280.00	District Funding	
		\$ 114,180.00	\$ 114,180.00		
	28970 Sewerage Scheme Otautau				
	WW1617_50 - A - SCADA upgrade at 4 stations	\$ -	\$ 80,000.00	District Funding	
	WW433 - A - Sewer Pumps	\$ 72,768.00	\$ 72,768.00	District Funding	
	WW436 - A - SCADA Minor Equipment	\$ 10,828.00	\$ 10,828.00	District Funding	
			\$ 163,596.00		
Public Conveniences					
	22715 Toilets - Colac Bay Playground				
	PC0003 - A - Colac Bay Playground Toilets	\$ 126,976.00	\$ 126,976.00	Loan	
		\$ 126,976.00	\$ 126,976.00		
Riverton Harbour					
	<u>Project Description</u>	<u>LTP 2016/2017</u>	<u>2016/2017</u>	<u>Funding</u>	
	26381 Harbour				
	WS0001 - A - SDC wharves upgrade	\$ -	\$ 20,000.00	Reserves	
		\$ -	\$ 20,000.00		
Riverton/Aparima					
	<u>Project Description</u>	<u>LTP 2016/2017</u>	<u>2016/2017</u>	<u>Funding</u>	
	26307 Street Works - Riverton				
	717 - A - Footpaths	\$ 49,200.00	\$ 49,200.00	Rates	
		\$ 49,200.00	\$ 49,200.00		
	26337 Taramea Bay				
	820 - A - Widen track	\$ 5,125.00	\$ 5,125.00	Reserves	

Item 7.1 Attachment G

SIESA	832 - A - New BBQ	\$ -	\$ 15,000.00	Reserves	
			\$ 20,125.00		
	26360 Water Supply Riverton				
	WAT560 - A - Chlorine Dosing Control	\$ 18,023.00	\$ 18,023.00	District Funding	
	WAT561 - A - Upgrade Alum sludge area	\$ 103,800.00	\$ 103,800.00	District Funding	
		\$ 121,823.00	\$ 121,823.00		
	26370 Sewerage Scheme Riverton				
	WW517 - A - Bay Road sewer upgrade & protection works	\$ 93,420.00	\$ 93,420.00	District Funding	
		\$ 93,420.00	\$ 93,420.00		
<u>Project Description</u>		<u>LTP 2016/2017</u>	<u>2016/2017</u>	<u>Funding</u>	
32000 SIESA - Operations					
	SIESA717 - A - Network Upgrade (Renewal etc..)	\$ 80,000.00	\$ 80,000.00	Reserves	
	SIESA720 - A - Fuel tanks (2x20,000L) replacement	\$ -	\$ 35,000.00	Reserves	
	SIESA721 - A - Fuel pumps replacement	\$ -	\$ 10,000.00	Reserves	
	SIESA723 - A - Exhaust System renewal/service	\$ 20,000.00	\$ 20,000.00	Reserves	
	SIESA724 - A - Replacement of one transformer/switch yard	\$ 35,000.00	\$ 35,000.00	Reserves	
	SIESA725 - A - Ringfeed Project - Stage 3	\$ -	\$ 46,000.00	Reserves	
	SIESA726 - A - Gates/Fence/Signs/Cameras/Security Upgrade for Power Station	\$ -	\$ 30,000.00	Reserves	
	SIESA727 - A - 3 Bay Pole Shed	\$ -	\$ 20,000.00	Reserves	
		\$ 135,000.00	\$ 276,000.00		
Stewart Island/Rakiura					
<u>Project Description</u>		<u>LTP 2016/2017</u>	<u>2016/2017</u>	<u>Funding</u>	
26607 Street Works - Stewart Island					
	796 - A - New footpath from Golden Bay to start of Fushia Walkway + signage	\$ 41,000.00	\$ 41,000.00	Grants	
	795 - A - replace footpath on Main Rd from The Fernery to Morris St (50m)	\$ 20,500.00	\$ 20,500.00	Grants	
	824 - A - new car parking area on Argyle St from the school accessway to the medical centre, including upgrade of 2 stormwater manholes on this piece of land	\$ 30,420.00	\$ 30,420.00	Rates & Reserves	
		\$ 91,920.00	\$ 91,920.00		
26613 Stormwater Drain - Stewart Is					
	STO377 - A - Investigation of reticulation	\$ 10,250.00	\$ 10,250.00	Reserves	
		\$ 10,250.00	\$ 10,250.00		
26628 Beautification - Stewart Is					

Te Anau

801 - A - major maintenance of smaller township walking tracks	\$ 25,625.00	\$ 25,625.00	Grants	
803 - A - Mill Creek to Bathing Beach track	\$ 8,192.00	\$ 8,192.00	Grants	
	\$ 33,817.00	\$ 33,817.00		
26670 Sewerage Scheme Stewart Island				
WW363 - A - Pumps to stage 1 sewer pump stations	\$ 127,344.00	\$ 63,672.00	District Funding	
	\$ 127,344.00	\$ 63,672.00		
<u>Project Description</u>		<u>2016/2017</u>	<u>Funding</u>	
26807 Street Works - Te Anau				
1324 - A - Footpath Renewals	\$ 10,250.00	\$ 10,250.00	Rates	
1325 - A - K&C renewals	\$ 10,250.00	\$ 10,250.00	Rates	
769 - A - Street Lighting	\$ 20,500.00	\$ 20,500.00	Rates	
	\$ 41,000.00	\$ 41,000.00		
26828 Beautification - Te Anau				
PR0014 - A - Town Entrance Signs	\$ -	\$ 20,000.00	Rates & Reserves	
	\$ -	\$ 20,000.00		
26835 Lakefront				
PR0016 - A - New Pontoon	\$ 204,800.00	\$ 204,800.00	Rates & Reserves	
	\$ 204,800.00	\$ 204,800.00		
26860 Water Supply Te Anau				
WAT1617_16 - A - MacKinnon Loop lateral replacements	\$ -	\$ 113,200.00	District Funding	
WAT 658.A - Hydrants meters and valves	\$ 393,996.00	\$ -		
	\$ 393,996.00	\$ 113,200.00		
26870 Sewerage Scheme Te Anau				
WW603 - A - Scheme Capacity Upgrade		\$ -	District Funding	
WW604 - A - Scheme Management plan	\$ 7,564.00	\$ -		
WW605 - A - Scheme Project Development	\$ 311,400.00	\$ 311,400.00	District Funding	
WW613 - A - Generator Replacement	\$ 77,850.00	\$ 77,850.00	District Funding	
WW597 - A - Scheme Capacity Upgrade Demand Portion	\$ 415,200.00	\$ -	District Funding	
	\$ 812,014.00	\$ 389,250.00		

Item 7.1 Attachment G

Te Anau Rural Water Supply

<u>Project Description</u>	<u>LTP 2016/2017</u>	<u>2016/2017</u>	<u>Funding</u>	
26961 Water Supply Ramparts				
RW1617_101 - A - Pipeline Renewal (Ramparts)	\$ -	\$ 83,000.00	Loan	
	\$ -	\$ 83,000.00		
26962 Water Supply Mount York				
RW308 - A - Switchboards (Mt York)	\$ 144,263.00	\$ 100,000.00	Rates & Loan	
	\$ 144,263.00	\$ 100,000.00		
26963 Water Supply Takitimu				
RW1617_102 - A - Pipeline Renewal (Takitimu)	\$ -	\$ 125,000.00	Loan	
	\$ -	\$ 125,000.00		
26964 Water Supply Kakapo				
RW1617_100 - A - Pipeline Renewal (Kakapo)	\$ -	\$ 189,000.00	Loan	
	\$ -	\$ 189,000.00		

Thornbury

<u>Project Description</u>	<u>LTP 2016/2017</u>	<u>2016/2017</u>	<u>Funding</u>	
27450 Hall - Thornbury				
CC0020 - A - Replace heating system	\$ 4,096.00	\$ 4,096.00	Grants	
	\$ 4,096.00	\$ 4,096.00		

Tuatapere

28060 Water Supply Tuatapere				
WAT739 - A - Metering - District Metered Site	\$ 59,166.00	\$ 59,166.00	District Funding	
WAT733 - A - Dosing Pump	\$ 6,714.00	\$ 6,714.00	District Funding	
	\$ 65,880.00	\$ 65,880.00		

Tussock Creek - Hall

<u>Project Description</u>	<u>LTP 2016/2017</u>	<u>2016/2017</u>	<u>Funding</u>	
28454 Hall - Tussock Creek				
hall0017 - A - roof paint	\$ 11,264.00	\$ 11,264.00	Loan	
	\$ 11,264.00	\$ 11,264.00		
28660 Water Supply Waikaia				
WAT743 - A - Investigate Water Supply	\$ 36,330.00	\$ 36,330.00	District Funding	
	\$ 36,330.00	\$ 36,330.00		

Wallacetown

<u>Project Description</u>	<u>LTP 2016/2017</u>	<u>2016/2017</u>	<u>Funding</u>	
29107 Street Works - Wallacetown				
838 - a - Main Street (Dunlop & Largs St	\$ -	\$ 50,000.00	Loan & Reserves	
	\$ -	\$ 50,000.00		

Winton

<u>Project Description</u>	<u>LTP 2016/2017</u>	<u>2016/2017</u>	<u>Funding</u>	
29407 Street Works - Winton				
837 - A - Florence Road sealing, curb and channel	\$ -	\$ 130,000.00	District Contribution & Rates	
720 - A - Concrete kerbs	\$ 6,150.00	\$ 6,150.00		
	<u>\$ 6,150.00</u>	<u>\$ 136,150.00</u>		
29460 Water Supply Winton				
WAT1617_55 - A - Rising main replacement	\$ -	\$ 1,600,000.00	District Funding	
	<u>\$ -</u>	<u>\$ 1,600,000.00</u>		
29470 Sewerage Scheme Winton				
WW769 - A - De Joux Pump station upgrade and Moore Road Pump Station upgrade	\$ 77,850.00		District Funding	
	<u>\$ 77,850.00</u>	<u>\$ -</u>		

Woodlands

<u>Project Description</u>	<u>LTP 2016/2017</u>	<u>2016/2017</u>	<u>Funding</u>	
29707 Street Works - Woodlands				
825 - A - Walking Track	\$ -	\$ 75,000.00	Reserves, contributions & donations	
	<u>\$ -</u>	<u>\$ 75,000.00</u>		
29725 Cemetery - Woodlands				
CE0012 - A - New beams	\$ 8,200.00	\$ 8,200.00	Reserves	
	<u>\$ 8,200.00</u>	<u>\$ 8,200.00</u>		

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Item 7.1 Attachment H

Southland District Council
2016/2017 Annual Plan
Draft Consultation Document

Thanks for taking the time to read this consultation document from Southland District Council. This sets out the significant changes Council is making from its 10 Year Plan, which was adopted in June last year and which is renewed every three years. It does not go into detail about everything Council will be doing in the 2016/2017 year, only the major changes from the Plan. For more information on all projects, please refer to the Annual Plan section on our website southlanddc.govt.nz

Vision: To have thriving healthy communities

Mission: Working together for a better Southland

Index

Introduction from the Mayor and Chief Executive

Significant Issues

- Sealing the Catlins Road
- How the changes affect your wallet

Updates on major projects

What's happening in your community?

The dollars and cents

Have your say

All numbers in this document are GST exclusive unless stated.

Item 7.1 Attachment H

Mayor and CEO's introduction

Welcome to Southland District Council's consultation document for the 2016/2017 Annual Plan. Under legislation, this document sets out the significant changes for the upcoming year, not everything that has been planned in the 10 Year Plan for the coming year.

Nothing remains the same and staff and Council have identified key issues we need to talk to you about. More information and options are included in the following pages, and it is important that you understand your opinions are central to the decision-making processes of Council in the next few months.

The major change is the need to spend more on the Catlins Road sealing project. We discussed this with you last year and Council approved the project as part of the 10 Year Plan in June 2015. However, further investigation has taken place and the project has increased in cost. It is also logical to seal the road to Waipapa Point at the same time, which also adds further cost. Funding is available from the New Zealand Transport Agency because it, too, sees this project as a safety priority, so this is the time to complete this project, but we want to know what you think.

The total rates take is proposed to increase by 3.3%. The reasons for this are explained in this document and include fluctuations in expenditure and a proposed increase to the regional heritage rate. Fees and charges are also changing, some because Council needs to meet legislative changes under the Food Act.

We have also explained how some of our larger projects, such as the Te Anau wastewater disposal scheme proposal and the Around the Mountains Cycle Trail, are progressing. These projects have already gone through consultation and engagement.

Finally we also highlight key changes to local projects, which, although not considered significant by legislation, we know are important to you.

As always, we welcome your thoughts on what Council is doing and encourage you all to have your say.

Gary Tong
Mayor

Steve Ruru
CEO

Significant Issues

Sealing the Catlins Road including extension to Waipapa Point

The tourist route along the Catlins road, from Nugget Point through Curio Bay and along the Alternative Coastal Route, is gravel and has a high number of crashes, particularly amongst tourists. In last year’s 10 Year Plan, Council consulted on a project to seal the final section of the road from Haldane to Curio Bay, including the Slope Point Road up to the first carpark. The cost of \$4 million was based on a high-level understanding of the project. After submissions, we decided to progress this project.

Staff and contractors have now completed an on-site in-depth analysis and more design requirements and material are needed. This includes more gravel under the existing road. An extra \$2 million is needed to carry out this sealing project, making a total of \$6 million.

A popular attraction in the same area is the Waipapa Point Lighthouse. However, the access road to the lighthouse is gravel and it is proposed to include this road up to the Department of Conservation carpark in the project at a cost of \$1.15 million. Doing both projects together is more cost effective.

Map of roads being sealed

An application to the New Zealand Transport Agency has made for a contribution of 54% of the \$7.15 million. It is likely to be approved, but has not yet been confirmed. Council’s share of the project cost would be \$3.29 million if it is approved. It is proposed to complete the project, if approved, over two years to minimise disruptions to road users. If NZTA funding is not approved, the project will not go ahead.

The below table sets out the options we believe we have. We want to know which one you prefer or other ideas you might have.

Sealing Catlins road	Cost and funding	Impact on rates	Impact on community (levels of service)
Our proposed option - Sealing the Catlins Road, from Haldane to Curio Bay, including the Slope Point Road to the first carpark and the road leading to the Waipapa Point Lighthouse.	This project is forecast to cost \$7.15 million and is likely to be funded at 54% by NZTA. The local share of 46% will be funded via a loan over 20 years.	As Council starts repayments the year following the project completion, the impact is an increase in total rates of \$105,658 in 2017/2018 and \$156,600 in 2018/2019, compared to \$80,905 and \$83,821 in the first two years of this project in the 10 Year Plan. For the remaining years of the term of	The seal extension will provide a safer road and encourage economic growth by making key tourist attractions more accessible.

Item 7.1 Attachment H

		the loan, annual repayments will be \$262,258.	
Option 2 - Sealing the Catlins Road, from Haldane to Curio Bay, including the Slope Point Road to the first carpark but NOT the road leading to the Waipapa Point Lighthouse.	This project is forecast to cost \$6 million and is likely to be funded at 54% by NZTA. The local share of 46% will be funded via a loan over 20 years.	The impact is an increase in total rates of \$105,658 in 2017/2018 and \$113,205 for 2018/2019, compared to \$80,905 and \$83,821 in the first two years of this project in the 10 Year Plan. For the remaining years of the term of the loan, annual repayments will be \$218,863.	The seal extension will provide a safer road but not sealing Waipapa Road will mean a key tourist attraction is less accessible
Option 3 – Not sealing any of the roads. NB: Sealing the Catlins road was supported in the 10 Year Plan	Maintenance of the roads will be a mixture of rates and NZTA funding	If there is no loan, then there is no impact on rates.	The levels of service will remain at the status quo.

What the changes mean to your wallet

This plan includes an overall rate increase of 3.3% for 2016/2017, which is a slight increase on the 3.18% forecast for 2016/2017 in the 10 Year Plan. The 0.15% change, which equates to about \$61,000, is because of:

- Changes in operational contracts and expenditure
- An increase in the regional heritage rate

Property rate examples

Rates on properties will vary depending on location, the local projects being funded and the services received. Below is a list of sample properties and what the rates increase will mean for them.

Sector	Land value Sept 2015*	Capital Value Sept 2015*	TOTAL RATES			DISTRICT RATES			LOCAL RATES			SERVICE RATES		
			Rates 2015/2016 per year (GST excl)	Rates 2016/2017 per year (GST excl)	Change in Rates	Rates 2015/2016 per year (GST excl)	Rates 2016/2017 per year (GST excl)	Change in Rates	Rates 2015/2016 per year (GST excl)	Rates 2016/2017 per year (GST excl)	Change in Rates	Rates 2015/2016 per year (GST excl)	Rates 2016/2017 per year (GST excl)	Change in Rates
Residential	\$81,000	\$265,000	\$1,936	\$2,009	\$73	\$770	\$776	\$6	\$242	\$244	\$1	\$923	\$989	\$66
Residential	\$20,000	\$155,000	\$1,141	\$1,172	\$31	\$660	\$681	\$22	\$237	\$242	\$5	\$244	\$248	\$4
Lifestyle	\$225,000	\$385,000	\$970	\$966	(\$4)	\$883	\$880	(\$3)	\$88	\$86	(\$1)	\$0	\$0	\$0
Lifestyle	\$550,000	\$1,150,000	\$1,591	\$1,512	(\$80)	\$1,107	\$1,026	(\$81)	\$240	\$238	(\$2)	\$244	\$248	\$4
Farming (Non-Dairy)	\$4,290,000	\$4,920,000	\$4,733	\$5,257	\$524	\$4,548	\$5,067	\$519	\$185	\$190	\$5	\$0	\$0	\$0
Farming (Non-Dairy)	\$1,360,000	\$1,490,000	\$1,901	\$1,935	\$34	\$1,843	\$1,882	\$40	\$58	\$52	(\$6)	\$0	\$0	\$0
Mining	\$1,200,000	\$2,450,000	\$44,523	\$41,088	(\$3,434)	\$44,469	\$41,036	(\$3,434)	\$54	\$53	(\$1)	\$0	\$0	\$0
Industrial	\$121,000	\$315,000	\$2,001	\$2,020	\$19	\$1,108	\$1,064	(\$43)	\$214	\$215	\$0	\$679	\$741	\$62
Commercial	\$155,000	\$730,000	\$2,907	\$2,943	\$36	\$1,853	\$1,816	(\$37)	\$131	\$138	\$7	\$923	\$989	\$66
Dairy	\$10,100,000	\$12,000,000	\$14,457	\$16,274	\$1,817	\$13,959	\$15,738	\$1,779	\$498	\$536	\$37	\$0	\$0	\$0
Dairy	\$7,400,000	\$9,650,000	\$12,548	\$13,275	\$727	\$12,088	\$12,811	\$723	\$461	\$464	\$4	\$0	\$0	\$0
Forestry	\$495,000	\$580,000	\$3,925	\$3,750	(\$175)	\$3,909	\$3,735	(\$174)	\$16	\$15	(\$1)	\$0	\$0	\$0
Other	\$60,000	\$67,000	\$535	\$553	\$19	\$533	\$551	\$19	\$2	\$2	(\$0)	\$0	\$0	\$0

Southland District was subject to a revaluation in 2015 and the values stated above are the new values as at September 2015, which are the basis for calculating the 2016/17 rates. Therefore the change in the proposed rates from 2015/2016 to 2016/2017 is partly a result of the change in valuation of each property.

Roading rate model

There are adjustments to the roading rate model because of these revaluations and an increase in the roading budget from 2015/2016. The roading budget is \$13.47 million, a 1.3% increase from 2015/2016, but is \$436,000 less than what was proposed for this year in the 10 Year Plan. Outcomes of the model are provided in the table below.

Item 7.1 Attachment H

Sector	2015/16		2016/17	
	Rating units	Sector rates (\$000)	Rating units	Sector rates (\$000)
Dairy	801	4,837	810	5,036
Forestry	177	770	178	773
Farming (non-dairy)	3,020	4,625	2,945	4,742
Industrial	329	406	331	404
Commercial	461	400	454	384
Residential	8,010	1,233	8,021	1,165
Lifestyle	2,423	644	2,417	585
Other	292	132	291	132
Mining	22	247	19	248
Total	15,535	13,294	15,465	13,470

Regional heritage rate

Another proposed change is an increase to the regional heritage rate. This rate is \$34.12 including GST per household for the 2015/2016 year and is adjusted by inflation annually. It is collected by Southland and Gore District Councils, and Invercargill City Council and is managed by the Southland Regional Heritage Committee. The funds are used to support museums and heritage throughout the region.

It is proposed that this rate is increased by \$5 including GST per household (making it \$39.12 including GST per household) to provide more funding for projects, such as cataloguing and research, at the Southland Museum and Art Gallery. However, it is subject to all three councils contributing to this.

The below table sets out the options we believe we have. We want to know which one you prefer or other ideas you might have.

Regional heritage rate	Funding	Impact on rates	Impact on community (levels of service)
Our proposed option – A rate increase of \$5 plus GST.	Through rates.	\$5 including GST per household – a total of \$77,095 for the district.	Exceeds 10 Year Plan increase, but provides some funding for the museum to carry out projects.
Option 2 – A rate increase as per the 10 Year Plan (inflation).	Through rates.	84 cents including GST per household – a total of \$12,901 for the district.	Increase consistent with 10 Year Plan.

Fees and charges

Another significant change is an increase in some fees and charges. New fees and charges surrounding the recently updated legislation on food safety have been included in the changes, along with alcohol licensing charges. The changes in resource management fees better reflect the actual costs and are in line with other councils' charges. Some of the additional fees are also for administration costs created by central Government's national monitoring system.

Resource Management fee changes and additions	Present charges 2015/2016 (GST inclusive)	Proposed charges 2016/2017 GST inclusive
Outline Plan Approval (S.176A Resource Management Act)	\$240	\$500
Waiver of an Outline Plan	-	\$360
Extension of Time (S.125 Resource Management Act)	\$120	\$500
Transfer of consent (S.134 Resource Management Act)	\$120	\$360
Removal of Designation (S.182 Resource Management Act)	\$120	\$500
Alteration of Designation (S.183 Resource Management Act)	\$120	\$500
Processing of an Objection (S.357 and 357A Resource Management Act)	\$120	\$500
Overseas Investment Certificates	\$240	\$500
Liquor licensing assessment fee	-	\$30
Waiver of an Outline Plan	-	\$360

New charges

Liquor licensing	Proposed charges 2016/2017 GST Inclusive
Applications to grant a dispensation under the Alcohol Control Bylaw (subject to the adoption of the bylaw including the proposed dispensation provisions)	\$207

Item 7.1 Attachment H

Liquor licensing assessment fee	\$180
General fees for food businesses and registered premises	
Printing of food control plan	\$25
Printing of diary	\$10
Application fee for registration of template food control plan or food business in a national programme	\$146
Application fee for renewal of template food control plan or food business in a national programme	\$73
Application fee for amendments and significant change in circumstance (per hour)	\$146
Verification annual fees for Schedule 1 food premises, eg restaurants, taverns, cafes, grocers that produce food	\$511
Verification annual fees for Schedule 2 food premises, eg, petrol stations, grocers not producing food	\$219
Te Anau-Manapouri Airport	
Ground handling fees – with baggage	\$322
Dog Control	
Withdrawal of infringement fee, per infringement	\$30

Updates

Around the Mountains Cycle Trail

The Environment Court will be hearing the appeal by Fish and Game Southland against the consent to build the cycle trail through the Upper Oreti River valley in late February-early March. A decision is expected mid-year.

Work has stopped on Stage Two while this hearing is being held, as the first section from Mossburn to Centre Hill is finished.

Council has instigated a review of the way in which it has managed the cycle trail. This review will be carried out by an independent firm in February-March.

The trail is now predicted to cost close to \$14 million, which is \$6 million more than originally budgeted.

Te Anau wastewater discharge project

An Environment Court hearing date is still to be set for the appeal by various parties against the consent granted to discharge treated wastewater at the Kepler block.

Meanwhile, a peer review of the proposed scheme has been completed by Pattle Delamore Partners Ltd and the draft review has been received by the Te Anau Wastewater Discharge Committee, with a staff report on the next steps being prepared for a meeting in February.

Funding of \$415,200 for capital works will be deferred from the 2016/2017 year.

Curio Bay project

For the past 15 years, Council, the Department of Conservation, iwi and the South Catlins Charitable Trust have been working together to develop and implement a vision for Curio Bay and physical work is about to begin on the project. Consents for a wastewater treatment scheme and a visitor centre have been granted to Council and the South Catlins Charitable Trust respectively. Work will begin on the wastewater project in mid-2016.

The Department of Conservation is planning the construction of a carpark and public toilets for visitors to the reserve and petrified forest. The Trust has been fundraising to upgrade the Curio Bay camping ground with a new shower and toilet block and powered sites. Building on the recent development of the Curio Bay Walkway, more walking tracks and interpretation of the area will be developed.

Item 7.1 Attachment H

What's going on in your community?

The projects listed below are changes to those listed for your community in the 10 Year Plan. (Reserves are funds which have been accumulated in previous years). Other projects that have not changed are included in the project list on southlanddc.govt.nz

Aparima-Waiau

Colac Bay

A pathway is proposed to go along Colac Foreshore Road West at a cost of \$6,500, funded from reserves.

Otautau

Footpath upgrades and sealing of the sports complex carpark and the carpark beside the BMX track are proposed to cost \$42,894, which will be funded from reserves.

Upgrades to equipment on the sewerage scheme are proposed, at a cost of \$163,596, which will be funded from district rates.

Riverton-Aparima

Wharf repairs and an upgrade are proposed at a cost of \$20,000, funded from reserves.

Mararoa-Waimea

Manapouri

The start of Frasers Beach Road and Murrell Avenue will be sealed. This will cost \$30,000 and come from reserves.

Te Anau

Improvements around the town, including footpath renewals, kerb and channelling, street lighting, signage and a new pontoon, are proposed. They will cost \$265,800, which will be funded from rates and reserves.

Te Anau Basin Water Supply

A 20-year loan is proposed to renew pipelines for three of the water supplies – Kakapo, Ramparts and Takitimu. The total cost for the three is \$397,000. The cost to replace the switchboards at Mt York has decreased from \$144,263 to \$100,000.

Stewart Island

Improvements for the SIESA power scheme, including replacing two fuel pumps and diesel storage tanks, building a shed and upgrading the power station, are proposed at a cost of \$141,000. This will be covered by reserves.

Toetoes-Waihopai

Edendale

The Edendale-Wyndham Community Board is continuing to investigate the possibility of a community centre at Edendale, with the current option the redevelopment and extension of the Edendale Rugby Club facility. Initial concept plans have been developed, along with tentative costings. The board has agreed to proceed with plans to develop this option, as long as the costs are \$850,000 or less. If the proposal does go ahead, the Edendale Rugby Club would become a community centre, and management would revert to an over-arching trust to manage the facility.

Woodlands

A walking track from the old Gospel Hall to Kingswood Bush Scenic Reserve is proposed at a cost of \$75,000, funded by donations, parks contributions and reserves

Winton-Wallacetown

Browns

The Browns Community Centre is to be upgraded at a cost of \$15,000, which will be paid for through reserves.

Limehills-Centre Bush

The community centre kitchen will have \$10,000 spent on an upgrade, with this funding coming from reserves.

Wallacetown

The proposed improvements to streetworks will cost \$15,442, which will be taken from reserves.

Work on Dalry Street footpaths, between Dunlop and Largs Streets, will cost \$50,000 and will be funded by a loan and reserves.

Winton

A project to replace the rising main in Florence Road, Welsh Road and Welsh Road East, at a cost of \$1.6 million, will be funded from district rates. This work will be done before the proposed sealing of the road, which will cost \$130,000 and will come from contributions and reserves.

The dollars and cents

The financial statements for Council for the 2016/2017 year are set out below. Council's overall forecast operating deficit for 2016/2017 has reduced from \$894,000 as proposed in the 10 Year Plan to \$239,000 because of increased other revenue, including.

- Increased forestry revenue (\$546,000) as a result of anticipated increased harvesting.
- A net increase in NZTA funding resulting from both a reduction and an increase. The reduction comes from a reduced programme of work. The increase comes from the increased cost of the Catlins Road sealing project (\$678,000). The increase is bigger than the reduction, resulting in the net increase overall.
- Deferral of grants for Around the Mountains Cycle Trail and Edendale Hall (\$500,000 and \$378,000 respectively) associated with the timing of the projects.
- Reduction in forestry valuation adjustment (\$321,000) as a result of increased harvesting.
- Reduced interest received from external investments (\$260,000) as a result of less cash available for investment.
- Reduced building regulation and resource consent revenue (\$170,00) due to anticipated decline in associated economic activity.

Other expenditure has increased by \$784,000 as a result of:

- Various additional projects planned for the wards (\$265,000) that were not included in the 10 Year Plan.
- Increased grant to the Southland Regional Heritage Committee (\$55,000).
- Increased employee expenses (\$307,000) because of the recent restructure of Council.

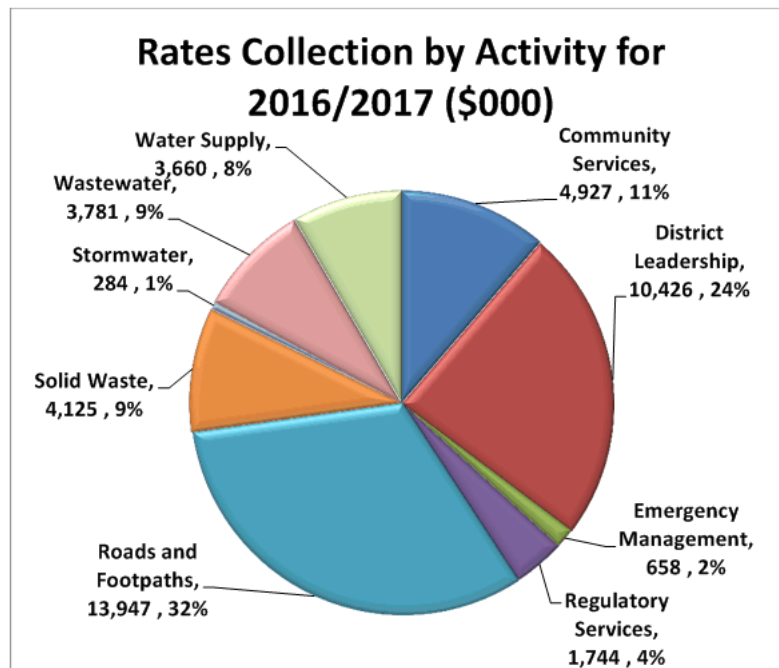
Council's overall forecast net assets as at 30 June 2017 have reduced from \$1.487 million (10 Year Plan) to \$1.424 million. This is because the opening balance of property, plant and equipment at 1 July 2015 is \$58.3 million less than forecast in the 10 Year Plan due to the valuation at 30 June 2015 being significantly less than budgeted. Council's forecast cash balance has decreased by \$9.8 million from what was proposed in the 10 Year Plan because of an increase in internal loans of \$7.5 million, and \$3.5 million of reserves being used in 2016/2017. The forecast cash position at 30 June 2017 is \$3.7 million overdrawn.

PROSPECTIVE STATEMENT OF REVENUE AND EXPENSE		
	LTP 2016-2017 \$000	Annual Plan 2016-2017 \$000
Income		
Rates	43,489	43,550
Other Revenue	23,814	25,192
	67,303	68,743
Expenditure	68,197	68,981
OPERATING SURPLUS/(DEFICIT)	(894)	(239)
Gain/(Loss) on Property, Plant and Equipment revaluations	21,718	21,718
TOTAL REVENUE AND EXPENSE	20,823	21,479

PROSPECTIVE STATEMENT OF FINANCIAL POSITION		
	LTP 2016-2017 \$000	Annual Plan 2016-2017 \$000
EQUITY	1,486,949	1,424,179
Current Assets	13,949	4,113
Non-Current Assets	1,485,300	1,432,378
TOTAL ASSETS	1,499,250	1,436,491
Current Liabilities	12,138	12,154
Non-Current Liabilities	163	158
TOTAL LIABILITIES	12,301	12,312
NET ASSETS	1,486,949	1,424,179

Where rates are spent

Council spends most of its funds on roads and footpaths, with 71% of overall capital expenditure and 41% of operating expenditure needed to fund this activity in 2016/2017. Water supply, wastewater and stormwater collectively are the second largest activity of Council, taking up 14% of the capital budget and 13% of operating expenditure.



Sources of Revenue

Not all of Council's funding comes from rates. Of the total revenue of \$68.7 million for 2016/2017, 69% comes from rates (\$43.5 million), with the remaining 31% coming from other sources such as NZTA and grants and subsidies, fees and charges received for services, as well as interest and dividends.

Cash management

In the past Council has funded a significant amount of capital expenditure from its cash reserves and this will continue. However, in 2016/2017 Council is forecasting to go into overdraft of \$3 million as its cash reserves are being used to fund various projects. External loans are projected to be required in 2017/2018.

We want to hear from you

Have your say about the changes for 2016-2017 highlighted in this document.

We encourage you to take the time and get involved. Public consultation runs from 29 January to 29 February.

You can give feedback by going online at southlanddc.govt.nz and filling in the easy-to-use online form. If you don't want to do that, then there is a submission form attached to this document.

Council also encourages you to speak to your submission at the hearing it is holding on 7 April. Teleconferencing is available from Te Anau.

Feedback can be given via social media on Council's Facebook page – the comments will be collated into a report that will be discussed during Council deliberations.

All the information you need can be found at southlanddc.govt.nz, including this document, supporting information, the online submission form and other details.

Management Report

Record No: R/15/12/22624
Author: Steve Ruru, Chief Executive
Approved by: Steve Ruru, Chief Executive

☐ Decision ☐ Recommendation ☒ Information

Chief Executive

Regional Development Strategy

- 1 The Governance Group charged with overseeing the next phase of the Regional Development Strategy was appointed in mid-December with Tom Campbell confirmed as Chair.
- 2 The Chairs for each of the six Action Teams were also appointed with good progress also being made with each of the Action Teams themselves. The six Team Leaders are as follows:
 - Vibrant Urban Centres Team - Joc O'Donnell
 - Ease of Doing Business Team - Steve Ruru
 - Welcome Southland Team - Penny Simmonds
 - Business Extension Team - Peter Gow
 - New Industries and Innovation Team - Mark O'Connor, with Paul Adams
 - Inclusive Communities Team - Anna Stevens.
- 3 Appointments were also made to the Programme Director position with Sarah Hannan, currently the chief executive of the Chamber of Commerce, and Sara Brown, a local solicitor and chair of Southern Institute of Technology, being confirmed on an approximate 70/30 split.
- 4 The finalisation of these appointments means that the Action Teams will be able to make good progress with the next phase of work from February 2016.

Around the Mountains Cycle Trail (ATMCT)

- 5 At its December meeting the Activities Performance Audit Committee approved a proposal to initiate a review of the ATMCT. Terms of Reference for the proposed review have been drafted and a Request for Proposals released to consultants capable of undertaking the work.
- 6 It is expected that a reviewer will be appointed in early February. Officers will provide a verbal update on progress at the Council meeting.

Te Anau Wastewater

- 7 The Te Anau Wastewater Discharge Project Committee met in mid-December to receive a briefing from Pattle Delamore Partners (PDP) on the findings included in its draft peer review report.

- 8 While the Committee members asked a number of questions they have also decided to hold a workshop to discuss the peer review report and undertake site visits of both the consented option and the other two alternative options which are identified in the review as having a lower net present value. Prior to that workshop officers will also be developing further advice on the resource management, financial and local government decision-making issues that also need to be considered.

Local Government Reform

- 9 In November 2014 the then Minister of Local Government, Hon. Paula Bennett, announced a series of proposed changes to the Local Government Act 2002 to be introduced to Parliament during the first quarter of 2016. The amendments, which followed on from the Minister's speech at the July 2015 Local Government conference are intended to make it easier for local authorities to implement local reform initiatives, such as the establishment of jointly owned CCOs to manage water and roading services and to lift their overall performance. The reforms were also intended to make it easier for the Local Government Commission to work with the sector to support performance improvement initiatives.
- 10 As part of the reform initiatives the Department of Internal Affairs are also advancing work to develop a set of performance indicators for the sector.
- 11 It is yet to be seen what shape these reform initiatives will take following the appointment of Minister Peseta Sam Lotu-liga as the new Minister of Local Government, effective from 14 December 2014.

Local Government Excellence Programme

- 12 As a follow-on from the local government sector reputation survey work undertaken in 2014 LGNZ has now developed a new Local Government Excellence Programme. The initiative, which was previously referred to as a performance improvement programme, is designed to improve the public's knowledge of the work councils are doing in their communities and to support individual councils improve their performance.
- 13 The four proposed priorities for the programme are:
- Excellence in governance, leadership and strategy;
 - Excellence and transparency in financial decision-making
 - High standards of asset management and infrastructure; and
 - Stronger engagement with the public and businesses.
- 14 LGNZ is also undertaking work to lead the development of a new standard performance management framework. This work will complement work being progressed by the Department of Internal Affairs to look at how the performance of the sector is best measured.
- 15 The framework for the LGNZ Programme has been developed and pilot testing is underway with four councils to be followed by work with community focus groups.
- 16 It is seen as important that the sector and individual local authorities take steps to determine how their performance should be measured and how it can be improved in a way that will meet the needs of local communities. In this way there is a better prospect of such work 'adding value' in a learning sense and not simply becoming another form of compliance

measures handed down from central government. The next New Zealand Local Government Survey (reputation research) will take place in March 2017.

Local Government Risk Management Agency

- 17 The Local Government Risk Management Agency Establishment Board is continuing with its work to determine whether there is a sound business case to support the establishment of a Local Government Risk Management Agency. A draft of the business case is due to be presented in February 2016.
- 18 In parallel with the LGRA work stream a review of the 60/40 natural disaster funding arrangement with the Crown is also being progressed by Treasury, Department of Internal Affairs and the Ministry for Civil Defence and Emergency Management. A discussion document outlining the issues and options being considered as part of this review is scheduled to be released in April 2016.
- 19 As part of this work stream consideration is also being given to whether there is an opportunity to use the proposed agency as a vehicle for administering a co-regulatory model for the sector's work in the water, wastewater and stormwater area and/or an overall performance improvement programme for the sector.

3 Waters

- 20 In the last quarter of 2014 LGNZ consulted with the sector on proposed changes to the management of 3 waters infrastructure. The submissions received indicated a strong preference for a strong sector-led approach to meeting the overall goal of providing 'world-class' water infrastructure and services.
- 21 The project's governance groups have recommended the co-regulatory model (overseen by representatives from both the sector and Government appointees) as its preference.
- 22 Prior to consideration of the submissions received by the project governance groups and National Council, LGNZ updated Minister English at a meeting on 23 November. It is clear that the water sector remains a high priority for central government, particularly following recent reports from the Productivity Commission and the Office of the Auditor General. As such it is seen as important that the sector proactively form a view on an appropriate way forward. If it doesn't then it may find a solution is imposed by central Government.
- 23 The LGNZ National Council has now discussed the recommended approach and concurs, in principle, with a co-regulatory model. However, more detailed design work is required to confirm that this is the right approach. This work is now to be progressed.

Earthquake-Prone Buildings

- 24 The Local Government and Environment Select Committee reported back to Parliament on the Building (Earthquake-prone Building) Amendment Bill on 2 September. The Bill is currently awaiting its second reading.
- 25 The changes proposed address the variability of seismic hazard in New Zealand through timeframes for assessment and strengthening, and through the identification of priority buildings. Once a building is identified as earthquake prone the territorial authority serves an earthquake prone building notice and the information is made public on the MBIE earthquake prone building register.

Item 8.1

- 26 It is expected that the Act will come into force in late 2016 to allow for the development of the regulations and guidance, including amendments to the NZ Society of Earthquake Engineers 'red book'. The red book provides technical guidance to engineers on assessing the structural integrity of buildings including ground conditions.

Resource Management Review

- 27 Following release of its report *Using land for housing* in October 2014 central government has now tasked the Productivity Commission with undertaking a wider review of the current Resource Management and urban planning regime. This review will involve a 'blue skies' look at the approaches currently used to manage urban development under the Resource Management Act, Local Government Act and Land Transport Management Act. As such it will be a comprehensive and important review for the local government sector.
- 28 The Commission released an initial an issues paper on the review in December. The issues paper describes the approach the Commission plans to take toward the Inquiry and sets out a range of preliminary questions.
- 29 In December LGNZ also released an initial discussion document in its review of the resource management system, which was announced back in September 2014.
- 30 The document is intended to be a 'thinkpiece' which explores whether continued evolution of the current resource management system is the best approach or whether a more fundamental reform is needed. The document discusses the following themes:
- The system needs to be capable of operating successfully in a context that is dynamic and different from the one in which the present system was designed - in particular it needs to be flexible and adaptive.
 - Any changes need to capitalize on the trend towards increasingly participatory processes which rely on the availability of quality data and the ability to translate and communicate it to lay audiences, moving from regulator to trusted advisor, interpreter and facilitator.
 - The system has to be capable of facilitating the achievement of particular outcomes, not just the avoidance, remediation or mitigation of adverse effects.
 - The capacity and capability of local authorities, the courts, central government agencies, sector groups and NGOs needs to be developed to match the current and future needs and demands of the system including measures to guide implementation.
 - If it is to address current shortcomings, the resource management system has to be more than merely a platform for resolving disputes. It must be capable of aligning the efforts of communities, government and business towards achieving outcomes that advance common interests.
 - The lack of alignment between core components of the resource management system needs to be resolved to reduce duplication of process and to assist the alignment of strategy, planning and funding - particularly in urban areas experiencing growth pressure.
- 31 Officers are reviewing both documents and will consider whether Council should lodge submissions to one or both processes.

Health and Safety Update

- 32 In December we had a serious harm injury when one of our staff member's fell down the stairs and fractured her foot. The incident was reported to Work Safe New Zealand but they have chosen not to investigate any further. We have completed a full investigation for this incident. The staff member is doing well.
- 33 The Contractor Management Project is well underway. The majority of our Contractors have now signed health and safety documentation and provided up to date health and safety plans.

People and Capability Update

- 34 The organisational design was finalised in early December 2015. Recruiting is now underway for all our new positions with appointments hoping to be finalised by the end of April 2016.

Environment and Community Group

Overview

- 35 Decisions have been issued in relation to the Freedom Camping Bylaw following Council's consideration of this matter at its 9 December 2015 meeting. Some communities have reported considerable amounts of freedom camping traffic over the holiday period. There is a report on the 27 January 2016 agenda seeking Council approval to the creation of a warden system in the Waikawa/Curio Bay area.
- 36 Some issues arose over the festive period with liquor licence holders allowing their licences to lapse. They had been sent renewal information and under the Sale and Supply of Alcohol Act 2012 the onus is on a licence holder to ensure their licence remains current; but additional reminder measures have been implemented by the Environmental Health team to seek to minimise the potential for this to occur again in the future.
- 37 Major building consent and resource consent activity remains relatively subdued although there has been some recent increase in residential and rural building consents. LIM numbers remain quite steady.
- 38 The Group Manager Environment and Community was Acting Chief Executive for the period from 19 December 2015 to 18 January 2016 while the Chief Executive was on leave.
- 39 The Group will be participating in the Ease of Doing Business workstream from the Regional Development Strategy as referred to in Item 2 of this report above.

Libraries

- 40 Main activities for the Library include:
- Bookbus presence at the Winton A & P Show
 - Encouraging young readers with activities in the Southland-wide Summer Reading Challenge
 - Preparing for Bookbus attendance at the Waimumu Field Days
 - Have staff attending the LIANZA Weekend School in Oamaru
 - Participation in the Children's and Young Adult's Conference in Timaru

- Conducting Library Tours at beginning of school year.
- District-wide reading challenge for adults.

Resource Management

- 41 A resource consent hearing was held for a proposed large scale Serpentine quarry north of Mossburn, with a decision issued in late November granting the consent subject to a number of conditions. The appeal period for this decision ran out on 11 January and no appeals have been received.
- 42 Resource Management are also involved in the upcoming Around the Mountains cycleway hearing, representing SDC as a regulatory authority.
- 43 Staff participated in a recent Environment Court mediation process in relation to the Environment Southland Regional Policy Statement.

Area Offices

- 44 Currently, staff are fully involved in governance responsibilities with the 2016/2017 estimate meetings that are being held for all Community Boards, Community Development Area Subcommittees and Water Supply Committees. November was also a busy period with staff being involved in receiving the second instalment of rates payments along with day to day customer service activities.
- 45 Area Office staff attended the recent Safer South Seminars held at the Civic Theatre, the Community Futures Workshop and the Community Boards/Community Development Area Subcommittees Chairs Meeting.
- 46 Projects of note within some of the townships that Area Office staff have had a role include:
- The proposed skate park at Winton
 - Winton Memorial Hall upgrade
 - Winton's Centennial Park grandstand upgrade
 - Development of a multi-purpose facility at Moores Reserve at Winton
 - The proposal to demolish the Soundshell at Riverton
 - Demolishing of the Waikaia Museum and the development of the new museum
 - Upgrade of the Otautau BMX track
 - Proposed development of the Otautau camping ground
 - Upgrade of the Nightcaps Hall.

Milford Community Trust

- 47 The Trust considered the 2016-2019 Draft Statement of Intent at its meeting scheduled for 20 November at Milford. Other major issues the Trustees considered at the meeting include a report on possible alternative methods of allocation of the community contribution fee (concessionaires fee), and possible development of a recreational hall for the local Milford community.

Building Control

- 48 All strong recommendations and recommendations resulting from Building Control's March 2015 accreditation reassessment have been addressed and there were no corrective actions resulting from the audit.
- 49 Five staff members have attained their National Diploma Building Control Surveying - medium and large buildings. Three staff are currently enrolled with Skills and working towards their national diploma. Three staff members have yet to enrol, with one meeting the exemption from obtaining the qualification due to his pending retirement.
- 50 High winds experienced towards the end of 2015 required the demolition of two wind damaged residential garages by Council that were presenting a danger to adjoining people and property.
- 51 The shared quality/process manual between Southland, Gore and Clutha District Councils and the Invercargill City Council is working well with all having now adopted the manual. The shared manual performed well in the 2015 accreditation reassessment audits undertaken by International Accreditation NZ (IANZ) on Clutha and Southland District Councils and will be subject to review again when Gore District and Invercargill City Councils are reassessed in early 2016.

Customer Service / Inclusive Communities

- 52 The Customer Services Manager is creating an accessible map funded by the Ministry of Social Development Making a Difference grant, showing wheelchair accessible services and facilities in the Southland District Council area. The purpose of the map is to encourage residents and visitors with disabilities to participate and enjoy with confidence the Southland District. With the assistance of Venture Southland the map is near the design and publishing stage and is hoped to be completed by April 2016.
- 53 Attending two key disability inter-agency groups in Fiordland and Invercargill is proving very worthwhile for sharing Council information and gaining participation and feedback from the disabled sector.

Environmental Health/ Animal Control

- 54 Staff had a busy lead up to Christmas with special licences for a number of events and a hearing of the District Licensing Committee.
- 55 A strong focus of the Environmental Health team is the implementation of the new Food Act regime.
- 56 Animal Control staff attended a number of incidents over the festive period. This is not particularly unusual as often this is a busy time with a number of dogs and their owners away from their normal place of residence.
- 57 Animal Control staff are also focused on the implementation stage of the Dog Control Policy and Bylaw 2015 as adopted by the Council in 2015. A particular focus at present is the implementation stage of the new multiple dog licence requirements.

Policy and Community

Community Futures Project

- 58 The Community Futures project focuses on the implications of projected demographic change for Ohai Nightcaps specifically at this stage. The wider project objectives are to:

- Increase awareness of elected representatives how demographic trends impact on Southland District communities
- Present options for infrastructure provision in communities
- Provide a framework to guide planning for asset and activity managers.

59 Following the presentations by demographers Dr Natalie Jackson, Rachel McMillan and Dr Peter Matanle further work has involved the development of an engagement plan for the project.

60 The aims for engagement are to inform key stakeholders, the public and staff about the issues being considered and involve the various parties to consider feedback and input going forward.

Community Governance Review

61 Following the extensive consultation process undertaken in the last six months of 2015 the information has been considered and a Future Opportunities Discussion Document has been prepared for consideration by the staff project working group, elected representatives project working group, Executive Leadership Team and Council. Once this feedback is considered the Discussion Document will be used for stakeholder engagement as the next part of the project development process.

2016/2017 Annual Plan

62 Significant progress has been made on the preparation of the Annual Plan and associated Consultation Document. The timeframe and key milestones have been achieved.

Stewart Island - Council Service Provision

63 On invitation of the Rakiura Heritage Trust and Rakiura Museum Trust staff attended a meeting in mid-December to discuss options and provide an update on future service provision requirements and options for Council on the Island. This included options available with regard the Area Office in the current museum facility and the future options available. This meeting raised the bigger issues associated with the overall community facility provision on the Island and how this can be developed with consideration to future needs and demands. To this end a community planning workshop is to be coordinated to review options for service provision requirements and associated community facility provision options to ensure long term viability and sustainability.

Section 17A Service Delivery Review - Community Development

64 Council is required to undertake a service delivery review for various services it delivers. Council's community development activity as described in the 10 Year Plan 2015-2025 incorporates regional economic development, enterprise and business development, events and conferences, tourism and destination marketing and local community development - and is delivered on behalf of Council by Venture Southland. To this end it is proposed the Section 17A service delivery review involve the other Councils and a draft Terms of Reference has been prepared for consideration.

Information Management Group

Microsoft Licence Agreement Renewal

65 Following the negotiations what were completed by the Department of Internal Affairs on behalf of the Crown and Government agencies (including Ministries, Local Government,

Crown Research Institutes etc) Council has renewed the Microsoft Agreement which provides Council with all Microsoft licences for a three year term. This new contract has provided Council with potential savings of between \$13,000 and \$17,000 per annum against the proposed budget under the 2015/16 LTP.

Digitisation Project

- 66 Council officers have revised the project schedule for the digitisation project and gained approval for the change from the Executive Leadership Team. A report back to Council in February will provide more detail as to the changes. The primary reason has been due to the organisation review and the impact this has had on resources to undertake the various components of the project – such as the Request for Proposal and decision around how Council wishes to deal with public access to the property files.

Services and Assets Group

General

- 67 The end of 2015 and the holiday period were fairly uneventful from a delivery of services perspective. The weather pattern that prevailed was wind, wind and more wind. This did result in more than normal tree falls and vegetation damage. This has had an impact on roading and cycle trail maintenance.

Around the Mountains Cycle Trail

- 68 The status of the trail is unchanged from the last report. Construction of the trail up to the gravel pit off Centre Hill Road is complete but, a couple of improvements need to be made to keep cattle off the western most section. Council cannot continue with any further work beyond this point, as this is the limit of the area consented under the resource consent granted in 2012.
- 69 As reported previously the Court hearing is set down for 15-19 February and 7-11 March. Expert witness caucusing was undertaken in December. Now it is a case of getting prepared for the actual hearing.

SIESA (PowerNet)

- 70 PowerNet is steadily working through the Asset Management Plan projects detailed in the Long Term Plan to strengthen and upgrade the SIESA asset conditions (for power generation and distribution) on Stewart Island.
- 71 In December last year the Stewart Island Community Board finally approved the new “Ring-Feed Project”. The trenching work for Stages 1 and 2 (out of total five stages) for the new High Voltage (HV) cables along Hicks Road and Horseshoe Bay Road will start in late January. The required tools and materials are already on Stewart Island.
- 72 Still in this current financial year 2015/2016 the environmental “non-compliance” concerns regarding the conditions of the two 16,000L diesel storage tanks, fuel pumps and the setup of the fuel distribution setup need to be addressed and evaluated. Council will have to involve expert consultants for this condition assessment. A suitable renewal and upgrade strategy needs to be developed. Elements of this renewal and upgrade programme have already been considered in the Asset Management Plan and partly approved, from a financial perspective in the Long Term Plan.
- 73 The rollover of the SIESA Management Contract with PowerNet will have to be finalised this financial year. The current contract needs to be updated and requires some adjustments

and more precise detailing of the specific contract conditions to make it fit for the next three years of SIESA Operations Management by PowerNet.

Property

Assets

Public Conveniences

- 74 Work on the Garston upgrade and the new toilet at Athol has been completed. Work has commenced on the installation of the new public toilets at Dipton and Ivy Russell Reserve in Winton.
- 75 With the demolition of the old museum in Waikaia, final operational discussions are to be completed prior to the transfer of funds to be used, in the provision of public toilets in the new replacement building.

Community Centres

- 76 The disposal of the former Otautau Public Hall will commence in the near future. Funding has been obtained for the internal refurbishment and painting at Nightcaps so this is to commence in the near future. The re-roofing of the Orawia Community Centre is to be deferred until next financial year, at the Committee's request, as it believes it will be able to have the project completed without the need for any loans.

Council Offices and Other Buildings

- 77 Upgrade work at the Te Anau Library has commenced, with part completed in December, with the balance to be completed after the busy summer season. The upgrade of the Otautau Library is in its final stage of planning prior to work commencing.

Water and Waste

Te Anau Wastewater Update

- 78 Council's application for resource consent to irrigate treated wastewater to land north of the airport at Kepler has now been granted approval. The consent has been approved for a period of 25 years and is subject to 29 conditions laying out a rigorous monitoring and reporting programme. Three appeals have been lodged with the Environment Court with all stating a willingness to enter mediation talks. In their latest communication the Court has indicated that Council must prepare a final response by May 2016 providing detail on next steps. In other words there is little or no opportunity for requesting a further hold period.
- 79 Pattle Delamore Partnerships (PDP) has been appointed to undertake a peer review. PDP has an extensive engineering background and experience in undertaking such reviews. An update on progress was provided to the committee on 10 November, followed by a public drop-in session, and as noted above a draft of their final report was presented to the Project Committee in December. The review has found no 'fatal' flaws with the currently consented proposal and has developed a short list of potential alternatives that this could be evaluated against. A workshop will be held with the Committee in early February to consider next steps and also understand implications of these steps from a financial, resource management and risk perspective.
- 80 As an aside to this ongoing review, Environment Southland has delayed flood defence work on the Upukerora River, downstream of the State Highway Bridge, until the outcome of the review is known.

- 81 A short term consent for continued discharge to the Upukerora was granted on 9 November. A consent for discharge to air from the oxidation pond site is currently being processed by Environment Southland.

Curio Bay

- 82 Council is currently working with Department of Conservation and the South Catlins Development and Environmental Charitable Trust to implement a sustainable long term wastewater treatment solution for the reserve. This work is part of a wider project to help improve the overall visitor experience at the reserve.
- 83 Resource consent has been granted for an upgrade of the wastewater treatment facilities for the reserve, with the long term goal of also connecting the wider community. The treatment solution based on membrane technology would treat the effluent to an extremely high standard which is in keeping with the unique status of the area.
- 84 A report outlining a proposed procurement approach and likely costs was presented to APAC in October. An outline proposal for the treatment plant is currently being considered and tender document are being drawn up for the non-technical elements of the proposal.

Stormwater Consenting

- 85 Environment Southland is currently processing consent applications for 17 of Council's stormwater schemes. Site visits for all schemes have been undertaken and at a follow-up meeting Council staff tabled what it believed to be appropriate monitoring and consent conditions consistent with the scale of the activities and the potential financial implications for a small ratepayer base.
- 86 An initial set of conditions was amended following a meeting in late September. Drafted conditions were tabled and consent conditions discussed. Suggested draft conditions were submitted to Environment Southland.

Wastewater Resource Consent Renewals

- 87 Applications have been lodged at Environment Southland for the following wastewater resource consents:
- a) Ohai - currently seeking affected party written approval.
 - b) Riversdale - pre-hearing meeting held February 2015, suggested draft conditions submitted to Environment Southland. While the current application is being progressed, an alternative proposal is also being developed to help ensure that value for money can be demonstrated.
 - c) Nightcaps - pre-hearing meeting held 28 April, draft conditions currently being drafted. Feedback from draft conditions has been provided to Environment Southland. Once conditions are accepted by both parties final affected party sign off will be sought.
 - d) Riverton Rocks - written approvals have been received from all affected parties and Council is currently awaiting feedback from Environment Southland on comments on draft conditions. Consent was granted in December 2015.

Wastewater Projects

- 88 Two significant wastewater treatment projects currently underway:
- a) Te Anau and Winton inlet screens - all earthworks complete and screens installed with some outstanding electrical work at both sites and remaining pipework at Te Anau. Work is now complete at both sites.
 - b) Regional desludging - Work is now complete at Winton and well underway at Te Anau with the contractor planning to return to site late January.

Environment Southland - Water and Land 2020 and Beyond

- 89 Environment Southland has recently completed consultation on its draft Water and Land 2020 and Beyond document. The aim is to respond to water quality and quantity issues facing the region and will form the initial basis for further work around a catchment limit setting process across the region.
- 90 The draft plan sets out proposed policies and rules for extraction and discharge to water and land, defining what activities are likely to be permitted, require a consent or are prohibited. A number of rules are likely to directly impact on a range of Council activities. Council's submission was approved on 28 October. Officers are now awaiting any further feedback prior to full notification early in the New Year.

Work Schemes

- 91 Projects:
- Noxious control throughout District
 - Mowing throughout District
 - Repairs and maintenance at community housing throughout District
 - Invercargill City Council - repairs and painting of park seats.

Recommendation

That the Council:

- a) **Receives the report titled "Management Report" dated 18 January 2016.**

Attachments

There are no attachments for this report.

Freedom Camping Patrols, Waikawa

Record No: R/16/1/4
Author: Michael Sarfaiti, Environmental Health Manager
Approved by: Bruce Halligan, GM - Environment and Community

☒ Decision ☐ Recommendation ☐ Information

Purpose

- 1 To authorise a new freedom camping patrol service in Waikawa.

Executive Summary

- 2 Concerns continue to be raised about the illegal freedom camping occurring at the Waikawa Domain. This report recommends that Council authorises a freedom camping patrol service in the area to abate this problem. It is proposed that the patrols will operate the same way as in Te Anau - an educational, tourist friendly approach.

Recommendation

That the Council:

- a) Receives the report titled "Freedom Camping Patrols, Waikawa" dated 11 January 2016.
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Authorises staff to establish a seasonal freedom camping patrol service in Waikawa.

Content

Abbreviations and definitions:

Act: Freedom Camping Act 2011

Freedom camp means to camp (other than at a camping ground) within 200 m of a motor vehicle accessible area or the mean low-water springs line of any sea or harbour, or on or within 200 m of a formed road or a Great Walks Track, using one or more of the following:

- (a) A tent or other temporary structure
- (b) A caravan
- (c) A car, campervan, house-truck, or other motor vehicle.

Self-contained vehicle is a vehicle that is designed to completely meet the ablutionary and sanitary needs of the occupants (including water for drinking and cooking) for a minimum of three days without requiring any external services or discharging any waste. They have the following:

- 1. Fresh water supply
- 2. A sink
- 3. Toilet
- 4. Holding tank
- 5. An evacuation hose
- 6. A sealable refuse container (with lid).

Background

- 3 During the review of the Freedom Camping Bylaw Council last year, Council heard of serious problems from freedom camping at the Waikawa Domain such as:
 - Sanitary problems
 - Costs to the ratepayer, eg rubbish collection, toilet maintenance
 - Restricting access to other recreation users of the Domain
 - Restricting parking access for hall.
- 4 Freedom camping problems were expected to worsen in the area. Reasons include:
 - A new cell tower 'opening' up the area
 - Sealing of the Haldane Road
 - Visitor numbers are up
 - More growth is expected, eg the proposed internationally appealing Curio Bay Natural Heritage Centre.
- 5 Council adopted the Freedom Camping Bylaw 2015, that came into effect on 12 December 2015. Council resolved this issue by reducing the size of the Waikawa Domain freedom camping designated site, and restricting it to certified self-contained vehicles only.
- 6 Self-contained vehicles must display a current self-containment warrant.

Issues

- 7 Waikawa and Te Anau are the two hot spots in the District for freedom camping presently. Awareness of the new rules at Waikawa via apps and on-site signage is expected to reduce

the problem. Staff recommend that a patrol service is initiated in Waikawa to educate campers and move them on if necessary.

- 8 A patrol service similar to the one currently operating in Te Anau is proposed:
- The appointment of two local compliance officers, to service a seven day week patrol roster
 - Daily patrols in the evening, educating campers where they can camp legally
 - Operate during the tourist season - about 1 November to 30 April the following year
 - The gathering of statistical information
 - Use of private vehicles identified with a magnetic SDC door sign.
- 9 The service can be reviewed at any time, as may be prompted by changing patterns of freedom camping in the area.
- 10 The need for the service to be extended to Curio Bay can be considered by Council once the Waikawa service has been operating. There may be some opportunity for sharing of services, if DOC believes that they also may benefit from a patrol in Curio Bay.

Factors to Consider

Legal and Statutory Requirements

- 11 Section 32 of the Act enables Council to appoint enforcement officers.

Community Views

- 12 A number of Waikawa locals raised concerns about freedom camping at the Waikawa Domain during the Freedom Camping Bylaw consultation process. Crs Duffy and Keast support the introduction of a patrol service, who are regarded as representing the views of the local community. There is no local CB or CDA for the area to consult with.

Costs and Funding

- 13 There will be costs associated with the patrol service. Staff would seek to appoint officers who live in or near Waikawa.
- 14 The costs for a daily patrol service are estimated to be approximately \$15,000 per year. Costs are associated with wages, mileage, training and gear.
- 15 Should the demand for the service lessen, then the number of weekly patrols could be reduced, and so would the costs.
- 16 The service would be funded from rates, out of the Environmental Health business unit. The income from infringement fines is expected to be negligible. There is a Ward projects budget that may be able to be used to fund part of the service, if Council wishes. The Area Engineer, Kushla Tapper, will be available at the meeting if Council has any queries concerning the Ward budget.
- 17 This service has not been budgeted for, and would be a new and ongoing demand on rates.

Item 8.2

- 18 For comparison, the Te Anau service is funded as follows (excluding GST):

• Department of Conservation	\$24,000
• Te Anau Community Board	\$8,500
• Southland District Council	<u>\$15,500</u>
Total	\$48,000

Policy Implications

- 19 There are no policy implications.

Analysis

Options Considered

- 20 The options are whether or not to authorise a freedom camping patrol service in Waikawa.

Analysis of Options

Option 1 - to authorise a freedom camping patrol service in Waikawa

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• Responds to the concerns of locals.• Minimises the incidence, and adverse effects from, illegal freedom camping.	<ul style="list-style-type: none">• Cost to the ratepayer.

Option 2 - status quo

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• Does not add to the rates burden.	The continuation of illegal freedom camping in the area.

Assessment of Significance

- 21 This issue is considered to be not significant, in accordance with Council's Significance and Engagement Policy.

Recommended Option

- 22 To authorise a freedom camping patrol service in Waikawa.

Next Steps

- 23 Staff will organise a patrol service as soon as practicable for this tourist season.

Attachments

There are no attachments for this report.

Alcohol Fee-Setting Bylaw 2015: Proposed Discount Criteria

Record No: R/15/11/20321
Author: Michael Sarfaiti, Environmental Health Manager
Approved by: Bruce Halligan, GM - Environment and Community

☐ Decision ☒ Recommendation ☐ Information

Investigation into developing discount criteria

- 1 Council adopted the Alcohol Fee-Setting Bylaw 2015 in its meeting on 28 October 2015.
- 2 At the meeting Council requested staff to investigate potential criteria for reduction in risk rating.
- 3 Officers presented the project to the Health Promotion Agency (HPA) and requested funding. The HPA is a Crown entity established under the New Zealand Public Health and Disability Amendment Act 2012. It is funded from Vote Health, the levy on alcohol produced or imported for sale in New Zealand and part of the problem gambling levy.
- 4 HPA representatives discussed the project with LGNZ, Ministry of Justice, and Wellington City Council (WCC) who is also considering a fee setting bylaw. It is the first time that the HPA had been asked about fee setting bylaws, as no other council has adopted one.
- 5 The consensus was that developing discount criteria would be very difficult.
- 6 WCC advised about the risk management framework it tried to develop as part of its draft Local Alcohol Policy (LAP) and all the issues it had with that (**Attachment A**). WCC said it was not only hard to develop the criteria but thought it was going to be very difficult to measure with a lot of disagreements. The Judge very quickly threw it out at the Alcohol Regulatory and Licensing Authority hearing on its LAP.
- 7 The HPA also contacted a small number of councils to see where they sat on developing a fee setting bylaw, and the ones who had thought about developing one thought that they would be unlikely to develop separate criteria.
- 8 The HPA advised that they were not in a position to fund the project unless it would have been used by a number of other councils as well.
- 9 The recommendation of this report is to discontinue the discount criteria project, given the signals received that the project would be very difficult.
- 10 The industry has given positive feedback about Council's new fees bylaw that gives a 30% discount on annual fees. Most Councils have not given any discounts or reduced their fees at all. This discount was enabled to an extent by Council's decision to fund alcohol licensing business unit by 10% rates. There is no expectation by the industry, nor any agency, to continue with this project.

Recommendation

That the Council:

- a) Receives the report titled “Alcohol Fee-Setting Bylaw 2015: Proposed Discount Criteria” dated 13 January 2016.
- b) Discontinues the discount criteria project.

Attachments

- A Draft criteria developed by Wellington City Council [View](#)

APPENDIX 1A: ASSESSMENT TEMPLATE SUMMARY

DRAFT RISK FACTOR ASSESSMENT

ACTIVITY: PRINCIPAL PURPOSE OF BUSINESS (To reflect Ministry of Justice risk assessment)	WEIGHTING
Principal purpose of business activity is the sale and supply of alcohol (Tavern)	
Principal purpose of business is the provision of live entertainment (Entertainment)	
Principal purpose of business is the provision of lodging facilities (Hotel)	
Principal purpose of business is the provision of catering services (Caterers)	
Principal purpose of business is the provision of food (Restaurant, Café, BYO)	
SUITABILITY OF APPLICANT – EXPERIENCE	SCORE
Summary Applicant's experience will be evaluated based on: <ul style="list-style-type: none"> • specific training • history of operating similar premises • level of hospitality experience. 	
ASSESSMENT OF PROPOSED TRADING HOURS	SCORE
Summary Score based on trading hours sought <ul style="list-style-type: none"> • closing before midnight • closing between midnight and 1am, 2am, 3am, 4am, 5am variations for off-licence, club licence and special licence applications/renewals 	

ASSESSMENT OF IMPACT ON AMENITY AND GOOD ORDER	
DENSITY	SCORE
Summary Score based on proposed or current activities' overall risk rating ie High, Medium, Low and if the premises is located in an identified high-density area.	
NOISE	SCORE
Summary Score based on: <ul style="list-style-type: none"> • noise-generating activity associated with the operation • noise complaint history (if applicable) • steps taken by applicant to mitigate the risk of/deal with noise control issues such as implementation of a noise management plan, specific design/layout remedies. 	
NUISANCE AND VANDALISM	SCORE
Summary Score based on: <ul style="list-style-type: none"> • location of premises in a high-volume zone for nuisance and vandalism. 	
NEIGHBOURING LAND USE RELATED TO PRINCIPAL PURPOSE OF BUSINESS	SCORE
Summary Score based on: <ul style="list-style-type: none"> • neighbouring land use. 	
OVERALL SCORE – IMPACT ON AMENITY AND GOOD ORDER	

ASSESSMENT OF CONDUCT AND PRACTICES: COMPLIANCE WITH ACT	SCORE
<p>Summary</p> <p>Score based on:</p> <ul style="list-style-type: none"> • number of infringement notices recorded • record of unresolved compliance issues. <p>Fees include a compliance history risk component. By placing a greater burden on those venues that infringe compliance requirements, the fee structure becomes fairer for everyone. This move goes some way to recouping the costs of enforcement from those who create the most work. The risk history will be based on the previous 12 months of operation for renewal applications. In the case of new licence applications, previous compliance history (latest 12-month period) of operating other premises in New Zealand will be looked into.</p>	
ASSESSMENT OF LEVEL OF INDUSTRY AFFILIATION	SCORE
<p>Summary</p> <p>Score based on applicant's membership in Wellington-focused industry groups, such as Hospitality NZ, Restaurant Association of NZ, Capital Host, which support local operators improve industry standards.</p>	

ASSESSMENT OF PREMISES (CPTED):	SCORE
<p>Summary</p> <p>Score based on a review of applicant’s own assessment of their operation against the Crime Prevention Through Environmental Design for Licensed Premises best practice guidelines checklist. For example, the checklist shows the premises has been assessed as meeting:</p> <ul style="list-style-type: none">• 100%• 75%• 50%• 35%• less than 10% <p>of the applicable guidelines.</p>	
ASSESSMENT OF STYLE OF OPERATION	SCORE
<p>Summary</p> <p>Score based on level and quality of information provided by the applicant:</p> <ul style="list-style-type: none">• scale of operation• premises fit-out/design• marketing strategy.	

ASSESSMENT OF HOST RESPONSIBILITY:	SCORE
<p>Summary</p> <p>Score based on premises meeting being assessed as having:</p> <ul style="list-style-type: none"> • excellent • good • adequate • inadequate/poor <p>standards of host responsibility, staff awareness of host responsibility and promotion of host responsibility obligations.</p>	
ASSESSMENT OF TRAINING:	SCORE
<p>Summary</p> <p>Score based on percentage of staff trained:</p> <ul style="list-style-type: none"> • 85% or more staff trained in NZQA approved Sale and Supply of Alcohol Act 2013 related courses and/or Host Responsibility • 50% or more staff trained in NZQA approved Sale and Supply of Alcohol Act 2013 related courses and/or Host Responsibility • 30% or more staff trained in NZQA approved Sale and Supply of Alcohol Act 2013 related courses and/or Host Responsibility • 20% or more staff trained in NZQA approved Sale and Supply of Alcohol Act 2013 related courses and/or Host Responsibility • fewer than 10% of staff trained in NZQA approved Sale and Supply of Alcohol Act 2013 related courses and/or Host Responsibility. 	

Approval of Unbudgeted Expenditure for the demolition of the Taramea Bay Soundshell and the beautification of the site

Record No: R/15/12/22491
Author: Kevin McNaught, Strategic Manager Property
Approved by: Ian Marshall, GM - Services and Assets

☐ Decision

☐ Recommendation

☐ Information

Purpose

- 1 For Council to approve the request from the Riverton/Aparima Community Board for unbudgeted expenditure to demolish the Taramea Bay Soundshell and the complete beautification of the site.

Executive Summary

- 2 The Riverton/Aparima Community Board through Venture Southland undertook public consultation in regards to the potential upgrading of the Taramea Bay Soundshell.
- 3 A decision has been made to demolish the building and to beautify the site however Council's approval for the unbudgeted expenditure is required.

Recommendation

That the Council:

- a) **Receives the report titled "Approval of Unbudgeted Expenditure for the demolition of the Taramea Bay Soundshell and the beautification of the site " dated 16 December 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves the Riverton/Aparima Community Board's request for the unbudgeted expenditure of \$47,500 plus GST from the Taramea Bay Rocks Reserve for the demolition of the Taramea Bay Soundshell and the subsequent beautification of the site.**

Content

Background

- 4 With the winding up of the Taramea Bay Soundshell Trust, Council through the Riverton/Aparima Community Board agreed to accept ownership back for the Soundshell buildings. The Board undertook consultation regarding whether the buildings should be upgraded or not. There was a significant response in favour of not upgrading the building. At its meeting in November 2015 the Board decided to proceed with a project to demolish the buildings (but if possible to retain the south wing as shelter) and to beautify the site.
- 5 The Board at its December 2015 meeting resolved to undertake the project in this current financial year and to request Council to approve the unbudgeted expenditure of \$47,500 plus GST to be funded from the Board's Taramea Bay Rocks Reserve.

Issues

- 6 The only issue is that the Board had quite rightly not budgeted for this expense, as it was unknown at that particular time. This has subsequently become an issue to be resolved. The expenditure therefore requires Council's approval.

Factors to Consider

Legal and Statutory Requirements

- 7 The only point identified is to ensure the correct decision-making process for the expenditure is required.

Community Views

- 8 The request has come from the Riverton/Aparima Community Board as a result of a significant public consultation of the issue.

Costs and Funding

- 9 The estimated cost for the demolition, beautification as well as a provision for a power connection is \$47,500 plus GST.
- 10 The Board has funds in its Taramea Bay Rocks Reserve to cover this amount.

Policy Implications

- 11 None identified.

Analysis

Options Considered

- 12 To approve the request or not.

Analysis of Options

Option 1 - Approve the request

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• The building can be demolished and the site beautified prior to next winter.• No further deterioration over winter or until funding approval is obtained.	<ul style="list-style-type: none">• None identified.

Option 2 - Decline the request

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• None identified.	<ul style="list-style-type: none">• Risk of further deterioration in the building if left for another winter. This could potentially create a safety issue.

Assessment of Significance

- 13 Not considered significant.

Recommended Option

- 14 Approve the request for unbudgeted expenditure.

Next Steps

- 15 Complete project.

Attachments

There are no attachments for this report.

Approval of Unbudgeted Expenditure by the Winton Community Board for the project upgrade for the Winton Memorial Hall

Record No: R/15/12/22841
Author: Kevin McNaught, Strategic Manager Property
Approved by: Ian Marshall, GM - Services and Assets

☐ Decision ☐ Recommendation ☐ Information

Purpose

- 1 To seek Council's approval to spend \$385,000 plus GST unbudgeted expenditure to fund the upgrade of the Winton Memorial Hall.

Executive Summary

- 2 The Winton Community Board had budgeted to spend \$450,000 plus GST on the upgrade of the Winton Memorial Hall.
- 3 To achieve the Board, users and community's desires, plus also doing a seismic upgrade has meant that the project is now estimated to cost \$835,000 plus GST including a contingency amount of \$74,745.80.
- 4 The Board has requested approval to spend the additional \$385,000 plus GST to be funded from the Board's property sales reserve.

Recommendation

That the Council:

- a) Receives the report titled "Approval of Unbudgeted Expenditure by the Winton Community Board for the project upgrade for the Winton Memorial Hall" dated 20 January 2016.
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Approves the request of the Winton Community Board to spend an unbudgeted amount of \$385,000 on the upgrade of the Winton Memorial Hall to be funded from the Board's property sales reserve.

Content

Background

- 5 For some time an upgrade of the Winton Memorial Hall has been budgeted for, however delays have been encountered in finalising scope plus the inclusion of a seismic upgrade for the building.
- 6 The Winton Community Board has adopted a scope and has recommended to APAC the acceptance of a tender and project cost which totals \$835,000 plus GST. This is \$385,000 over the budgeted amount of \$450,000.
- 7 Approval is sought to spend this unbudgeted amount of \$385,000 to be funded from the Board's property reserve account.

Issues

- 8 The only issue identified is that additional cost which this report is seeking to resolve.

Factors to Consider

Legal and Statutory Requirements

- 9 The report will deal with the legal requirement of obtaining approval for this additional expenditure.

Community Views

- 10 The Winton Community Board at its December 2015 resolve to proceed with the project based on the estimated total cost of \$835,000 plus GST.

Costs and Funding

- 11 \$450,000 is budgeted already for this project, including \$150,000 from grants; \$50,000 is included in the 2016/2017 budget for the Winton Wallacetown Ward reserve to be put towards the project as well.
- 12 The Board has resolved to proceed and to fund all costs of the building upgrade, however it will seek funding for the heating upgrade and new furniture.
- 13 The Winton Community Board's property sales reserve has \$1,000,000 in it at 30 June 2015.

Policy Implications

- 14 None identified at this stage.

Analysis

Options Considered

- 15 Either approve or not the unbudgeted expenditure.

Analysis of Options

Option 1 - Approve expenditure

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">Project can commence subject to APAC approval to accept tender.	<ul style="list-style-type: none">None identified.

Option 2 - Do not approve expenditure

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">None identified.	<ul style="list-style-type: none">Project delayed which will increase costs.The Board decides not to proceed which is against the community's desires.

Assessment of Significance

- 16 Not considered significant.

Recommended Option

- 17 Approve expenditure.

Next Steps

- 18 Commence project.

Attachments

There are no attachments for this report.

Approval of Unbudgeted Expenditure by the Lumsden Community Development Area Subcommittee

Record No: R/15/12/22603
Author: Bruce Miller, Area Engineer
Approved by: Ian Marshall, GM - Services and Assets

☒ Decision ☐ Recommendation ☐ Information

Purpose

- 1 To seek Council's approval for the unbudgeted expenditure to install coil and sump at the Lumsden Cemetery.

Executive Summary

- 2 The Lumsden Community Development Area Subcommittee has requested through the Area Engineer to do immediate work to install coil and sump at the Lumsden Cemetery to relieve drainage issues before winter. A quote from Southroads has been obtained for \$5,960 plus GST to carry out the work.

Recommendation

That the Council:

- a) Receives the report titled "Approval of Unbudgeted Expenditure by the Lumsden Community Development Area Subcommittee" dated 20 January 2016.
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Approves the Lumsden Community Development Area Subcommittee's request for the unbudgeted expenditure of \$5,960 plus GST from the Stormwater Reserve for the installation of coil and sump at the Lumsden Cemetery.

Content

Background

- 3 The Lumsden Community Development Area Subcommittee has been discussing drainage and access issues at their recent meetings, wanting to improve the area. At their last meeting on 14th December quotes were received to fix an issue of drainage and a quote to do a larger project of construct and seal driveway with kerb and channel
- 4 The Subcommittee agreed these projects needed to be undertaken and resolved that the driveway project be budgeted in the 2016/2017 Annual Plan and resolved to undertake the coil and sump work in this financial year and to request Council to approve the unbudgeted expenditure of \$5,960 plus GST to be funded from the Subcommittee stormwater reserve.

Issues

- 5 The only issue is that the Subcommittee had quite rightly not budgeted for this expense, as it was not considered during the Long Term Plan budgeting process. This has subsequently become an issue to be resolved. The expenditure therefore requires Council's approval.

Factors to Consider

Legal and Statutory Requirements

- 6 There are no significant legal or statutory implications. The only point identified is to ensure the correct decision-making process for the expenditure is required.

Community Views

- 7 The request has come from the Lumsden Community Development Area Subcommittee as a result of public comments during the winter period.

Costs and Funding

- 8 The estimated cost for the installation of coil and sump is \$5,960 plus GST.
- 9 The Subcommittee has funds in its Stormwater Reserve to cover this amount.

Policy Implications

- 10 There are no significant policy implications.

Analysis

Options Considered

- 11 To approve the request or not.

Analysis of Options

Option 1 - Approve the request for the unbudgeted expenditure of \$5,960 plus GST from the Stormwater Reserve for the installation of coil and sump at the Lumsden Cemetery.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">No further deterioration over winter or until funding approval is obtained.	<ul style="list-style-type: none">None identified.

Option 2 - Decline the request for the unbudgeted expenditure of \$5,960 plus GST from the Stormwater Reserve for the installation of coil and sump at the Lumsden Cemetery.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">None identified.	<ul style="list-style-type: none">Risk of further deterioration in the cemetery if left for another winter.

Assessment of Significance

- 12 The content of this report is not deemed significant under the Significance and Engagement Policy.

Recommended Option

- 13 Option 1. Approve the request for unbudgeted expenditure of \$5,960 plus GST from the Stormwater Reserve for the installation of coil and sump at the Lumsden Cemetery.

Next Steps

- 14 Action the Council's recommendation and complete the project.

Attachments

There are no attachments for this report.

Council endorsement of updated Charter of Understanding / He Huarahi mō Ngā Uri Whakatupu

Record No: R/15/12/22399

Author: Bruce Halligan, GM - Environment and Community

Approved by: Steve Ruru, Chief Executive

☒ Decision

☐ Recommendation

☐ Information

- 1 The Charter of Understanding / He Huarahi mō Ngā Uri Whakatupu is the foundation document which establishes the relationship of mutual benefit between the local authorities within the Murihiku rohe, the mana whenua of Murihiku, and Te Rūnanga o Ngāi Tahu.
- 2 This document also makes provision for Te Ao Mārama to assist the signatory councils in their relationship with matawaka living in te takiwa (territory) o Murihiku (i.e. Māori who are not part of Ngāi Tahu whanui as defined in the Te Rūnanga o Ngāi Tahu Act 1996).
- 3 The Charter is the basis for the ongoing relationship between the signatory councils and the tangata whenua, in the context of both the Resource Management Act 1991 and the Local Government Act 2002.
- 4 The original Charter was established in 1996 and has been through a number of iterations since then, but had not been subject to a thorough review since 2009.
- 5 In 2014, a group of staff from the signatory councils and Te Ao Mārama was formed to initiate a review to seek to update the content of the Charter. The purpose of this was to ensure that the Charter remains current and robust, and continues to form an effective and relevant base document for the ongoing management of the relationship.
- 6 An initial draft revised and updated Charter was hence developed and circulated for feedback, and some minor alterations were made following this feedback.
- 7 This revised draft was then presented to the Te Roopu Taiao hui held in Queenstown on Monday, 7 December 2015. The revised draft was unanimously endorsed by the tangata whenua representatives and all signatory councils to proceed forward for formal signing and implementation.
- 8 It is intended that a formal signing ceremony for the updated Charter document will occur at a marae in Murihiku in March 2016 (the venue is yet to be confirmed).
- 9 A copy of the updated document is attached to this report as **Appendix 1**. This includes additions (underlined) and strikeouts as identified on the document.
- 10 These changes are important as they update the document having regard to legislative change, and also reflect revised participation and funding arrangements which have occurred since the Charter was last reviewed.
- 11 However, these changes do not fundamentally change the nature of the relationship, nor do they impose any significant additional obligations on any party.

- 12 The key changes in the document as identified in **Appendix 1** can be summarised as follows:
- a) The document has been updated to reflect that Queenstown Lakes District Council, Clutha District Council and Otago Regional Council have joined the relationship, as they each administer parts of the Murihiku rohe. This is also reflected in Section 2.8 of the document which specifies the support funding arrangements and amounts. As outlined in Section 2.8, these funding arrangements reflect the relative size of each local authority in the context of the Murihiku boundary.
 - b) Section 2.4 of the document has been revised to emphasise shared decision-making, but while also linking to the Significance and Engagement Policies of the signatory councils.
 - c) Section 2.4.4 recognises the National Policy Statement for Freshwater Management, which has been created since the Charter was last reviewed.
 - d) Section 2.6 strengthens the principles for the relationship and links through to key relevant legislation - being the Ngāi Tahu Claims Settlement Act 1998, the Resource Management Act 1991, the Local Government Act 2002 and the Local Electoral Act 2001.
 - e) Section 2.7.7 confirms that secretarial support for the iwi/council representative group (Te Roopu Taiao) will be provided by Environment Southland. This has traditionally been the case, so this content merely confirms and formalises that arrangement.
 - f) Section 2.9 seeks to formalise a process that has been occurring, whereby a common narrative dealing with the relationship shall be developed and included by all signatory councils in their respective Long Term Plans.
 - g) Section 2.10 formalises that the Chairperson of Environment Southland shall be the chair of Te Roopu Taiao. Again this formalises a situation which has been the case since Te Roopu Taiao was first established. A Deputy Chairperson shall be appointed by the members from time to time if and when this is required.
 - h) Section 2.11 establishes that a review of the Charter shall occur at least once every five years (the content still provides for an earlier review should circumstances, such as a significant legislative change, require it).
 - i) Section 3 deals with operational aspects of the relationship and this content has been strengthened with regard to protection of sensitive data and other information which may have cultural sensitivity issues; while also recognising that the signatory councils have statutory duties under the Local Government Official Information and Meetings Act 1987 regarding the release of information which they must fulfil legally.
 - j) Section 4 establishes how relationships can move from collaboration to partnership, but does not impose any specific additional requirements or obligations in that regard on any party.

Recommendation

That the Council:

- a) Receives the report titled “Council endorsement of updated Charter of Understanding / He Huarahi mō Ngā Uri Whakatupu ” dated 20 January 2016.
- b) Endorses the updated Charter of Understanding / He Huarahi mō Ngā Uri Whakatupu and delegates authority to the Mayor and Chief Executive to sign this document on behalf of the Council at the formal signing ceremony to be held in March 2016.

Attachments

- A Charter of Understanding - Updated Version - November 2015 [View](#)

The Charter of Understanding

He Huarahi mō Ngā Uri Whakatupu
(A Pathway for the Generations Coming Through)

November 2015

tmpFile4230110182098293208 - A174885



He Huarahi mō Ngā Uri Whakatupu

Mai ea, mai ea, mai ea
Mai ea te tupuranga
Ki te whaiao
Ki te ao marama

E kī anei
Kia mura tonu te ahi
O te hinengaro
Ka oho ake ngā uri
Hei tiaki mo
Nga whenua papatupu

Whakamaua kia tina, tina!
Haumi e
Hui e
Taiki e!

From its conception
To its growth
Into this world
To the world beyond

It has been said
Keep the flames of the fire
Burning in the mind
The younger generation will arise
As protectors of
The ancestral lands and taonga

Gather it into place, fix it, fix it!
Bind it in place
Bind it tightly
It is set!



He Huarahi mō Ngā Uri Whakatupu The Charter of Understanding

Between

Environment Southland
Invercargill City Council
Southland District Council
Gore District Council
Queenstown Lakes District Council
Clutha District Council
Otago Regional Council

and



Te Ao Marama Inc. is authorised to represent:

Te Rūnaka O Awarua
Hokonui Rūnanga
Ōraka/Aparima Rūnaka
Waihōpai Rūnaka

who hold mana whenua over all ancestral lands in Murihiku;

and

as an additional role, has agreed to assist the Local Authorities
through Te Rōpu Taiao in their wider responsibilities
under the Local Government Act.

The Charter is endorsed by Te Rūnanga o Ngāi Tahu.

Charter of Understanding Updated November 2015

Contents

Section 1 – Setting the Scene – Basis for the Charter

- 1.1 Purpose
- 1.2 Background
- 1.3 The Parties
- 1.4 Common Goal and Objectives
- 1.5 Principles of the Treaty of Waitangi
- 1.6 Active Protection
- 1.7 Agreement

Section 2 – Governance – Looking after the Relationship

- 2.1 Transfer of Powers
- 2.2 Conflict Resolution
- 2.3 Building Capacity
- 2.4 Shared Decision-Making
- 2.5 Shared Initiatives
- 2.6 Principles for the Relationship
- 2.7 Implementing the Principles
- 2.8 Support Funding Arrangement
- 2.9 Input into Long-term Plans and Annual Plans
- 2.10 Review

Section 3 – Operational – Making it Work

- 3.1 Resources
- 3.2 Protection of Sensitive Data and Information
- 3.3 Engagement
- 3.4 Hearings and Pre-hearing Meetings
- 3.5 Input into resource consent and RMA Plan processes
- 3.6 Cultural Impact Assessments

Section 4 – Relationship Growth – Moving to Partnership

Section 5 – Signatories



Section 1

Setting the Scene – Basis for the Charter

1.1 Purpose

- 1.1.1 The purpose of this Charter of Understanding is to develop a relationship of mutual benefit between the local authorities within the Murihiku rohe Environment Southland (the brand name of the Southland Regional Council), Invercargill City Council, Gore District Council, Southland District Council, Queenstown Lakes District Council, Clutha District Council, and Otago Regional Council (the “signatory Councils”) and the mana whenua of Murihiku and Te Rūnanga o Ngāi Tahu. Te Ao Marama Inc. will assist the Councils, through Te Rōpu Taiao in their relationship with matawaka living in te takiwa o Murihiku. On that basis, the Charter is seen as having a regionally significant status.
- 1.1.2 The Charter establishes and provides for a clear understanding of the basis and on-going conduct of the relationship between the signatory Councils and the tangata whenua, in the context of both:
- the Resource Management Act 1991 (RMA); and
 - the Local Government Act 2002 (LGA).

1.2 Background

- 1.2.1 The Treaty of Waitangi (Te Tiriti o Waitangi) is the founding document of Aotearoa/New Zealand. It provides for the exercise of Kawanatanga/ Governance, by the Crown, while actively protecting Te Tino Rangatiratanga/Full Tribal Authority, of the Iwi in respect of their natural, physical and metaphysical resources.
- 1.2.2 In exercising governance, the Crown has made laws relating to the promotion of the sustainable management of natural and physical resources, and enhancing the role of local government. The relevant legislation requires that in achieving the purpose of those Acts, all persons exercising functions and powers under them shall:
- recognise and provide for the relationship of Māori and their culture and traditions with their ancestral lands, water, sites, waahi tapu, and other taonga as a matter of national importance (RMA);
 - have particular regard to Kaitiakitanga (RMA);
 - take into account the principles of the Treaty of Waitangi (RMA);
 - recognise and respect the Crown’s responsibility to take account of the Treaty of Waitangi by complying with Parts 2 and 6 of the LGA 2002; and
 - to maintain and improve opportunities for Māori to contribute to local government decision-making processes (LGA).

- 1.2.3 The Crown has also created the signatory Councils under the Orders specified in the Local Government Act 2002, and requires them to exercise certain functions and powers in relation to:

- the sustainable management of natural and physical resources (RMA);
- the requirements for local authorities to facilitate participation by Māori in local authority decision-making processes (LGA);
- enable democratic local decision-making and action by, and on behalf of, communities (LGA); and
- enables people and communities to provide for their social, economic, and cultural well-being and for their health and safety (RMA).

1.3 The Parties

- 1.3.1 Environment Southland, Invercargill City, Gore District, ~~and~~ Southland District Council, Queenstown Lakes District Council, Clutha District Council, and Otago Regional Council are represented by their elected Councillors.

- 1.3.2 With the enactment of 'Te Rūnanga o Ngāi Tahu Act 1996, 'Te Rūnanga o Ngāi Tahu is now the legal tribal representative of Ngāi Tahu Whanui, being descendants of the following tribes:

- Ngāi Tahu
- Ngāti Mamoe, and
- Waitaha

Ngāi Tahu Whanui are also represented locally in Murihiku by the above mentioned four Rūnanga. It is the practise of Te Rūnanga o Ngāi Tahu that consultation in the first instance is via Papatipu Rūnanga, however, Te Rūnanga o Ngāi Tahu may from time to time be consulted where it is appropriate to do so (for example, on matters relevant to the Ngāi Tahu Claims Settlement Act 1998).

- 1.3.3 For the purpose of this Charter in Murihiku, tangata whenua are represented by the following organisation:

- Te Ao Mārama Incorporated

This organisation has been authorised to act in this capacity by Te Rūnanga o Ngāi Tahu. In terms of Article II of the Treaty, the tangata whenua hold mana whenua over all ancestral lands within Murihiku and on that basis the Councils will liaise with Te Ao Mārama Inc. The membership of this organisation is made up of the four mana whenua Rūnanga in Murihiku. They are:

- Te Rūnaka o Awarua,
- Hokonui Rūnanga,
- Oraka/Aparima Rūnaka, and
- Waihopai Rūnaka.

- 1.3.4 The LGA refers to all Māori rather than just those who hold mana whenua. This means that no individual or group representing a Maori interest with relevant issues of significance to that interest can be precluded from interacting with local government directly should they wish. To assist and facilitate that interaction, Te Rōpu Taiao, in addition to the primary role of assisting the Councils with their LGA responsibilities, will assist the signatory Councils in their relationship with matawaka living in te takiwa o Murihiku by holding open forum at the commencement of each Te Rōpū Taiao hui. By way of explanation, Te Rōpū Taiao is the political group made up of representatives from each Council and each Rūnanga in Murihiku.

1.4 Common Goal and Objectives

- 1.4.1 The signatory Councils and the tangata whenua of Murihiku have a common goal. It is the sustainable management of the region's environment and for the social, cultural, economic, and environmental needs of communities, for now and into the future.
- 1.4.2 In pursuit of this goal, the signatory Councils and the tangata whenua of the region agree that:
- 1.4.2.1 The relationships are based on good faith, co-operation, and understanding.
 - 1.4.2.2 There is commitment to work towards solutions with reasonableness and honesty of purpose.
 - 1.4.2.3 All parties respect and seek to accommodate different cultural values and ways of working. They recognise a range of philosophies and practices of environmental and local government management and acknowledge that tangata whenua are working to restore an iwi environmental management system.
 - 1.4.2.4 Issues relating to Māori are appropriately addressed in local government decision-making processes.
 - 1.4.2.5 The specific relationship of tangata whenua and their culture, traditions and values with their ancestral land, water, sites, waahi tapu, valued flora and fauna, and other taonga where considering all significant decisions in relation to land or water bodies.

1.5 Principles of the Treaty of Waitangi

- 1.5.1 The parties recognise that understanding of the principles of the Treaty of Waitangi is a developing area and new principles may emerge as the meaning and intent of the Treaty is further defined.
- 1.5.2 The principles of the Treaty describe a dynamic relationship between the Treaty partners, recognising that the Treaty is a living document.
- 1.5.3 The signatory Councils and the tangata whenua may, with mutual agreement, decide to develop and adopt further principles.
- 1.5.4 The principle of “The Essential Bargain” is of primary significance for the conduct of the relationship and is to be taken into account under the Resource Management Act. This term has been interpreted to mean the right of the Crown to make laws was exchanged for the obligation to protect Māori interests (Waitangi Tribunal and see also Court of Appeal).
- 1.5.5 The Tribal Self-Regulation principle recognises that the tangata whenua may wish to retain responsibility and control of the management and allocation of their resources.
- 1.5.6 Application of this principle requires those exercising Kawanatanga to recognise the exercise of Rangatiratanga by tribal groups, and for those exercising Rangatiratanga to recognise Kawanatanga.
- 1.5.7 In exercising Rangatiratanga and Kaitiakitanga the tangata whenua rights to development including but not limited to, access to new knowledge and technologies, shall be recognised by the signatory Councils.

1.6 Active Protection

- 1.6.1 The Crown’s duty of active protection of the tangata whenua rights and interests in resource management is not simply a passive one, but is in all senses active to the fullest extent practicable.
- 1.6.2 The signatory Councils will recognise the need for active protection to be considered in all aspects of their business that affect the customary rights and interests of tangata whenua and in particular when developing their RMA and LGA policies and plans.

1.7 Agreement

- 1.7.1 This Charter is freely entered into by all parties in a spirit of goodwill in accordance with the Common Goals and Objectives stated in Clause 1.4. The parties recognise the benefits of the Charter to themselves, to the regional community, the region’s environment, and the effective operation of local government. The Charter is a statement of good intention. Accordingly, the

parties do not intend that this Charter should create legally binding rights and obligations. The Charter is intended to form the basis of a meaningful long-term relationship and may be further amended or expanded by agreement or memorandum between the parties as required.



Section 2

Governance – Looking after the Relationship

2.1 Transfer of Powers

- 2.1.1 The signatory Councils are able to transfer powers under the RMA to other statutory authorities. In these circumstances the duties with respect to tangata whenua are also transferred and the authorised organisation must meet those responsibilities. The signatory Councils recognise their responsibility to monitor whether the transfer of power is exercised in the appropriate manner.
- 2.1.2 The RMA also provides for the transfer of powers to Iwi Authorities. It is one of the few mechanisms available to signatory Councils to recognise Rangatiratanga and Kaitiakitanga.
- 2.1.3 In the course of preparing, withdrawing, changing or reviewing Policy Statements or Plans, the Councils will actively consider, in assessing possible methods of plan implementation, the option of transfer of powers to the Iwi Authority.
- 2.1.4 Where the tangata whenua request the transfer of powers to the Iwi Authority, the signatory Councils will take into account, along with all other relevant matters:
- 2.1.4.1 Their duties under the RMA, concerning Māori values and interests; and
 - 2.1.4.2 The need to assess applications on the grounds of the appropriate community of interest, efficiency and capability (S33(4)(c) of the RMA).
- 2.1.5 The tangata whenua and the signatory Councils may wish to investigate opportunities under the RMA and LGA for joint management of resources as an application of the partnership principle.

2.2 Conflict Resolution

There may be situations where the signatory Councils' Kawanatanga powers and responsibilities conflict with the Rangatiratanga interests of tangata whenua and/or Māori. In such instances, the parties should endeavour to reconcile differences in a non-adversarial manner through dialogue, mediation and negotiation. In the event of an independent facilitator or mediator being required, Te Rōpū Taiao will maintain a list of appropriately qualified, acceptable, mediators. Litigation should always be seen as a last resort.

2.3 Building Capacity

The Local Government Act requires the signatory Council to outline steps to be taken to foster the development of Māori capacity to contribute to signatory

Councils' decision-making processes. The approach from the Councils is to ensure that tangata whenua through Te Rōpū Taiao and Te Ao Marama Inc have that capacity in the first instance but to also make sufficient capacity building capability available to matawaka should it be required.

2.3.1 Organisational Level

The signatory Councils and te tangata whenua o Murihiku have a well-established relationship and understanding for collaboration that has stood the test of time. The relationship and its associated processes evolved primarily through the Resource Management Act duties but has been expanded in scope to cover all aspects of mutual interest, including the Local Government Act 2002. The level of trust and collaboration is such that the interaction between the signatory Councils, te Kaupapa Taiao Manager and the four papatipu Rūnanga representatives, is now a natural part of daily business.

The primary collaborative structure that has been put in place is Te Rōpū Taiao. This political level governance group is made up of elected representatives from each of the signatory Councils, and representatives of the four papatipu rūnanga. This group provides the overarching administrative input to maintaining the collaborative arrangements.

Te Ao Marama Inc. is the management organisation that takes on the role of looking after tangata whenua interests in resource management and other aspects related to local government in Southland. If the issues are of a wider Treaty or of precedent character, there will be a requirement to consult with Te Rūnanga o Ngai Tahu. Te Rūnanga O Ngai Tahu has authorised the four papatipu rūnanga to look after all other issues in Murihiku that affect tangata whenua including Ngai Tahu Claims Settlement Act interests.

To facilitate tangata whenua participation in these matters, Te Ao Marama Inc. is financially supported by the signatories on an annual basis. This support funding is in addition to other funding gained directly by Te Ao Marama Inc. from other sources.

Other opportunities that may be addressed on an ongoing basis include:

- opportunities to assist the Rūnanga contributions to decision making in Murihiku;
- additional resourcing assistance to enable participation in Local Government Act processes;
- an invitation to Rūnanga to discuss the matters they should be involved in and how;
- capacity enhancement to enable Māori to participate in the signatory Council's decision-making process and how that might happen.

2.3.2 Activity Level

The signatory Councils' goal is to ensure that tangata whenua matters are incorporated seamlessly into the normal daily activities and core business of local government in Murihiku.

This Charter of Understanding exists between the Councils and Te Ao Marama Inc. on behalf of te papatipu runanga o Murihiku. The Charter forms the basis from which the current relationship is formed. The Councils initially signed the Charter of Understanding with Te Ao Marama Inc. for Resource Management Act matters, and this continues to provide the basis for an ongoing contribution to decision-making on those matters. The Charter has been extended to incorporate the requirements of the Local Government Act 2002 and the Local Electoral Act 2001.

Council staff undertake consultation and discussion with Māori through Te Kaupapa Taiao Manager on a regular basis. In some cases, these are ongoing processes required by legislation (e.g. the Resource Management Act 1991 and the Local Government Act 2002), others are simply a way of recognising the spirit of open partnership inherent in the Treaty of Waitangi.

The signatory Councils in conjunction with tangata whenua over time, have committed to ensuring that tangata whenua are appropriately resourced to enable participation in the matters of common interest. Some examples of these initiatives include:

- assistance for the production of the iwi authority's resource management plan *Te Tangi a Taurā – The Cry of the People*;
- recognising the iwi authority's resource position statements;
- the adoption of a Protocol for Iwi input to Plans and Policy Statements;
- offer of employment opportunities for a tikanga Māori student;
- participation in Hearing Panel deliberations.

Changes to the Resource Management Act mean that the signatory Councils now have responsibilities concerning heritage matters. The Councils will have to establish a strategy for heritage assets in conjunction with all stakeholders. Significant consultation will be needed before any policies are developed, and meetings with Te Ao Marama Inc. are to be organised as the first step in this process.

Cultural awareness programmes are currently being developed and will address cultural awareness training for Councillors and staff, and these will be written in consultation with Te Ao Marama Inc. Training opportunities for iwi will be considered by and offered to iwi as they arise.

These interactions can all be seen to help build Māori capacity to participate in the operational and decision-making processes of the signatory Councils.

2.4 Shared Decision-Making

The intention of the signatory Councils is to meet every and all obligations (mandatory and discretionary) to involve Maori with formal and informal opportunities for sharing or being involved in decision-making. The primary

pieces of relevant legislation below are included as the starting point. There will be other opportunities and options available for a variety of situations and circumstances.

The signatory Councils also have a commitment under their respective *Significance and Engagement Policies* to inform and involve Maori (but not exclusively) in a range of work leading to decision-making, outside of the more formal statutory consultation processes.

Resource Management Act 1991

- 2.4.1 Shared decision-making is a principle implied in the requirement to balance the Kawanatanga role of Article I of the Treaty and the Rangatiratanga role of Article II of the Treaty.
- 2.4.2 The signatory Councils will seek to achieve the principle of shared decision-making within the limitations of the relevant legislation, and the RMA in particular. The options include those representation mechanisms outlined under Representation (Section 2.7), the use of the tangata whenua as consultants to advise the signatory Councils, the appointment of the tangata whenua as Hearings Commissioners, and the transfer of powers under Section 33 of the RMA. However, it is recognised that in the event of tangata whenua trained as Hearing Commissioners being required for a hearing process, the same persons cannot act as consultants in that regard so as to maintain objectivity in decision-making.
- 2.4.3 The signatory Councils will seek to take opportunities to include tangata whenua representatives in decision-making processes under the RMA.
- 2.4.4 The National Policy Statement for Freshwater Management provides an opportunity to involve Maori in decision-making around issues of water management. The NPS-FM recognises the national significance of fresh water to all New Zealanders and Te Mana o Te Wai. There is a direct connection to all the water management related projects of the signatory Councils, such as Water and Land Plans; Regional Policy Statements; 30 year Infrastructure Strategies; and District Plans.

Local Government Act 2002

- 2.4.5 The signatory Councils, within their roles and responsibilities, shall
 - (a) establish and maintain processes to provide opportunities for Māori to contribute to the decision-making processes of the local authority; and
 - (b) consider ways in which it may foster the development of Māori capacity to contribute to the decision-making processes of the local authority; and
 - (c) provide relevant information to Māori for the purposes of paragraphs (a) and (b). (Section 81, LGA)

2.5 Shared Initiatives

- 2.5.1 Te Rōpū Taiao (as referred to in Section 2.7) will meet not less than four times a year. There will be opportunity for additional meetings to be held, at the request of Iwi or the Council representatives.
- 2.5.2 Te Ao Marama Inc. Kaupapa Taiao Manager - The role of the Kaupapa Taiao Manager is to co-ordinate liaison between tangata whenua and the signatory Councils. This will include liaison between individual Councils and/or their staff. The Manager's role is also to provide liaison between individual Rūnanga.
- 2.5.3 Working Parties - Working parties may be established, by mutual agreement of the signatory Councils and the tangata whenua, to facilitate Iwi input into the preparation and review of the Councils' RMA and LGA policies and plans and into the local authority decision-making processes.

2.6 Principles for the Relationship

The principles for the relationship are founded in both legislation and in the acknowledgement of common alignment of natural resources values. The legislation listed below contains the primary principles to be used in the relationship.

Ngāi Tahu Claims Settlement Act 1998

This Act is founded on the principles as contained in the Treaty of Waitangi and has an associated set of Regulations (Ngāi Tahu Claims Settlement (Resource Management Consent Notification) Regulations 1999).

The Resource Management Act 1991

- 2.6.1 The Purpose and Principles (Part II) of the RMA, provide for a Māori dimension to be included in resource management decision-making. Three provisions refer to matters Māori. They are:
 - 2.6.1.1 Section 6(e): The relationship of Māori and their culture and traditions with their ancestral lands, water, sites, waahi tapu and other taonga.

This provision is not restricted to lands, water, sites, waahi tapu and other taonga in current Māori ownership, but may extend to include resources that were once owned by the ancestors of the tangata whenua in the past.

The signatory Councils (and all other parties exercising functions and powers) must recognise and provide for this special cultural and traditional relationship as a matter of national importance.
 - 2.6.1.2 Section 7(a): Kaitiakitanga - the exercise of guardianship.

Kaitiakitanga is concerned with both the physical and spiritual well-being of the resource. The signatory Councils must have particular regard to kaitiakitanga.

2.6.1.3 Section 8: To take account of the principles of the Treaty of Waitangi.

The RMA recognises the central importance of the Treaty of Waitangi to resource management. The parties consider that this is appropriate, for the mandate to enact the legislation comes ultimately from the Treaty itself. Councils must take account of the Treaty's principles in all decisions under the RMA. The principles of the Treaty which the parties consider to be important at this stage are set out in Section 1.5 of this Charter.

The parties recognise that the protection afforded the Māori interest under Part II of the RMA is not absolute. In all cases, there will be a requirement to balance Māori interest against other interests that must be considered under the RMA.

The Local Government Act 2002

2.6.2 The Local Government Act provides opportunities for Māori to participate in local governance and decision-making. The relevant provisions are:

2.6.2.1 Section 14(1)(d) – a local authority should provide opportunities for Māori to contribute to its decision-making processes.

2.6.2.2 Section 77(1)(c) – take into account the relationship of Māori and their culture and traditions with their ancestral land, water, sites, waahi tapu, valued flora and fauna, and other taonga where considering all significant decisions in relation to land or water bodies.

2.6.2.3 Section 81(1)(a)-(c) – provision of processes for Māori contributions in decision-making, development of capacity to contribute, and providing information to assist those roles (see also Section 2.4).

2.6.2.4 Section 82 – the established principles of consultation must be followed (see also Section 3.3).

The Local Electoral Act 2001

The Local Electoral Act (Sections 19Z – 19ZH) provides a discretionary opportunity for Councils to create Māori Wards and Constituencies that will assist in providing fair representation for Māori living within the region.

2.7 Implementing the Principles

Representation

- 2.7.1 Representation refers to the mechanisms which provide for individuals and groups authorised to speak for the tangata whenua and Māori generally to participate in the signatory Council's decision-making processes.
- 2.7.2 Iwi representation and participation will be undertaken through the mechanisms listed below. These mechanisms take account of the principles of partnership and shared decision-making, and the independence and diversity of Iwi organisations.
 - 2.7.2.1 "One to One" relationship between Iwi and the signatory Councils. The signatory Councils will continue to develop a direct relationship with Iwi.
 - 2.7.2.2 Iwi-Council Representative Group (Te Rōpū Taiao). The function of the Iwi-Council representative group is to provide a forum for the exchange of views between the tangata whenua and the Councils. The Group will provide advice to the signatory Councils and contribute to setting strategy and policy directions. Meetings will focus on, but are not limited to, issues affecting the Iwi, and monitoring the effectiveness of the Charter and Council's management policies and plans under both the RMA and LGA.
 - 2.7.2.3 The Group will consist of one representative from each Rūnanga and one Councillor representative from each Council. There will be provision for additional Council and Iwi representatives to be present for items of specific interest to them. For the purposes of clarity, the Kaupapa Taiao Manager from Te Ao Marama Inc. and Council staff are in attendance in an advisory capacity only, and shall have no voting rights.
 - 2.7.2.4 The parties understand the powers and functions of the Councils to be expressions of Kawanatanga. However, the parties recognise that the Councils are limited by statute in their exercise of Kawanatanga.
 - 2.7.2.5 The Essential Bargain is in the nature of an exchange and a recognition of respective rights. The operation of this principle will include "Rangatira to Rangatira" interaction between the signatory Councils and Iwi representatives.
 - 2.7.2.6 The Partnership/Mutually Beneficial Relationship principle imposes a duty on both tangata whenua and the signatory Councils to interact in the best possible way with reason and

respect. This is reflected in the Goals and Objectives (referred to in Section 1.4), which set out the parameters of the relationship.

- 2.7.3 Iwi Representation at Council Meetings - Within the framework of the Councils' standing orders, Iwi representatives have the right to address any committee meeting or meeting of the full Council on matters relating to Councils functions and responsibilities. This right is in addition to the right that members of the general public have to make statements at Council meetings. In the event of a matter being discussed at a hearing, then the statutory processes must be followed.
- 2.7.4 Council Representation at Iwi Meetings - In implementing consultation on a "Rangatira to Rangatira" basis, Council and Iwi representatives may meet to discuss matters of mutual importance on the Marae or other venue nominated by the tangata whenua.
- 2.7.5 All parties retain the right to choose their own representatives. Both the tangata whenua and the Councils recognise that those representatives are authorised to speak for their respective organisations.
- 2.7.6 Council staff members or consultants involved in facilitating liaison between the signatory Councils and tangata whenua do not act as representatives of Iwi or Council views.
- 2.7.7 The Secretariat for Te Rōpū Taiao will be provided by Environment Southland.

2.8 **Support Funding Arrangement**

The signatory Councils provide annual support funding to Te Ao Marama Inc. The funding assists the Councils in meeting their obligations to work alongside Maori, and for Maori to build capacity in order to respond to the requirements of the signatory Councils. The funding supports both Te Ao Marama Inc's Kaupapa Taiao and Te Rōpū Taiao activities.

The support funding amounts are shown in the following schedule with a 2015/16 baseline:

	2015/16 Contribution	Percentage of Total
Environment Southland	\$41,805	22%
Southland District	\$39,753	21%
Invercargill City	\$39,753	21%
Gore District	\$13,122	7%
Queenstown Lakes District	\$39,753	21%
Clutha District	\$13,122	7%
Otago Regional Council	Negotiated	Pending signatory

The percentages used to run the calculation (managed by Environment Southland) provide an equitable arrangement based on the relative size of the

local authority in the context of the Murihiku boundary. It is not intended to be a precise percentage but indicative only.

The Secretariat will invoice each local authority in July each year for their respective contributions, and Te Ao Marama Inc. will invoice the Secretariat quarterly. The Secretariat then pays the support funding on behalf of the local authorities.

Inflation Adjustment

The funding arrangement has previously been adjusted annually following publication of the September quarter Consumer Price Index (CPI) but provided no certainty for forward budgeting. The CPI is not an appropriate index for use in local government. The local authorities currently use *BERL Forecasts of Price Level Change Adjustors*¹ to provide more accurate and sector aligned inflation adjustment figures.

The *Planning and Regulation* category annual inflation adjustment figures are set out (*BERL, page 14*) and are likely to be published in each Long-term Plan. The annual figure from the *Planning and Regulation* category will be used to calculate the annual support funding contributions using the 2015/16 baseline figures. The figures will be reviewed and adjusted from *BERL* reports as necessary when the Charter is reviewed (see Clause 2.11).

2.9 Input into Long-term Plans, Annual Plans and Annual Reports

The Secretariat will provide on behalf of the local authorities, a draft narrative dealing with the Māori and local authority relationship for Te Ao Marama Inc. to consider and approve. The approved narrative can be used by the local authorities for inclusion in their Long-term Plans, Annual Plans and Annual Reports as required.

2.10 Te Roopu Taiao Chairperson

The Chairperson of Environment Southland shall be the Chairperson of Te Roopu Taiao.

A Deputy Chairperson will be appointed by Te Roopu Taiao members from time to time.

2.11 Review

The Charter of Understanding will be reviewed at least once every five years.



¹ *Forecasts of Price Level Change Adjustors* – BERL Economics, September 2015.

Section 3

Operational – Making it Work

3.1 Resources

- 3.1.1 In recognition of the partnership, consultation and active protection principles the signatory Councils will provide resources to the tangata whenua and Māori capacity to facilitate their involvement and contribution in resource management and local authority decision-making. Resources in the context of this Charter may include the provision of technical advice, expertise, information and financial support.

Resourcing will be mutually agreed and within accountability requirements including those of quality and timeliness.

The local authorities will recognise the resource limitations on tangata whenua and discuss options to resolve or assist with those resourcing limits, depending on the circumstances. Having shared objectives and shared tasking will prove of mutual benefit to all parties.

- 3.1.2 The signatory Councils and the tangata whenua recognise the limitations and constraints on each partner in respect of resources. Frequently, the tangata whenua do not have the resources, either financial or human, to respond adequately to consultation requirements. For their part, the Councils' resources, derived primarily from ratepayers, are limited. Councils must set priorities and demonstrate accountability.
- 3.1.3 Appropriate areas where the signatory Councils may agree with the tangata whenua on the provision of resources, for Iwi input are:
- 3.1.3.1 Preparation and review of RMA and LGA policies and plans.
 - 3.1.3.2 Provision of administrative servicing, travel and meeting allowances for the meetings of the Iwi/Council Representative Group.
 - 3.1.3.3 Provision of technical assistance and advice in the preparation and review of Iwi environmental management plans.
 - 3.1.3.4 General provision of information and advice, and assistance in interpreting and using that information.
 - 3.1.3.5 General provisions for capacity building such as training.
- 3.1.4 In some circumstances, the signatory Councils and the tangata whenua may see contracting as appropriate. The normal rules of contract and performance criteria would apply. In the case of a dispute, a group made up of tangata whenua and Council nominees would seek resolution. Parties should avoid recourse to legal processes to resolve conflict.

3.2 Protection of Sensitive Data and Information

- 3.2.1 From time to time the tangata whenua may provide the Councils with sensitive and confidential data and information, e.g. concerning waahi tapu or other sites of significance, knowledge, or aspects of tikanga Māori. The signatory Councils will undertake to respect and protect such data and information in its care and restrict access to it, in accordance with the Local Government Official Information and Meetings Act 1987 (S.7) and the RMA (S.42(1)(a)), or the LGA.

Local authorities will discuss and gain approval from the Kaupapa Taiao Manager prior to the use or reproduction of any such data or information.

- ~~3.2.2 The Councils will give due respect and recognition to “silent files” or plans held by the tangata whenua.~~
- 3.2.2 The tangata whenua will undertake to protect any sensitive or confidential information, including restriction of access to it that the signatory Councils may give to them.

3.3 Engagement

The 2014 changes to the Local Government Act 2002 required local authorities to adopt a Significance and Engagement Policy. The engagement element of that policy opens up a range of options for involving Maori in decision-making, beyond the statutory requirements of consultation under the Resource Management Act 1991.

Formal consultation is still a critical requirement for local authorities and Maori when dealing with the mandatory statutory requirements, and this section of the Charter initially addresses consultation, and then moves on to consider the other engagement options available.

Consultation

- 3.3.1 During the preparation, withdrawal, change or review of any proposed policy, Policy Statement, or Plan under the RMA or Section 82, LGA, the signatory Councils have a duty to consult with Māori. The tangata whenua have a reciprocal duty to respond. However, the level of resourcing provided affects how the signatory Councils and the tangata whenua are able to carry out these duties. The Councils need resources to facilitate consultation. The tangata whenua need resources to make a meaningful response. Both the signatory Councils and the tangata whenua benefit if the process is as efficient and effective as possible.
- 3.3.2 Consultation involves:
- A genuine invitation to give advice and a genuine consideration of that advice.

- The provision of sufficient information and time for the consulted party to be adequately informed, to appraise the information and make useful responses.
- The party obliged to consult, keeping its mind open, being ready to change and where feasible, seek consensus.

3.3.3 Consultation is not simply informing the tangata whenua of impending actions. The duty is an active one. The Councils must consult early and in good faith, as is implied in the partnership principle and in terms of the signatory Councils' Significance and Engagement Policies. The signatory Councils will continue to consult with the tangata whenua on various matters, particularly at all stages of the preparation and review of policies and plans, and with regard to resource consents as required.

3.3.4 To facilitate consultation the signatory Councils will:

- acknowledge that, in the framework of the relevant legislation the tangata whenua and Māori have status as Treaty Partner, distinct to that of other interest groups and the general public.
- liaise with Te Ao Marama Inc (which represents members of the Iwi authority) via the Kaupapa Taiao Manager.
- take into account environmental management plans prepared by the Iwi authority and consider the need to support the tangata whenua and Māori in the preparation and review of RMA and LGA policies and plans.
- Provide reasonable and appropriate access to relevant data and information,
- Encourage the presentation of views to the Councils who will receive them with an open mind, and following due consideration, provide to the persons presenting those views, information concerning the relevant decision and the reasons for the decisions.

3.3.5 The signatory Councils will, with regard to consultation over resource consents, and subject to the time constraints contained in the RMA:

- ensure that sufficient information is provided by a resource consent applicant on any potential impacts on the tangata whenua;
- encourage applicants to consult with the tangata whenua as part of the assessment of effects, by directing them to Te Ao Mārama Inc;
- develop a procedure for referral of all resource consent applications to Te Ao Mārama Inc so that they may assess which are of concern to them.

3.3.6 The tangata whenua will endeavour to:

- use the consultation provisions in a positive and pro-active way;
- provide, where resources and time allow, clarification on matters of significance to Iwi relevant to the particular proposal or issue;
- identify appropriate contact persons within Iwi who will gather information to ensure that the Councils are kept adequately informed;
- comply with the time constraints which govern the resource consent application process;
- endeavour to respond to LGA consultation processes in a timely manner.

Other Engagement Options

3.3.7 Local authorities have individual versions of a *Significance and Engagement Policy* that should be referred to. In a general sense, engagement options can vary but there are similarities with most Councils opting to use the International Association of Public Participation (IAP2) options spectrum of inform, consult, involve, collaborate, or empower. Any or a combination of those engagement techniques could be used depending on the topic and the interests.

3.4 Hearings and Pre-hearing Meetings

3.4.1 A hearing is a quasi-judicial process which operates under certain constraints. The signatory Councils will encourage consultation before hearings so that a more flexible approach is possible. The signatory Councils will ensure the following are provided for in RMA consent and plan hearings:

- 3.4.1.1 Recognition and provision for tikanga Māori and te reo Māori, where appropriate.
- 3.4.1.2 Appointment of Māori as Hearing Commissioners (where certification under the Making Good Decisions Programme has been achieved), where appropriate.
- 3.4.1.3 Protection of information relating to hearings proceedings that is considered sensitive and confidential by the tangata whenua. The information to be protected may go beyond that presented at the hearing.
- 3.4.1.4 Provision of interpreters where necessary (with five working days advance notice).

3.4.2 The signatory Councils will promote the use of pre-hearing meetings to address issues of concern to the tangata whenua, and the use of venues, such as Marae, which provide for tikanga Maori.

3.4.3 In deliberations and hearings that may be held under the LGA, the signatory Councils will make every effort in terms of venue, resources, and time to ensure that Māori issues are fully canvassed, prior to a decision being made.

3.5 Input into resource consent and RMA plan processes

Protocols for dealing with resource consents and managing input into plan development and decision-making will be prepared and be used to guide iwi involvement in those processes.

3.6 Cultural Impact Assessments and Values Reports

Where cultural investigations and reports are required, the Kaupapa Taiao Manager shall be consulted for advice on which group is best placed to assist the local authorities and/or applicants to undertake impact assessments and values reports.



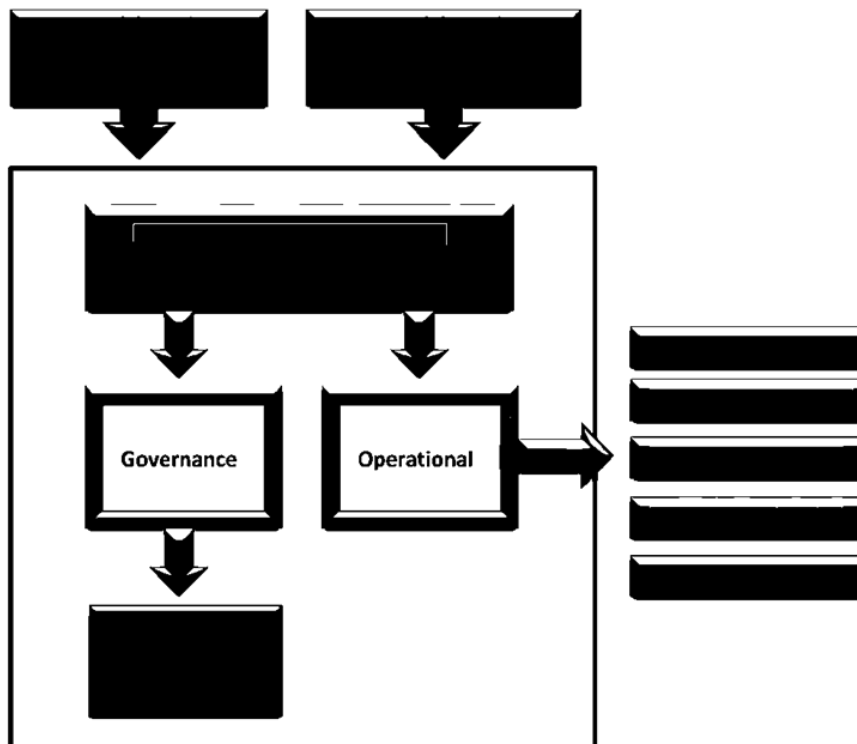
Section 4

Relationship Growth – Moving to Partnership

Relationships such as that envisaged by this Charter can flourish and grow but at the rate or pace that each local authority and tangata whenua are comfortable with. Local authorities that have been in the Charter for a longer period may wish to add to the Charter relationship by developing a partnership component. Recognition of that point in time will be identified by the local authority and tangata whenua, and it will be their choice to seek a further enhancement to their relationship with tangata whenua.

Such a partnership arrangement envisages retention of the Charter membership but offers an opportunity for the individual council to negotiate and prepare an additional but connected Memorandum of Partnership that is unique to that local authority.

The following diagram indicates in a general sense, how the connections work for the Charter and any partnership arrangement.



Section 5
Signatories



Local Election 2016 - Timetable, Order of Candidate Names and other matters

Record No: R/16/1/754

Author: Virginia Dillon, Property Officer / Statutory Officer / Deputy Electoral Officer

Approved by: Steve Ruru, Chief Executive

☒ Decision

☐ Recommendation

☐ Information

Purpose

- 1 The purpose of this report is to highlight matters of significance in relation to the 2016 triennial elections which includes the elections timetable and the order of candidate names.

Executive Summary

- 2 The 2016 triennial Council elections will occur on Saturday 8 October 2016. An update on preliminary matters relating to the election is provided to Council, including consideration of the order of candidate names to appear on the voting documents.
- 3 The bulk of the detail in the report has been prepared by Council's Electoral Officer, Mr Dale Ofsoske of Election Services, Auckland.

Recommendation

That the Council:

- a) **Receives the report titled "Local Election 2016 - Timetable, Order of Candidate Names and other matters" dated 20 January 2016.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Determines for the 2016 triennial elections, to adopt either:**
 - (i) **the alphabetical order of candidate names; or**
 - (ii) **the pseudo-random order of candidate names; or**
 - (iii) **the random order of candidate names****as permitted under Regulation 31 of the Local Electoral Regulations 2001.**
- e) **Receives the 2016 local election timetable.**

Content

Background

- 4 The 2016 triennial elections for most local authorities are due to occur on Saturday, 8 October 2016, and are required to be undertaken according to the Local Electoral Act 2001, the Local Electoral Regulations 2001, the New Zealand Public Health & Disability Act 2000, the Sale and Supply of Alcohol Act 2012 and, to a limited extent, the Local Government Act 2002.
- 5 Certain pre-election information and tasks are outlined in this report for Council's information and attention.
- 6 The Local Electoral Regulations 2001 provides for Council to resolve the order of candidate names to appear on the voting documents (alphabetical, pseudo-random or random order). If no decision is made, the order of names defaults to alphabetical.

2016 Election issues

Elections will be required for the following positions:

- *Mayor*
(elected 'at large')
- *Councillors - 12*
(elected from five wards)
- *Community Board Members - 48*
(elected from eight community board areas)
- *Environment Southland Members - 12*
(elected within the Southland District Council area)
- *Southern District Health Board Members - 3*
(elected within the Southland District Council area)
- *Mataura Licensing Trust Members - 3*
(elected partly within the Southland District Council area)
- *Gore and Districts Health Incorporated Member - 1*
(elected partly within the Southland District Council area).

2016 Election

With an election date of **Saturday 8 October 2016**, the following key functions and dates will apply:

Nominations open/roll open

Friday, 15 July 2016

Nominations close/roll closes (12.00 noon)

Friday, 12 August 2016

Delivery of voting mailers

From Friday, 16 September 2016

Close of voting

12.00 noon Saturday, 8 October 2016

A more detailed timetable is attached **Appendix 1** and has been placed on Council's website.

2016 Election Fact Sheet

A 2016 Election Fact Sheet summarising the key functions of the election (**Appendix 2**) is attached and has also been placed on Council's website.

Compilation of non-resident Ratepayer Roll

The compilation of the 2016 non-resident Ratepayer Roll is required to commence early in 2016. This will include:

- an insert detailing the qualifications and procedures for enrolment as a ratepayer elector to be included with the July 2016 rates instalment notice (**Appendix 3**);
- a national Ratepayer Roll inquiry hotline operating between 11 April and 26 August 2016;
- a confirmation letter issued to all current ratepayer electors in March/April 2016;
- a national advertising campaign on the qualifications and procedures for enrolment as a ratepayer elector during May 2016.

The above are all required by legislation but are considered minimum processes. Council is able to undertake additional promotion of the Ratepayer Roll if it wishes - such as contacting (letter/email etc) all current or potential ratepayer electors encouraging their enrolment and participation in the electoral process.

Order of Candidate Names

Regulation 31 of the Local Electoral Regulations 2001 provides the opportunity for Council to choose the order of candidate names appearing on the voting documents from three options - alphabetical, pseudo-random (names drawn out of a hat in random with all voting documents printed in this order) or random order (names randomly drawn by computer with each voting document different).

Council may determine which order the names of candidates are to appear in on the voting documents, but if no decision is made, the order defaults to alphabetical.

Council has used the alphabetical order for previous triennial elections.

Pre-Election Report

Section 99A of the Local Government Act 2002 requires each local authority to prepare a pre-election report, whose purpose is to provide information to promote public discussion about the issues facing the local authority. The pre-election report, which is prepared by the Chief Executive, must contain financial and major project information, and must be completed by 30 June 2016.

Online Voting Trials

Government has agreed to consider trialling online voting (in conjunction with postal voting) for certain territorial authorities for the 2016 triennial elections.

Expressions of interest from territorial authorities were called for by Local Government New Zealand in June 2015 and eight territorial authorities have agreed to participate. The eight territorial authorities to potentially trial online voting are Masterton District Council, Matamata-Piako District Council, Palmerston North City Council, Porirua District Council, Rotorua District Council, Selwyn District Council, Wanganui District Council and Wellington City Council.

The trials are subject to compliance to a comprehensive Department of Internal Affairs requirements document and to Government's final approval, expected in February 2016.

Issues

- 7 There is a need to determine the order in which candidate names will appear on voting papers.

Factors to Consider

Legal and Statutory Requirements

- 8 The Triennial Local Elections are run in accordance with the provisions of the 2001 Local Electoral Act and Regulations.
- 9 The order of candidate names on voting documents issue is being dealt with under Regulation 31 of the Local Electoral Regulations 2001.

Alphabetical Order

- 10 Alphabetical order is simply listing candidate surnames alphabetically and is the order traditionally used in local authority and parliamentary elections.

Pseudo-Random Order

- 11 Pseudo-random order is where candidate surnames are randomly selected and the order selected is the order appearing on all voting documents relevant to that issue. The names are randomly selected by a method such as drawing names out of a hat.

Random Order

- 12 Random order is where all candidate surnames are randomly selected and the order of surnames is different on every voting document. The names are randomly selected by computer so that the order of surnames is different on each voting document.
- 13 The random order enables names to be placed on each issue in a completely unique order on each voting document.

Community Views

- 14 This order of candidate names is a matter to be determined by the Council alone.

Costs and Funding

- 15 Council staff have had advice that the cost to print voting documents will be identical no matter which order of candidate names is chosen – in the past it used to be more expensive for voting documents which used the random order for candidates' names.

Policy Implications

- 16 None identified.

Analysis

Options Considered

- 17 There are three options with regard to the order of candidate names on voting documents:
- Alphabetical;
 - Pseudo-random;
 - Random.

Analysis of Options

Option 1 - Alphabetical

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> • Voters easily able to find candidate names for whom they wish to vote for. • The candidate profile booklet which accompanies the voting documents is listed in alphabetical order (mandatory). 	<ul style="list-style-type: none"> • May tend to favour those candidates with names in the first part of the alphabet (however in reality this is not generally the case – most voters tend to look for name recognition regardless of where in the alphabet the surname lies).

Option 2 - Pseudo-random

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> • The candidates' names are mixed on the voting document with all electors receiving the same order. • The candidates' names do not have the perception of favouring those in the first part of the alphabet. 	<ul style="list-style-type: none"> • Possible voter criticism/confusion as specific candidate names are not easily found, particularly where there are a large number of candidates. • The candidate profile booklet which accompanies the voting documents is listed in alphabetical order (mandatory).

Option 3 - Random

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> • The candidate names appear in a random order on the voting document. • The candidate names do not have the perception of favouring those in the first part of the alphabet. 	<ul style="list-style-type: none"> • Each voting document lists candidates uniquely so if households vote together it may be more difficult to find certain candidates. • Possible voter criticism/confusion as specific candidate names are not easily found, particularly where there are a large number of candidates. • The candidate profile booklet which accompanies the voting documents is listed in alphabetical order (mandatory).

Assessment of Significance

- 18 Not considered significant.

Recommended Option

- 19 The Officer does not recommend any one option over any other.

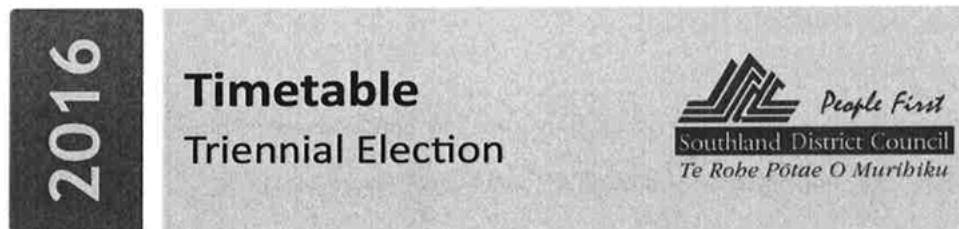
Next Steps

- 20 The order of candidate names will be specified on the public notice calling for nominations.

Attachments

- A Elections 2016 - Appendix 1 Timetable 8 October 2016 - Appendix 2 - Fact Sheet - Appendix 3 - Insert detailing qualifications and procedures for enrolment as ratepayer elector [View](#)

APPENDIX ONE:



SATURDAY 8 OCTOBER 2016

Wednesday 2 March - Saturday 30 April 2016	Ratepayer roll enrolment confirmation forms sent [Reg 16, LER]
Wednesday 2 March - Wednesday 6 July 2016	Preparation of ratepayer roll [Reg 10, LER]
May 2016	National ratepayer roll qualifications and procedures campaign [Sec 39, LEA]
Monday 27 June 2016	ES enrolment update campaign commences
Wednesday 13 July 2016	Public notice of election, calling for nominations, rolls open for inspection [Sec 42, 52, 53, LEA]
Friday 15 July 2016	Nominations open / rolls open for inspection [Sec 42, LEA]
Friday 12 August 2016	Nominations close (12 noon) / rolls close [Sec 5, 55, LEA, Reg 21, LER]
Wednesday 17 August - Wednesday 24 August 2016	Public notice of candidate names [Sec 65, LEA]
by Monday 12 September 2016	Electoral officer certifies final electoral roll [Sec 51, LEA, Reg 23, LER]
Friday 16 September 2016	ES letter sent to unpublished roll electors
Friday 16 September - Wednesday 21 September 2016	Delivery of voting documents [Sec 5, LEA, Reg 51, LER]
Friday 16 September - Saturday 8 October 2016	Progressive roll scrutiny [Sec 83, LEA] Special voting period Early processing
by 12 noon, Friday 7 October 2016	Appointment of scrutineers (noon) [Sec 68, LEA]
Saturday 8 October 2016	Election day [Sec 10, LEA] Voting closes 12 noon - counting commences [Sec 84, LEA] Preliminary results (FPP) available as soon as practicable after close of voting [Sec 85, LEA] Official count [Sec 84, LEA]
after 12 noon, Saturday 8 October - Thursday 13 October 2016	
Saturday 15 October - Wednesday 19 October 2016	Declaration/public notice of results [Sec 86, LEA]
Mid-December 2016	Return of election donations & expenses form [Sec 112A, LEA]



// Dale Ofoske
Electoral Officer
Southland District Council
December 2015

LEA = Local Electoral Act 2001
LER = Local Electoral Regulations 2001
ES = Electoral Services, Electoral Commission
FPP = First Past the Post

APPENDIX TWO:



GENERAL

Triennial elections for elected members of most local authorities throughout New Zealand are scheduled to be conducted, by postal vote, on Saturday 8 October 2016.

The elections will be conducted under the provisions of the Local Electoral Act 2001 and the Local Electoral Regulations 2001 and will be administered under contract, by Election Services, for the Southland District Council.

POSITIONS

Elections will be required for the following positions:

- *Mayor* (elected 'at large')
- *Councillors* (12)
 - Mararoa Waimea Ward (3)
 - Stewart Island / Rakiura Ward (1)
 - Waiau Aparima Ward (3)
 - Waihopa Toetoes Ward (2)
 - Winton Wallacetown Ward (3)
- *Community Board Members* (48)
 - Edendale-Wyndham Community Board (6) made up of:
 - Edendale Subdivision (3)
 - Wyndham Subdivision (3)
 - Otautau Community Board (6)
 - Riverton / Aparima Community Board (6)
 - Stewart Island / Rakiura Community Board (6)
 - Te Anau Community Board (6)
 - Tuatapere Community Board (6)
 - Wallacetown Community Board (6)
 - Winton Community Board (6)
- *Environment Southland Members* (12 Members elected from 6 constituencies)
- *Southern District Health Board Members* (7 Members, of which 3 Members are elected from the Southland Constituency)
- *Mataura Licensing Trust Members* (9 Members, of which 3 Members are elected from the Southland District Council area):
 - Edendale Ward (1)
 - Tokanui Ward - part (1)
 - Wyndham Ward - part (1)
- *Gore and Districts Health Incorporated Members* (6 Members, of which 1 Member is elected from the Southland District Council area)

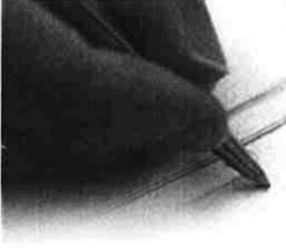
NOMINATIONS

Nominations for elected positions will open on Friday 15 July 2016 and close at noon on Friday 12 August 2016.

Nomination forms will be available during this period from:

- Council's Principal Offices, 15 Forth Street, Invercargill
- Council's Local Offices:
 - Lumsden Area Office, 18 Diana Street, Lumsden
 - Otautau Area Office, 176 Main Street, Otautau
 - Riverton Area Office, 117 Palmerston Street, Riverton

APPENDIX THREE:



**Local Elections 2016
YOUR VOTE
YOUR COMMUNITY**

**Wherever you pay rates
it pays to vote**

DO YOU LIVE IN ONE AREA AND PAY RATES ON A PROPERTY IN ANOTHER?

Then you may qualify to vote more than once at the local authority elections on 8 October 2016

- If you live and vote in one council district, but also pay rates on a property in another district, you may be eligible to enrol as a non-resident ratepayer elector in that other council district.
- A firm, company, trust, corporation or society which pays rates on a property may nominate one of its members or officers as a non-resident ratepayer elector, provided that the nominator and the person nominated are both registered as Parliamentary electors at addresses which are outside the council district within which the property is situated.
- In the case of partners, joint tenants and tenants in common, who collectively pay rates on a property, one of the group may be nominated to be entered on the ratepayer electoral roll. Again, the nominated person and the nominator must be registered as Parliamentary electors at addresses which are outside the council district within which the property is situated.

Note: The term "council district" includes a city, district and regional council area and where established, a community board area. The term also includes the area of the Auckland Council and the areas of its local boards.

Eligibility to enrol or be nominated will depend on individual circumstances

In each case only one ratepayer elector can be nominated, irrespective of the number of properties owned by the firm, company, society, trust, partnership or ratepayer in a council district.

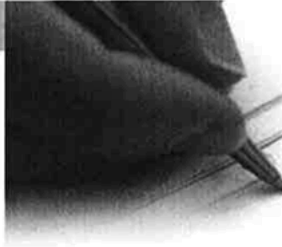
New Ratepayer Electors

If you think you may be eligible to enrol or to nominate a person for the ratepayer electoral roll, you will need to obtain an Enrolment Form for Ratepayer Electors from the city or district council to which you pay your rates.

ENROL NOW – THE RATEPAYER ELECTORAL ROLL CLOSING ON 12 AUGUST 2016

If you are on the Parliamentary electoral roll you will automatically be on the local authority residential electoral roll

If you want further information please phone toll free
0508 08 10 16 (from 11 April 2016 to 26 August 2016)
 Brought to you by New Zealand Local Authority Electoral Officers



**Local Elections 2016
YOUR VOTE
YOUR COMMUNITY**

**Wherever you pay rates
it pays to vote**

Minutes of the Five Rivers Water Supply Subcommittee Meeting dated 3 December 2014

Record No: R/15/12/22374
Author: Rose Knowles, Lumsden Area Officer
Approved by: Rose Knowles, Lumsden Area Officer

☐ Decision ☐ Recommendation ☒ Information

Recommendation

That Council receives the minutes of the Five Rivers Water Supply Subcommittee meeting held 3 December 2014 as information.

Attachments

- A Minutes of Five Rivers Water Supply Subcommittee Meeting dated 3 December 2014 (separately enclosed)

Minutes of the Matuku Water Supply Subcommittee Meeting dated 3 December 2014

Record No: R/15/12/22384
Author: Rose Knowles, Lumsden Area Officer
Approved by: Rose Knowles, Lumsden Area Officer

☐ Decision ☐ Recommendation ☒ Information

Recommendation

That Council receives the minutes of the Matuku Water Supply Subcommittee meeting held 3 December 2014 as information.

Attachments

- A Minutes of Matuku Water Supply Subcommittee Meeting dated 3 December 2014 (separately enclosed)

Minutes of the Athol Community Development Area Subcommittee Meeting dated 8 June 2015

Record No: R/15/12/22385
Author: Rose Knowles, Lumsden Area Officer
Approved by: Rose Knowles, Lumsden Area Officer

☐ Decision ☐ Recommendation ☒ Information

Recommendation

That Council receives the minutes of the Athol Community Development Area Subcommittee meeting held 8 June 2015 as information.

Attachments

- A Minutes of Athol Community Development Area Subcommittee Meeting dated 8 June 2015 (separately enclosed)

Minutes of the Garston Community Development Area Subcommittee Meeting dated 8 June 2015

Record No: R/15/12/22386
Author: Rose Knowles, Lumsden Area Officer
Approved by: Rose Knowles, Lumsden Area Officer

☐ Decision ☐ Recommendation ☒ Information

Recommendation

That Council receives the minutes of the Garston Community Development Area Subcommittee meeting held 8 June 2015 as information.

Attachments

- A Minutes of Garston Community Development Area Subcommittee Meeting dated 8 June 2015 (separately enclosed)

Minutes of the Waikaia Community Development Area Subcommittee Meeting dated 10 June 2015

Record No: R/16/1/373
Author: Rose Knowles, Lumsden Area Officer
Approved by: Rose Knowles, Lumsden Area Officer

☐ Decision ☐ Recommendation ☒ Information

Recommendation

That Council receives the minutes of the Waikaia Community Development Area Subcommittee meeting held 10 June 2015 as information.

Attachments

- A Minutes of Waikaia Community Development Area Subcommittee Meeting dated 10 June 2015 (separately enclosed)

Minutes of the Balfour Community Development Area Subcommittee Meeting dated 19 August 2015

Record No: R/15/12/22388
Author: Rose Knowles, Lumsden Area Officer
Approved by: Rose Knowles, Lumsden Area Officer

☐ Decision ☐ Recommendation ☒ Information

Recommendation

That Council receives the minutes of the Balfour Community Development Area Subcommittee meeting held 19 August 2015 as information.

Attachments

- A Minutes of Balfour Community Development Area Subcommittee Meeting dated 19 August 2015 (separately enclosed)

Minutes of the Riversdale Community Development Area Subcommittee Meeting dated 19 August 2015

Record No: R/15/12/22390
Author: Rose Knowles, Lumsden Area Officer
Approved by: Rose Knowles, Lumsden Area Officer

☐ Decision ☐ Recommendation ☒ Information

Recommendation

That Council receives the minutes of the Riversdale Community Development Area Subcommittee meeting held 19 August 2015 as information.

Attachments

- A Minutes of Riversdale Community Development Area Subcommittee Meeting dated 19 August 2015 (separately enclosed)

Minutes of the Lumsden/Balfour Water Supply Subcommittee Meeting dated 24 August 2015

Record No: R/15/12/22392
Author: Rose Knowles, Lumsden Area Officer
Approved by: Rose Knowles, Lumsden Area Officer

☐ Decision ☐ Recommendation ☒ Information

Recommendation

That Council receives the minutes of the Lumsden/Balfour Water Supply Subcommittee meeting held 24 August 2015 as information.

Attachments

- A Minutes of Lumsden/Balfour Water Supply Subcommittee Meeting dated 24 August 2015 (separately enclosed)

Minutes of the Colac Bay Community Development Area Subcommittee Meeting dated 27 August 2015

Record No: R/15/12/21876
Author: Alyson Hamilton, Riverton Area Officer
Approved by: Alyson Hamilton, Riverton Area Officer

☐ Decision ☐ Recommendation ☒ Information

Recommendation

That Council receives the minutes of the Colac Bay Community Development Area Subcommittee meeting held 27 August 2015 as information.

Attachments

- A Minutes of Colac Bay Community Development Area Subcommittee Meeting dated 27 August 2015 (separately enclosed)

Minutes of the Lumsden Community Development Area Subcommittee Meeting dated 19 October 2015

Record No: R/16/1/372
Author: Rose Knowles, Lumsden Area Officer
Approved by: Rose Knowles, Lumsden Area Officer

☐ Decision ☐ Recommendation ☒ Information

Recommendation

That Council receives the minutes of the Lumsden Community Development Area Subcommittee meeting held 19 October 2015 as information.

Attachments

- A Minutes of Lumsden Community Development Area Subcommittee Meeting dated 19 October 2015 (separately enclosed)

Exclusion of the Public: Local Government Official Information and Meetings Act 1987

Item 9.12

Recommendation

That the public be excluded from the following part(s) of the proceedings of this meeting.

C10.1 Variation to the Proposed District Plan 2012 - Rural Settlement Areas

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Variation to the Proposed District Plan 2012 - Rural Settlement Areas	s7(2)(j) - The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.