

Notice is hereby given that a Meeting of the Monowai Village Subcommittee will be held on:

**Date:** Friday, 29 January 2016  
**Time:** 2pm  
**Meeting Room:** Monowai Holiday Camp  
**Venue:** 75 Turbine Drive, Monowai

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## Monowai Village Subcommittee Agenda

### OPEN

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#### MEMBERSHIP

<b>Chairperson</b>	Councillor George Harpur	
<b>Members</b>	B & K Carter	A Mulholland
	C Dickson	P & J Murdoch
	M Fraser	N Nicholson & J Ross
	K & J Jackson	D & E Osborne
	M Laurence	G & S Weston
	T MacNamara	N & R Wohlers
	E & M McLellan	B Youngman

#### IN ATTENDANCE

<b>Operations Technician</b>	Matt Keil
<b>Manager, Area Offices</b>	Chris Dolan
<b>Area Officer</b>	Kelly Tagg

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Website: [www.southlanddc.govt.nz](http://www.southlanddc.govt.nz)

**Full agendas are available on Council's Website**  
[www.southlanddc.govt.nz](http://www.southlanddc.govt.nz)



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**1 Apologies**

At the close of the agenda no apologies had been received.

**2 Leave of absence**

At the close of the agenda no requests for leave of absence had been received.

**3 Conflict of Interest**

Committee Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

**4 Public Forum**

Notification to speak is required by 5pm at least two days before the meeting. Further information is available on [www.southlanddc.govt.nz](http://www.southlanddc.govt.nz) or phoning 0800 732 732.

**5 Extraordinary/Urgent Items**

To consider, and if thought fit, to pass a resolution to permit the committee to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) The reason why the item was not on the Agenda, and
- (ii) The reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
  - (i) That item is a minor matter relating to the general business of the local authority; and
  - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

**6 Confirmation of Minutes**

6.1 Meeting minutes of Monowai Village Subcommittee, 30 January 2015

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# Monowai Village Subcommittee

## OPEN MINUTES

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Minutes of a meeting of Monowai Village Subcommittee held in the Monowai Village Holiday Park, on Friday, 30 January 2015 at 2pm.

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### PRESENT

**Chairperson** Councillor George Harpur

**Members** Charlie Dickson  
Merrill Lawrence  
Marilyn McLellan  
Terry Macnamara  
Peter Murdoch  
Neil Wohlers  
Robyn Wohlers

### IN ATTENDANCE

**Manager, Area Offices** Chris Dolan  
**Operations Technician** Matt Keil  
**Management Accountant** Susan McNamara

**1 Apologies**

There were no apologies.

**2 Leave of absence**

There were no requests for leave of absence.

**3 Conflict of Interest**

There were no conflicts of interest declared.

**4 Public Forum**

There were no Members of the public seeking speaking rights in the public forum section of the meeting.

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**6 Confirmation of Minutes**

**Resolution**

Moved Member Murdoch, seconded Member N Wohlers

**Confirms the minutes of Monowai Village Subcommittee meeting held on 31 January 2014.**

**Reports**

**7.1 Works and Finance Report to Monowai Sewerage Subcommittee for the period ended 30 November 2014**

**Record No: R/15/1/599**

The Works and Finance Report to the Monowai Sewerage Subcommittee for the period ended 30 November 2014, was tabled.

## Resolution

Moved Member Macnamara, seconded Member N Wohlers

### That the Monowai Village Subcommittee:

- a) **Receives the report titled “Works and Finance Report to Monowai Sewerage Subcommittee for the period ended 30 November 2014” dated 30 January 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

## 7.2 Monowai Sewerage Scheme Draft Estimates and Local Activity Plan Information for the Draft Long Term Plan (LTP) 2015-2025

**Record No: R/15/1/559**

The Monowai Sewerage Scheme Draft Estimates and Local Activity Plan Information for the Draft Long Term Plan (LTP) 2015-25 report, was tabled.

The Subcommittee noted that this report provides an overview of the local activities and services for Monowai Sewerage Scheme for 2015-2025 which are provided under the governance of the Monowai Sewerage Scheme Subcommittee. The report details the estimated costs of these activities over the 10 years as well as the draft rates.

The Subcommittee also noted the draft estimates will be incorporated into the Council’s draft Long Term Plan (LTP) which will be released for consultation in March 2015. Once the plan is finalised (and subject to any changes resulting from submissions), the estimates shown for 2015/2016 will be used to set rates for the year beginning 1 July 2015 (LTP year 1).

At this point Mr Keil advised that the key matters for the Monowai Sewerage Scheme community for the next 10 years included in this report are;

- Resource Consent Renewal Preparation in 2023/24.



**Resolution**

Moved Member Macnamara, seconded Member N Wohlers

**That the Monowai Village Subcommittee:**

- a) **Receives the report titled “Monowai Sewerage Scheme Draft Estimates and Local Activity Plan Information for the Draft Long Term Plan (LTP) 2015-2025” dated 30 January 2015.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Identifies the following priority projects for the local area for inclusion in the 2015-2025 Long Term Plan consultation process;**
  - **Resource Consent Renewal preparation.**

2.30pm

CONFIRMED AS A TRUE AND CORRECT  
RECORD AT A MEETING OF THE MONOWAI  
VILLAGE SUBCOMMITTEE HELD ON 30  
JANUARY 2015.

**DATE:**.....

**CHAIRPERSON:**.....



## Works and Finance Report to Monowai Sewerage Subcommittee for the period ended 31 December 2015

Record No: R/16/1/608  
Author: Bill Witham, Operations Manager - Water and Waste Services  
Approved by: Ian Marshall, GM - Services and Assets

Decision  Recommendation  Information

### Water and Waste Engineer's Report

- 1 The monthly operations reports from Downer are provided to the Board secretary as they are published. They include data on Downer's district-wide operations activities which is presented on a town by town basis.
- 2 For the year to date, there has been no unplanned expenditure exceeding the \$5,000 threshold.

### Financial Considerations

#### Development and Financial Contributions

- 3 The table below outlines the balance of Development and Financial contributions for your community to 30 June 2015 plus any amounts invoiced for this financial year to date. Spending of these funds is considered by Council staff when projects are in the planning stage. Once identified as a potential funding source for a project, confirmation from the Group Manager - Services and Assets is sought before undertaking the project to ensure that the relevant policy and legislative requirements are met.

Sewerage Contributions	1,438
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### Recommendation

#### That the Monowai Village Subcommittee:

- a) Receives the report titled "Works and Finance Report to Monowai Sewerage Subcommittee for the period ended 31 December 2015" dated 20 January 2016.

### Attachments

- A Monowai Sewerage Subcommittee Financial Report, 31 December 2015 [View](#)

## Monowai Sewerage Scheme Community Financial Report

50.00% Of Year

For the Period Ended December 2015

Income	<u>Annual Budget</u>	<u>Actual Income to Date</u>	<u>Income to Date %</u>	<u>Full Year Projection</u>
Subtotal Water & Waste Business Units	0	0	0%	0
Total	0	0	0%	0
<b>Funding Adjustments</b> (Contributions, Loans, Provisions, Reserves, Forestry Dividend)	<u>Annual Budget</u>	<u>Actual Adjustments to Date</u>	<u>Adjustments to Date %</u>	<u>Full Year Projection</u>
Subtotal Water & Waste Business Units	0	0	0%	0
Total	0	0	0%	0