
Tuatapere Community Board

OPEN MINUTES

Minutes of a meeting of Tuatapere Community Board held in the Waiiau Town and Country Club, 41 King Street, Tuatapere on Tuesday, 12 April 2016 at 6pm.

PRESENT

Chairperson	Justin Lewis
Deputy Chairperson	Ann Horrell
Members	Stephen Crack
	David Norman
	Jo Sanford
	Margaret Thomas
Councillor	George Harpur

IN ATTENDANCE

Community Partner Leader	Simon Moran
Team Leader, Governance	Chris Dolan
Community Engineer	Nick Lewis
Committee Advisor	Alyson Hamilton
Community Development Planner	Diana Zadravec

PUBLIC GALLERY

Briar Babington	Media
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1 Apologies

There were no apologies received.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There were no members of the public seeking speaking rights in the Public Forum section of the meeting.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Member Sanford, seconded Member Crack **and resolved:**

That the minutes of Tuatapere Community Board, held on 1 March 2016 be confirmed as a true and correct record.

Reports

7.1 Action Sheet

Record No: R/16/4/4799

The Action Sheet from the Board's previous meetings was circulated for Members information.

The Board was informed as follows;

Community Housing

The meeting was advised the garden sheds have been delivered to Cr Harpur, and assembly of the sheds is to be undertaken with the assistance of Council's work force crew.

Resolution

Moved Member Horrell, seconded Member Thomas **and resolved:**

That the Tuatapere Community Board:

- a) **Receives the report titled "Action Sheet" dated 4 April 2016.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**

- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

7.2 Works and Finance Report to Tuatapere Community Board for the period ended 29 February 2016

Record No: R/16/3/3684

The Works and Finance report for the period ended 30 September 2015, was tabled.

The Board was informed as follows;

- Routine maintenance works have continued to be carried out as required.
- Contact has been made with the appropriate person at DOC for a site meeting on Elder Drive, work is scheduled for May 2016.
- Signage for the entrance at Greenheart is being progressed.

Other issues raised by Members for staff to action included:

- Request for the septic tank situated at the Clifden Bridge to be emptied on a frequent basis. Staff were requested to monitor this issue on a frequent basis.

Mr Lewis commented a replacement toilet is scheduled for the 2016/2017 year.

Resolution

Moved Member Norman, seconded Member Crack **and resolved:**

That the Tuatapere Community Board:

- a) **Receives the report titled “Works and Finance Report to Tuatapere Community Board for the period ended 29 February 2016” dated 24 March 2016.**

7.3 Venture Southland report re distribution of the pool rate

Record No: R/16/3/4369

Report by Diana Zadravec, Community Development Planner, regarding the distribution of the pool rate, was tabled.

Ms Zadravec advised the reports previously tabled provided an indepth description of each of the Tuatapere, Blackmount and Hauroko Valley School pools including their operational arrangements, services, use and estimated operating budgets.

Ms Zadravec suggested for funding distribution and accountability purposes a form could be sent out by Council staff to each of the pool committees ahead of the estimates meeting, to ensure that all pool committees report in a comparable manner.

The meeting was informed other communities collect rates for pools and distribute the rate collected in full each year.

Members noted the Community Board does not use an application process but do request the pool committees present a report and budget for the next year.

Following discussion the meeting agreed the preferred option being that prior to the Board's estimates meeting Venture staff forward notification to each of the pool committees advising application for funding is due and outline the eligibility criteria, time frames and other relevant information on the Pool fund.

Resolution

Moved Member Horrell, seconded Member Sanford **and resolved:**

That the Tuatapere Community Board:

- a) **Receives the report titled "Venture Southland report re distribution of the pool rate" dated 4 April 2016.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Confirms the process to allocate the pool rate considering the needs and preferences of individual pools.**
- e) **Requests Venture Southland staff inform the Tuatapere, Blackmount and Hauroko Valley School pools on the agreed process moving forward, eligibility criteria, timeframes and other relevant information.**

7.4 Venture Southland report re demographic information for Waiiau Area School catchment

Record No: R/16/3/4445

Report by Diana Zdravec, Community Development Planner, outlining demographic information for the Waiiau Area School catchment, was tabled.

Following discussion the meeting agreed a letter of support be forwarded to the Board Of Trustees (BOT) acknowledging the challenges the BOT face in regards to a possible change of class of the Waiiau Area School and supporting in whatever decision made the BOT decide.

Resolution

Moved Member Norman, seconded Member Sanford **and resolved:**

That the Tuatapere Community Board:

- a) **Receives the report titled "Venture Southland report re demographic information for Waiiau Area School catchment" dated 4 April 2016.**

- b) **Requests staff forward a letter to the Board of Trustees acknowledging the challenges the BOT face in regards to a possible change of class of the Waiau Area School and supporting in whatever decision made the BOT decide.**

Updates

8.1 Chairman's Report

The Chair, Member Lewis, expressed appreciation to members at their attendance at the Waiau Area School public meeting held recently.

8.2 Areas of Responsibilities

Members provided updates on their respective portfolios as follows;

- Member Crack asked that the broom adjacent the squash club be sprayed.
- Member Norman advised of new spouting at the Domain
- Member Horrell confirmed of regular articles to the Fiordland Advocate and Western Wanderer.
- Member Horrell requested a "Pedestrian Only" signage to be placed at the Ferry Road walkway.
- Member Thomas sought confirmation from staff that a letter has been forwarded to the Borland Lodge Adventure & Education Trust confirming her appointment as the Board's representative.
- Member Thomas informed of a query from property staff regarding a tenancy agreement with a local Real Estate Agent for the placement of signage at the RSA Hall and that the amount paid is the same as last year.

Members agreed the status quo remain and that property staff be advised accordingly.

8.3 Councillor's Report

Councillor Harpur reported on matters from the District Council table which included the following;

- Draft Annual Plan – 25 submissions received
- Tuatapere sewerage scheme update
- Expressed disappointment at recent graffiti over the mural at the public toilets. The Community Engineer confirmed clean-up is proving successful

At the conclusion of the meeting Simon Moran (Community Partnership Leader - CPL) introduced himself to the meeting and gave an overview of his role highlighting the areas with which he will be involved and clarifying how his role will lead Community Boards and CDA's into a broader scope of community involvement and align community initiatives to a district and regional approach.

The meeting concluded at 7.35pm.

CONFIRMED AS A TRUE AND CORRECT
RECORD AT A MEETING OF THE TUATAPERE
COMMUNITY BOARD HELD ON 12 APRIL
2016.

DATE:.....

CHAIRPERSON:.....