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# Ohai Community Development Area Subcommittee

## OPEN MINUTES

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Minutes of a meeting of Ohai Community Development Area Subcommittee held in the Ohai Hall, Richmond Street, Ohai on Tuesday, 10 May 2016 at 7.30pm.

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### PRESENT

<b>Chairperson</b>	Mark Wishart
<b>Deputy Chairperson</b>	Ivan Sunde
<b>Members</b>	Pamela Bennett Peter Emtage Christopher Mangion
<b>Councillor</b>	Stuart Baird

### IN ATTENDANCE

<b>Community Engineer</b>	Leighton Hare
<b>Community Partner Leader</b>	Kelly Tagg
<b>Committee Advisor</b>	Alyson Hamilton

### PUBLIC GALLERY

Mrs Sunde

**1 Apologies**

There were no apologies received.

**2 Leave of absence**

There were no requests for leave of absence received.

**3 Conflict of Interest**

There were no conflicts of interest declared.

**4 Public Forum**

There were no members of the public seeking speaking rights in the Public Forum section of the meeting.

**5 Extraordinary/Urgent Items**

Moved Member Mangion, seconded Member Sunde and **resolved:**

**That the Ohai Community Development Area Subcommittee consider the following item as a matter of urgent business in order that a decision can be made before the next ordinary meeting, subject to Section 46A of the Local Government Official Information and Meetings Act 1987**

**Item 1: Peter Emtage – Formal Request for Travel Assistance**

**6 Confirmation of Minutes**

**Resolution**

Moved Member Sunde, seconded Member Emtage **and resolved:**

**That the minutes of Ohai Community Development Area Subcommittee meeting, held on 16 February 2016 be confirmed as a true and correct record.**

**Reports**

**7.1 Works and Finance Report to Ohai Community Development Area Subcommittee for the period ended 31 March 2016**

**Record No: R/16/4/5818**

The Works and Finance Report for the period ended 31 March 2016, was tabled.

**Resolution**

Moved Member Emtage, seconded Member Bennett **and resolved:**

**That the Ohai Community Development Area Subcommittee:**

- a) **Receives the report titled “Works and Finance Report to Ohai Community Development Area Subcommittee for the period ended 31 March 2016” dated 25 April 2016.**

## 7.2 Bylaw Review Process

**Record No: R/16/4/5202**

Report by T Dytor (Policy Analyst) outlining that in 2016, the Cemetery Bylaw 2006, the Keeping of Animals, Poultry and Bees Bylaw 2010 and the Control of Advertising Signs Bylaw 2008 will be reviewed, was tabled.

Ms Dytor outlined the approach that will be taken to consultation and review proposed.

The subcommittee noted the submission period is 9 to 30 June 2016 and that community views will be considered during formal consultation and during pre-consultation engagement.

Ms Dytor added that Community Development Area Subcommittees are asked to make submissions during the consultation period and individual members can engage during pre-consultation sessions in May.

### Resolution

Moved Member Emtage, seconded Member Mangion **and resolved:**

**That the Ohai Community Development Area Subcommittee:**

- a) **Receives the report titled “Bylaw Review Process” dated 12 April 2016.**

## 7.3 Draft Unmanned Aerial Vehicles Policy

**Record No: R/16/4/5653**

Report by T Dytor (Policy Analyst) outlining the draft Use of Unmanned Aerial Vehicles Policy, was tabled.

In her report Ms Dytor advised that under new rules introduced by the Civil Aviation Authority (CAA), Council can grant or decline consent for the use of Unmanned Aerial Vehicles (UAVs) on property that it owns or controls. The draft Unmanned Aerial Vehicle Policy sets a framework to allow Council to do this.

Ms Dytor advised feedback is sought from the Board regarding local areas that should be considered for prohibition or restriction of unmanned aerial vehicle use.

In discussing the report members considered areas that could be affected by the use of unmanned aerial vehicles and felt there were none affecting the Ohai area.

### Resolution

Moved Member Mangion, seconded Member Emtage **and resolved:**

**That the Ohai Community Development Area Subcommittee:**

- a) **Receives the report titled “Draft Unmanned Aerial Vehicles Policy” dated 19 April 2016.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**

- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Advises that it considers there are no local areas that should be considered as restricted or prohibited areas for the use of unmanned aerial vehicles.**

#### 7.4 Community Partnership Leader - Overview of role

**Record No: R/16/5/6278**

Report by Kelly Tagg, Community Partnership Leader, Northern and Western Southland, providing an update on the newly established Community Partnership positions and the role they will have in the community, was tabled.

Mrs Tagg gave an overview of her role highlighting the areas with which she will be involved and clarifying how her role will lead Community Boards and CDA's into a broader scope of community involvement and align community initiatives to a district and regional approach.

#### **Resolution**

Moved Member Bennett, seconded Member Emtage **and resolved:**

**That the Ohai Community Development Area Subcommittee:**

- a) **Receives the report titled "Community Partnership Leader - Overview of role" dated 2 May 2016.**

#### **Updates**

##### **8.1 Local Liaison Persons Report**

#### Township works

The meeting was advised weed spraying and footpath repair works has been undertaken in the township. The new mowing contractor is making a good job.

#### Parks & Reserves

Query regarding the Licence to Graze - Recreation Reserve currently in the name of Jim Malcolm, who has left the township. The meeting was advised that Council, prior to undertaking further action, requires written confirmation from Mr Malcolm that he wishes to resign the lease.

#### Community Housing

The meeting suggested that in regards to the vacant flat at the community housing complex that an advertisement be placed in the Takitimu Community News Facebook page. Property staff to follow-up this action.

#### Hall

The Chair advised that the Hall Custodian position has yet to be advertised. Property staff has forwarded the contract agreement for members perusal, however confirmation is being sought from the subcommittee on payment which is currently \$20.00 per hour.

Following discussion the meeting agreed that the contract be amended to ten cleans per month and that the rate be confirmed at \$25.00 per hour (incl GST). Property staff to follow-up this action.

#### Heritage Trail

The Chair advised the new Heritage Trail brochures have been circulated to various areas. Request for staff to investigate the “advertising apps” and report back to the subcommittee.

#### Ohai/Nightcaps and Districts Doctors House and Surgery Committee

A \$2,000 grant was granted to the Takitimu Medical Centre for the purchase of a new pharmaceutical fridge for storage of vaccines.

#### Water Supply

The meeting was advised of a number of rural properties on the town scheme with no restrictor in place which has possible implications of stock welfare if water restrictions were put in place.

#### Resolution

Moved Member Bennett, seconded Member Emtage **and resolved:**

#### **That the Ohai Community Development Area Subcommittee:**

- a) **Agrees the Ohai Hall Custodian contract be amended to ten cleans per month and the rate be confirmed at \$25.00 per hour (incl GST).**

### **8.2 Chairperson's Report**

The Chairperson, Member Wishart reported on matters with which he has been involved since the subcommittee’s last meeting. This included the following;

- Apology for non-attendance at the recent NZ Community Boards Executive Committee workshop
- Takitimu Community Development Committee survey to be available at the next meeting of the subcommittee – the Chair to arrange survey documentation to be circulated to members prior to the meeting

The Chair advised of two tentative expressions of interest received for the vacancy on the subcommittee, created by the resignation of Mr Jim Malcolm. Member Wishart to liaise with the local residents to confirm their acceptance of the nominations and report back to the next meeting of the subcommittee.

The Committee noted that if there are more nominees than required an election on “first past the post” process will be held at the next subcommittee meeting.

### **8.3 Councillor's Report**

Councillor Baird reported on matters from the District Council table which included the following;

- Community conversations meetings
- Dog Registration fees; status quo
- Attendance at Ohai Railway Fund Committee meeting
- Update on the Ohai Railway Rolling Stock sale
- Taramea Bay Soundshell demolishing and proposed upgrade of area

**Urgent Business**

**9.1 Peter Emtage - Formal Request for Travel Assistance**

Communication from Mr Peter Emtage seeking a mileage claim from his address in Invercargill to the Ohai Hall for his attendance at the Ohai Community Development Area Subcommittee meetings, was tabled.

The meeting requested staff investigate options available to Mr Emtage and report back to the next meeting of the subcommittee.

Moved Member Wishart, seconded Member Sunde **and resolved:**

**That the Ohai Community Development Area Subcommittee:**

- a) **Receive the communication from Mr Peter Emtage - Formal Request for Travel Assistance dated 16 February 2016.**
  
- b) **Requests staff investigate options available to Mr Emtage and report back to the next meeting of the subcommittee.**

The meeting concluded at 8.50pm.

CONFIRMED AS A TRUE AND CORRECT  
RECORD AT A MEETING OF THE OHAI  
COMMUNITY DEVELOPMENT AREA  
SUBCOMMITTEE HELD ON TUESDAY, 10 MAY  
2016

**DATE:**.....

**CHAIRPERSON:**.....