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# Policy Review Committee

## OPEN MINUTES

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Minutes of a meeting of Policy Review Committee held in the Council Chambers, 15 Forth Street, Invercargill on Wednesday, 18 May 2016 at 10.30am.

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### PRESENT

<b>Chairperson</b>	Rodney Dobson
<b>Deputy Chairperson</b>	
<b>Councillors</b>	Lyall Bailey Stuart Baird Brian Dillon John Douglas Paul Duffy Bruce Ford George Harpur Julie Keast Ebel Kremer Gavin Macpherson Neil Paterson Mayor Gary Tong

### IN ATTENDANCE

<b>Committee Advisor</b>	Fiona Dunlop
<b>Chief Executive</b>	Steve Ruru

**1 Apologies**

At the close of the agenda no apologies had been received.

**2 Leave of absence**

At the close of the agenda no requests for leave of absence had been received.

**3 Conflict of Interest**

There were no conflicts of interest declared.

**4 Public Forum**

Notification to speak is required by 5pm at least two days before the meeting. Further information is available on [www.southlanddc.govt.nz](http://www.southlanddc.govt.nz) or phoning 0800 732 732.

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**6 Confirmation of Minutes**

**Recommendation**

**Confirms the minutes of Policy Review Committee, held on 6 April 2016.**

**Reports**

**7.1 Venture Southland Community Development Update**

Record No: R/16/4/6220

**Recommendation**

**That the Policy Review Committee:**

- a) **Receives the report titled “Venture Southland Community Development Update” dated 9 May 2016.**

**7.2 Venture Southland Projects and Activities Report February - March 2016**

Record No: R/16/4/6223

**Recommendation**

**That the Policy Review Committee:**

- a) **Receives the report titled “Venture Southland Projects and Activities Report February - March 2016” dated 10 May 2016.**

### 7.3 Tourism Trends and Issues

Record No: R/16/4/6201

#### Recommendation

That the Policy Review Committee:

- a) Receives the report titled “Tourism Trends and Issues” dated 29 April 2016.

### 7.4 Draft Reserves Management Policy

Record No: R/16/3/4677

#### Purpose

This report seeks approval from the Policy Review Committee to engage with the public on the draft Reserves Management Policy.

#### Executive Summary

The attached draft Reserves Management Policy provides general guidance on the administration, use, maintenance and development of reserves across the Southland District. It is intended to prevent duplication of policy statements in each Reserve Management Plan.

This report presents the draft Reserves Management Policy which, with the approval of the Policy Review Committee, would be the subject of public engagement. Engagement would include targeted engagement with Community Boards and Community Development Area Subcommittees.

#### Recommendation

That the Policy Review Committee:

- a) Receives the report titled “Draft Reserves Management Policy” dated 9 May 2016.
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Endorses the draft Reserves Management Policy for public consultation and engagement.

**7.5 Community Futures Project update**

**Record No: R/16/4/6192**

**Recommendation**

**That the Policy Review Committee:**

- a) Receives the report titled “Community Futures Project update” dated 6 May 2016.**

The meeting concluded at

CONFIRMED AS A TRUE AND CORRECT  
RECORD AT A MEETING OF THE POLICY  
REVIEW COMMITTEE HELD ON WEDNESDAY  
18 MAY 2016.

**DATE:**.....

**CHAIRPERSON:**.....