
Riverton/Aparima Community Board

OPEN MINUTES

Minutes of a meeting of Riverton/Aparima Community Board held in the Southland District Council Office, 117 Palmerston Street, Riverton on Monday, 2 May 2016 at 5.30pm.

PRESENT

Chairperson	Blair Stewart
Deputy Chairperson	Jan Breayley
Members	Timothy Anderson
	Neil Linscott
	Bruce Shields
	Andrew Wilson
Councillor	Rodney Dobson

IN ATTENDANCE

Community Engineer	Greg Erskine
Committee Advisor	Alyson Hamilton

PUBLIC GALLERY

David North

1 Apologies

There were no apologies received.

2 Leave of absence

Moved Member Stewart, seconded Member Breayley and **resolved:**

That the request from Councillor Dobson for leave of absence from the Board meeting scheduled 13 June 2016 be granted.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

Moved Member Stewart, seconded Member Breayley and **resolved:**

That the Riverton/Aparima Community Board go into public forum to allow members of the public to speak.

Grant Isaacs and Danny Shayler

Grant Isaacs (Regional Manager, SouthRoads) addressed the meeting and provided a presentation updating the Board on the current Alliance Contract operating between SouthRoads and the Southland District Council.

Mr Isaacs explained how the contract works in relation to Riverton township and the surrounding area.

Mr Isaacs responded to members queries regarding ownership of SouthRoads confirming that Southroads is owned by the Richardson Group.

The Chair expressed appreciation to Messrs Isaac's and Shayler for their attendance at the meeting and presentation to the Board.

Moved Member Anderson, seconded Member Wilson and **resolved:**

That Riverton/Aparima Community Board moves out of public forum.

5 Extraordinary/Urgent Items

Moved Member Breayley, seconded Member Linscott and **resolved:**

That the Riverton/Aparima Community Board consider the following item as a matter of urgent business in order that a decision can be made before the next ordinary meeting, subject to Section 46A of the Local Government Official Information and Meetings Act 1987.

Item 1: Marion Ruda – Riverton Beautification Project

Item 2: Soundshell Area – Draft Concept Plan

6 Confirmation of Minutes

Resolution

Moved Member Linscott, seconded Member Breayley **and resolved:**

That the minutes of Riverton/Aparima Community Board, held on 21 March 2016 be confirmed as a true and correct record.

Reports

7.1 Action Sheet

Record No: R/16/4/6062

Action Sheet from the Board's previous meetings, was tabled.

Issues reported to the Board included;

Information Plaques

Member Breayley presented to the meeting a list of icons situated around the township with the view of placing a plaque at these sites for information purposes.

These included:

- Concrete whale
- Skate park
- Focal point'
- Grey Seal
- Anchor
- Flying fox
- BBQ
- Paua shell

Member Breayley advised the meeting of a quote that she has obtained from McDermotts Signs for a plaque 100cm x 200cm with black lettering on a white background being \$35.00 (plus GST) each.

Following discussion the meeting agreed that Member Breayley progress this project and offered no objection to the quote received from McDermotts Signs however suggested that Member Breayley liaise with Member Shields to ascertain his availability of producing the signs and the costing involved. Member Breayley to report back to the Board on the outcome.

Riverton Signage

The meeting was advised MWH has agreed to the installation of the "Welcome to Riverton" signage being placed in the traffic island situated at the intersection of Palmerston Street and Downing Street.

The Community Engineer advised he is to attend an onsite meeting with the MWH representative to work through a number of conditions.

Riverton and District Baths Society

Cr Dobson advised Council has, through the annual plan submission process, agreed to support the Society by way of an additional \$3.00 per household which adds an extra \$5,000 per year to the Society income.

Resolution

Moved Member Linscott, seconded Member Wilson **and resolved:**

That the Riverton/Aparima Community Board:

- a) **Receives the report titled “Action Sheet” dated 26 April 2016.**
- b) **Requests Member Breayley liaise with Member Shields in regard to producing the plaques and the costing involved and report back to the Board at its next meeting.**

7.2 Works and Finance Report to Riverton Community Board for the period ended 31 March 2016

Record No: R/16/4/5404

Works and Finance report for the period ended 31 March 2016, was tabled.

Issues reported to the Board included;

- The Soundshell demolition has been completed and a meeting has been held with a design landscaper to look at options for the area.

The meeting was informed Member Wilson is to provide a quote on repair work to the remaining wall and that such quote be forwarded to the Community Engineer prior to the next meeting of the Board to progress this work.

- Unusually high tides in the last few weeks have caused some surface flooding issues around the Taramea Bay area. Frequent clearing of the beach outlets has worked most of the time but the Board may have to look at some long term solutions eg pump stations.

It was also noted that the tide action has caused some scouring along the foreshore closer to Roy Street.

- Work is continuing on the sewer main replacement in Bay Road.
- The special ANZAC flags have been placed in Palmerston Street again this year and the remembrance crosses placed in front of Te Hikoi.
- A draft plan of the proposed grandstand has been viewed by the Board. Further progress is to be presented to the Board in due course.

Resolution

Moved Cr Dobson, seconded Member Wilson **and resolved:**

That the Riverton/Aparima Community Board:

- a) **Receives the report titled “Works and Finance Report to Riverton Community Board for the period ended 31 March 2016” dated 25 April 2016.**

7.3 Riverton Office & Library Hours

Record No: R/16/4/5603

Report by Janet Thomas, Team Leader, Customer Support, advising of the change to the Riverton area office/library opening hours, was tabled.

Mrs Thomas advised that due to changing demographics and a decline in customers on a Friday evening it is more beneficial to users to be open from 8.30am to 5.00pm each day.

Resolution

Moved Member Linscott, seconded Member Wilson **and resolved:**

That the Riverton/Aparima Community Board:

- a) **Receives the report titled “Riverton Office & Library Hours” dated 18 April 2016.**

7.4 Bylaw Review Process

Record No: R/16/4/5209

Report by T Dytor (Policy Analyst) outlining that in 2016, the Cemetery Bylaw 2006, the Keeping of Animals, Poultry and Bees Bylaw 2010, and the Control of Advertising Signs Bylaw 2008 will be reviewed, was tabled.

Ms Dytor outlined the approach that will be taken in relation to consultation and the review proposed.

The Board noted the submission period is 9 to 30 June 2016 and that community views will be considered during formal consultation and during pre-consultation engagement.

Ms Dytor added that Community Boards are asked to make submissions during the consultation period and individual members can engage during pre-consultation sessions in May.

Resolution

Moved Member Stewart, seconded Member Breayley **and resolved:**

That the Riverton/Aparima Community Board:

- a) **Receives the report titled “Bylaw Review Process” dated 12 April 2016.**

7.5 Draft Unmanned Aerial Vehicles Policy

Record No: R/16/4/5658

Report by T Dytor (policy Analyst) outlining the draft Use of Unmanned Aerial Vehicles Policy, was tabled.

In her report Ms Dytor advised that under new rules introduced by the Civil Aviation Authority (CAA), Council can grant or decline consent for the use of Unmanned Aerial Vehicles (UAVs) on property that it owns or controls. The draft Unmanned Aerial Vehicle Policy sets a framework to allow Council to do this.

Ms Dytor advised a recommendation is sought from the Board regarding local areas that should be considered for restriction or prohibition of unmanned aerial vehicle use.

In discussing the report members considered areas that could be affected by the use of unmanned vehicles and felt there were none affecting the Riverton area.

Resolution

Moved Member Linscott, seconded Member Wilson **and resolved:**

That the Riverton/Aparima Community Board:

- a) **Receives the report titled “Draft Unmanned Aerial Vehicles Policy” dated 19 April 2016.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Advises that it considers there are no local areas within Riverton that should be considered as restricted or prohibited areas for the use of unmanned aerial vehicles.**

Updates

8.1 Local Liaison Persons Report

Community Housing

Member Breayley advised issues with the boundary fence at Trotter Court has yet to be resolved by Property Department Staff.

Community Pool

Member Shields reported of a successful season. He added new members are required for the incoming committee.

Emergency Management

Member Linscott reported to the meeting that the Emergency Management team is scheduled to meet on Thursday, 5 May 2016 to discuss logistics. He encouraged members to attend the meeting.

Parks and Reserves

Member Breayley reported to the meeting on the following issues.

- Issue with Township Mowing Contractor i.e. grass being thrown on roadsides and at the cemetery grass being thrown on the plots. Request for Community Engineer to follow-up with Contractor.

- Beautification Group to plant roses in the concrete tubs situated along Palmerston Street.
- Request from Mrs Keizer seeking assistance from the Board to water the concrete tubs during the summer period. Mrs Keizer suggested the Board fund a township person to undertake this work. In response the Board felt the list of volunteers was sufficient for this purpose and declined Mrs Keizer's request. Staff to advise Mrs Keizer of the Board decision.

Works

Member Wilson queried the Contractor responsibilities of clearing the slot crossings around the township as he felt this work was not happening.

The Community Engineer advised the procedure is that following the street sweeper the Contractor is to undertake clearing of the slot crossings. Mr Erskine to follow-up with the Contractor.

8.2 Chairman's Report

Chairperson, Member Stewart, reported on activities with which he has been involved since the Board's last meeting. These included;

- Attendance at the Community Board's/CDA Chair's meeting.
- Advice of the appointment of Community Partnership Leader with Mr Simon Moran being seconded as a Community Partnership Leader to look after the Riverton area.
- Update on progress of the Skatepark shelter currently with Daryl Kensington (Civil & Structural Engineer).

8.3 Councillors Report

Councillor Dobson reported on matters from the District Council table as follows:

- Increase of community pool rate
- Cycle Trail court proceedings

Extraordinary/Urgent Items

9.1 Marion Ruda - Riverton Beautification Group

Communication from the Riverton Beautification Group seeking Board approval to place "whirlygigs" within the Riverton Central Business District, was tabled.

Mrs Ruda advised that it is the Group's intention to approach the Aparima College students to ascertain their interest in assisting with the building of these "whirlygigs" with the view of making the township more interesting for residents and visitors.

Following discussion members agreed to support this project, in principle, however requested that prior to the commencement of this project the Group liaise with the Community Engineer to discuss placement of the whirlygigs and possible safety issues.

Resolution

Moved Member Wilson, seconded Member Anderson **and resolved:**

That the Riverton/Aparima Community Board:

- a) **Receives the report titled “Marion Ruda – Riverton Beautification Group” dated 2 May 2016.**
- b) **Agrees to support this project, in principle, however requested that prior to the commencement of this project the Group liaise with the Community Engineer to discuss viable placement of the whirlgigs in the Township central business district and possible safety issues.**

9.2 Soundshell Area - Draft Concept Plan

A visual presentation of a draft concept plan on the proposed landscaping of the Soundshell area prepared by Nigel Cowburn, Landscape Architect, was carried out.

Mr Cowburn, via speaker phone, spoke to his plans outlining the main entrance, location of the BBQ, intended location of the public toilets and highlighting the positioning of a curtain sided truck for public function purposes.

Mr Cowburn outlined the various planting options including ground cover, hedges, large loose shrubs for windbreak and open canopy trees across the frontage between the views from houses.

Members queried the hardiness of the plantings options suggested with Mr Cowburn confirming their coastal hardiness.

Members expressed appreciation to Mr Cowburn for his presentation and requested staff circulate the draft concept plans to Members for perusal and present a report at the next meeting of the Board which is to include costing options.

Resolution

Moved Member Stewart, seconded Member Breayley **and resolved:**

That the Riverton/Aparima Community Board:

- a) **Receives the report titled “Soundshell Area – Draft Concept Plan” dated 2 May 2016.**
- b) **Request staff circulate the draft concept plans to Members for perusal and present a report at the next meeting of the Board which is to include costing options.**

The meeting concluded at 7.30pm.

CONFIRMED AS A TRUE AND CORRECT
RECORD AT A MEETING OF THE
RIVERTON/APARIMA COMMUNITY BOARD
HELD ON 2 MAY 2016.

DATE:.....

CHAIRPERSON:.....