
Tuatapere Community Board

OPEN MINUTES

Minutes of a meeting of Tuatapere Community Board held in the Waiau Hotel, 47 Main Road, Tuatapere on Tuesday, 24 May 2016 at 6pm.

PRESENT

Chairperson	Justin Lewis
Deputy Chairperson	Ann Horrell
Members	Stephen Crack
	David Norman
	Jo Sanford
	Margaret Thomas
Councillor	George Harpur

IN ATTENDANCE

Team Leader, Governance	Chris Dolan
Community Engineer	Leighton Hare

1 Apologies

There were no apologies received.

2 Leave of absence

Moved Member Horrell, seconded Member Crack and **resolved:**

That Member Sanford be granted leave of absence for the next ordinary meeting of the Board.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There were no persons seeking speaking rights in the Public Forum section of the meeting.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Member Norman, seconded Member Horrell **and resolved:**

That the minutes of Tuatapere Community Board meeting held on 12 April 2016, be confirmed subject to the words “fruit trees” under 8.2 bullet point one, be changed to “broom”.

Reports

7.1 Tuatapere Community Board - InfoCouncil Action Sheet

Record No: R/16/5/7296

The Action Sheet from the Board's previous meeting, was tabled.

Issues arising from the Action Sheet included;

1) Tuatapere Memorial Hall

Quotations for internal painting of the Hal were received from the following;

- Tim West \$15,780.00 (excl GST)
- Barry Bennett \$13,038.00 (excl GST)

Following discussion the meeting agreed to accept the quotation in the sum of \$13,038 (excl GST) lodged by Barry Bennet for this project.

2) Tuatapere Memorial Hall

Quotation in the sum of \$845.00 for work required to the Memorial Hall windows, lodged by Chris Klein, Works Schemes Team Leader.

Following discussion the meeting agreed to accept the quotation of \$845.00 for the work associated with the Memorial Hall windows lodged by Chris Klein.

Resolution

Moved Member Sanford, seconded Member Thomas **and resolved:**

That the Tuatapere Community Board:

- a) **Receives the report titled "Tuatapere Community Board - InfoCouncil Action Sheet" dated 17 May 2016.**
- b) **Accepts the quotation in the sum of \$13,038 (excl GST) lodged by Barry Bennett for this project.**
- c) **Accepts the quotation of \$845.00 for the work associated with the Memorial Hall windows lodged by Chris Klein.**

7.2 Works and Finance Report to Tuatapere Community Board for the period ended 30 April 2016

Record No: R/16/5/6452

Works and Finance Report for the period ended 30 April 2016 for the Tuatapere Community Board prepared by Leighton hare (Community Engineer), was tabled.

Issues outlined to the Board included the footpath repairs that were initially scheduled to have completed end of April; completion date has now been shifted to end of May, early June.

Resolution

Moved Member Sanford, seconded Member Crack **and resolved:**

That the Tuatapere Community Board:

- a) **Receives the report titled "Works and Finance Report to Tuatapere Community Board for the period ended 30 April 2016" dated 16 May 2016.**

7.3 Tuatapere Golf Club Lease

Record No: R/16/5/6263

Report by Virginia Dillon, Property Officer, regarding the Tuatapere Golf Club Lease, was tabled.

Mrs Dillon advised the purpose of the report is to approve the issue of a lease to the Tuatapere Golf Club Incorporated over Council recreation reserve located at 4 Clifden Domain Road, Clifden.

The Board noted the lease to the Tuatapere Golf Club Incorporated over recreation reserve at 4 Clifden Domain Road, Clifden expired on 28 November 2015.

Mrs Dillon advised the reasons for the delay in entering into a new lease was due to the fact that the original draft lease forwarded to the Clifden Recreation Reserve Committee for comment had some unnecessary clauses. A new draft was required to be submitted to the Committee before being sent to the Golf Club.

The Board was advised that the Golf Club has indicated that it wishes to enter into a new lease and accepted the draft lease tabled with the report.

Mrs Dillon informed the Clifden Recreation Reserve Committee has recommended that the lease be approved and issued to the Club and further recommends that the annual rental be set at \$250 (GST incl).

Resolution

Moved Member Horrell, seconded Member Crack **and resolved:**

That the Tuatapere Community Board:

- a) **Receives the report titled “Tuatapere Golf Club Lease” dated 18 May 2016.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d)
 - i) **Resolves that a lease of Council recreation reserve at 4 Clifden Domain Road, Clifden, being Sections 5, 5A, 5R, 14 and 20, Block I, Alton Survey District be issued to the Tuatapere Golf Club Incorporated for a term of 10 years commencing 29 November 2015.**
 - ii) **Resolves that the draft lease to the Tuatapere Golf Club Incorporated as attached to the report is approved.**
 - iii) **Resolves that the annual rental payable by the Tuatapere Golf Club Incorporated be set at \$250 inclusive GST for the five year term commencing 29 November 2015.**

7.4 Bylaw Review Process

Record No: R/16/4/5233

Report by T Dytor (Policy Analyst) outlining that in 2016, the Cemetery Bylaw 2006, the Keeping of Animals, Poultry and Bees Bylaw 2010 and the Control of Advertising Signs Bylaw 2008 will be reviewed, was tabled.

Ms Dytor outlined the approach that will be taken to consultation and review proposed.

The Board noted the submission period is 9 to 30 June 2016 and that community views will be considered during formal consultation and during pre-consultation engagement.

Ms Dytor added that Community Boards are asked to make submissions during the consultation period and individual members can engage during pre-consultation sessions in May.

Resolution

Moved Member Norman, seconded Member Sanford **and resolved:**

That the Tuatapere Community Board:

- a) **Receives the report titled “Bylaw Review Process” dated 12 April 2016.**

7.5 Draft Unmanned Aerial Vehicles Policy

Record No: R/16/4/5664

Report by T Dytor (Policy Analyst) outlining the draft Use of Unmanned Aerial Vehicles Policy, was tabled.

In her report Ms Dytor advised that under new rules introduced by the Civil Aviation Authority (CAA), Council can grant or decline consent for the use of Unmanned Aerial Vehicles (UAVs) on property that it owns or controls. The draft Unmanned Aerial Vehicle Policy sets a framework to allow Council to do this.

Ms Dytor advised feedback is sought from the Board regarding local areas that should be considered for prohibition or restriction of unmanned aerial vehicle use.

In discussing the report members considered areas that could be affected by the use of unmanned aerial vehicles and felt there were none affecting the Tuatapere area.

Resolution

Moved Member Horrell, seconded Cr Harpur **and resolved:**

That the Tuatapere Community Board:

- a) **Receives the report titled “Draft Unmanned Aerial Vehicles Policy” dated 19 April 2016.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Advises that it considers there are no local areas that should be considered as restricted or prohibited areas for the use of unmanned aerial vehicles.**

7.6 Remuneration for Chairs and Members of Community Boards

Record No: R/16/5/6275

Report by Mrs S Marrah (Finance Manager) that sets out the rates of remuneration that apply for Community Board chairs and members from 1 July 2016 to 30 June 2017, was tabled.

The Board noted the amount payable to Council's Community Board chairs and members is determined by the Remuneration Authority.

Mrs Marrah added that rates specified by the Remuneration Authority are the maximum amount that can be paid.

Mrs Marrah advised that at the Council meeting held on 27 April 2016 Council approved the Authority's proposed remuneration rates for all elected members including Community Board chairs and members.

Presented within the report to the Board was a schedule of current and proposed remuneration levels for all of Council's Community Board chairs and members.

Resolution

Moved Member Norman, seconded Member Crack **and resolved:**

That the Tuatapere Community Board:

- a) **Receives the report titled "Remuneration for Chairs and Members of Community Boards" dated 3 May 2016.**

Updates

8.1 Chairman's Report

Chairman, Member Lewis reported on matters with which he has been involved since the Board's last meeting. This included a letter from Tuatapere Promotions re Freedom Camping. This letter is to be circulated to Members and discussed at next meeting of the Board.

8.2 Areas of Responsibilities

There were no issues arising from the portfolios reports.

8.3 Councillor's Report

Councillor Harpur reported on matters from the District Council table. These included;

- Acknowledgement in First Edition for local volunteers
- Allocations Committee meeting held recently
- Dave Madden of Corrections to be invited to next informal meeting
- Task Force for Mayor meeting at Borland Lodge
- Signage at Blackmount/Monowai turn off to include Amenities within the Waiau area; funding to be sought from Council Amenities fund

The meeting concluded at 7.00pm The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT
RECORD AT A MEETING OF THE TUATAPERE
COMMUNITY BOARD HELD ON 24 MAY 2016.

DATE:.....

CHAIRPERSON:.....