

Wallacetown Community Board

OPEN MINUTES

Minutes of a meeting of Wallacetown Community Board held in the Wallacetown Community Centre,, Dunlop Street,, Wallacetown on Thursday, 19 May 2016 at 7.00pm.

PRESENT

Chairperson	Shaun Holland
Members	Trina Eade
	Peter Laurie
	George Watkinson
	Rae Wilson
	Cr Gavin Macpherson

IN ATTENDANCE

Committee Advisor Fiona Dunlop and Community Engineer Leighton Hare.

1 Apologies

An apology for absence was received from Frank Shearing.

Moved Chairperson Holland, seconded Member Laurie **and resolved:**

That the Wallacetown Community Board accept the apology.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Member Wilson, seconded Member Eade **and resolved:**

That the Wallacetown Community Board confirms the minutes of Wallacetown Community Board meeting, held on 17 March 2016 as a true and correct record of that meeting.

Reports

7.1 Works and Finance Report to Wallacetown Community Board for the period ended 31 March 2016

Record No: R/16/4/5979

Community Engineer Leighton Hare was in attendance for this item.

(George Watkinson joined the meeting at 7.05pm.)

The Community Board noted that:

- Cemetery headstone repairs have been completed by Southland Monumental Services and the family have been advised
- Cabbage trees along Kirkoswald Street have been removed.
- Anzac Day flags have been taken down. PowerNet have confirmed that the existing brackets are not suitable and recommend full replacement.
- The Anzac Day wreath was delivered and laid by Board Member Wilson
- Road cones being held by the school were uplifted by SouthRoads as requested by the Board at its meeting of 17 March 2016.

- The trees and grass area have been tidied at the rear of the cemetery.
- Operating Costs are overspent as agreed by the Community Board in relation to new fencing at Ailsa Street.

Water and Waste Services Engineer's Report

The Board noted that there had been no unplanned expenditure exceeding the \$5,000 threshold.

Development and Financial Contributions

The Board noted that the Development and Financial Contributions for the Wallacetown community to date is \$9,210 (sewerage contributions). Any spending of these funds is considered by officers when projects are in the planning stage. Once identified as a potential funding source for a project, confirmation from the Group Manager Services and Assets is sought before undertaking the project to ensure that the relevant policy and legislative requirements are met.

Reserves

The Board noted that the Reserves Report was appended to the Community Engineers report.

Project List

The Board noted that the table below indicated that the project listed below was deleted by the Board at its meeting on 21 January 2016.

Activity	Project	Type	Year	Budget	Status	Officer's Comments
Stormwater	Outfall Improvement - West and South	LOS	2015/16	\$60,000	Deleted	Community Board deleted this project.

The Board had a discussion on various issues in the report. Items to be reported back to the Board by Officers were as follows:

- How many people are not connected to the sewage system?
- Bringing to the Water and Waste Departments attention, a blockage at the sewage pump possibly caused by fat being dumped in the system.
- A request for more detailed financial information/format on a regular basis additional to what is supplied in the Community Engineers report.
- Where has the \$9,210 come from that is mentioned in the Development and Financial Contributions section of the report and where is it kept?
- The Board noted that there had been no unplanned expenditure exceeding the \$5,000 threshold relating to water and waste services but they wanted clarification on how payment is made to the contractor.

The Board were advised that the issues above would be followed up after the meeting via an email.

Resolution

Moved Member Wilson, seconded Member Laurie **and resolved:**

That the Wallacetown Community Board:

- a) **Receives the report titled “Works and Finance Report to Wallacetown Community Board for the period ended 31 March 2016” dated 12 May 2016.**

7.2 Bylaw Review Process

Record No: R/16/4/5236

The Board noted that the purpose of the report was to inform of the review of various Bylaws. Following the circulation of the agenda, officers have removed the Keeping of Animals, Poultry and Bees Bylaw 2010 from the schedule of Bylaws to be reviewed. The Cemetery Bylaw 2006 and the Control of Advertising Signs Bylaw 2008 will still be reviewed with a new timetable for the review.

The following are drivers for each review:

- The Cemetery Bylaw 2006 requires review in 2016 to remain current.
- A review of the Control of Advertising Signs Bylaw 2008 is recommended to enable alignment with the District Plan. This will provide clarity for the public and address issues across the District relating to signage. The proposed bylaw review would address the placement of signs in the road reserve, for example sandwich boards on footpaths. Changes to the bylaw are intended to increase the ease of doing business with Council and provide clarity and consistency.
- A review of the Keeping of Animals, Poultry and Bees Bylaw 2010 is recommended to address local issues. This bylaw was reviewed in 2010 however, since this time additional issues have arisen. The keeping of animals in urban areas has become an area of contention in some communities.

The Board were advised of a new timetable for review process of the Cemetery Bylaw 2006 and the Control of Advertising Signs Bylaw 2008.

The Board also noted that Community views would be considered during the formal consultation and pre-consultation engagement.

Also noted was that Community Boards and Community Development Area Subcommittees are asked to make submissions during the consultation period and individual members can engage during pre-consultation sessions in May.

Resolution

Moved Member Wilson, seconded Member Eade **recommendation a and new recommendations b and c (as indicated) and resolved:**

That the Wallacetown Community Board:

- a) **Receives the report titled “Bylaw Review Process” dated 12 April 2016.**

b) Notes the new timetable (as follows) for the Bylaw Review process for the Cemetery Bylaw 2006 and the Control of Advertising Signs Bylaw 2008:

Date	Task
7 April 2016	Develop memo to Community Boards (CBs) and Community Development Area Subcommittees (CDAs) with timeline
23 May - 13 June 2016	Pre-consultation engagement through 'Community Conversation' sessions.
29 June 2016	Council meeting to endorse draft bylaws for public consultation.
30 June 2016	Notification given to Area Offices, Knowledge Management and customer services. Committee Advisors to liaise with CB and CDAs
30 June 2016	Draft bylaws advertised
30 June – 21 July 2016	Submission period
17 August 2016	Council meeting (Submission Hearings)
7 September 2016	Council meeting (Deliberations)
28 September 2016	Council meeting (Adoption of bylaws)
October 2016	Communication of adopted bylaws.
November – December 2016	Present report to CBs and CDAs on new bylaws

c) Notes that Council is to commence a review of the Keeping of Animals, Poultry and Bees Bylaw 2010 and will provide updates when consultation timetable has been confirmed.

7.3 Draft Unmanned Aerial Vehicles Policy

Record No: R/16/4/5666

The Board noted that this report presents the draft Use of Unmanned Aerial Vehicles Policy and a recommendation is sought from Community Boards and Community Development Area Subcommittees regarding local areas that should be considered for restriction or prohibition of unmanned aerial vehicle use.

Also noted was that under new rules introduced by the Civil Aviation Authority, that Council can grant or decline consent for the use of Unmanned Aerial Vehicles on property that it owns or controls. The draft Policy sets a framework to allow Council to do this.

The Board further noted that the draft Policy contains broad conditions which would apply throughout the Southland District. Feedback is requested from Community Boards and Community Development Area Subcommittees to determine whether Council should consider prohibition or restriction in specific local areas.

The Board considered the areas in the Wallacetown boundaries and confirmed that there are no local areas that should be considered as restricted or prohibited areas for the use of unmanned aerial vehicles.

Resolution

Moved Member Watkinson, seconded Member Laurie **recommendations a to c and d with changes (as indicated) and resolved:**

That the Wallacetown Community Board:

- a) **Receives the report titled “Draft Unmanned Aerial Vehicles Policy” dated 19 April 2016.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Confirms that it has no ~~Recommend any~~ local areas that should be considered as restricted or prohibited areas for the use of unmanned aerial vehicles.**

7.4 Remuneration for Chairs and Members of Community Boards

Record No: R/16/5/6272

The Board noted that the report advised the rates of remuneration that apply for Community Board chairs and members from 1 July 2016 until 30 June 2017.

The amount payable to Council’s Community Board members and chairs is determined by the Remuneration Authority (the Authority). This year, the Authority has applied the same approach that was developed in 2013, basing remuneration rates on job size.

Resolution

Moved Chairperson Holland, seconded Cr Macpherson **and resolved.**

That the Wallacetown Community Board:

- a) **Receives the report titled “Remuneration for Chairs and Members of Community Boards” dated 12 May 2016.**

Areas of Responsibility

Members commented that there were trees that needed to be trimmed/topped and in particular the trees in Cumnock Street. Letters are to be sent regarding the trees in Dunlop Street that need to be cut back.

The Board noted that they need to look at the streets in Wallacetown to see what ones need upgrading. Once this information is collated then an approach to the Council will be made.

Concern was raised regarding a car blocking the footpath in Dunlop Street in the vicinity of the shop. A letter is to be sent to the advising of the inconvenience being caused.

Another area of concern was the footpath in front of the Wallacetown Tavern as it needs clearing of the road debris and other rubbish.

Councillor's Report

Councillor Macpherson updated the Board on various Council matters. He particularly highlighted the following:

- Approval for the Curio Bay wastewater scheme
- Policy Review Committee at its meeting on 18 May 2016 had been updated on various issues from Venture Southland
- Policy Review Committee approved the Draft Reserves Management plan policy for consultation which will come to the Community Boards and Community Development Area Subcommittees in due course.

Next Meeting

The Board noted that the next meeting of the Board would be held at 7pm on Thursday 21 July 2016.

The meeting concluded at 8.32pm.

CONFIRMED AS A TRUE AND CORRECT
RECORD AT A MEETING OF THE
WALLACETOWN COMMUNITY BOARD HELD
ON THURSDAY 19 MAY 2016.

DATE:.....

CHAIRPERSON:.....