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# Waikaia Community Development Area Subcommittee **UNCONFIRMED** OPEN MINUTES

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Minutes of a meeting of Waikaia Community Development Area Subcommittee held in the Waikaia Community Centre, Wylam Street, Waikaia on Wednesday, 11 May 2016 at 6.30pm.

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## PRESENT

<b>Chairperson</b>	Ray Dickson
<b>Deputy Chairperson</b>	Andrew Dickson Shirley Walker
<b>Councillor</b>	Brian Dillon

## IN ATTENDANCE

<b>Committee Advisor</b>	Rose Knowles
<b>Community Engineer</b>	Bruce Miller
<b>Community Partnership Leader</b>	Kelly Tagg

**1 Apologies**

Moved Member A Dickson seconded Member Walker and **resolved:**

**That the apologies for non-attendance lodged by Members Cresswell, Lawrence and Shirley be accepted.**

**2 Leave of absence**

There were no requests for leave of absence.

**3 Conflict of Interest**

There were no conflicts of interest declared.

**4 Public Forum**

There were no persons seeking speaking rights in Public Forum.

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**6 Confirmation of Minutes**

**Resolution**

Moved Member Walker, seconded Chairman Dickson

**That the minutes of Waikaia Community Development Area Subcommittee meeting held on 18 November 2015, be confirmed**

**Reports**

**7.1 Works and Finance Report to Waikaia Community Development Area Subcommittee for the period ended 31 March 2016**

**Record No: R/16/4/5958**

Works and Finance report to Waikaia Community Development Area Subcommittee for the period ended 31 March 2016, was tabled.

Issues noted by the subcommittee included;

- The mower has been back to the Stihl shop and had repairs to the drive system.
- The toilets are now District funded.
- Request for a copy of the walking track so graphics can produce a display map and brochure.
- Spraying issues in township.

### Resolution

Moved Member A Dickson, seconded Member Walker

**That the Waikaia Community Development Area Subcommittee:**

- a) **Receives the report titled “Works and Finance Report to Waikaia Community Development Area Subcommittee for the period ended 31 March 2016” dated 2 May 2016.**

### 7.3 Bylaw Review Process

**Record No: R/16/4/5199**

Report by T Dytor (Policy Analyst) outlining that in 2016, the Cemetery Bylaw 2006, the Keeping of Animals, Poultry and Bees Bylaw 2010, and the Control of Advertising Signs Bylaw 2008 will be reviewed.

Ms Dytor outlined the approach that will be taken to consultation and review.

The subcommittee noted the submission period is 9 to 30 June 2016 and that community views will be considered during formal consultation and during pre-consultation engagement.

Ms Dytor added that Community Development Area Subcommittees are asked to make submissions during the consultation period and individual members can engage during pre-consultation sessions in May.

### Resolution

Moved Chairperson Dickson, seconded Member A Dickson

**That the Waikaia Community Development Area Subcommittee:**

- a) **Receives the report titled “Bylaw Review Process” dated 12 April 2016.**

### 7.4 Draft Unmanned Aerial Vehicles Policy

**Record No: R/16/4/5651**

Report by T Dytor (policy Analyst) outlining the draft Use of Unmanned Aerial Vehicles Policy, was tabled.

In her report Ms Dytor advised that under new rules introduced by the Civil Aviation Authority (CAA), Council can grant or decline consent for the use of Unmanned Aerial Vehicles (UAVs) on property that it owns or controls. The draft Unmanned Aerial Vehicle Policy sets a framework to allow Council to do this.

Ms Dytor advised a recommendation is sought from the subcommittee regarding local areas that should be considered for restriction or prohibition of unmanned aerial vehicle use.

In discussing the report members considered areas that could be affected by the use of unmanned vehicles.

### Resolution

Moved Chairman Dickson, seconded Member A Dickson

**That the Waikaia Community Development Area Subcommittee:**

- a) **Receives the report titled “Draft Unmanned Aerial Vehicles Policy” dated 19 April 2016.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Advised that it considers there are no local areas that should be considered as restricted or prohibited areas for the use of unmanned aerial vehicles.**

## 7.4 Community Partnership Leader - Overview of Role

**Record No: R/16/5/6297**

The Community Partnership Leader – Overview of Role report prepared by the Community Partnership Leader Mrs Kelly Tagg, was tabled.

Mrs Kelly Tagg (Community Partnership Leader, Northern and Western Southland) provided an update to the CDA on the newly established Community Partnership Leader positions and the role they will have in the community going forward.

### Resolution

Moved Member Walker, seconded Councillor Dillon

**That the Waikaia Community Development Area Subcommittee:**

- a) **Receives the report titled “Community Partnership Leader – Overview of Role” dated 4 April 2016.**

## 8.0 Updates

### 8.1 Councillor’s Report

Councillor Dillon reported on matters from the District Council table. These included;

- Upgrade of intersection at Two Chain Road
- Annual Plan submissions
- Te Anau Wastewater Review
- Forestry at Dipton
- Cycletrail update

The meeting concluded at  
8pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT  
RECORD AT A MEETING OF THE WAIKAIA  
COMMUNITY DEVELOPMENT AREA  
SUBCOMMITTEE HELD ON 11 MAY 2016.

**DATE:**.....

**CHAIRPERSON:**.....