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# Lumsden Community Development Area Subcommittee **UNCONFIRMED** **OPEN MINUTES**

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Minutes of a meeting of Lumsden Community Development Area Subcommittee held in the SDC Office, Lumsden on Monday, 13 June 2016 at 6pm.

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## **PRESENT**

**Chairperson** Robin Scott  
**Deputy Chairperson** Karen Blakemore  
**Members** Evan Hankey  
Chris Palmer  
Colin Walker

**Councillor** John Douglas

## **IN ATTENDANCE**

**Committee Advisor** Rose Knowles  
**Community** Bruce Miller  
**Engineer**  
**Community** Kelly Tagg  
**Partnership Leader**  
**Manager,** Michael Sarfaiti  
**Environment Health**

**PUBLIC GALLERY** Brian Ross

**1 Apologies**

Moved Member Blakemore, seconded Member Walker and **resolved;**

**That the apology for non-attendance lodged by Member Maclean be accepted.**

**2 Leave of absence**

There were no requests for leave of absence.

**3 Conflict of Interest**

There were no conflicts of interest declared.

**4 Public Forum**

Moved Councillor Douglas, seconded Member Hankey  
**and resolved that the subcommittee go into Public Forum to allow members of the public to speak.**

Mr B Ross tabled correspondence regarding his concerns at the Freedom Camping in the Railway precinct in Lumsden.

Issues raised included;

- Unhappy with the Freedom Campers in tents by the trees in front of his premises.
- No future for local development.
- Lack of enforcement of the rules (tents being left up).
- Increased numbers predicted for next year.
- Consideration of our views and move them away from in front of the Motels.
- Closeness to the playground.
- No freedom camping in other countries.
- Campers playing loud music.
- Not against freedom camping, tenters only problem

The Chairman expressed appreciation to Mr Ross for his attendance at the meeting and presentation to the subcommittee.

Moved Member Walker, seconded Member Hankey  
**and resolved that the Public Forum be closed and the subcommittee return to the formal meeting.**

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

## 6 Confirmation of Minutes

### Resolution

Moved Member Blakemore, seconded Member Palmer

**That the minutes of Lumsden Community Development Area Subcommittee meeting held on 11 April 2016, be confirmed.**

## Reports

### 7.1 Lumsden Community Development Area Subcommittee - Action Sheet 13 June 2016

**Record No: R/16/6/8644**

The Action sheet was circulated for Members information.

Issues arising included the following;

- The new playground equipment has been ordered and the Plunket Society are contributing 50% of the costs.
- Investigation continuing with Flag Trax regarding the new street flags.
- Southroads have commenced work on the Meadow Street, drainage project.
- Investigating different options with a new product to seal the dump station area at the former Railway Station.

### Resolution

Moved Member Hankey, seconded Member Walker

**That the Lumsden Community Development Area Subcommittee:**

- a) Receives the report titled "Lumsden Community Development Area Subcommittee - Action Sheet 13 June 2016" dated 8 June 2016.**
- b) Notes the responses from staff on the action sheet.**

### 7.2 Works and Finance Report to Lumsden Community Development Area Subcommittee for the period ended 30 April 2016

**Record No: R/16/5/7740**

Works and Finance report to Lumsden Community Development Area Subcommittee for the period ended 30 April 2016, was tabled.

Issues noted by the subcommittee included;

- The new playground equipment will be constructed where the swings are, Members to decide where swings to be moved to.
- Subcommittee need to decide on projects for the next estimates meeting in December.
- Quotes being sort for the sealing of around the former Railway Station.

### Resolution

Moved Member Blakemore, seconded Member Hankey

**That the Lumsden Community Development Area Subcommittee:**

- a) **Receives the report titled “Works and Finance Report to Lumsden Community Development Area Subcommittee for the period ended 30 April 2016” dated 7 June 2016.**

### **7.3 Bylaw Review Process**

**Record No: R/16/4/5197**

Report by T Dytor (Policy Analyst) outlining that in 2016, the Cemetery Bylaw 2006, the Keeping of Animals, Poultry and Bees Bylaw 2010, and the Control of Advertising Signs Bylaw 2008 will be reviewed.

Ms Dytor outlined the approach that will be taken to consultation and review.

The Subcommittee noted the submission period is 9 to 30 June 2016 and that community views will be considered during formal consultation and during pre-consultation engagement.

Ms Dytor added that Community Development Area Subcommittees are asked to make submissions during the consultation period and individual members can engage during pre-consultation sessions in May.

#### **Resolution**

Moved Member Walker, seconded Member Hankey

**That the Lumsden Community Development Area Subcommittee;**

- a) **Receives the report titled “Bylaw Review Process” dated 12 April 2016.**

### **7.4 Draft Unmanned Aerial Vehicles Policy**

**Record No: R/16/4/5650**

Report by T Dytor (Policy Analyst) outlining the draft Use of Unmanned Aerial Vehicles Policy, was tabled.

In her report Ms Dytor advised that under new rules introduced by the Civil Aviation Authority (CAA), Council can grant or decline consent for the use of Unmanned Aerial Vehicles (UAVs) on property that it owns or controls. The draft Unmanned Aerial Vehicle Policy sets a framework to allow Council to do this.

Ms Dytor advised a recommendation is sought from the subcommittee regarding local areas that should be considered for restriction or prohibition of unmanned aerial vehicle use.

In discussing the report members considered there were no local areas that could be affected by the use of unmanned vehicles.

#### **Recommendation**

Moved Member Blakemore, seconded Member Hankey

**That the Lumsden Community Development Area Subcommittee:**

- a) **Receives the report titled “Draft Unmanned Aerial Vehicles Policy” dated 19 April 2016.**

- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Advised that it considers there are no local areas that should be considered as restricted or prohibited areas for the use of unmanned aerial vehicles.**

## **7.5 Endowment Land Occupation, Lumsden**

**Record No: R/16/5/6978**

Report by Mrs Virginia Dillon (Property Office) to consider a recommendation that grazing of stock on the municipal endowment land located at 8 Vaga Street, 4 Juno Street and 21 Athol Five Rivers Road be approved to the adjoining landowners, was tabled.

The subcommittee note that the lands at 8 Vaga Street, 4 Juno Street and 21 Lumsden Five Rivers Road are municipal endowment land that is currently grazed by Willy Menlove (8 Vaga Street) and Andrew and Tracy Sinclair (balance lands).

The current rental payable is \$100.00 plus GST per annum per parcel with both parties indicating that they wish to continue grazing stock on the land.

### **Resolution**

Member Blakemore, seconded Member Palmer

**That the Lumsden Community Development Area Subcommittee:**

- a) **Receives the report titled “Endowment Land Occupation, Lumsden” dated 8 June 2016.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Resolves that the occupancy for grazing of Section 1, Block XXVII, Town of Lumsden located at 8 Vaga Street, Lumsden be offered to William Edward Menlove for a term of two years from 1 August 2016 at an annual rental of \$100.00 plus GST.**

- e) Resolves that the occupancy for grazing of Section 1, Block XXVI, Town of Lumsden located at 4 Juno Street, Lumsden and Section 1, Block XXVIII, Town of Lumsden located at 21 Lumsden Fiver Rivers Road, Lumsden be offered to Andrew and Trudy Sinclair for a term of two years from 1 August 2016 at an annual rental of \$100.00 plus GST per parcel.

## 8.0 Updates

### 8.1 Chairperson's Report

The Chairman, Rob Scott, reported on matters with which he has been involved since the subcommittee's last meeting.

- Meeting at Recreation Grounds with Area Engineer and Property Manager
- Lumsden Cricket Club request to use the Recreation Grounds and rooms
- Funding from Meridian for \$3000 to cover project at the Memorial Hall
- Attendance at the St Johns Op Shop opening
- Lumsden Heritage Trust proposal to get carriages lease extended

### 8.2 Committee Reports

Community Housing - Member Palmer advised that he is resigning from his position as Liaison Person for Community Housing. Member Walker will continue as the local liaison person.

Information Centre – Member Palmer advised that the heat pump has been repaired.

Hall – Member Hankey advised that the plumber will be upgrading the plumbing system soon and that a verandah is to be constructed over the kitchen doors.

### 8.3 Councillor's Report

Councillor Douglas reported on matters from the District Council table. These included;

- Cycle trail update
- Community Conversations Meeting
- Chatham Island Visit
- Local Government Elections
- Haast Road update

The meeting concluded at  
7.50pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT  
RECORD AT A MEETING OF THE LUMSDEN  
COMMUNITY DEVELOPMENT AREA  
SUBCOMMITTEE HELD ON 13 JUNE 2016.

**DATE:**.....

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**CHAIRPERSON:**.....