
Riverton/Aparima Community Board

OPEN MINUTES

Minutes of a meeting of Riverton/Aparima Community Board held in the Southland District Council Office, 117 Palmerston Street, Riverton on Monday, 13 June 2016 at 5.30pm.

PRESENT

Chairperson	Blair Stewart
Deputy Chairperson	Jan Breayley
Members	Timothy Anderson
	Neil Linscott
	Bruce Shields
	Andrew Wilson
Councillor	George Harpur

IN ATTENDANCE

Community Engineer	Greg Erskine
Community Partnership Leader	Simon Moran
Communications Officer	Sarah Bedford
Community Development Planner	Kathryn Cowie
Committee Advisor	Alyson Hamilton

PUBLIC GALLERY

David North

1 Apologies

Moved Member Anderson, seconded Member Linscott and **resolved:**

That the Riverton/Aparima Community Board accept the apology lodged by Councillor Dobson.

2 Leave of absence

There were no requests for leave of absence received.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There were no members of the public seeking speaking rights in the Public Forum section of the meeting.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Member Linscott, seconded Member Anderson **and resolved:**

That the minutes of Riverton/Aparima Community Board meeting held on 2 May 2016 be confirmed as a true and correct record.

Reports

7.1 Action Sheet

Record No: R/16/6/8576

Action Sheet from the Board's previous meetings, was tabled.

Issues reported to the Board included;

Riverton Dump Station site

The Community Engineer informed following consultation with Planning staff fees of up to \$5K for will be incurred to obtain a resource consent application for the placement of a dump station site in the area of the sewerage pump station at Taramea Bay Soundshell.

Mr Erskine suggested an area along Bath Road will be a more suitable site.

In discussing this issue Members expressed concern at the lack of a resolution to this project. Members concurred that Bath Road be an appropriate site and requested staff progress this project.

Riverton Signage (Welcome to Riverton)

The meeting was informed verbal approval has been obtained from NZTA for placement of the signage in the traffic island situated on the corner of Downing and High streets.

Mr Erskine advised he is awaiting written confirmation from NZTA. The Chair requested this project be progressed and signage be installed prior to the next meeting of the Board.

Soundshell Area – draft concept landscape plan

The Community Engineer presented a draft landscaping plan and tentative costings, prepared by the Growplan Landscape architect for the Soundshell area for the Boards perusal.

The Board was advised of a cost estimate in the vicinity of \$46,500, however noted there is considerable leeway due to planting densities and final plant selection.

The Chair advised of an approach from the Rotary Club to assist the Community Board in regards to funding of this project.

The Board agreed to support the draft concept plan for the Soundshell project provided by the Growplan Landscape Architect, in principle, and that prior to any decision being made by the Board staff provide a detailed report advising costings and funding options of this project.

Resolution

Moved Member Stewart, seconded Member Breayley **and resolved:**

That the Riverton/Aparima Community Board:

- a) **Receives the report titled “Action Sheet” dated 8 June 2016.**
- b) **Agrees to support the draft landscape concept plan for the Soundshell project provided by the Growplan Landscape Architect, in principle, and that prior to any decision being made by the Board staff provide a detailed report advising costings and funding options of this project.**

7.2 Works and Finance Report to Riverton/Aparima Community Board for the period ended 30 April 2016

Record No: R/16/5/7747

Works and Finance report for the period ended 30 April 2016.

Issues reported to the Board included;

- Maintenance has been undertaken at the roadside scour on Rocks Highway.
- Several road intersections and curves are being monitored for vegetation trimming and visibility improvement within the town.
- Delays to the grandstand design; it is now anticipated to be built August/September 2016.

- At the Soundshell site some minor work has been undertaken on the retained covered shed at the eastern.
- Section situated on the corner of Towack street and Trotter street requires resurveying due to footpath being located on the owners section. Community Board to fund costings for the surveying up to \$10,000.
- Request from Boys Brigade to voluntarily be involved in a project of significance within the community. Members to consider options.

Resolution

Moved Member Anderson, seconded Member Wilson **and resolved:**

That the Riverton/Aparima Community Board:

- a) **Receives the report titled “Works and Finance Report to Riverton/Aparima Community Board for the period ended 30 April 2016” dated 1 June 2016.**

7.3 Riverton Rugby Club Rent Review

Record No: R/16/3/3602

Report by Virginia Dillon, Property Officer, requesting the Board set the rental payable for the Riverton Rugby Club Incorporated’s lease of Council recreation reserve at 45 Leader Street, was tabled.

In her report Mrs Dillon advised the Riverton Rugby Club Inc has a lease of recreation reserve which is due for a rent review as at 1 July this year.

Members noted the Club currently pays rent of \$200 plus GST per annum together with all service charges levied. These being one water meter (\$170), one sewerage connection (\$394.80) and one set of wheelie bins (\$281) totalling \$845.80.

Mrs Dillon advised it is proposed that the annual rental for the three year term from 1 July 2016 remain at \$200 plus GST.

In discussing this issue Members agreed the rental remain at \$200 plus GST per annum for three year period commencing 1 July 2016.

Resolution

Moved Member Stewart, seconded Member Linscott **and resolved:**

That the Riverton/Aparima Community Board:

- a) **Receives the report titled “Riverton Rugby Club Rent Review” dated 7 June 2016.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages**

prior to making a decision on this matter.

- d) Approves the annual rental payable by the Riverton Rugby Club for its lease of recreation reserve at 45 Leader Street, Riverton being part of Section 87, Block XXV, Jacobs River Hundred at \$200 plus GST for the three year term commencing 1 July 2016.

7.4 Lease to Paki and Jo-Ann Cleaver over Council Land at 103 Palmerston Street, Riverton

Record No: R/16/4/6020

Report by Virginia Dillon, Property Officer, seeking the Board's consideration to issue a further lease to Paki and Jo-Ann Cleaver over Council land at 103 Palmerston Street, Riverton, was tabled.

The Board was informed Paki and Jo-Ann Cleaver lease Council land at 103 Palmerston Street, Riverton.

The Board was advised the leased land provides ingress and egress to the Riverton Automotive Service Centre.

Mrs Dillon advised the current lease expires on 30 June 2016 and the Board is asked to determine whether to issue a further lease.

Mrs Dillon explained the current rental is \$500 GST exclusive per annum and it is recommended that it remain the same for the five year term from 1 July 2016.

Members noted the Lessee has requested that the rental remain unchanged.

In discussing this issue members agreed the rental remain at \$500 (GST incl) for a five year term commencing from 1 July 2016.

Resolution

Moved Member Stewart, seconded Member Anderson **and resolved:**

That the Riverton/Aparima Community Board:

- a) Receives the report titled "Lease to Paki and Jo-Ann Cleaver over Council Land at 103 Palmerston Street, Riverton" dated 7 June 2016.
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Approves a lease be issued to P J and J M Cleaver Family Trust over Council land at 103 Palmerston Street, Riverton being three parts of Section 26, Block III, Town of Riverton for a term of five years from 1 July 2016.

- e) Approves the annual rental payable for the five year term from 1 July 2016 be set at \$500 plus GST.

7.5 Remuneration for Chairs and Members of Community Boards

Record No: R/16/5/6274

Report by Mrs S Marrah (Finance Manager) that sets out the rates of remuneration that apply for Community Board chairs and members from 1 July 2016 to 30 June 2017, was tabled.

The Board noted the amount payable to Council's Community Board chairs and members is determined by the Remuneration Authority.

Mrs Marrah added that rates specified by the Remuneration Authority are the maximum amount that can be paid.

Mrs Marrah advised that at the Council meeting held on 27 April 2016 Council approved the Authority's proposed remuneration rates for all elected members including Community Board chairs and members.

Presented within the report to the Board was a schedule of current and proposed remuneration levels for all of Council's Community Board chairs and members.

Resolution

Moved Member Anderson, seconded Member Linscott **and resolved:**

That the Riverton/Aparima Community Board:

- a) Receives the report titled "Remuneration for Chairs and Members of Community Boards" dated 3 May 2016.

7.6 Community Partnership Leader - Overview of role

Record No: R/16/4/5366

Report by Simon Moran, Community Partnership Leader, Northern and Western Southland, providing an update on the newly established Community Partnership positions and the role they will have in the community, was tabled.

Mr Moran gave an overview of his role highlighting the areas with which he will be involved and clarifying how his role will lead Community Boards and CDA's into a broader scope of community involvement and align community initiatives to a district and regional approach.

Resolution

Moved Chairperson Stewart, seconded Member Linscott **and resolved:**

That the Riverton/Aparima Community Board:

- a) Receives the report titled "Community Partnership Leader - Overview of role" dated 26 April 2016.

Updates

8.1 Chairperson's Report

Chairman, Member Stewart, reported on activities with which he has been involved since the Board's last meeting. These included;

- Presentation from Aparima Rotary Club for donation toward Taramea Bay BBQ project
- Invitation to address the next meeting of Riverton Senior Citizens Organisation.

8.2 Local Liaison Persons Reports

Community Housing

Member Breayley reported of one single and one double flat available at the community housing units.

Community Pool

Member Shields reported the Annual General Meeting of the swimming club is scheduled to be held. The Board was advised the Club require a new chairperson.

Emergency Management

Member Linscott updated on recent Emergency Management activities.

Parks & Reserves

Member Breayley advised of further plantings to the Taramea Bay garden plots.

Riverton Harbour

Member Anderson reported on a recent Harbour meeting. Items of interest included;

- Granting of the Environment Southland resource consent application conditions which are being investigated by staff
- Causeway issue on-going
- Railway irons adjacent the rugby club yet to be removed

Riverton Heritage Trust

Member Linscott advised following the recent annual general meeting of the Trust Dave Asher was appointed as Chairperson.

Works

Member Wilson reported on works issues within the township for the Community Engineer to follow-up. These being;

- Remarking of road lines on Bay Road yet to be undertaken
- Footpath and grass verge to be reinstated following digger damage
- Hole situated on Palmerston Street outside the Anglican Church has reappeared

Water & Waste

The Board was advised it is proposed the new water treatment plant is to commence beginning of July 2016.

8.3 Councillor's Report

Councillor Harpur reported on matters from the District Council table as follows;

- Snow Pole Road closure
- Forestry Block update
- Heritage Rate clarification
- Community Partnership role
- Freedom Camping update

Public Excluded

Exclusion of the Public: Local Government Official Information and Meetings Act 1987

Resolution

Moved Member Breasley, seconded Member Linscott **and resolved:**

That the public be excluded from the following part(s) of the proceedings of this meeting.

C10.1 Riverton Skate Park Shelter

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Riverton Skate Park Shelter	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

That the Community Engineer, Greg Erskine, Community Partnership Leader, Simon Moran, Communications Officer, Sarah Bedford, Committee Advisor, Alyson Hamilton be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the items **C10.1 Riverton Skate Park Shelter** This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed and meeting procedure.

The public were excluded at 6.35pm.

RETURN TO OPEN MEETING

The Board returned to Open Meeting at this point.

Confidential Item to be recorded in Open Meeting

C10.1 Riverton Skate Park Shelter

Record No: R/16/6/8520

That the Riverton/Aparima Community Board:

- a) **Receives the report titled “Riverton Skate Park Shelter” dated 8 June 2016.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Confirms the earlier decision to accept the quotation of \$21,500 (excl GST) lodged by Marinecraft and Fibreglass, to build a complete shell from fibreglass without the need for framework.**
- e) **Confirms funding of the project will be on the following basis; \$4,062 from community contributions and fundraising, 50% of remainder from the Riverton/Aparima Community Board (up to \$10,000), 50% of remainder from the Waiau/Aparima Ward (up to \$10,000) and any shortfall be obtained from community funders.**
- f) **Recommends that Council approve the unbudgeted expenditure toward the Riverton Skate Park Shelter as follows;**
 - **\$10,000 from the Waiau/Aparima ward reserve**
 - **\$10,000 from the Riverton/Aparima Community Board, to be funded from the Riverton General reserve.**
- g) **Agrees for the decision relating to this project be released in open meeting.**

The meeting concluded at 7.07pm

CONFIRMED AS A TRUE AND CORRECT
RECORD AT A MEETING OF THE
RIVERTON/APARIMA COMMUNITY BOARD
HELD ON MONDAY, 13 JUNE 2016.

DATE:.....

CHAIRPERSON:.....