
Tuatapere Community Board

OPEN MINUTES

Minutes of a meeting of Tuatapere Community Board held in the Waiiau Town & Country Club, 41 King Street, Tuatapere on Tuesday, 5 July 2016 at 6pm.

PRESENT

Chairperson	Justin Lewis
Deputy Chairperson	Ann Horrell
Members	Stephen Crack
	David Norman
	Margaret Thomas
Councillor	George Harpur

IN ATTENDANCE

Community Engineer	Leighton Hare
Committee Advisor	Alyson Hamilton

1 Apologies

Moved Member Crack, seconded Member Horrell and **resolved:**

That the Tuatapere Community Board accept the apology lodged by Member Sanford.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There were no members of the public seeking speaking rights in the Public Forum section of the meeting.

5 Extraordinary/Urgent Items

Moved Member Horrell, seconded Member Norman and **resolved:**

That the Tuatapere Community Board consider the following item as a matter of urgent business in order that a decision can be made before the next ordinary meeting, subject to Section 46A of the Local Government Official Information and Meetings Act 1987

Item 1: Nomination for SDC Community Services Award – (Public Excluded Item)

6 Confirmation of Minutes

Resolution

Moved Member Norman, seconded Member Horrell **and resolved:**

That the minutes of Tuatapere Community Board meeting held on 24 May 2016 be confirmed as a true and correct record.

Reports

7.1 Action Sheet

Record No: R/16/6/9587

The Action Sheet from the Board's previous meeting, was tabled.

Issues arising from the Action Sheet included;

Tuatapere Promotions

The Chair reported on discussions held at an informal meeting of the Board in regard to a communication received from the Tuatapere & Districts Promotion Group regarding the issue of freedom camping in Tuatapere.

Members felt that at the time the Freedom Camping Bylaw was under review in August 2016 the formal decision of the Board was made taking into consideration the public reaction in opposition to freedom camping within the township and that if the Promotions Group wish to progress this matter then that group need to canvas support within the community to be able to submit when the bylaw is under review.

Members commented that in regards to Freedom Camping within the township the public are able to liaise with the Waiiau Town & Country Club where their car park is available for self-contained vehicles.

Resolution

Moved Member Crack, seconded Member Thomas **and resolved:**

That the Tuatapere Community Board:

- a) **Receives the report titled “Action Sheet” dated 22 June 2016.**
- b) **Requests staff advise the Tuatapere & District Promotions Group that the that the formal decision of the Board was made taking into consideration the public reaction in opposition to freedom camping within the township and that if the Promotions Group wish to progress this matter then that group need to canvas support within the community and subsequently prepare a submission when the Freedom Camping Bylaw is under review.**

7.2 Works and Finance Report to Tuatapere Community Board for the period ended 31 May 2016

Record No: R/16/5/7887

Works & Finance Report for the period ended 31 May 2016 prepared by Leighton Hare, Community Engineer, was tabled.

The Board was informed as follows;

- Aerial photographs of Greenheart Reserve have been taken for possible incorporation in the sign at the Reserve entrance. The Graphic Design Department is aware of the “project” however their workload and weather conditions for “on the ground” photographs have been the delay in completing the project.
- Some of the signs relating to the Dog Control Bylaw have been installed. This includes signage at the Domain, prohibiting dogs from entering the main rugby field and one at the southern town entrance. Further signage will be erected in due course.
- Routine town maintenance issues continue to be addressed as required.

The Community Engineer responded to a query regarding mileage claims advising this budget is available for members attendance at council related meetings.

Resolution

Moved Member Thomas, seconded Member Horrell **and resolved:**

That the Tuatapere Community Board:

- a) **Receives the report titled “Works and Finance Report to Tuatapere Community Board for the period ended 31 May 2016” dated 16 June 2016.**

Updates

8.1 Chairman's Report

The Chair, Member Lewis, reported on activities with which he has been involved since the Board's last meeting. These included;

- Attendance at CB/CDA Chairperson's meeting
- Attendance at Todd Barclay meeting
- Attendance at Tracks meeting
- Attendance at Community Conversations meeting

8.2 Areas of Responsibilities

Members provided updates on their respective portfolios as follows;

- Member Norman advised of the proposed removal of trees at Elder Park.
- Member Norman informed that he has been working with Property staff in regards to clarifying ownership of the area of land adjacent the rugby club which belongs to the recreation reserve. Staff have noted this on file.
- Member Thomas reported of an issue with the Hall key, currently located at the Dairy, which is not always open therefore difficult for users to obtain the key. To solve this Member Thomas advised of providing a key to the more regular users.
- Member Horrell expressed appreciation to Members for their attendance at the recent Tracks meeting.

8.3 Councillor's Report

Councillor Harpur reported on activities from the Council table. These included;

- Annual Plan approved
- Cycle Trail update
- Forestry Inspection
- Heritage Funding
- Building of the Catlins toilet block deferred to next year

Cr Harpur expressed appreciation to all the Members for their assistance over the previous three years and wished everyone well in the ensuing elections.

C10.0 Public Excluded

Exclusion of the Public: Local Government Official Information and Meetings Act 1987

Resolution

Moved Member Horrell, seconded Member Norman **and resolved:**

That the public be excluded from the following part(s) of the proceedings of this meeting.

C10.1 Nomination for SDC Community Service Award – (Public Excluded Item)

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Community Service Award	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

That the Community Engineer, Leighton Hare, and Committee Advisor, Alyson Hamilton be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the item **C10.1 Nomination for SDC Community Service Award**. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed and meeting procedure.

The public were excluded at 6.50pm.

RETURN TO OPEN MEETING

The Board returned to Open Meeting at this point.

The meeting concluded at 7.00pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE TUATAPERE COMMUNITY BOARD HELD ON 5 JULY 2016.

DATE:.....

CHAIRPERSON:.....