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# Lumsden Community Development Area Subcommittee **UNCONFIRMED** **OPEN MINUTES**

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Minutes of a meeting of Lumsden Community Development Area Subcommittee held in the SDC Office,, 18 Diana Street, Lumsden, Lumsden on Monday, 20 February 2017 at 6pm.

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## **PRESENT**

**Chairperson** Robin Scott

**Members** Evan Hankey  
Gary Maclean  
Chris Palmer  
Colin Walker

**Councillor** John Douglas

## **IN ATTENDANCE**

**Committee Advisor** Rose Knowles  
**Community  
Partnership Leader** Kelly Tagg  
**Community  
Engineer** Bruce Miller

## 1 Apologies

Moved Member Palmer, seconded Member Walker and **resolved:**

**That the Lumsden Community Development Area Subcommittee accepts the apology lodged by Member Blakemore.**

## 2 Leave of absence

There were no requests for leave of absence.

## 3 Conflict of Interest

There were no conflicts of interest declared.

## 4 Public Forum

Notification to speak is required by 5pm at least two days before the meeting. Further information is available on [www.southlanddc.govt.nz](http://www.southlanddc.govt.nz) or phoning 0800 732 732.

## 5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

## 6 Confirmation of Minutes

### Resolution

Moved Member Walker, seconded Member Palmer

**That the minutes of Lumsden Community Development Area Subcommittee, held on 5 December 2016, be confirmed.**

## Reports

### 7.1 Council Report

**Record No: R/17/2/2488**

Kelly Tagg (Community Partnership Leader) presented this report.

Mrs Tagg advised the purpose of the report is to provide an overview of key issues across the Southland District, as well as high level local issues from various Council units.

Mrs Tagg spoke to the report highlighting various issues of interest. Particular highlights were the upcoming research to be undertaken on Council Services across the District to ensure that the Council has an understanding of what the customers want and how they choose to interact.

Mrs Tagg advised Leadership Planning and Goal setting workshops are to be run throughout the District for Community Boards and CDA's during April 2017. Mrs Tagg explained the workshops are intended to help each Community Board/CDA develop a Community Leadership Plan outlining the goals and strategic priorities that they have for their communities in the current triennium and beyond.

The Subcommittee noted the leadership and goal setting workshop that is scheduled for Tuesday 4 April 2017 includes attendance from the Mossburn, Athol and Garston Community Development Area Subcommittees.

Mrs Tagg advised in regards to the finance report, income is ahead of budget due to an increase in hall hire income and a grant of \$3,000 from Meridian Energy for the upgrade of the Lumsden Hall. Interment income is also ahead of budget year to date.

Expenditure will be on budget once the new playground equipment is coded to expenditure instead of capital expenditure, and the cemetery project coded to capital expenditure.

### **Resolution**

Moved Member Hankey, seconded Member Maclean

**That the Lumsden Community Development Area Subcommittee:**

- a) **Receives the report titled “Council Report” dated 15 February 2017.**

## **7.2 Lease Renewal and Rent Review, New Zealand Motor Caravan Association**

**Record No: R/17/2/1986**

Report by V Dillon (Property Officer), on a renewal lease to the New Zealand Motor Caravan Association over Council recreation reserve at 10 Albion Street, Lumsden, was tabled.

### **Resolution**

Moved Member Walker, seconded Member Maclean

**That the Lumsden Community Development Area Subcommittee:**

- a) **Receives the report titled “Lease Renewal and Rent Review, New Zealand Motor Caravan Association” dated 20 February 2017.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves the renewal of the lease of Council land dated 29 March 2012 issued to New Zealand Motor Caravan Association over Council land in Albion Street, Lumsden described as Sections 4 and 5 and part of Sections 1-3 and 6-7, Block XXIX, Lumsden Town District for a term of five years from 1 March 2017 at an annual rental of \$435 plus GST.**

**Public Excluded**

**Exclusion of the Public: Local Government Official Information and Meetings Act 1987**

**Resolution**

Moved Member Walker, Member Maclean

**That the public be excluded from the following part(s) of the proceedings of this meeting.**

**The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

**C8.1 Lumsden Hall Custodian - Contract 17/12**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Lumsden Hall Custodian - Contract 17/12	<p>s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p> <p>s7(2)(f)(ii) - The withholding of the information is necessary to maintain the effective conduct of public affairs through the protection of such members, officers, employees and persons from improper pressure or harassment.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

That the staff be permitted to remain at this meeting, after the public has been excluded, namely K Tagg, B Miller, R Knowles because of their knowledge of the item. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed and meeting procedure.

The public were excluded at 7.20pm

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

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## RETURN TO OPEN MEETING

The Board returned to Open Meeting at this point.

### 8.0 Updates

#### 8.1 Chairperson's Report

The Chairman, Rob Scott, reported on matters with which he has been involved since the subcommittee's last meeting.

- Recreation Ground lease issues are being resolved with the forming of a group of all users and the Rugby Club re-signing the lease, with a request for the main sports ground to be added to the town mowing contract.

The water and toilets are high priority to make them usable and safe. The Property department are working on a report for the building and a report outlining the work needing to be done will be provided, with another meeting of all parties to finalise details.

The subcommittee agreed to the main sports ground being mowed with the town contract. Committee Engineer requested to add this to the township mowing.

- Freedom Camping update from informal meeting included tenting and washing issues and on the large number of campers and how to contain them.
- Northern Southland Community Pool Trust advised that giving the Freedom Campers the opportunity to use the pool has been very successful with over \$1000.00 raised in the first six weeks of this year. They have been respectful of the premises and no tags have been lost. The Trust's intention is to continue to offer pool access again next season.
- A new Regional Med-sized Tourism Facilities Grant Fund of \$12 million over four years was established at Budget 2016 for mid-sized infrastructure projects that deliver facilities utilised by visitors, enhance the visitor experience and help communities maximise their tourism growth potential was also discussed at the informal meeting.

The subcommittee discussed the Tourism Facilities Grant fund and agreed that the Community Development Area Subcommittee apply for funding on the following grounds;

- Lumsden has been experiencing significant growth in tourism and visitor numbers. Its proximity to the strong tourist areas of Te Anau and Queenstown have seen it become a gateway to the rest of Southland and freedom campers are increasingly using it as a stopover point. This has put pressure on infrastructure and facilities in the town centre and is also having an effect on locals experience of the area.
- The subcommittee endorse that there is a need and opportunity to improve management of visitors in Lumsden and in particular through improved visitor facilities and infrastructure.

**Resolution**

Moved Chairman Scott, seconded Member Hankey and resolved that;

**The Lumsden Community Development Area Subcommittee supports an application to the MBIE Regional Med-Sized Tourism Facilities fund to provide improved infrastructure and facilities which will assist to better manage the area and also to enhance the overall experience for visitors and locals.**

**8.2 Committee Report**

Hall – Committee Advisor advised that the sterilizer at the hall is not working well and Requested that a new dishwasher be purchased. The Property department are investigating a locked cupboard for the projector, with the size to be determined once the sound system has been donated by the Lumsden Theatre Group which has ceased.

The subcommittee agreed that a new dishwasher needs to be purchased.

**8.3 Councillor’s Report**

Councillor Douglas reported on matters from the District Council table. These included;

- Cycle trail update
- Te Anau Wastewater update
- CDA Elections

The meeting concluded at 8pm

CONFIRMED AS A TRUE AND CORRECT  
RECORD AT A MEETING OF THE LUMSDEN  
COMMUNITY DEVELOPMENT AREA  
SUBCOMMITTEE HELD ON 20 FEBRUARY  
2017.

**DATE:**.....

**CHAIRPERSON:**.....

**CHIEF EXECUTIVE OFFICER:**.....