

Notice is hereby given that a Meeting of the Wallacetown Community Board will be held on:

Date: Thursday, 23 February 2017
Time: 7.00pm
Meeting Room: Wallacetown Community Centre
Venue: Dunlop Street
Wallacetown

Wallacetown Community Board Agenda

OPEN

MEMBERSHIP

Chairperson	Peter Laurie
Deputy Chairperson	Frank Shearing
Members	Tony Billyard
	Trina Eade
	Treena Symons
	Rae Wilson
	Councillor Gavin Macpherson

IN ATTENDANCE

Committee Advisor	Fiona Dunlop
Community Partnership Leader	Michelle Stevenson

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Full agendas are available on Council's Website
www.southlanddc.govt.nz

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CHAIR'S REPORT

Chairman Laurie to update the Board on matters that he has been involved with since the Board's last meeting.

COUNCILLOR'S REPORT

Councillor Macpherson to update the Board on matters from around the Southland District Council table.

1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of Interest

Community Board Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public Forum

Notification to speak is required by 5pm at least two days before the meeting. Further information is available on www.southlanddc.govt.nz or phoning 0800 732 732.

5 Extraordinary/Urgent Items

To consider, and if thought fit, to pass a resolution to permit the committee to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

6 Confirmation of Minutes

6.1 Meeting minutes of Wallacetown Community Board, 06 December 2016

Wallacetown Community Board

OPEN MINUTES

Minutes of a meeting of Wallacetown Community Board held in the Wallacetown Community Centre, Dunlop Street, Wallacetown on Tuesday, 6 December 2016 at 7pm.

PRESENT

Chairperson	Peter Laurie
Deputy Chairperson	Frank Shearing
Members	Tony Billyard
	Trina Eade
	Treena Symons
	Rae Wilson
	Councillor Gavin Macpherson

IN ATTENDANCE

Mayor Gary Tong, Group Manager, Community and Futures – Rex Capil, Committee Advisor
– Fiona Dunlop and Community Partnership Leader – Michelle Stevenson

1 Apologies and Welcome

Mayor Tong opened the meeting and advised that there were no apologies. He also welcomed all present.

2 Making and Attesting of Members' Declarations

Record No: R/16/11/18755

Mayor Tong called the Board Member's Elect one by one to make their declaration to be a member of the Wallacetown Community Board.

I, Anthony James Billyard, Trina Ann Eade, Peter Ernest Laurie, Francis John Shearing, Treena Marie Symons and Raeburn Alexander Wilson declare that I will faithfully and impartially, and according to the best of my skill and judgement, execute and perform, in the best interests of the Wallacetown Community Board, the powers, authorities, and duties vested in or imposed upon me as a member of the Wallacetown Community Board by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

Each of the members declarations were signed by them and counter signed by Mayor Tong.

Resolution

Moved Mayor Tong, seconded Member Laurie **and resolved:**

That the Wallacetown Community Board:

- a) **Receives the report titled "Making and Attesting of Members' Declarations" dated 15 November 2016.**
- b) **Notes that the Mayor has received and witnessed the declaration of the Community Board Members.**

3 Election of Chair and Deputy Chair

Record No: R/16/11/18390

Mayor Tong called for nominations for the Chair of the Wallacetown Community Board.

Frank Shearing nominated Peter Laurie and Rae Wilson seconded the nomination.

There were no other nominations and the nomination of Peter Laurie for Chair of the Board was PUT and declared CARRIED.

Mayor Tong then called for nominations for the Deputy Chair of the Wallacetown Community Board.

Trina Eade nominated Frank Shearing and Peter Laurie seconded the nomination.

There were no other nominations and the nomination of Frank Shearing for Deputy Chair of the Board was PUT and declared CARRIED.

Resolution

Moved Mayor Tong, seconded Cr Macpherson **and resolved:**

That the Wallacetown Community Board:

- a) **Receives the report titled “Election of Chair and Deputy Chair” dated 10 November 2016.**
- b) **Elects Peter Laurie to be Chair of the Community Board for the 2016/2019 Triennium.**
- c) **Elects Frank Shearing to be Deputy Chair of the Community Board for the 2016/2019 Triennium.**

At this point, Mayor Tong vacated the Chair and handed over to Peter Laurie to Chair meeting.

4 Leave of absence

There were no requests for leave of absence.

5 Conflict of Interest

There were no conflicts of interest declared.

6 Extraordinary/Urgent Items

There were no extraordinary/urgent items.

7 Public Forum

There was no public forum.

Reports

8 General Explanation from Chief Executive

Record No: R/16/10/17633

Group Manager – Community and Futures was present for this item.

Mr Capil advised on the content of the report and explained the various parts of the legislation that as a Member of the Wallacetown Community Board need to be aware of.

Resolution

Moved Member Wilson, seconded Member Billyard **and resolved:**

That the Wallacetown Community Board:

1. **Receives the report titled “General Explanation from Chief Executive” dated 15 November 2016.**

9 Terms of Reference and Delegations 2016/2019

Record No: R/16/11/18595

Group Manager – Community and Futures was present for this item.

Mr Capil advised that the Terms of Reference and Delegations that were before the Board for noting had been approved by Southland Council at its meeting on Wednesday 26 October 2016.

The Board noted that there were some changes and that they appreciated the explanation from Mr Capil.

Resolution

Moved Member Wilson, seconded Deputy Chairperson Shearing **and resolved:**

That the Wallacetown Community Board:

- a) **Receives the report titled “Terms of Reference and Delegations 2016/2019” dated 12 November 2016.**
- b) **Note the Terms of Reference and Delegations for Community Boards approved by Council at its meeting on Wednesday 26 October 2016.**

10 Schedule of Meetings for 2017

Record No: R/16/11/18634

Committee Advisor – Fiona Dunlop was in attendance for this item.

Miss Dunlop advised that the purpose of the report is to approve a schedule of meeting dates for 2017 so that meetings can be publicly notified in accordance with the requirements set by the Local Government Official Information and Meetings Act 1987.

The Board noted that when the Southland District Council approved the Terms of Reference for the Community Boards at its meeting on 26 October 2016 the frequency of the meetings was also set to meet in February, April, June, August, October and December.

Resolution

Moved Member Eade, seconded Deputy Chairperson Shearing **and resolved:**

That the Wallacetown Community Board:

- a) **Receives the report titled “Schedule of Meetings for 2017” dated 23 November 2016.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it**

does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

- d) **Agrees to meet at 7.00pm on the following dates in 2017:**
- **Thursday 23 February 2017**
 - **Thursday 27 April 2017**
 - **Thursday 22 June 2017**
 - **Thursday 24 August 2017**
 - **Thursday 26 October 2017**
 - **Thursday 14 December 2017.**

11 Standing Orders

Record No: R/16/10/17792

Group Manager, Community and Futures – Rex Capil was in attendance for this item.

Mr Capil advised that the purpose of the report was to advise the Community Board Standing Orders were adopted by Southland District Council at its meeting on Wednesday 26 October 2016.

The Board noted the Standing Orders have been adopted by Council for use at all meetings of the Council, Committees, Subcommittees, Community Boards and Community Development Area Subcommittees.

Resolution

Moved Member Symons, seconded Member Billyard **and resolved:**

That the Wallacetown Community Board:

- a) **Receives the report titled “Standing Orders” dated 29 October 2016.**
- b) **Note that Southland District Council at its meeting on Wednesday 26 October 2016 adopted Standing Orders for use at all Council, Committee, Subcommittee, Community Board and Community Development Area Subcommittee meetings of the Southland District Council and that it is required to operate in accordance with the Standing Orders so adopted.**

12 Elected Members Code of Conduct

Record No: R/16/11/18382

Group Manager – Community and Futures was present for this item.

Mr Capil advised that the Code of Conduct was adopted by Council at its meeting on Wednesday 26 October 2016.

The Board noted that the Code acts as a guide to ensure a standard of behaviour that is expected by all elected members (Councillors, Community Board and Community Development Area Subcommittees) when they are acting under Council delegations.

Resolution

Moved Chairperson Laurie, seconded Deputy Chairperson Shearing **and resolved:**

That the Wallacetown Community Board:

- a) **Receives the report titled “Elected Members Code of Conduct” dated 9 November 2016.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Notes the Elected Members Code of Conduct for Councillors and members of the Community Boards and Community Development Area Subcommittees of the Southland District Council which was adopted by Council at its meeting on 26 October 2016.**
- e) **Adopts the Elected Members Code of Conduct when acting under its statutory powers as provided for in the Local Government Act 2002.**
- f) **Notes that the Elected Members Code of Conduct must be complied with when the Board is acting under its delegations approved by Council at its meeting on 26 October 2016.**

13 Annual Plan 2017/2018 - Confirmation of Budgets

Record No: R/16/10/17911

Community Partnerships Leader - Michelle Stevenson was present for this item.

Miss Stevenson advised that she provides an overview of the forecasted services for the Wallacetown Community Board in 2017/2018 and includes any variations from what was forecasted in year three of the 10 Year Plan 2015-2025.

The Board noted that the Southland District Council has streamlined its 2017/2018 Annual Plan process and as a result the Community Board is only required to review budgets for significant changes and that consideration should be given to funding any significant changes from reserves where appropriate.

Miss Stevenson also advised that the draft budgets will be incorporated into the Council's Draft Annual Plan. If consultation is required, this will occur in February 2017 and March 2017. Once the plan is finalised (and subject to any changes resulting from submissions), the budgets shown for 2017/2018 will be used to set rates for the year beginning 1 July 2017.

Resolution

Moved Chairperson Laurie, seconded Cr Macpherson **recommendations a to g and h with a change (as indicated with underline and ~~strike through~~) and resolved:**

That the Wallacetown Community Board:

- a) **Receives the report titled “Annual Plan 2017/2018 Confirmation of Budgets” dated 23 November 2016.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves variations in the Wallacetown Community Board budgets from year three of the 10 Year Plan.**
- e) **Approves the Streetworks Project budgeted in 2016/2017 totalling \$50,000 be funded entirely from the Wallacetown General Reserve, and therefore \$25,000 loan funding is not required.**
- f) **Agree that the budgets for the year commencing 1 July 2017 be adopted for inclusion in the Council’s Draft Annual Plan.**
- g) **Requests the levy of the following rates and charges (including GST) for the year commencing 1 July 2017 based on the approved budgets in (e) above.**

<u>Rate Description</u>	<u>Rate (GST Incl)</u>
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Wallacetown CB Rate	\$64,738
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- h) **Advises that there are no key highlights for the local area at this point. ~~Identifies the key highlights for the local area (to be agreed at the meeting).~~**

14 Recently adopted Bylaws and Policies

Record No: R/16/9/16043

The Board were advised that this report was notifying them of bylaws and policies which have been adopted by Southland District Council.

Resolution

Moved Member Symons, seconded Member Billyard **and resolved:**

That the Wallacetown Community Board:

- a) **Receives the report titled “Recently adopted Bylaws and Policies” dated 29 September 2016.**

- b) Notes that the Cemetery Management Policy, the Cemetery Bylaw 2016, the Ashton Flats Roding Bylaw, and the Gambling Venue and TAB Venue policies came into effect on 1 October 2016.
- c) Notes that the Signs and Objects on Roads and Footpaths Bylaw 2016 will come into effect on 1 July 2017.

The meeting concluded at 7.54pm.

CONFIRMED AS A TRUE AND CORRECT
RECORD AT A MEETING OF THE
WALLACETOWN COMMUNITY BOARD HELD
ON TUESDAY 6 DECEMBER 2016.

DATE:.....

CHAIRPERSON:.....

New Wallacetown Cemetery Ashes Beam funded from Elvina Powell Bequest Cemetery Reserves

Record No: R/17/2/2547
Author: Moira Tinnock, Community Engineer
Approved by: Ian Marshall, Group Manager Services and Assets

Decision Recommendation Information

Purpose

- 1 To seek approval from the Wallacetown Community Board to approve funding from the Elvina Powell Bequest Cemetery Reserves to construct a new ashes beam.

Executive Summary

- 2 The Cemetery currently only has one plot available to the public for an ashes burial.
- 3 Three plots previously available have been removed from availability. This was an operational decision to protect the access for the mower to be able to mow around the existing graves within this immediate area.
- 4 An estimate has been sought and the cost is approximately \$1,200.00 for six new plots.

Recommendation

That the Wallacetown Community Board:

- a) **Receives the report titled “New Wallacetown Cemetery Ashes Beam funded from Elvina Powell Bequest Cemetery Reserves” dated 16 February 2017.**
- b) **Approves the allocation of \$1,200.00 from Wallacetown Cemetery Bequest (Elvina Powell) to construct new ashes beam.**

Attachments

There are no attachments for this report.

Council Report

Record No: R/17/1/1760
Author: Michelle Stevenson, Community Partnership Leader
Approved by: Rex Capil, Group Manager Community and Futures

Decision Recommendation Information

Chief Executive

Southland Regional Development Strategy (SoRDs)

- 1 One of the key attributes of the SoRDS work to date has been the desire to ensure that a 'whole of Southland' or Southland Inc approach is adopted to the development of the region. This approach requires that public, private and volunteer sections of the Southland community come together to drive the development of the region as a whole. Unless a united approach is pursued then there is a very real risk that the changes needed to achieve the goals set through the SoRDS Strategy will not be achieved.
- 2 Work is being progressed via the Mayoral Forum to look at the structures that might be used to drive implementation of the Action Plan. The results of this work will be reported to each of the four Southland Councils and the other entities that need to be formally involved in the new structures over the next few months. There will also be a need for a public consultation process to be completed to enable the proposed model to be implemented. In the interim it is appropriate that Council move to formally endorse the Action Plan. The latter is the subject of separate order paper item.

Rural Fire

- 3 The Fire and Emergency Management Bill, which provides for the establishment of Fire and Emergency Management NZ (FENZ) from 1 July 2017, continues to progress through the parliamentary legislative process with it being reported back from the Select Committee prior to the Christmas break.
- 4 The FENZ Bill provides for the merger of Rural Fire Authorities, which have traditionally been a responsibility of local authorities, and the NZ Fire Service into the new FENZ entity. As such it signals a significant change for local authority responsibilities in this area. Important changes proposed through the Bill include:
 - The transfer of Rural Fire Authority responsibilities to FENZ from 1 July 2017. This includes the assets and operating capability within the Southern Rural Fire Authority
 - The repeal, from 1 July 2018, of territorial authorities' fire prevention and risk reduction powers under the Local Government Act 2002
 - The repeal, from 1 July 2017 of territorial authority specific bylaw making power for preventing the spread of fires.

Fluoridation of Drinking Water

- 5 The Health (Fluoridation of Drinking Water) Amendment Bill is currently before the Health Select Committee with submissions closing on 2 February. The intent of the Bill is to transfer responsibility for making decisions on fluoridation of water supplies from local authorities to District Health Boards (DHBs).
- 6 The Bill as currently drafted allows, but does not require, DHBs to determine whether they should direct local authorities to either fluoridate, or not, community drinking water supplies.

- 7 Under the Bill the cost of fluoridating water would be carried by the local authority concerned. Officers do not see a need for this Council to lodge a submission on the Bill.

Local Government Survey

- 8 Local Government NZ (LGNZ) will be repeating, in March 2017, the New Zealand Local Government Survey that was initially undertaken in 2014. The survey will again be undertaken by Colmar Brunton and cover some 3,000 citizens and businesses across New Zealand. Findings from the 2014 survey included that:
- public and business satisfaction with local government services is generally good
 - there is low awareness of the wide range of services local government provides – and the services tend to be under-valued, especially as they affect our daily lives
 - local government is seen to play an important role in developing the prosperity and wellbeing of New Zealand, although there is a sense that local government can achieve more than it does
 - local government performance factors such as financial management and community leadership are viewed as current weaknesses, although local engagement is generally working
 - local government does not enjoy a strong reputation with the public and businesses. On a comparable basis, New Zealand local government service satisfaction is rated similarly to countries such as the United Kingdom and Australia.
- 9 There is clearly work that the sector as a whole, as well as individual local authorities, can and need to do to enhance their performance and reputation. The findings from the survey will be used to inform the work that is being undertaken in this area.

Local Government Minister

- 10 Following the change in Prime Minister and subsequent Cabinet changes there has been a change in the Minister of Local Government. The Hon Anne Tolley now assumes responsibility for the portfolio taking over from the Hon Peseta Sam Lotu-liga.
- 11 With the change in Minister it can be expected that central government will continue to place a strong focus on sector reform and lifting the performance of local government in relation to the provision of core infrastructure.

Customer Support

Library Services

- 12 In December, the refurbished Stewart Island Library and Area Office was opened. With increased hours for the community, the library now catalogued and a self-issue machine in place, a great space for the community has been created. Feedback from residents at the opening was positive with around 50 people coming through on the day.
- 13 The District Library was pleased to receive funding to help complete the Vince Boyle Collection to be housed at the Winton Library. An opening is being planned with members of the Boyle family invited to share in this historic resource they have donated.
- 14 Te Anau Library hours have changed with no late nights, a longer Saturday and being open on Monday mornings. Feedback has been positive and customers are enjoying the longer access on Saturdays. Hours across all libraries will be reviewed in 2017.

Customer Service Delivery

- 15 The Customer Support team are completing a review of the most common customer inquiries through Council and analysing how we could make these as simple and easy for customers through a variety of channels. Changing an address has come through as the number one Request for Service across the District. As a result, a project is in progress to look at how we can streamline this process for customers and staff. We are aiming to have a potential solution ready to trial internally in February 2017.
- 16 Customer Support have enlisted the Community Partnership Leaders to prepare a report on what and how our residents want to access Council Services across the District. This will involve market research across the District so we have a clear understanding of what our customers want, combined with our data on how customers choose to interact with us today. The report is anticipated to be completed by June 2017. Since we had been investigating the possibility of moving the Wyndham Library and Area Office to the Wyndham Memorial Hall, we will put this project on hold so as to ensure a consistent approach to the District as a whole.

Environmental Services

Animal Control

- 17 The Environmental Health team is preparing for the introduction of Dog registration fee discounts in July this year. There will be a communications programme developed to raise awareness of the changes. The programme will include promotion on Council's website, First Edition articles, and reviewing online registration.
- 18 Work has also been progressed with a research exercise looking at dog attacks in the District over the last few years to determine whether there are trends or other offence patterns that can be identified to help reduce future attacks. The findings will be reported to the Regulatory Committee in the near future.

Food Act 2014

- 19 The new Food Act 2014 came into effect from 1 March 2016.
- 20 Food businesses have to transition to the new Food Act 2014 according to a schedule set by the Ministry for Primary Industries. In this District the most significant group of businesses that have to transition in the first year (by 31 March 2017) are those with alcohol on-licenses. Most of these businesses have already transitioned. Officers will continue to encourage the small number remaining to transition by the required date.

Freedom Camping

- 21 Freedom Camping has continued to be a topical issue right across the country over the holiday period. In Southland District there has been a considerable amount of freedom camping activity in some parts of the District such as Lumsden, the South Catlins and Clifden Bridge.
- 22 At the time of writing there have been few significant problems or issues and a generally positive response to Council's more proactive approach to liaison with campers in some of these areas. However, Council is also closely watching legislative developments in this area, with a strong push from some parts of the country for a more consistent approach to bylaws and/or a stronger approach to regulating freedom camping, particularly non self-contained vehicles and tents.

Fencing of Swimming Pools

- 23 The Building (Pools) Amendment Act 2016 came into effect on 1 January 2017. The Act repealed the Fencing of Swimming Pools Act 1987 and included new pool safety provisions in the Building Act 2004 including:
- A requirement for three-yearly inspections of all swimming pools. Officers are currently assessing the impact of this change.
 - Allowing safety covers to be used as barriers for spa pools and hot tubs.
 - Introducing additional enforcement tools for territorial authorities, including notices to fix.
- 24 The amendments place more emphasis on the home owner taking responsibility for their pools. The swimming pool register will need to be updated to remove all pools under 5 m sq. The traditional spa pool which made up the bulk of the register is no longer covered by the legalisation. As yet there is no acceptable solution in place to assess barriers as being compliant but the Government has been consulting on options which might assist in this regard.

Earthquake Prone Buildings

- 25 The Earthquake Prone Buildings legalisation has also been updated via an amendment to the Building Act 2004 that was passed into law last year. The new framework draws on lessons learned from the Canterbury earthquakes, the findings of the subsequent Royal Commission, and public submissions. It aims to:
- establish a more effective and nationally consistent framework for identifying and remediating earthquake-prone buildings
 - better target those districts, buildings and parts of buildings that pose the greatest risk
 - provide improved information for territorial authorities (e.g. local councils), building owners, engineers and the public
 - strike an appropriate balance between protecting people from harm in an earthquake, the cost of strengthening or removing earthquake-prone buildings and impacts on heritage.
- 26 The Southland District Council is the only District in the country to have all three earthquake zones in the one District. All of the earthquake prone buildings in the District have been identified and are recorded on a register, and are being identified on LIMs. Council will need to identify buildings of high seismic risk and ensure these are assessed by engineers within the specified time period.

Building Consents

- 27 Building consent numbers for December 2016 are down by 5.33%, the average residential cost and size is approximately the same from those of the corresponding 2015 period. Half way through the year and consent numbers are up slightly but the value is back 16.62%. The number of consents being lodged remains high, these are predominately from the Te Anau area.

Edendale Bypass

- 28 The notice of requirement for the State Highway Bypass in Edendale is expected to be lodged with Council prior to the end of January. The New Zealand Transport Agency have

requested that the application be publicly notified and have indicated that they will be requesting that a Commissioner is appointed to make the decision.

District Plan

- 29 Mediation is being scheduled for the remaining appeals on the Proposed Southland District Plan. It is likely that mediation will occur in the first few months of 2017. There are five remaining appeals as four have already been resolved through previous mediation. It is likely that mediation will occur during February.
- 30 The Resource Management policy planners are in the process of preparing Variation 3 to the Proposed District Plan 2012. The list of amendments in the variation is still being prepared for approval by the Regulatory and Consents Committee. Once approved by the Committee the variation will be publicly notified and follow the normal Schedule 1 process.

Community and Futures

2017/2018 Annual Plan

- 31 Significant progress has been made on the preparation of the draft Annual Plan and associated consultation document.
- 32 Local estimates meetings have been completed and staff are preparing the consultation document in line with the feedback and direction provided by Councillors at the workshop in December 2016. Given that the draft plan is largely in line with what the 10 Year Plan forecasted for the 2017/18 year, the consultation document is more of an update on the 10 Year Plan story about how the Council is progressing with the plan.
- 33 The Consultation Document will be used to inform and update the community about the key changes from the LTP and highlight some of the projects/programmes scheduled for the 2017/18 year and advise readers how they can provide feedback to Council about the plan. The draft of the consultation document and supporting documents will be considered by Council in February before being released for public comment.

Strategic Planning Workshop

- 34 Significant work has been put into preparing for the Strategic Planning workshop to be held in early February.
- 35 The workshop provides an opportunity for Councillors to set their goals for the current triennium and the overall strategic framework within which the 2018 10 Year Plan will be developed.

Community Board/CDA Planning

- 36 Leadership Planning and goal setting workshops will be run throughout the District for Community Boards and CDA's during April 2017. The workshops, which are to be run in groups of 3-5 Boards/CDA's per workshop are intended to help each Board develop a Community Leadership Plan outlining the goals and strategic priorities that they have for their community in the current triennium and beyond.
- 37 It will be important that the Plans developed for each community reflect Council's overall priorities for the District as a whole. In this way Council can ensure that Community Boards/CDAs are moving in a direction that is consistent with its goals for the district and that resources are prioritised between different areas in a way that reflects the resources available to Council as a whole.
- 38 The Leadership Planning and goal setting workshop for the Wallacetown Community Board is scheduled for Monday 3 April 7pm, directly following the next Winton Community Board

meeting. Food will be provided, and the workshop will include elected representatives from the Wallacetown Community Board, Winton Community Board, Limehills/Centre Bush Community Development Area Subcommittee, Browns Community Development Area Subcommittee, and Dipton Community Development Area Subcommittee.

Community Organisation & Volunteer Sector Project

- 39 Council have commissioned Venture Southland to undertake this project on its behalf. Council have requested face-to-face interviews be conducted with a representative sample of community organisations to help determine future needs and the level of service throughout the District. This project will be completed by Venture Southland in February 2017, and analysis and recommendations made by the Community Partnership Leader to the Councils Executive Leadership Team in May 2017.

Stewart Island Community Facilities Project

- 40 Council have commissioned Venture Southland to undertake this project on its behalf. Council have requested research to help determine the current and future use of community facilities on the Island. This project will be completed by Venture Southland in March 2017, and analysis and recommendations made by the Community Partnership Leader to the Stewart Island Community Board in June 2017.

Stewart Island Wharfing Infrastructure Project

- 41 Council have tendered for registrations of interest to undertake a Community and Stakeholder Engagement process, and Business Operational Plan on Stewart Island wharfing infrastructure. Council currently own 5 of the 7 wharves on the Island, and have been offered opportunity to take over Golden Bay wharf, being divested by Southport NZ. Council identified the need to take a more strategic view of the current and future wharfing infrastructure on the Island, and the importance of the community and stakeholder needs, tourism to the Island and aquaculture, which may have local, district, regional and national implications. Tenders close at the end of February, and the Community and Stakeholder engagement will begin in March 2017.

Milford Opportunities Project

- 42 With the funding announcement made for the Milford Opportunities Project at the launch of SoRDS, work has been underway to set up the Governance Group so that we can get the project underway. The following points outline the intended process:
- Have a Governance Group (GG) appointed and a meeting in place for March. The GG to be made up of an Independent Chair, and one representative from each of the following - Council, DoC, Iwi, Business, and MBIE. Approaches, including a letter formally requesting a representative from these organisations, will be made shortly.
 - Council are likely to receive the funding from MBIE although we will continue working closely with DoC on the project
 - The Government's \$250,000 will be spent on scoping the project including any remuneration required for the GG, the contractor writing the investment proposal, the project manager if the investment proposal gets the go ahead.
 - The GG to be a 'voluntarily' formed group (i.e. not a formal committee of DoC or Council) that will make recommendations to DoC and Council.
 - The GG will discuss and finalise the Terms of Reference (ToR) and approve the advertising of the contract to prepare the Investment Proposal – it will be proposed that there is a delegation made to DoC and Council to appoint the contractor so that we can get on with the project

- Initial ToR to include a 9 month time frame for its existence with a decision point milestone on whether or how the project proceeds by September 2017.
- If it proceeds, then the ToR will need to be reviewed to reflect the timeframes for undertaking and reporting on the projects that have been scoped in the Investment Proposal
- Concurrently, with the Investment Proposal work the Project Management Team can be set up and an Expressions of Interest process run to identify potential project manager candidates.

Venture Southland

- 43 Southland will receive \$13.3 million to connect key communities with fibre under the Ultrafast Broadband programme (UFB2). Winton, Te Anau, Riverton West, Bluff and Otatara have been announced as locations which will receive fibre between July 2017 and December 2024. No timetable for each location has yet been published. Stewart Island did not meet the Government's minimum population requirements for the fibre programme.
- 44 Southland is identified as having almost complete wireless coverage, however feedback from communities reveals this is not the case. Results of internet speed tests and the Southland Internet and Mobile Surveys (over 1000 responses were received to these surveys in 2015 and 2016) have been submitted to MBIE and Crown Fibre. Assessment of mobile signal coverage on the Southland road network is also being undertaken.
- 45 The SDC Holiday Programme was recently held again in rural Southland communities, with a 23% growth in the number of participants overall.
- 46 Undertaking initial stages of securing funding for a thermal camera for the Wallacetown Volunteer Fire Brigade.
- 47 Funding secured for the restoration of the Wallacetown Memorial Gates

Services and Assets

Roading Contracts

- 48 Tender documents for the Alternative Coastal Route Improvement Project in the Catlins area and the three Maintenance Alliance contracts were finalised and released in December 2016.
- 49 The release of these tender documents represent an important milestone in what are all sizeable projects/contracts for Council. As a result there has been significant work involved in reaching this stage of the process. The four tenders close in mid-February and will be subjected to a tender evaluation process prior to recommendations being made to Council.

NZTA Liaison

- 50 Having a close working relationship with the Planning and Investment division of the NZ Transport Agency (NZTA) is important for both organisations given the size of investment that they make in Southland transport networks.

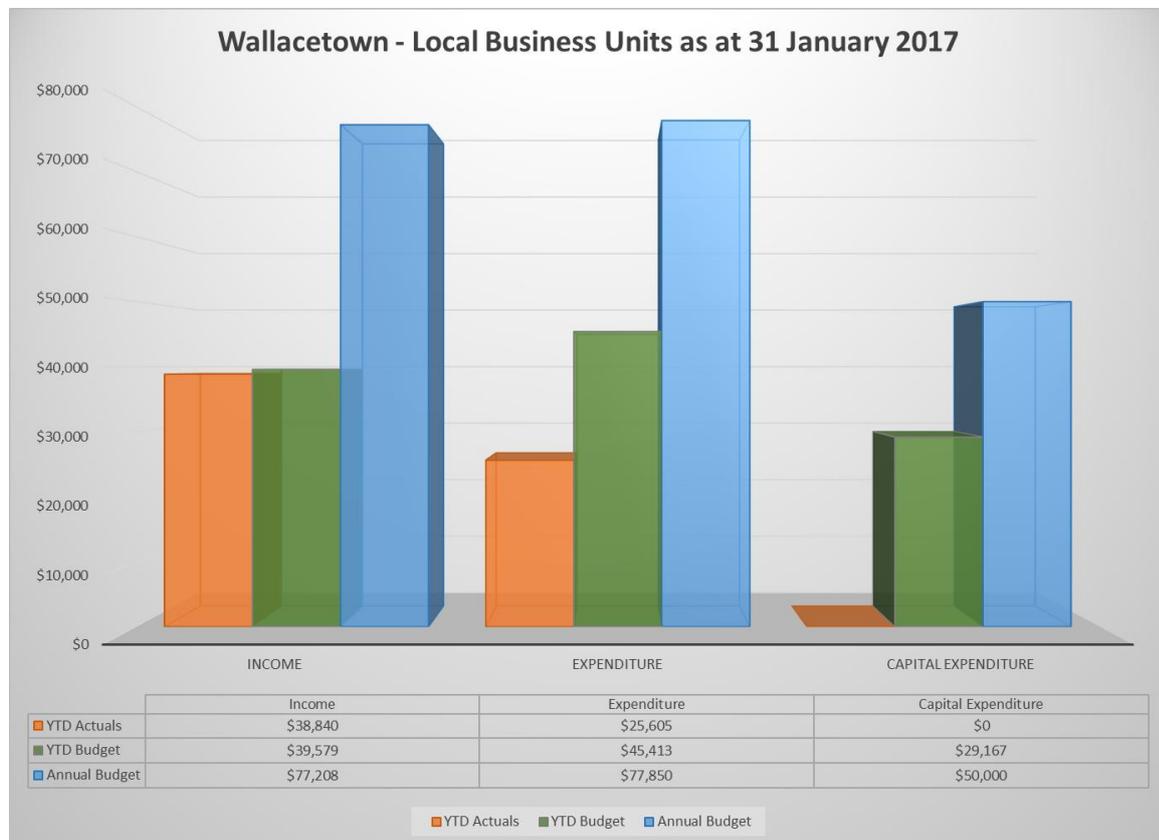
In recent months good progress has been made in developing a strong working relationship with our NZTA liaison person. Unfortunately, the relationship that we are developing could be affected by a reorganisation which we understand may be occurring in the near future. This situation creates a risk to the Council that we will not receive the most effective or appropriate level of support.

Te Anau Wastewater

- 51 In December 2016, Council reached a settlement agreement with Fiordland Sewage Options (FSO) in relation to their appeal against the resource consents granted for the wastewater disposal system proposed for the Kepler block.
- 52 The agreement provides for Council agreeing to investigate the potential to develop a disposal system at an alternative site known as the Smith Block, located in Sinclair Road Te Anau, in return for FSO withdrawing the appeal. The agreement has a series of steps in it with Council retaining the right to exercise the Kepler consent should the investigations indicate that the Smith block is not viable at any stage.
- 53 Work is being progressed to 'map out' the tasks that need to be completed and the timelines for them. An outline of the project plan will be brought through to Council and the Te Anau Wastewater Project Committee once finalised. There will also be a need for regular consultation with key stakeholders and affected parties. A Consultation Plan is currently being developed. Making progress on the key tasks will be a priority for the start of 2017.

Finance

- 54 Income for Wallacetown Community Board is on track and within expected levels.
- 55 Expenditure variance is due to work at Ellerslie Square, Beautification maintenance and Streetworks maintenance that have not yet been undertaken.
- 56 There is a capital expenditure project forecast for this financial year which has not yet commenced. New footpaths are planned for Dunlop and Largs Streets. The Community Engineer anticipates this work will be completed by the end of June 2017, once the contractor has confirmed their start and finish dates.



Recommendation

That the Wallacetown Community Board:

- a) Receives the report titled “Council Report” dated 16 February 2017.

Attachments

There are no attachments for this report.