

# Tokanui Community Development Area Subcommittee – Triennial Public Meeting

## OPEN MINUTES (UNCONFIRMED)

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Minutes of a meeting of Tokanui Community Development Area Subcommittee Triennial Public Meeting held in the Tokanui Tavern, McEwan Street, Tokanui on Monday, 6 March 2017 at 7.39pm.

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### **PRESENT**

Councillor Paul Duffy  
Councillor Julie Keast  
Faye Hibbs  
Leona Brunton  
Bert Poole  
Ricky Poole  
Quentin Strang

### **IN ATTENDANCE:**

Chief Executive Officer – Steve Ruru  
Committee Advisor - Fiona Dunlop  
Community Partnership Leader - Michelle Stevenson

## **1 Welcome and Introduction**

Councillor Duffy welcomed all present and thanked them for taking time out to participate in the local Tokanui Community Development Area election meeting.

He advised that Southland District Council approved at its 26 October 2016 meeting the Community Development Area Subcommittees Terms of Reference which clearly define the scope, membership, and delegations. It is important to note is that Community Development Area Subcommittees are Subcommittees of Council and as a consequence of this they are part of the Council governance structure. Therefore as an elected representative Subcommittee members represent Council and are part of Council. Subcommittees are not “ratepayers associations” or Council “watchdogs” but in a positive and constructive way assist in contributing to Council delivery of quality services and activities for the betterment of the communities Council serves. The Subcommittees operate as per the terms of reference and members are required to operate as per the Southland District Council Code of Conduct which all members for this triennium will receive as part of the first Subcommittee meeting and induction process for elected members

Councillor Duffy also advised that as part of the process for the new way of working for the Community Development Area Subcommittees and Community Boards, there is a Community Leadership Plan Workshop to be held on Wednesday 26 April 2017 at 6.30pm in the Memorial Hall Wyndham where will be joined by the Edendale-Wyndham Community Board and the Woodlands and Gorge Road and Districts Community Development Area Subcommittees. There are various other Workshops to be held in other locations across Southland for the remaining Community Boards and Community Development Area Subcommittees.

All present were asked to sign the attendance register (which is attached to the minutes).

## **2 Apologies**

Apologies were received from Todd Lyders and Cheryl Leith.

Moved Leona Brunton, seconded Ricky Poole and **resolved:**

**That the apologies be accepted.**

## **3 Chairperson’s Report**

The Chair of the Subcommittee for the 2013/2016 Triennium was not present. Leona Brunton who had been the Deputy Chair advised that the Park is looking very good following the work carried out and also the skate park is operational but not complete.

Moved Leona Brunton, seconded Councillor and **resolved:**

**That the report from the Deputy Chair be received.**

**4 Public Forum**

There was no public forum.

**5 Election and Appointment of Scrutineers**

Councillor Duffy called for nominations from the public at the meeting to be members of the Tokanui Community Development Area Subcommittee for the 2016/2019 Triennium.

<b>Nominee</b>	<b>Mover</b>	<b>Second</b>
Leona Brunton	Quentin Strang	Faye Hibbs
Cheryl Leith	Ricky Poole	Quentin Strang
Todd Lyders	Councillor Keast	Leona Brunton
Bert Poole	Quentin Strang	Leona Brunton
Ricky Poole	Bert Poole	Quentin Strang
Quentin Strang	Faye Hibbs	Ricky Poole

All nominations were agreed to. As there were six nominations for the six places on the Subcommittee, there was no requirement for an election or the appointment of scrutineers.

**6 Announcement of Results and Conclusion of Meeting**

Councillor Duffy advised that Leona Brunton, Cheryl Leith, Todd Lyders, Bert Poole, Ricky Poole and Quentin Strang were elected to the Tokanui Community Development Area Subcommittee.

Moved Cr Duffy, seconded Councillor Keast and **resolved that** Leona Brunton, Cheryl Leith, Todd Lyders, Bert Poole, Ricky Poole and Quentin Strang were elected to the Tokanui Community Development Area Subcommittee..

**Next Meeting**

The next meeting of the Tokanui Community Development Area Subcommittee will be at 7.30pm on Monday 20 July 2017 and will be held in the Tokanui Tavern.

The meeting concluded at 7.50pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE TOKANUI COMMUNITY DEVELOPMENT AREA SUBCOMMITTEE HELD ON MONDAY 6 MARCH 2017.

**DATE:**.....

**CHAIRPERSON:**.....



**TOKANUI COMMUNITY DEVELOPMENT AREA  
 SUBCOMMITTEE**

**ATTENDANCE REGISTER**

**MONDAY 6 MARCH 2017**

NAME	RESIDENTIAL ADDRESS	SIGNATURE
R. Faye Hubbs	34 Tokanui Haldane Road Tokanui	R F Hubbs
L. Brunton	10 Buckingham St Tokanui	L Brunton
A Poole	13 Duncan St Tokanui	A Poole
R Poole	8 Buckingham St Tokanui	R Poole
Q Strong	3 Tokanui - Haldane road RD Tokanui 9884	Q Strong