

Notice is hereby given that an Ordinary Meeting of Southland District Council will be held on:

Date: Thursday, 6 April 2017
Time: 1.30pm
Meeting Room: Council Chambers
Venue: 15 Forth Street
Invercargill

Council Agenda

OPEN

MEMBERSHIP

Mayor	Mayor Gary Tong
Deputy Mayor	Paul Duffy
Councillors	Stuart Baird
	Brian Dillon
	John Douglas
	Bruce Ford
	Darren Frazer
	George Harpur
	Julie Keast
	Ebel Kremer
	Gavin Macpherson
	Neil Paterson
	Nick Perham

IN ATTENDANCE

Chief Executive	Steve Ruru
Committee Advisor	Fiona Dunlop

Contact Telephone: 0800 732 732
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Website: www.southlanddc.govt.nz

Full agendas are available on Council's Website
www.southlanddc.govt.nz

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1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of Interest

Councillors are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a councillor and any private or other external interest they might have.

4 Public Forum

Notification to speak is required by 5pm at least two days before the meeting. Further information is available on www.southlanddc.govt.nz or phoning 0800 732 732.

5 Extraordinary/Urgent Items

To consider, and if thought fit, to pass a resolution to permit the Council to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) The reason why the item was not on the Agenda, and
- (ii) The reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting, -

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

6 Confirmation of Council Minutes

6.1 Meeting minutes of Council, 15 March 2017

Oral feedback hearing for the Annual Plan Update 2017

Record No: R/17/3/6191
Author: Shannon Oliver, Planning and Reporting Analyst
Approved by: Rex Capil, Group Manager Community and Futures

☒ Decision ☐ Recommendation ☐ Information

Purpose

- 1 To provide an opportunity for those providing feedback on the Annual Plan Update 2017 to speak to Council.
- 2 Council received feedback from nine individuals/organisations on the Annual Plan Update 2017. One of these was received after the closing date. Six of those wished to speak to Council about their feedback. Feedback was given via an online form or people could write to Council or make an informal comment via the Council's facebook page.
- 3 Attached is a copy of all of the formal feedback received compiled into a booklet and a further attachment with other feedback received via social media.

Timetable of speakers

Session	Time	Person	Organisation (Submission no.)	Feedback Topics	Agenda Page
1	2:00 p.m.	Debbie McCallum	St Johns (1)	Grant request	11-37
2	2:15 p.m.	Paul Horner	Southland Museum & Art Gallery (2)	Grant request - Regional Heritage Rate	38
3	2:30 p.m.	Michael Pullar	Hollyford Conservation Trust (3)	Grant request	39-55
4	2.45 p.m.	Melissa Smith	CCS Disability Action (4)	Accessibility Manapouri Playground Upgrade	56-60
5	3:20 p.m.	David Cooper	Federated Farmers (7)	District Leadership, AMCT, Roding, Rating / Funding Policy(UTR)	66-76
6	3.35 p.m.	Wayne Foley	Porpoise Bay Ltd (9)	Wastewater - Curio Bay Sewerage scheme	84-86

Recommendation

That the Council:

- a) Receives the report titled “Oral feedback hearing for the Annual Plan Update 2017 ” dated 29 March 2017.
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Receives the feedback received on the Annual Plan including the one received after the feedback period closed.
- e) Receives the informal feedback from Facebook as information.

Attachments

- A Annual Plan feedback booklet [↓](#)
- B Informal feedback [↓](#)



Annual Plan 2017/2018

Feedback

No	RM8 Record number	Name/Organisation	Submission booklet page number
1	R/17/3/4556	Debbie McCallum (St Johns)	3 to 29
2	R/17/3/4559	Paul Horner (Southland Museum and Art Gallery Board)	30
3	R/17/3/4584	Michael Pullar (Hollyford Conservation Trust)	31 to 47
4	R/17/3/5473	Melissa Smith (CCS Disability Action)	48 to 52
5	R/17/3/5530	Fiona Black (Real Journeys)	53 to 56
6	R/17/3/5549	Pamela Yorke (Lazy Dolphin Lodge)	57
7	R/17/3/5547	David Cooper (Federated Farmers)	58 to 67
8	r/17/3/5550	Southland District Council Staff	68 to 74
9	r/17/3/6107	Wayne Foley (Porpoise Bay Ltd)	75-78

Report: Summary of Submissions by Submitter Number/Name

3

Submitter Number:	1	Submitter:	Debbie McCallum
On behalf of:	Area Committee	Organisation:	The Order of St John
Point Number	1.1	Category	5-Grants
Summary of Submission			
Comments:			
<p>St John is currently running a capital campaign to raise funds to build the St John Ambulance Hub on the corner of Spey and Jed Streets, Invercargill. The Hub which will be based in Invercargill will provide for Southland as a whole. Invercargill based ambulances provide a 'much needed' back up service for rural Southland. The new training rooms will provide St John with the facilities it requires to continue to educate the public in first aid and for up skilling its clinical staff in crucial lifesaving skills. The Hub will act as a base for outlying Southland rural Health Shuttle and ambulance staff when patients are transported to Southland Hospital and other health care services in Invercargill. St John wants to ensure it has a building/Hub constructed that will withstand should Southland experience a major natural event. Legislation requires that facilities housing emergency services are constructed or strengthened to at least 67% Importance Level 4 (IL4).</p> <p>Staff Note: The request is for a one-off \$70,000 Capital Grant</p>			

Item 7.1 Attachment A



St John Hub Invercargill,
and The Southland District Council



*Making a real difference to the quality
of life for the people in our local
community – **People First***

Cover Statement

- This submission is to respectfully request a 'one-off' Capital Grant of \$70,000.00 from The Southland District Council.
- These funds will be used to build a purpose built; future proofed centrally located St John Hub for Southland at 50 Jed Street, Invercargill.
- We wish to thank the Mayor and Councillors of the Southland District Council for considering our application.



Executive Summary

The Invercargill Area Committee has prepared this document as a ‘one-off’ request for a Capital Grant of \$100.000.00 to help with the construction of the St John Hub Invercargill.

The cost of constructing the Hub is estimated at \$2.2 Million. **The Invercargill Area Committee has already raised \$1.280.000.00 thanks to the generosity of:**

- Louis Crimp \$1.000.000.00
- The Invercargill Dutch Club \$160.000.00
- Private Donor \$ 20.000.00
- Invercargill City Council \$100.000.00

Fundraising for the remaining sum to meet the estimated costs of construction is the focus of the Invercargill Area Committee.

Why we need to build the St John Hub Invercargill

- To bring all St John emergency core services and community based services into one purpose built building that reduces the operating costs of St John and secures the efficient delivery of life saving care.
- To safely house seven emergency vehicles that will provide reassurance to Invercargill and the wider community of Southland.
- The computer modelling simulation showed 50 Jed Street is the best location St John can secure to provide optimum response times to the community within the Invercargill area.
- The two training rooms will allow us to continue educating the public in first aid and other critical lifesaving skills, upskill St John emergency ambulance staff and support the delivery of other St John products and services.
- The Hub will act as a base for the outlying Southland Health Shuttles and ambulance staff when patients are transported to Southland Hospital and other Health Care services in Invercargill.
- The Hub will provide security around the delivery of all St John products and services in Invercargill and Southland for at least 35 years.
- To avoid costs relating to earthquake strengthening of existing building on the site which does not meet St John's current needs.
- The Hub will provide appropriate amenities including restrooms, secure storage space, study areas, kitchen and bathroom facilities to our operational ambulance staff, administrators and management.

We need your help

The Invercargill Area Committee of St John is committed to caring for the community by providing emergency medical care through the provision of our community programs and services. This document is a compilation highlighting the intent and purpose for the construction of a new St John Hub in Invercargill.



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Background

St John is a charity committed to providing lifesaving emergency care and other products and services which will support the health and wellbeing for the people of Southland.

As a charity St John relies heavily on the donations and volunteer hours given graciously by members of our communities to ensure the continued successful delivery of our products and services.

St John Invercargill is over 130 years old and relocated to 50 Jed Street Invercargill during 1995, where services have operated for over 20 years. St John jointly occupies the site with the New Zealand Fire Service. Continued annual increases in demand for both Ambulance and Fire services, has resulted in insufficient space being available onsite to accommodate the additional staff, vehicles and equipment required to meet today's demand. The spatial challenges have resulted in vehicles being parked externally, to reduce the time taken to access the vehicle when responding to emergencies.

In order to retain emergency ambulance service delivery within the optimal response zone, other St John products and services have shifted from Jed Street to additional leased facilities. These forced changes cost St John Invercargill \$62,500 per annum in additional operating costs.

Alongside the land lease at 50 Jed Street, St John Invercargill currently operates public First Aid courses from leased facilities in Victoria Avenue, administration and management from Tay St and an Opportunity Shop in Yarrow Street. The Opportunity Shop provides critical revenue and will be retained into the foreseeable future.

Multiple delivery sites provide limited certainty for St John, have created confusion for members of the community and fractured internal cross functional relationships.

In November 2015 the St John Priory Trust Board approved the entering of a new 34 years and 364 day lease with the New Zealand Fire Service and construction of a new facility for 50 Jed Street after more than 3 years of planning, consulting and refining by the Invercargill Area Committee.

St John Invercargill – on a page

111 Emergency calls for an ambulance	6,961
Emergency calls attended	5,857
Patients treated and transported by ambulance officers	4,823
Kilometres travelled by ambulances	146,000kms
Ambulance and operational vehicles	7
Educators vehicle (first aid)	1
Educators vehicle (St John in Schools)	1
Ambulance Stations	1
Ambulance/Events volunteers	27
St John Alarms serviced locally	1,356
Events serviced	132
Schedules public first aid courses	898

Children who participated in St John in Schools	5,516
Caring Caller clients	5
Caring Caller volunteers	5
Community Care in hospitals volunteers	22
Community Care hours at Southland Hospital	4,772
Health Shuttle client trips (one way)	1,027
Health Shuttle volunteers	23
Health Shuttle kilometres travelled	106,746
Area Committee volunteers	11
Total volunteers	129
Youth Members (Penguins and Cadets-under 18 yrs)	38
Youth Leaders(over 18 yrs)	6
Supporter Members	4,466
ILT defibrillators supported locally by St John	75
Op Shop volunteers	35
Paid staff	19



Project

The

St John has been co-located with the New Zealand Fire Service in Jed Street Invercargill since 1995. The land is owned by the Fire Service and St John occupies building on the site on a leasehold basis.

In 2013 increasing demand for the Fire Service resulted in the need for the Fire Service to increase the space occupied at Jed Street. As a result the area available for St John to occupy within the Jed Street facility was significantly reduced. Greater garaging, office and meeting space requirements for the Fire Service have resulted in St John in Schools, St John Youth, Operational Management, Administration, Area Committee, Medical Alarms, First Aid Training and internal education all moving to other leased facilities.

Summary

Problem:

The additional cost of these leased facilities at Victoria Avenue and Tay Street, the varied lease terms coupled with the current Jed Street lease and space arrangement provide little long term reassurance for St John and concerning the Invercargill and wider Southland community.

The current garaging facilities at Jed Street do not allow for best practice Emergency Ambulance Service delivery. A reduction in parks allocated within the garage for ambulances has increased the distance between the staff lounge and garaging facilities. This subsequently increases the time taken for staff to reach the ambulance and for the ambulance to reach the scene of an emergency.

In addition Government legislation would have forced St John to spend significant funds on the current Jed Street facility in the future. Legislation requires that facilities housing emergency services are constructed or strengthened to at least 67% Importance Level 4 (IL4)

*IL4 Buildings are classified as those essential to post-disaster recovery, including facilities that house emergency services. It also encompasses those facilities used for communication and operation centres in an emergency, and other facilities required for emergency response. An IL4 building is designed for 1/2500 year return period shaking and has earthquake design forces 80% greater than for an 'ordinary' IL2 building. Essential components will remain operational under 1/500 year return period shaking with only nominal damage to structure, non-structure elements and contents with all services within the building functioning.

An Initial Engineers Assessment completed by Holmes Consulting Limited for St John graded the Jed Street facility as an 'E', meaning the building scored less than 20% against the current New Building Standard (NBS) requirement of 67%. This means the building is earthquake prone and the risk of significant damage to the building, injury or death is 'extremely high'.

*Department of Building and Housing (April 2012)

The Process:

The development of the future Jed facility took shape over a period of more than 3 years. Consultation with local staff, local and wider St John Management, the New Zealand Fire service, Invercargill City Council and other parties as required assisted in the final design.

Response analysis carried out using St John's data gather over many years of responding to emergency calls in Invercargill gave the Invercargill Area Committee a strong guide as to where to locate a facility to ensure the best emergency ambulance service delivery.

That analysis showed that the current Jed Street site was still in an optimal location to serve Invercargill.

The Area Committee examined other options but did not locate suitable alternatives options within this area due to;

- A) The limited availability of sites sufficiently sized to redevelop
- B) The Southern Institute of Technology expanding its accommodation options further restricting available space.
- C) Most suitably sized sites sit on reclaimed land located outside the optimal response area.

Upon determining that the current Jed Street site was the best possible location, discussions with the New Zealand Fire Service were held to establish the terms of a new land lease.

The Invercargill Area Committee also considered the relative costs of leasing land and building, purchasing a freehold site to develop or leasing a completed development. When modelled over the expected lifetime of a purpose built ambulance facility the Area Committee identified that it remained economically viable to continue to lease land from the Fire Service and build on that site.

Initial spatial requirements for a future facility highlighted that no existing carpark space could be retained at 50 Jed Street if all necessary components of the facility were to be constructed on the same site.

The Invercargill Area Committee recognised the potential of the land located at 51 Jed Street. Subsequent enquiries resulted in St John purchasing the site at a cost of \$95,000 and clearing the site at a cost of \$8,220. These costs were met using Invercargill Area Committee reserves.

From 2014 the Invercargill Area Committee spent 18 months developing designs, reviewing spaces, reducing costs and ensuring that the final outcome was one that met the needs of St John products and services into the future without unnecessary additions.

The Area Committee, completed 5 strong design options that were rigorously tested by St John. Input was also received from external consultants, St John's own management, the South Island Region Trust Board and the National Property Committee.

For different reasons primarily relating to cost and efficiency of space were discontinued or further refined.

A multi-storey build, the non-inclusion of the training rooms on the Jed Street site, different garage options and the retention of the current building were all considered and costed as part of the process.

A final concept was then developed and costs were continuously reduced through design improvements. They included reducing the total size of the building and

designing offices as open plan areas with a reduction the number of proposed internal walls and wasted walk space.

The Solution:

Option F

A sixth design "Option F" at 887m² was approved by the St John National Property Committee, Executive Management Team and Priory Trust Board.

The proposed facility operates as three cells; training, offices and Operational ambulance. This allows for sections of the building to be locked down when not in use improving safety and reducing cost.

The training section incorporates the successful training layout of Victoria Avenue with a large and small training room. A divider added to the large training room provides further flexibility at a competitive cost.

With sufficient meeting spaces available, single person offices have been removed.

The operational area provides accurate study, rest and lounge space to meet the needs of operational ambulance delivery. The 5 restrooms, although minimal spatially meet the needs of 2 full night crews and either an observer or other visiting St John personal potentially saving on external accommodation.

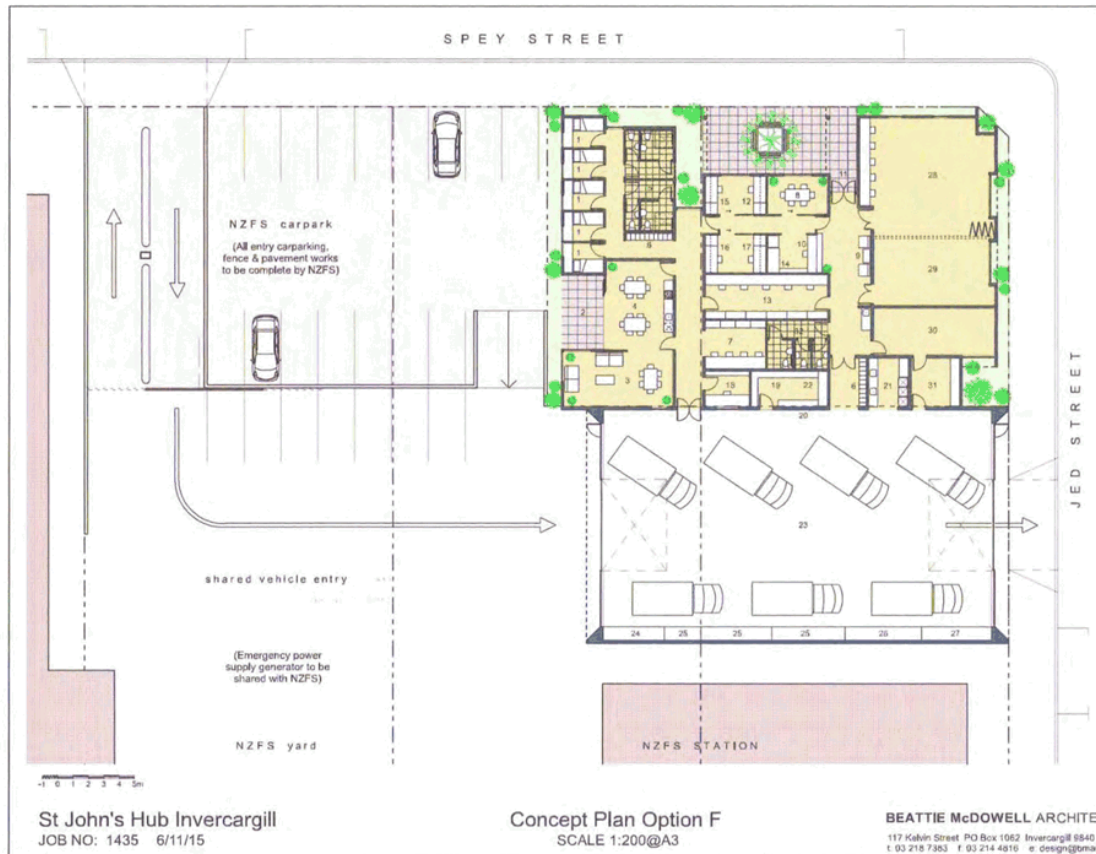
The garage is designed to house 7 vehicles. This will see those vehicles currently forced outside by the lack of garaging space at Jed Street secured safely and located with direct access from the staff area.

It is intended that non response vehicles will be housed in the ILT garage currently located in the carpark at 50 Jed Street that will be relocated to the carpark at 51 Jed Street.

As part of the design process the New Zealand Fire Service and St John met regularly to identify what cost savings could be made through shared facilities. Through discussions 3 significant costs to St John were absorbed by the Fire Service as part of their own organisational building development and maintenance plan;

- A planned internal wash bay in the St John garage was removed due to the Fire Service offering open access to their upgraded external wash facility.
- A proposed generator is no longer required due to the installation of a new generator by the Fire Service
- The development of the new access way off Spey Street allowing St John to enter the garage off Spey Street and exit directly onto Jed Street.

Finalised 'Option F'



Below: The Invercargill St John Hub – situated on the corner of Jed and Spey Streets

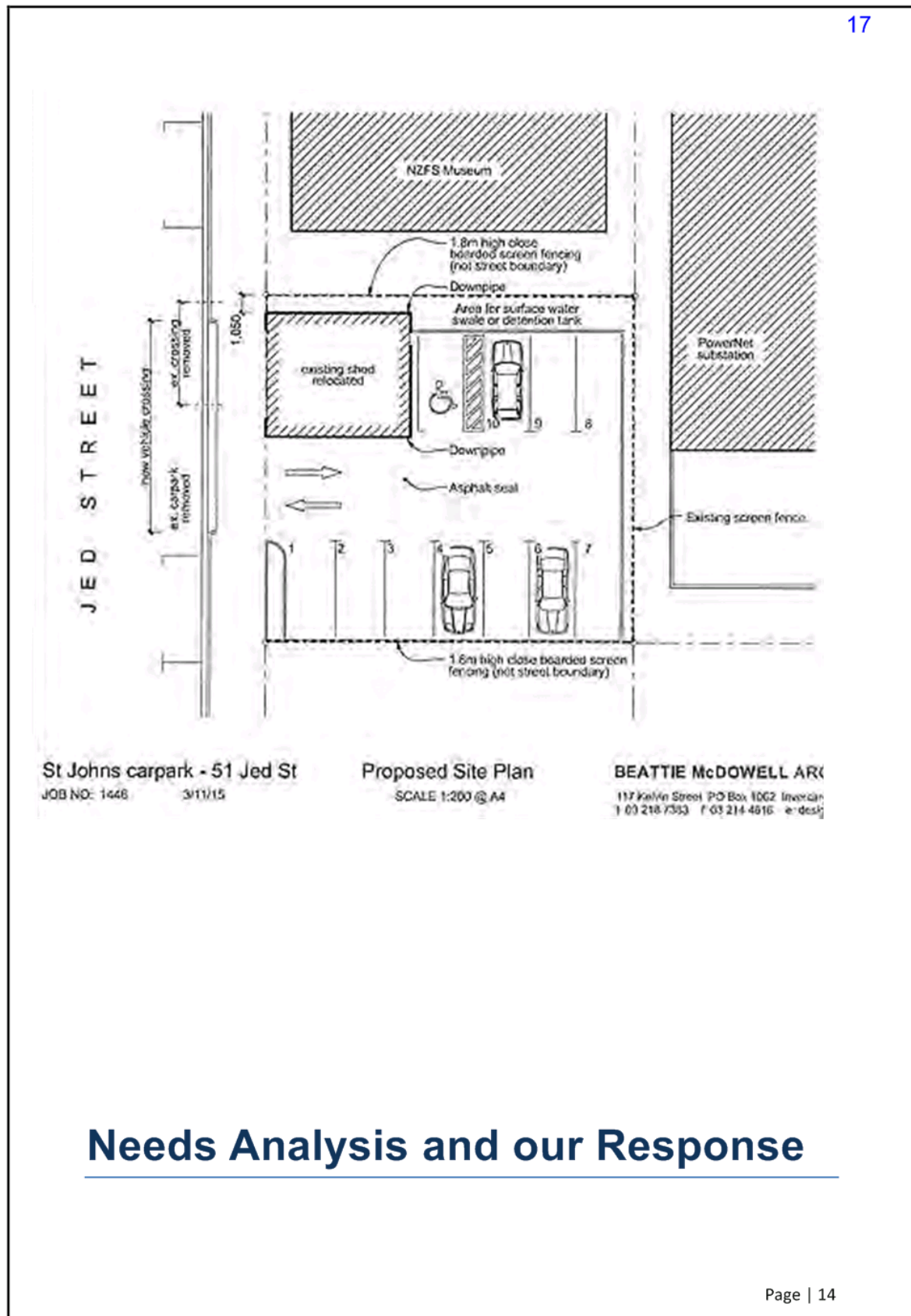
Below: The Invercargill St John Hub – North facing from Spey Street



Below: The site plan for the Invercargill Hub



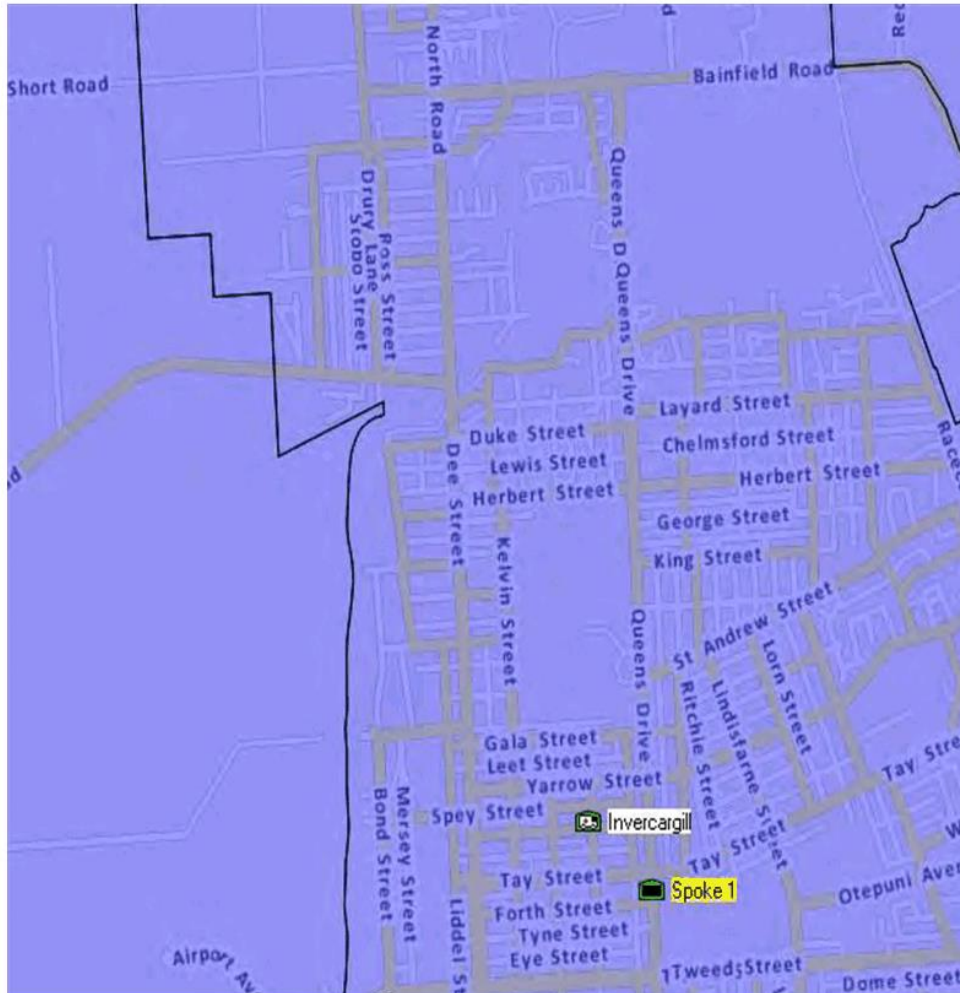
Carpark - 50 Jed Street



Needs Analysis and our Response

A series of analyses and modelling has been done around the optimal location for the St John ambulance station in order to assist with planning of the new station and/or upgrading/rebuilding of current facilities.

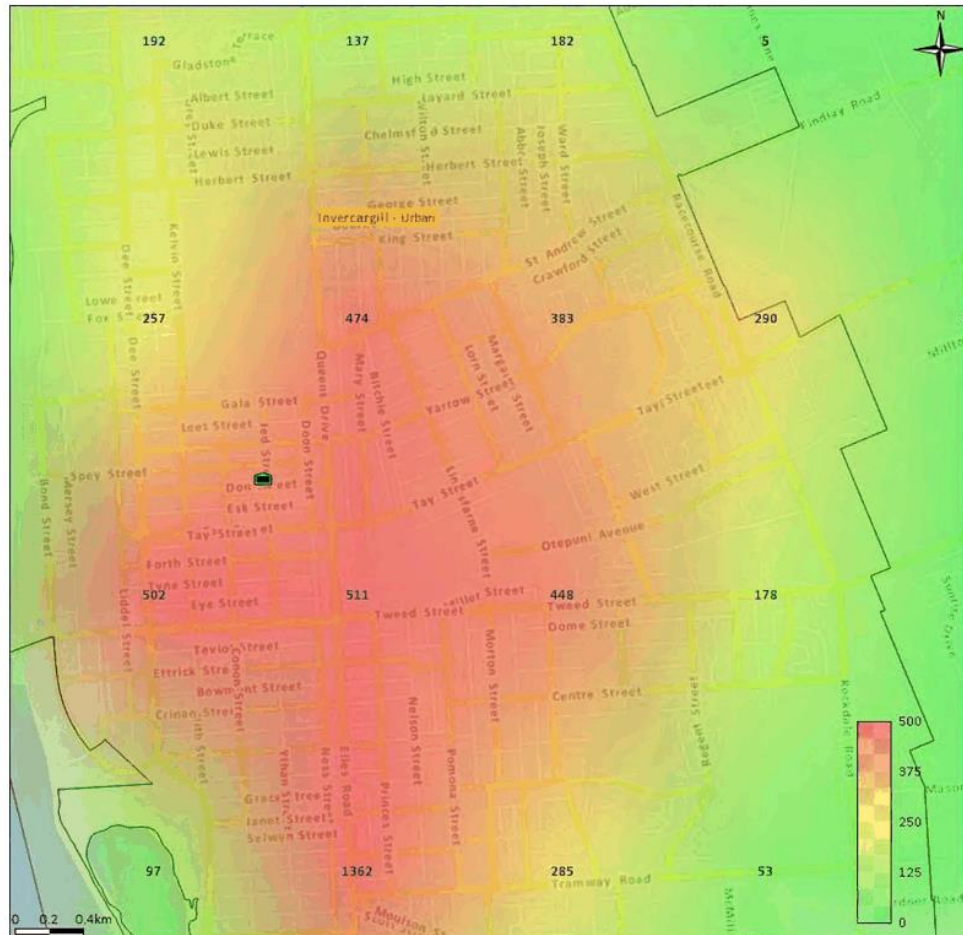
We used the modelling methodology Optima Predict to simulate the impact of future, increased call volumes of ambulance response on performance to identify incident hotspots and assess drive time coverage. Data from Statistics New Zealand 2013



Census and the population projections were also utilised in this analysis.

Simulations have shown that the current Invercargill Station is less than one kilometre away that the optimal location and it is recommended to retain Invercargill Station at its current address, and remain acting as the main 'Hub' for other urban and rural spokes in the Southern Territory. The analysis considered the current workload

volumes and predicted volumes out to 2024 and the relationship in time to each station in the Southland Lakes District.



The graph above highlights the demand placed on the ambulance service in Invercargill city.

Invercargill Statistics – Including Southland District coverage



Updated report of Invercargill area

Report Period: 1 July 2014 - 30 June 2016

The table below shows the most common type of incidents attended in this area where a patient was treated and/or transported

Pro QA Category	Invercargill	Stewart Island
60 PTS	2151	8
35 Acute Admission	1947	42
26 Sick Person	1158	7
06 Breathing Problems	1128	7
10 Chest Pain	1113	6
17 Falls	1085	6
32 Unknown Problem	761	4
12 Convulsions	494	1
01 Abdominal Pain/Problem	417	2
30 Trauma Injuries	369	8
29 Traffic Accident	369	1
21 Heamorrhage/Lacerations	356	1
19 Heart Problem	246	1
28 Stroke (CVA)	223	0
04 Assault	168	0
23 Overdose/Poisoning	163	0
13 Diabetes	157	0
09 Cardiac Arrest/Death	134	0
25 Psychiatric	120	0
08 CO/Inhalation/HAZMAT	20	1

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Updated report of Invercargill area

Report Period: 1 July 2014 - 30 June 2016



The table below shows where this area's vehicles respond to

Call Sign	INV1	INV2	INV3	STWRTISN D1	INV4	TIWAI1	INV5
Invercargill	5700	5665	1303	0	14	5	1
Winton	186	178	11	0	0	0	0
Bluff	146	139	21	0	0	0	0
Riverton	73	108	15	0	0	0	0
Gore	58	39	11	0	0	0	0
Otautau	51	44	0	0	0	0	0
Stewart Island	22	17	9	44	0	0	0
Tuatapere	36	23	5	0	0	0	0
Lumsden	24	24	1	0	0	0	0
Te Anau	13	17	2	0	0	0	0
Tokanui	15	13	2	0	0	0	0
Queenstown	1	2	5	0	0	0	0
Riversdale	1	1	0	0	0	0	0
Tapanui	1	0	0	0	0	0	0
Dunedin	0	0	1	0	0	0	0

Cost breakdown

Once internal approval was obtained to proceed with Option F, St John Invercargill engaged Southern Quantity Surveyors to validate earlier costing models. This validation has enabled the Invercargill Area to develop a strong plan focused on the delivery of the approved facility.

ST John Jed St Redevelopment: OPTION F ORDER OF COST ESTIMATE

6/11/2015

01 EXISTING BUILDINGS	Excluded
02 CONSTRUCTION COST	
Construction works	\$ 1,742,646.00
<i>Sub-Total of Construction Cost</i>	\$ 1,742,646.00
03 LOOSE FURNITURE FITTINGS & EQUIPMENT	Excluded
04 LOCAL AUTHORITY LEVIES & CHARGES	\$ 34,853.00
05 FLUCTUATIONS – INCREASED COSTS	Excluded
06 PROFESSIONAL FEES	\$ 234,630.00
07 PROJECT CONTINGENCY	\$ 177,750.00
08 TOTAL ESTIMATE (Rounded)	\$ 2,190,000.00

NOTES ON BUDGET & EXCLUDED ITEMS

No allowance has been made for increased costs

An allowance of approx. 12% has been included for Professional Fees

An allowance of 10% has been included for a Project Contingency Sum for unforeseen items

Order of cost estimate has been prepared from preliminary sketch plan drawings and Information provided by Beattie McDowell Architects

No allowance has been made for loose furniture, equipment, soft furnishings, white wear

Goods and Services Tax excluded

Finance and Holding charges excluded

An allowance has been included for Building Consent fees. No allowance has been included for Resource Consent fees.

Client administration excluded

Southern Quantity Surveyors

Construction Cost Consultants - Project Managers

An allowance has been included in the cost estimate for demolition of the existing building and scraping of the site of \$35,000. The full amount allowed will be greater once P&G and Margins are factored in (5.0% and 8.0% respectively).

Attached redevelopment estimate letter and elemental summary as Appendix 1

Project Viability

On the 7th May 2016 the Invercargill Area Committee of St John held a Strategic Planning Day at the office of Crowe Howarth Invercargill. The purpose to the day was to assess the viability of conducting a capital fundraising campaign to rise \$1,000,000.00 locally - this being the balance of funds required to build the Invercargill St John Hub. It was decided to achieve this goal -

- We needed to approach major funders, community leaders, key fund representatives, business leaders and St John supporters
- Identify individuals with the ability, credibility and respect to provide effective campaign leadership
- Identify individuals, corporations and funding bodies with the ability and willingness to provide major support to the campaign
- Analyse views and opinions received about support for the proposed project
- Assess realistic and achievable campaign targets
- Develop a preliminary campaign plan

A Capital Campaign Fundraising Committee has been formed and is now actively raising the funds needed.

The Committee Members are:

Philip Fraser (Area Chair), Grant Milne (Fundraising Chair), Debbie McCallum (Area Executive Officer), Kim Forsyth (Marketing Crowe Howarth), Melissa Short (Corporate Planner), Sean Woodward (Lawyer), Steve Bristow (Farmer), Robin Eustace (Territory Manager), Jessica Watterson (Lawyer), Liz Somerville (ASB, Administrator)

With support from Kent France (Commercial Manager for St John, South Island Region) and Debbie Pipson (St John South Island Fundraising Manager)

Project Timeline

The Invercargill Area Committee plans to start the construction on the future facility at 50 Jed Street Invercargill as soon as possible.

Fundraising for the remaining sum to meet the estimated costs of construction is the focus of the Invercargill Area Committee.

A new land lease of 34 years 364 days between the New Zealand Fire Service and St John is nearing completion. St John took advantage of the New Zealand Fire Services offer to initiate the drafting of a lease ensuring that terms were favourable.

Recognising the significant sum of money required and the competitive environment charities operate in, in today's environment the Invercargill Area Committee has set themselves a target of raising the funds by August 2018. This completion date will ensure that construction begins over the warmer Southland months and the site is well covered prior to the weather deteriorating.

It is anticipated construction will take between 8 and 11 months with the site to be open and operational in mid to late 2019.



25 February 2014

Mr David Thomas

General Manager, South Island Region

The Order of St John

PO Box 1443

Christchurch 8140

Dear David

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Invercargill Ground Lease Agreement – Proposed New Ground Lease

I refer to discussions held last year between St John and New Zealand Fire Service representatives in respect of the future operational requirements of both organisations.

In order to meet both organisations operational requirements on the existing site and enable the long standing co-location relationship arrangement between the parties to continue, it was proposed that the current ground lease to St John be amended.

The existing ground lease commenced on 1 March 2004. The lease term is 34 years and 364 days and therefore has a term of just over 24 years remaining. Rent reviews are an initial five yearly review and then three yearly.

For a number of reasons noted below, it is proposed that the existing ground lease be surrendered and a new Agreement entered into:

- Under a new ground lease arrangement, the land area to be leased would increase and the common use of other land areas would be extinguished.
- St John proposes to construct additional substantial improvements on the land which requires security of tenure.
- Given the proposed extension of the building improvements on site, some more robust provision in the lease terms for landlord approval of the proposed improvements is appropriate.
- The rent reviews do not currently align with typical ground lease review periods in the Invercargill District, which impacts on the ability to secure reliable comparable rent review data at the time of review.

A new ground lease is proposed on the following terms:

Lease Area:	1100m2 generally as outlined in yellow and hatched green on the attached plans
Term:	34 years 364 days
Commencement Date:	1 March 2014
Annual Rental:	\$13,750 (plus GST) gross
Rental Reviews:	7 yearly

In surrendering the existing lease St John would relinquish the right to all existing common area parking. There needs to be a transition period between the surrender of the existing lease and the commencement of the new lease given the requirement for ongoing occupancy of some common areas during construction of the new improvements. It is proposed that the transition period is covered by a separate Development Heads of Agreement to be discussed and agreed between the parties.

With regards to the separate lease for accommodation within the fire station building, this lease expired on 31 August 2012. It is proposed that this lease continue on a month-to month basis on the existing rental arrangement in the interim.

We apologise for the time it has taken to present this offer to lease but to ensure that we were in a position to commit the additional land area to the ground lease, it was necessary to complete a review of our own use of the site including future operational requirements, the location and condition of key training structures and the viability of creating a new vehicle access from Spey Street to replace the entry from Jed Street that will form part of the new ground lease area.

We thank you for your patience and look forward to your response to our offer.

Yours sincerely

Suzanne Price
Project Manager
New Zealand Fire Service

Cc

Dave Guard, NZFS Fire Region Commander, Region 5

Bruce Stubbs, NZFS Area Commander, Southland

Chris Wilson, Area Committee Relationship Manager, St John

Impact

St John in Southland

Most New Zealanders never consider the possibility that they'll ever need an ambulance. Kelly certainly didn't. She was only 26 years old when she collapsed while suffering from a heart attack one morning, playing netball.

"It was a minute after the whistle went, and I just started feeling really dizzy. And then I got this pain in my shoulder blade, and it just radiated right through my chest... I asked my coach to ring an ambulance because I knew something was wrong."

A St John ambulance was dispatched from Invercargill and arrived within minutes.

"As soon as the ambulance officers got there they made me feel safe, like I was in good hands and they would take care of me, you know?"

Kelly went in to cardiac arrest a further six times during the ambulance ride to Dunedin, and each time the St John ambulance officers would have to pull over and revive her. At many points during the ride, it looked like Kelly wouldn't make it. But the St John team worked tirelessly to keep her heart beating until they could get her to hospital. Kelly survived the ambulance ride and was rushed into emergency surgery.



Thankfully, Kelly did recover – and she attributes her survival to the amazing St John ambulance officers who worked so hard to save her life.

Saying Thank You

To support the development of the new St John Hub in the community

*To brand one of the rooms as being supported by
"The Southland District Council"*

Acknowledging our donors and supporters and saying thank you is very important to St John. We like to say thank you to those who donate to us and publicly acknowledge the support we have been given. Financial support enables us to continue our work in the community by caring for our patients and those in need.

Acknowledgement will only be made with the full cooperation of the donor and at the level agreed by both parties.

Examples of acknowledgement by St John can include:

- A welcome tour for The Southland District Mayor and Councillors to view the facilities
- Acknowledgement at the building opening or Branding / logo / plaque of acknowledgement / SDC's name engraved and placed on a wall placed in a prominent room, (to be determined once plans are signed off)
- Special function to acknowledge the donation (St John, local dignitaries and local media)
- External PR via media releases (with your organisations approval), as well as coverage on the national St John - New Zealand website, (www.stjohn.org.nz)
- Social media exposure through the New Zealand – St John Facebook page and Invercargill - St John Facebook page, and Twitter account
- Acknowledgement in stories in St John internal newsletters and intranet
- Engagement through ambulance 'experience' for members of your Council to experience a shift, first hand.

These are only suggestions and we can discuss other options with you.

Thank you for your time in considering this proposal.

Please contact Debbie McCallum for further information:

debbie.mccallum@stjohn.org.nz

03 2111974 ext. 1



Report: Summary of Submissions by Submitter Number/Name

30

Submitter Number:	2	Submitter:	Paul Homer
On behalf of:	Southland Museum and Art Gallery Trust Board.	Organisation:	Southland Museum and Art Gallery Trust Board.
Point Number	2.1	Category	5-Grants
Summary of Submission			
Comments:	<p>The Trust Board of the Southland Museum and Art Gallery wish to support the Southland Regional Heritage Committee which has submitted a request to Council for an increase of the Regional Heritage Rate for the 2017-18 financial year and perpetually thereafter. This application will primarily provide an increase of funding to the Southland Museum and Art Gallery to enable it to carry out essential work on the museum collection. The funding will provide for: - Progress with a project to re-catalogue all of the objects in the collection (approximately 73,500 items). - Extension of the employment of a Collection Technician after the end of the 2016-17 Financial Year to carry out collection cataloguing work. - Begin a project to re-package objects and store them in more effective shelving so as to achieve preventive conservation of the collection and greater storage density within the museum store-room. - Begin a project to make digital images of all collection items which can then be posted to an on-line museum web site. The benefits of this increase of funding will be: - Preventive conservation of the collection. - Greater accessibility to the collection so that curators can use objects to curate and build exhibitions for the benefit of the community and for education. - Greater accessibility to the collection for all residents of Southland and for researchers to see and study objects. - Greater accessibility on-line to the 'virtual museum' so that objects can be seen and appreciated by viewing their digital images. In the current financial year, an increase of the Regional Heritage Rate by \$5 has been fundamental to helping the museum to employ one Collection Technician to carry out cataloguing work. However this is on a fixed term contract and continuation of this funding would be of great value to the museum by allowing the extension of this employment. The Trust Board and management of the museum have greatly appreciated the extra funding that the Southland District Council has provided in the current year and are very thankful for it. We hope that it will be able to be continued into 2017-18 and thereafter on an on-going basis so that we can provide the benefits listed above.</p>		

Report: Summary of Submissions by Submitter Number/Name

31

Submitter Number:	3	Submitter:	Michael Pullar
On behalf of:	Hollyford Conservation Trust	Organisation:	Hollyford Conservation Trust
Point Number	3.1	Category	5-Grants
Summary of Submission			
Comments:	Requests a grant allocation of \$50,000 as a one off payment then further annual payments of between \$15,000 and \$20,000 that are CPI adjusted that are able to be reviewed at appropriate intervals. (see point 4i and 4ii of the attachment)		

27 Braeview Cres
Maori Hill
Dunedin 9010



HOLLYFORD
CONSERVATION TRUST

6 March 2017

Annual Plan Feedback
Southland District Council
PO Box 903
Invercargill

Hollyford Conservation Project, Martins Bay, Fiordland

1. In 2014 the Hollyford Conservation Trust first requested Council support and was encouraged to seek a boundary change to facilitate this. When that process stalled the Trust came back to Council with its letter of 22 June 2015. Council considered this at its meeting on 16 September 2015 in conjunction with written advice provided by a Council officer (see Trust's letter and CEO's R/15/8/15003 attached). Council resolved:

"Resolution

Moved Cr Macpherson, seconded Cr Kremer: the recommendations a to c, d with an addition to e (as indicated) and a new f.

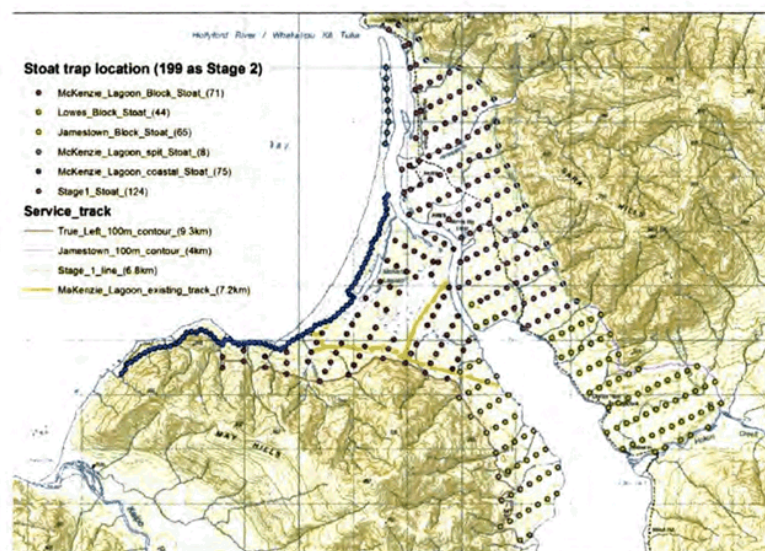
That the Council:

- a) Receives the report titled "Hollyford Conservation Trust" dated 3 September 2015.
 - b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
 - c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
 - d) Approves a grant of \$5,000 to the Hollyford Conservation Trust for biodiversity enhancement.
 - e) Approves unbudgeted expenditure of \$5,000 to enable the grant to be made and agrees that it should be funded from the District Reserve.
 - f) Encourage the Hollyford Conservation Trust to apply for funding through the 2016/2017 Annual Plan process."
2. Regrettably Council's decision was never communicated to the Trust and subsequent enquiries led only to a Council request for a one off invoice for \$5000.00. This was provided. The opportunity to apply through the 2016/17 Annual Plan process was lost but remains as relevant to the 2017/18 Plan as it did to the previous year's process.

3. As encouraged by Council, the Trust now applies for annual provision to help sustain this community project in the interests of rate payers both within the Lower Hollyford community (who continue to contribute over \$27 000.00 in rates but who receive no usual Council services in return) and elsewhere in the District.
4. Against the background set out below it is suggested that a reasonable contribution remains as requested in the Trust's 22 June 2015 letter:
 - (i) A one off allocation of \$50 000.00;
 - (ii) Further annual payments of between \$15 000.00 and \$20 000.00 that are CPI adjusted and reviewable at appropriate intervals.

Project update

5. During 2016 the Trust completed its infrastructure development programme and now operates an intensive ground based network of traps and bait stations linked together by service track. This to control pests across the full 2500ha project area. The project has been developed to best practice standards and has become the largest community based project of its type in the South Island. It has become something for the District to be proud of.



Lower Hollyford Valley Restriction Programme Stage 2 Operational Plan -Stoat trap -

6. Of the project area's 2500 ha approximately 300 ha is privately owned by Council rate payers. There is more Council administered land comprised within the many kilometres of unformed legal road. The balance of the land is National Park administered by the Department of Conservation.

7. The Trust's methodology has now been proven with monitoring results confirming the ability to control predator pests to below target levels during a difficult post-mast season – without control measures rat and stoat plagues would have resulted to the detriment of native species; instead native species monitoring confirm bird population trends are responding positively to the Trust's work.
8. The Trust is now working to ensure the project becomes sustainable long term on the basis of stakeholder contribution involving a mix of cash, in-kind, and volunteer support. All stakeholders are buying in:
9. DOC is providing significant financial and technical support and has contributing \$90 000.00 in cash for this season in addition to the substantial support provided in the establishment phase;
10. Environment Southland contributes \$5000.00 annually and offers GIS and monitoring support. In November 2016 Environment Southland staff wrote to confirm that Council's on-going support and to advice the Trust is well placed to seek additional funding in its upcoming Long Term Plan. (See email from Environment Southland staff attached);
11. Ngai Tahu Tourism provides helicopter support (a significant operational cost saver) and the opportunity to fundraise to its cliental. It too is looking for ways it can add further value;
12. Land owners and other visitors to the Lower Hollyford (many of them permanent residents and rate payers based elsewhere in the District have and continue to donate tens of thousands of dollars in time, cash, goods and other services;
13. While Southland District Council's initial donation of \$5000.00 was gratefully received it is now the only stakeholder yet to commit to the project on an on-going basis. The Trust's annual budget to maintain the project approaches \$150 000.00 and is attached. Council funds are need as a contribution to this either generally for biodiversity enhancement within the project area (as with the initial donation) or to be applied to specific tasks as Council may prefer.

Assessment of Trust's request

14. As above, Council initially considered the Trust's 2015 request in the context of written advice provided by a Council officer. There a number of points within that advic that the Trust would like to respond to:
15. **Council officer's advice:** *"The issue of what level of rates property owners within the Lower Hollyford should pay should be seen as a separate unrelated issue to the question of whether Council should provide assistance for pest control work in the Lower Hollyford areaThere is no provision within Council's existing Rates Remission Policy to provide a remission of rates."*

- 15.1 Trust's reply:** The Trust does not seek rates remission or complain about the level of rates levied upon Lower Hollyford landowners. Instead the Trust highlights the fact that Lower Hollyford rate payers form part of a unique community within the District where rates are paid but there is no call on usual Council services. The community need instead lies elsewhere and redress is sought through this submission process.
- 16. Council officer's advice:** *Council needs to consider whether pest control, which would normally be seen as being outside of its core business, is an activity to which it wishes to make a contribution.*
- 16.1 Trust's response:** There has been significant change since the Council officer's advice was formulated with predator eradication becoming mainstream government policy where Councils are encouraged to do more towards the achievement of national targets.
- 16.2** Irrespective of this, the Lower Hollyford community is unique within the District. It has no need for the provision of normal Council services. Instead the sole community need is in protecting the environment that sustains it. Biodiversity enhancement through predator control is central to this. It goes beyond core business to being the only business Council can invest in to provide support for the Lower Hollyford rate paying community.
- 17. Council officer's advice:** *Council also "needs to consider the potential for ... a grant to set a precedent for other similar projects occurring around the district, such as the Pest Free Rakiura proposal."*
- 17.1 Trust's response:** Other environmental projects, like the Pest Free Rakiura proposal, are rooted within communities where Council provides a range of services to rate payers. There is a need to prioritise accordingly. This is not the case with the Lower Hollyford community, which makes no call on Council resources other than for support towards the Trust's conservation project. The unique characteristics of the Lower Hollyford community distinguish it from other communities within the District. Supporting the Trust's project will not in any way set a precedent for other similar projects.
- 18. Council officer's advice:** *"If the Council is of the view that the project has merit and is something to which it should contribute then it would be appropriate for Council to make a grant to the Trust equivalent to the \$5000.00 provided by Environment Southland."*
- 18.1 Trust's response:** The comparison with Environment Southland's contribution is poorly made: the ES Council contribution was for \$5000.00 annually, rather than a one off contribution, and is of an amount equal to the annual ES rate take from the Lower Hollyford; ES also offers technical and GIS assistance over and above its annual cash contribution and has invited submission from the Trust to seek greater financial contribution

through its normal planning processes. To make a genuinely equivalent contribution the starting point for Council would be \$27 000.00 annually – the amount it collects in rates from the Lower Hollyford community – and beyond that Council would look, as ES does, to see how else it might assist.

19. Council Staff advice: *“Council has not specifically canvassed the views of other parts of the district community who would also be contributing given that this activity is most appropriately funded from the General rate ... Council adopted its Community Assistance – Grants and Donations Policy at its meeting on 5 August 2015. This policy contains policy and criteria for the administration of the range of funds that are administered at a district level. The application from the Hollyford Conservation Trust does not fit within any of the existing funds administered by Council. As such there is no existing policy which applies to this application.*

19.1 Trust’s response: Council’s resolution of 16 September 2015 directed the Trust towards the Annual Plan process to afford the opportunity for wider community input. The Trust is comfortable with this and aware Council provides funding for a range of community groups on an ongoing annual basis (as listed in a schedule to the 10 Year Plan). The Trust’s request in 2014 afforded the opportunity for inclusion in this list but instead the Trust was encouraged to seek a boundary change. When no progress was made the Trust came back to Council with its letter of 22 June 2015. The opportunity now is to make provision in the coming financial year and to include annual provision in ongoing draft Annual Plans as a precursor to inclusion in the next 10 year plan.

19.2 The Trust is aware of Council’s requirement for groups receiving \$10000.00 or more to write annual outcomes reports on the outputs and benefits of programmes to Southland residents. The Trust already reports in similar form to other funding agencies. It also has annual accounts prepared and audited. The Trust operates robust financial systems and is ready and able to comply with any reporting criteria Council may require.

Conclusion

- 20** The Lower Hollyford community is unique within the District where significant areas of private and other Council administered land lie within the boundaries of a National Park but on the ground the different forms of land tenure are difficult to distinguish. Those who visit, have visited, or may one day visit form the core community but in truth everyone benefits from the protection of this special environment, whether or not visit at all.
- 21** Rate paying stakeholders make no call on Council resources for usual services but their community is not without need. The Trust was formed as a vehicle to co-ordinate stakeholder effort and a significant community asset has already been created from their collective effort.

- 22 Through its initial contribution Council as a responsible stakeholder did recognise the value of what is being done. It is now time for Council to do more – to commit long term to its share of the cost to ensure project sustainability into the future.
- 23 A Trust representative will appear in support of this submission and be available to answer any questions.

Yours sincerely,

Michael Pullar / *Peta Carey*

Michael Pullar

Manager

Hollyford Conservation Trust

03 467 2524

Peta Carey

Secretary/Trustee

Hollyford Conservation Trust

www.hollyfordconservationtrust.org.nz

From: Richard Bowman
 Sent: Monday, November 14, 2016 11:32 AM
 To: Michael Pullar
 Cc: Ali Meade ; Tom Harding ; Jonathan Streat
 Subject: Hollyford Trust Visit Pix

Hi Michael.

As promised here is a selection of pix we took on our trip last week.

If you want more or higher res images we should be able to do this via a drop box.

Many thanks to you and the Trust for an excellent inspection tour on Thursday and Friday - great hospitality and ideal weather.

We will report back to Council on what we saw and on the progress the Trust is making.

The main observations we made are is that the Trust has designed and implemented a highly effective pest control programme on 2000 ha of high value habitat and is working closely with DOC on this.

After two years the programme is progressing well and this is borne out by monitoring data being collected.

It will obviously continue into the future and we are particularly interested in the long term benefits to native species and habitat condition there.

We were impressed with the number of kaka seen and heard and expect that this is a very positive trend. Interestingly I spoke to Andy Woods who worked for Hollyford Walks during the early 1980s for several years and he could not recall seeing kaka at that time.

We are also very interested in the spatial and monitoring data you are collecting and would be keen to obtain a copy to see what sort of analysis we could do on it and to see if it can be used to deliver more value for both project monitoring and planning in the future.

If the Trust is interested in trying the new strain of Calicivirus next April as and when it becomes available let me know and I will see if we can get a release done at Martins Bay.

Based on what we have seen we feel that the Trust would be well placed to seek further funding from Council in the upcoming Long Term Plan which will start in 2018/19 but submissions would need to be made for this in late 2017 - early 2018 - so keep in touch.

Look forward to working with you and the Hollyford Trust in the future.

Best regards

Richard

Richard Bowman
 Biosecurity Manager
 Environment Southland
 P. Bag 90116, Invercargill, 9840, New Zealand
 Phone: (03) 211 5115 - Cell 021 784 975 - Fax: (03) 211 5252
<mailto:Richard.Bowman@es.govt.nz>
 Website <http://www.es.govt.nz>

Baseline Annual Budget for the 2017 calendar year for on the ground pest control and monitoring. Assumes all work done by contractors at rates they have worked in the Hollyford for where those figures are available. Also assumes a total of 28 flights Milford to Martins Bay return at commercial rates totaling \$30000.00. This is to drop off and pick up contractors at the start and end of each job. Some flight savings could be expected from Hollyford Track back flight usage etc. Also some work may end up being done by volunteers. Management costs will be additional and will be budgeted at about \$35 000.00 p.a. but at that level it could include work beyond the management of basic project maintenance to include management of new projects like the translocation of native species back into the project area etc.

Item	Est GST excl Cost	Total
<u>Pest Control</u> Stage 1 area – February to replace A24 gas canisters and refresh auto lure pumps (already funded through initial Goodnature deal). Simultaneous stoat trap checks and stale bait removal. <ul style="list-style-type: none"> • meat and eggs; • labour: 4 people 4 days • flights Stage 1 area – Late August trip to replace A24 gas canisters and auto lure pumps (already funded through initial Goodnature deal). Simultaneous stoat trap checks and possum control with Feratox in the bait stations: <ul style="list-style-type: none"> • meat and eggs; Feratox and Ferafeed; • labour: 4 people 4 full days plus travel days • freight and flights 	 \$150.00 \$5600.00 \$2000.00 \$1000.00 \$5600.00 \$2000.00	 \$16350.00
<u>Pest control</u> Remaining area – Late August commence Pindone and Feratox bait station regime involving fill, top up 7 days later, empty and refill 4-6 weeks later, empty 2 or 3 months later; simultaneous stoat trap checks on each round bar top-up: <ul style="list-style-type: none"> • Pindone, Feratox, freight labour, flights, stale bait destruction; meat and eggs (based on 2016/17 budget plus \$6000.00 est for additional stoat trap work in refill and empty rounds) 	 <u>\$48000.00</u>	 \$48 000.00
<u>Pest Control</u> Additional stoat trap checks – March, May, June across full project area including flights, meat and eggs (so total of 5 checks in A24 area and 6 checks in remaining area)	 <u>\$18450.00</u>	 \$18450.00
<u>Monitoring</u> February rodent, stoat and possum monitoring	 <u>\$9000.00</u>	

(including flights)		\$9000.00
Monitoring Additional rodent monitoring in April/May, July and Oct/Nov including flights	<u>\$6900.00</u>	\$6900.00
Monitoring Bird monitoring in September including flights	<u>\$5050.00</u>	\$5050.00
Monitoring Fauna – Bi annual and next Due late 2017 (assumes DOC lead at no cost supported by 1 contractor) including transport.	<u>\$4000.00</u>	<u>\$4000.00</u>
<ul style="list-style-type: none"> • Total contractor costs • Management (est including mgmt. of new projects like translocations, if any) • Grand total 		\$107 750.00 <u>\$35 000.00</u> \$142750.00

27 Braeview Cres
Maori Hill
Dunedin 9010



22 June 2015

The Mayor
Southland District Council
PO Box 903
Invercargill 9840
Delivered by email

Dear Sir,

Hollyford Conservation Project, Martins Bay, Fiordland

Thank you for meeting with Hollyford Conservation Trust Chairman, Ron Anderson, and myself on Thursday 18 June. We had a good discussion and appreciated the opportunity to re-evaluate the Trust's approach for Southland District Council (SDC) assistance towards the Trust's Lower Hollyford 2500 ha conservation project, situated inland from the coast at Martins Bay.

As you are aware, the Trust was formed with the unanimous support of Martins Bay stakeholders and 7 of the 9 Trust Board members are landowners in the area. I attach a copy of our Business Plan to ensure you have our most recent project information.

You are also aware that Lower Hollyford landowners pay \$27 000.00 in rates to SDC per annum. None of these landowners are full time residents and the current model includes provision for substantial unused services.

Previously our focus was on the possibility of rates remission, or a loan, that would require a change in the Mararoa Waimea Ward to enable separate consideration of Lower Hollyford rates.

It now appears an easier way forward is to follow the model Environment Southland (ES) has indicated to affectively redistribute rates paid by landowners back to the Trust. To this extent, the Trust currently has a submission before ES that will allow for a \$5000.00 allocation annually to the Trust, or 100% of rates paid by the landowners, for a three year period. Confirmation of this outcome is expected on or about 30 June next.

The Trust respectfully seeks consideration by SDC to adopt a similar model to that indicated by ES that will involve:

- (i) A one off allocation of \$50 000.00 to recognise the historical disparity between rates paid to SDC and services used by Lower Hollyford rate payers;
- (ii) A further annual payment of between \$15 000.00 and \$20 000.00 that is CPI adjusted and reviewable after 3 years to recognise the same on-going disparity.
- (iii) The Trust using the funds returned only for operational activities to eradicate pests for the advancement of native species within its project area in the Lower Hollyford.

In formulating this request the Trust accepts that rates must be paid. It is apparent, however, that Lower Hollyford rate payers form a unique group in Southland where the rates model includes provision for services that realistically will never be used. Special consideration is sought accordingly.

We are grateful for your time and consideration. Please let me know if any further information is required.

Yours sincerely



Michael Pullar
Manager
Hollyford Conservation Trust
03 467 2524
www.hollyfordconservationtrust.org.nz

Council
16 September 2015



Hollyford Conservation Trust

Record No: R/15/8/15003
Author: Steve Ruru, Chief Executive
Approved by: Steve Ruru, Chief Executive

☒ Decision ☐ Recommendation ☐ Information

Item 9.1

Item 7.1 Attachment A

Purpose

- 1 To enable the Council to consider a request for support from the Hollyford Conservation Trust.

Executive Summary

- 2 The residents of the Lower Hollyford have requested that the Southland District Council remit a portion of rates paid to assist the Hollyford Conservation Trust in continuing a programme to eradicate and then control any further invasion of introduced pests.
- 3 Officers are of the view that it would be inappropriate to address this as a rating issue given the need to develop these policies in accordance with the Local Government Act 2002 and Local Government (Rating) Act 2002. There is also no provision at present within Council's rates remission policies for such a remission.
- 4 If the Council is of the view that the project has merit and is something to which it should contribute then it would be appropriate for Council to make a grant to the Trust equivalent to the \$5,000 provided by Environment Southland.
- 5 In coming to a view on this issue the Council needs to consider whether pest control, which would normally be seen as being outside of its core business, is an activity to which it wishes to make a contribution. It also needs to consider the potential for such a grant to set a precedent for other similar projects occurring around the district, such as the Pest Free Rakiura proposal.

Item 9.1

Council
16 September 2015

Recommendation

That the Council:

- a) Receives the report titled "Hollyford Conservation Trust" dated 3 September 2015.
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Approves a grant of \$5,000 to the Hollyford Conservation Trust.
- e) Approves unbudgeted expenditure of \$5,000 to enable the grant to be made and agrees that it should be funded from the District Reserve.

Content

Background

- 6 The Hollyford Conservation Trust involves all of the landowners in the Lower Hollyford. All of the landowners are ratepayers in this area.
- 7 Over the past few years the landowners have noticed a rapid decline in native flora and fauna due to the pressure put on the environment by introduced pests such as deer, possums, stoats and rats.
- 8 The residents banded together to create the Trust and then went to Central Government with a business plan to establish a link between the Department of Conservation. The Minister was impressed with the presentation and the vision to protect this "inland Island" for future generations.
- 9 Through support by Ngāi Tahu and the Department of Conservation the Hollyford Conservation Project began and in less than three years the eradication project is showing results. Along with noticeable regrowth in the forest the native birdlife is returning.
- 10 While the Department of Conservation and Ngāi Tahu continue to support the programme the Trust still requires operational funding towards their future work programme.
- 11 An approach was made to Environment Southland and it has agreed to assist in funding the project for three years through a grant of \$5,000.00 per annum.
- 12 The Southland District Council received a request for support in 2014, through a rating boundary change, however this could not be supported for a number of reasons.
- 13 In the past the Trust have argued that any assistance provided should have regard to the level of rates that property owners in the Lower Hollyford pay given the limited range of services that they receive.

Council
16 September 2015

Item 9.1

- 14 The issue of what level of rates property owners within the Lower Hollyford should pay should be seen as a separate, unrelated issue to the question of whether Council should provide assistance for pest control works in the Lower Hollyford area. The issues relating to what constitutes a 'fair and reasonable' level of rating is a matter for the Council to decide in accordance with the provisions of the Local Government Act 2002 and the Local Government (Rating) Act 2002.
- 15 In June 2015, and since the decision of Environment Southland to support the project, this Council has received a further request for financial support. Any funds provided would be used to fund the operational activities to eradicate pests for the advancement of native species within the project area of the Lower Hollyford Valley. The request received is as follows:
 - A one off allocation of \$50,000.00 to recognise the historical disparity between rates paid to the Southland District Council and the services used by the Lower Hollyford ratepayers.
 - A further annual payment of between \$15,000.00 and \$20,000.00 that is CPI adjusted and reviewable after three years to recognise the same ongoing disparity.

Issues

- 16 The issue before Council is whether it should provide a level of support towards the work being undertaken by the Hollyford Conservation Trust.
- 17 If Council decides that it should provide support then the question as to what might constitute an appropriate quantum and how that quantum is best funded will arise. It is suggested that any contribution should be consistent with that provided by Environment Southland be by way of a grant or contract for service arrangement.
- 18 In considering whether to make this grant the Council also needs to be mindful of the potential for other similar groups, such as the Pest Free Rakiura proposal, to seek funding from Council.

Factors to Consider

Legal and Statutory Requirements

- 19 Council is required to determine how it funds its activities and its rating policies by following the processes outlined in the Local Government Act 2002 and the Local Government (Rating) Act 2002. It is important that Council comply with these statutory processes.
- 20 There is no provision within Council's existing Rates Remission Policy to provide a remission of rates of this type.

Community Views

- 21 Council received this request from the Hollyford Conservation Trust as representatives of all ratepayers in the Lower Hollyford. The giving of a grant would be consistent with the views of this community.
- 22 Council has not specifically canvassed the views of other parts of the district community who would also be contributing given that this activity is most appropriately funded from the General rate.

Council
16 September 2015

Item 9.1

Costs and Funding

- 23 Any funding provided would be unbudgeted. It is proposed that any grant provided be funded from the District Operations reserve.
- 24 There are 17 ratepayers in the Lower Hollyford contributing \$27,098.11 (incl GST) in rates for the 2014 - 15 year. Rates include Capital Value, Land Value and Uniform Targeted Rates.

Policy Implications

- 25 Council adopted its Community Assistance – Grants and Donations Policy at its meeting on 5 August 2015. This policy contains policy and criteria for the administration of the range of funds that are administered at a district level.
- 26 The application from the Hollyford Conservation Trust does not fit within any of the existing funds administered by Council. As such there is no existing policy which applies to this application.

Analysis

Options Considered

Option 1: Current Year Grant

- 27 Agree to make a grant to the Hollyford Conservation Trust in the current financial year. It is proposed that a grant of \$5,000 be given so as to be consistent with the grant given by Environment Southland.

Option 2: 2016/17 Grant

- 28 Agree in principle to provide a grant in the 2016/17 financial year and direct staff to include the proposed level of grant in the 2016/17 draft Annual Plan.

Option 3: Status Quo

- 29 Under this option the Council would decide not to make a grant to the Hollyford Conservation Trust.

Analysis of Options

Option 1 – Current Year Grant

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> Shows a commitment by Council to support the conservation work being undertaken by the Hollyford Community Trust. Allows support to be provided immediately. 	<ul style="list-style-type: none"> Council has not budgeted for any grant this year. As such it has not been explicitly funded. It could be argued that pest control work is outside of Council's core business and as such is not an issue for this Council to fund. May set a precedent should any similar approaches be made from similar communities in the future.

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Council
16 September 2015

Option 2 – 2016/17 Grant

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> As per Option 2 however with less financial benefit to the Hollyford Conservation Trust. Would provide the opportunity for Council to seek community views on the proposal via the draft Annual Plan consultation process. 	<ul style="list-style-type: none"> It could be argued that pest control work is outside of Council's core business and as such is not an issue for this Council to fund. May set a precedent should any similar approaches be made from similar communities in the future.

Option 3 - Status Quo

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> No additional cost to Council. Recognises that pest control is not part of Council's core business. Avoids setting a precedent for funding of this type of activity. 	<ul style="list-style-type: none"> No financial backing from Council could be seen as a vote of no confidence in this project which would be untrue.

Assessment of Significance

- 30 This matter is not considered to be significant in accordance with Council's Significance and Engagement Policy. The issue being considered is whether the Council should provide a grant to support the conservation works of the Hollyford Conservation Trust.

Recommended Option

- 31 That Council consider making a grant of \$5,000 to the Hollyford Conservation Trust if it is minded to support the Trust.
- 32 The quantum is consistent with the assistance given by Environment Southland.

Next Steps

- 33 The next steps involve communicating the Council's decision to the Hollyford Conservation Trust.

Attachments

- A Letter from Hollyford Conservation Trust [View](#)

Item 9.1

Item 7.1 Attachment A

Report: Summary of Submissions by Submitter Number/Name

48

Submitter Number:	4	Submitter:	Melissa Smith
On behalf of:	CCS Disability Action	Organisation:	CCS Disability Action
Point Number	4.1	Category	10-General
Summary of Submission			
Comments:	<p>Submission recommends that the council take some strategic actions, outlines practical ways that the council can systematically improve access and finally we make a recommendation regarding the purchase of play equipment for the Manapouri playground. see attached document.</p> <p>1) Requests formal resolution to acknowledge that access is poor for disabled people 2) Systematically measures access problems in Southland & uses the info to plan to access improvements 3) Council consult with the disabled community regarding improving access in Southland including forming a Disability Advisory Group with broad membership from the disabled community 4) Manapouri playground - Recommend that some of the new play equipment purchased is accessible (i.e. can be used by children with disabilities and that the playground itself is accessible. Many playgrounds have accessible play equipment/areas which cannot be used as fencing path designed etc. prevents children and their families from reaching the play equipment)</p>		



TE HUNGA HAUĀ MAURI MŌ NGĀ TĀNGATA KATOA

CCS Disability Action Submission
Southland District Council
Annual Plan Update 2017

Background

A key contributor to all people leading full and rich lives is being able to safely make their way around the community. The inability to access the community often means that disabled people are unable to seek and maintain employment and carry out everyday activities such as going shopping, going to the park/playground, joining a club attending and medical appointments.

Recent research carried out by the New Zealand Institute of Economic Research (NZIER)ⁱ on behalf of the Blind Foundation to analyse the impact of improved access for people with disabilities found that:

- 925,000 working age New Zealanders have a disability(ies)
- 40,000 New Zealanders with disabilities are unemployed

The report suggests that if 14,000 people with a disability were employed within the next 10 years \$270 million could be saved in benefits and \$1.45 billion added to the economy each year.

Considering that:

- 26% of the Southland Population has a disabilityⁱⁱ
- Disability increases with age - 59%ⁱⁱ of New Zealanders over the age of 65 have a disability
- The Southland Regional Development Strategyⁱⁱⁱ identifies little or no population and the ageing effect as concerns for the province
- New Zealand has a large growing market for accessible tourismⁱ

Improving access presents a significant opportunity for the Southland District Council to address its declining population and grow its tourism market.

Submissions

Our submission recommends that the council take some strategic actions, outlines practical ways that the council can systematically improve access and finally we make a recommendation regarding the purchase of play equipment for the Manapouri playground. We recommend that:

1. **The council formally resolves to acknowledge that access for disabled people** is poor and that the council recognises the benefits of improving access.
2. That the council systematically measures the access problems in Southland and uses this information to plan to access improvements. This could be done by conducting:
 - a) **Technical street audits.** These audits are done by professionals with the technical knowledge and skills and identify the areas where access is poor. This information allows councils to prioritise and plan access improvements, often as part of their annual maintenance plans. Some North Island Councils have found this process to be very effective.
 - b) **Pedestrian street audits.** This involves counting users of visible mobility aides as a subset of the population. This is a very simple process which provides clear information about the people who are not able to access the community has been carried out by volunteers and students in Dunedin as well as in various location in the North Island.

CCS Disability Action can provide more information regarding these processes.

3. The council consult with the disabled community regarding improving access in Southland. Early identification of access problems often results in long term cost savings. A practical way of doing this, that has been used by other councils, is to establish a Disability Advisory Group with broad membership from the disabled community.

4. Manapouri Playground Equipment. The public playground is one of the most important settings for child development^{iv}. Play contributes to children's physical, cognitive, emotional and social development^v. Adults, who play with children in playgrounds also benefit from the interaction with the children and the physical activity.

We recommend that some of the new play equipment purchased is accessible i.e. can be used by children with disabilities and that the playground itself is accessible. Many playgrounds have accessible play equipment/areas which cannot be used as fencing path designed etc. prevents children and their families from reaching the play equipment

Conclusion

Improving access has will make a strong contribution to Southland achieving its big goal of 10,000 more people living in Southland by 2025.

ⁱBealing, M.Krieble,T Pambudi,D.2017.. *Valuing access to work*. NZIER, Wellington

ⁱⁱ http://www.stats.govt.nz/browse_for_stats/health/disabilities/DisabilitySurvey_HOTP2013.aspx

ⁱⁱⁱ <http://www.sords.co.nz/>

^{iv} <http://www.ncaonline.org/resources/articles/playground-universal-design.shtml>

^v http://www.unicef.org/sowc2013/focus_playgrounds/reserves_of_inclusion.html

Report: Summary of Submissions by Submitter Number/Name

53

Submitter Number:	5	Submitter:	Fiona Black
On behalf of:	Real Journeys	Organisation:	Real Journeys
Point Number	5.1	Category	16-Projects - Other
Summary of Submission			
Comments: <p>a. Manapouri</p> <p>As discussed with Nick Lewis the council engineer, Real Journeys is proposing to provide more car parking on the sections we own in Waiau Street and in conjunction with this development we wish to improve, particularly pedestrian safety in Waiau Street, Pearl Harbour. Hence Real Journeys requests the council allocate some funding to upgrade the foot paths, road and public car parking on Waiau Street. Specifically we request the following improvements be made to Waiau Street, Pearl Harbour:</p> <ul style="list-style-type: none"> - Install at least two speed humps to slow traffic; - Improve road marking; - Improve signage; - Improve street lighting; - Improve the standard of the footpaths – increase width and remove trip hazard associated with tree roots near the public toilets; and - Plan for redevelopment of the public toilets. <p>With respect to public toilets, Real Journeys does have plans to upgrade our Pearl Harbour office which will include public toilets. However because our Pearl Harbour office lease area is limited we do not believe it will be practical to provide enough public toilets on our premises to address the growing demand, therefore we request the Council also allocated funds to also improve the public toilets in Pearl Harbour.</p>			
Point Number	5.2	Category	10-General
Summary of Submission			
Comments: <p>b. Environment Health</p> <p>Real Journeys lodged two liquor licence renewal applications in 2015, and eight liquor licence renewal applications in 2016. None of these liquor licences have been granted to date and we believe this represents an unacceptably long delay in the processing these application. Accordingly Real Journeys believes more resources need to put into managing liquor licensing.</p>			

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www.realjourneys.co.nz

SUBMISSION FORM

To: SUBMISSION: DRAFT ANNUAL PLAN 2017-18
Southland District Council,
PO Box 903
INVERCARGILL 9840

Email: submissions@southlanddc.govt.nz

Contact Details of Submitter:

Name: Real Journeys Limited
Attention: Fiona Black

Address P O Box 1
Te Anau 9640

Phone: (03) 249-9033

Fax: (03) 249-7817

E-mail: fblack@realjourneys.co.nz

1. Real Journeys Background:

In 1954 Les and Olive Hutchins began operating the Manapouri-Doubtful Sound Tourist Company, running four day excursions to and from Doubtful Sound. In 1966 Les and Olive acquired Fiordland Travel Ltd., with its Te Anau Glow-worm Caves and Milford Track Lake Transport operation and began trading as Fiordland Travel Limited. Continued expansion followed with the purchase of the vintage steamship "TSS Earnslaw" in Queenstown in 1969 and with the establishment of cruises in Milford Sound in 1970.

Since 2002 Fiordland Travel Ltd has operated all its tourism excursions under the 'Real Journeys' brand and in 2006 changed its company name to Real Journeys Limited. In 2013 Real Journeys launched the Go Orange brand; purchased Cardrona Alpine Resort and the 155 hectare property at Walter Peak which Real

Journeys previously leased. In 2015 Real Journeys purchased the International Antarctic Centre in Christchurch and in 2016 Real Journeys took over 100% ownership of Queenstown Rafting and purchased Kiwi Discovery. Real Journeys remains a private family owned company and is now the largest tourism operator in the region with operational bases in Christchurch, Milford Sound, Te Anau, Manapouri, Queenstown, Wanaka and Stewart Island.

The company offers a range of quality tourism excursions including: day time and overnight cruises on Milford and Doubtful Sounds (with daily coach connections from Te Anau and coach / flight connections from Queenstown); trips to Te Anau Glow-worm Caves; guided Milford Track day walks; in Queenstown, rafting excursions, cruises on Lake Wakatipu aboard the "TSS Earnslaw", combined with Walter Peak High Country excursions and dining options at the Colonel's Walter Peak Homestead and in Wanaka we offer year round activities at Cardrona Alpine Resort including visitor accommodation.

Real Journeys operates the ferry service between Bluff and Stewart Island, coach transfers; cruises to Paterson Inlet and Ulva Island; Village and Bays Tours; and vehicle rentals under Stewart Island Experience brand. Real Journeys core excursions are complemented by joint ventures that include: Black Cat Group, and the Southern Lakes Information Centre.

2. Real Journeys Submission on Southland District Councils 2017-18 Draft Annual Plan is as follows:

a. Manapouri

As discussed with Nick Lewis the council engineer, Real Journeys is proposing to provide more car parking on the sections we own in Waiau Street and in conjunction with this development we wish to improve, particularly pedestrian safety in Waiau Street, Pearl Harbour. Hence Real Journeys requests the council allocate some funding to upgrade the foot paths, road and public car parking on Waiau Street. Specifically we request the following improvements be made to Waiau Street, Pearl Harbour:

- Install at least two speed humps to slow traffic;
- Improve road marking;
- Improve signage;
- Improve street lighting;
- Improve the standard of the footpaths – increase width and remove trip hazard associated with tree roots near the public toilets; and
- Plan for redevelopment of the public toilets.

With respect to public toilets, Real Journeys does have plans to upgrade our Pearl Harbour office which will include public toilets. However because our Pearl Harbour office lease area is limited we do not believe it will be practical to provide enough public toilets on our premises to address the growing demand,

therefore we request the Council also allocated funds to also improve the public toilets in Pearl Harbour.

b. Environment Health

Real Journeys lodged two liquor licence renewal applications in 2015, and eight liquor licence renewal applications in 2016. None of these liquor licences have been granted to date and we believe this represents an unacceptably long delay in the processing these application. Accordingly Real Journeys believes more resources need to put into managing liquor licensing.

Real Journeys does not wish to be heard in support of this submission.



(Signature)

Fiona Black

__10__/_03____/__2017__
(Date)

Report: Summary of Submissions by Submitter Number/Name

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Submitter Number:	6	Submitter:	Pamela Yorke
On behalf of:	Lazy Dolphin Lodge	Organisation:	Lazy Dolphin Lodge
<hr/>			
Point Number	6.1	Category	1-General Comments
Summary of Submission			
Comments: I appreciate the significant investment that SDC has made at Curio Bay with the wastewater treatment plant. Could you please give some indication as to when or if the local residents will be able to hook up to this scheme. The ability to do this would be much appreciated. As you have seen this area is an area of significance and the more we can do to protect this area the better.			
<hr/>			

Report: Summary of Submissions by Submitter Number/Name

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Submitter Number:	7	Submitter:	Allan Baird
On behalf of:	Federated Farmers Southland members	Organisation:	Federated Farmers Southland
Point Number	7.1	Category	1-General Comments
Summary of Submission			
Comments:	Please see our attached submission.		

10 March 2017

**SUBMISSION TO SOUTHLAND DISTRICT COUNCIL ON THE DRAFT
ANNUAL PLAN 2017**

To: **Southland District Council**

Name of submitter: Federated Farmers of New Zealand

Contact: **DAVID COOPER**
SENIOR POLICY ADVISER
P 03 4777361
F 03 4790470
M 0274 755 615
E dcooper@fedfam.org.nz

Address for service: Federated Farmers of New Zealand
PO Box 5242
Dunedin 9058
New Zealand

Federated Farmers wishes to be heard in support of our submission.

Summary of Submissions**General submissions** - Federated Farmers encourages Council to:

- a) Consider our submissions both in relation to the 2017 Annual Plan and in the development of the 2018-28 Long Term Plan.
- b) Reduce the proposed overall rates increase to below 3%.

District Leadership - Federated Farmers opposes the additional spending proposed for this activity. We ask Council to defer this spending to allow for a robust case to be made for the additional spending through the 2018 Long Term Plan.

Around the Mountains Cycle Trail – We ask that Council:

- a) Adopt a specific targeted rate for a significant proportion of the ongoing operating costs associated with the Around the Mountains Cycle Trail.
- b) Consider the lessons learned from the development, planning and implementation of the Around the Mountains Cycle Trail project when considering the need or feasibility of additional 'pro-growth' expenditure.
- c) Recover any roading reserves used for the Cycle Trail project through the UTR or a specific Cycle Trail targeted rate, rather than through the roading rate model.

Roading – Federated Farmers supports Council's Maintenance and Resurfacing programme. We ask that Council continue to seek efficiencies in the delivery of roading services, so that the current levels of service to ratepayers can be at least maintained, and preferably improved.

Roading Rate – We seek that Council amend the Roothing Rate allocation to:

- a) Obtain tonnage data for the Commercial and Industrial sectors, and reallocate the roading rate costs each year as the data is collected.
- b) Introduce a new differential category that targets accommodation and tourist businesses to recover costs associated with tourism's impact on the roading infrastructure.
- c) Increase the proportion of the Roothing Rate recovered through the UTR to 20% of the total rate, to recognise the broader, non-use benefit derived from the roading network.

Funding Policy (use of the UTR) – We ask that Council:

- a) Increases the proportion of rates revenue from the uniform annual general charge and certain targeted rates set on a uniform basis from 25.62% to 30% for 2017/18.
- b) Develop a policy to consistently recover 30% of rates revenue from the uniform annual general charge and certain targeted rates set on a uniform basis for consultation through the 2018/28 draft LTP.

1.1 Introduction

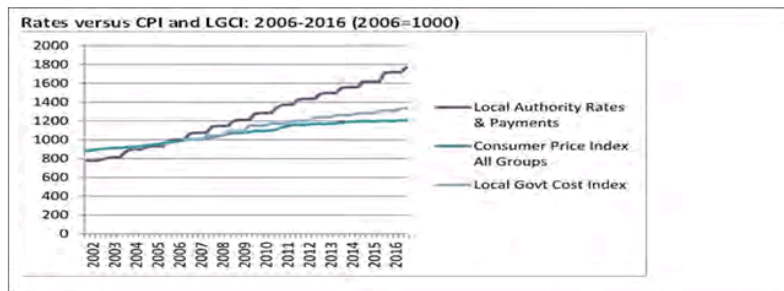
- 1.2 Federated Farmers welcomes the opportunity to submit to Southland District Council's 2017 draft Annual Plan (DAP).
- 1.3 While Council is 'not putting any significant new proposals forward' this year, the DAP does propose a significant increase in rates, and a significant increase in non-core expenditure. As a result we do not consider the DAP simply reflects 'status quo'.
- 1.4 Federated Farmers recognises that preparation for the 2018 Long Term Plan (LTP) will commence in 2017, and that the 2018 LTP will form the primary basis for Council's investment and cost allocation decisions for the three years beyond that date.
- 1.5 Therefore, we are asking Council to consider our submission points in relation to both the 2017 Draft Annual Plan, and in the processes informing the 2018 LTP. In particular, we consider our submissions relating to Council's funding policy will be relevant for Council to consider in the development of the 2018 LTP.

Summary of submission:

Federated Farmers encourages Council to consider our submissions both in relation to the 2017 Annual Plan and in the development of the 2018-28 Long Term Plan.

2.1 Overall rates increase

- 2.2 Page 2 of Council's summary document 'What's Coming Up' provides a good summary of the key financial impacts of the proposed Annual Plan. From Federated Farmers' perspective the key metrics of financial responsibility are rates, which are to increase by 3.64% compared to 2016/17, and operating expenditure, which is increasing from \$68.8 million in 2016/17 to 72.4 million in 2017/18, a 5.23% increase.
- 2.3 Of the two, Federated Farmers is most concerned with the proposed increase in operating expenditure. While capital expenditure is project specific and subject to volatility, it is our experience that operating expenditure is a key indicator of a Council's willingness to 'cut the cloth to suit' the prevailing economic conditions.
- 2.4 As Council will be well aware, Federated Farmers has consistently campaigned both locally and nationally on the need for individual councils to restrict their spending. This is because, as demonstrated in the graph below, the increase in Local Government revenue has consistently exceeded increases in both the Consumer Price Index (CPI) and the Local Government Cost Index (LGCI) over the past decade, and this gap shows no signs of abating.



- 2.5 The graph above incorporates additional spending by those councils having to respond to significant population growth, where additional expenditure is needed to incorporate or provide for this growth. In these high-growth districts and regions, additional expenditure will presumably be offset by this population growth, so that the 'per capita' or 'per ratepayer' costs reduce, particularly over time.
- 2.6 Southland District is facing low or static population growth, and yet proposed increases in expenditure remains at a level above CPI inflation and the LGCI inflation. Council's view appears to be that this is justified; that additional council spending will in some way offset the myriad other forces driving low population growth.

Summary of submission:

Federated Farmers strongly encourages Council to reduce the proposed overall rates increase to below 3%.

3.1 Increased expenditure on 'District Leadership'

- 3.2 This is particularly notable in relation to Council's proposed expenditure in areas that are not regarded as 'core local government services'.¹ Council will be aware that this proposed rates increase is on the back of a procession of rates increases exceeding the level of CPI inflation.
- 3.3 In particular, we note that the ratepayer contribution to the 'District Leadership' category is now at \$11.3 million, or 25% of the overall rates take. We consider this is a significant chunk of expenditure for what are largely 'non-core service' activities.
- 3.4 Page 31 of the Draft Funding Impact Statement emphasises the increasing focus Council is proposing to take around District Leadership. Operating funding is proposed to increase from \$27.1 million in 2016/17 to \$30.8 million in 2017/18, a 13.7% increase, and just over \$1,000 for every resident in the District.

¹ "Core Services" are defined at section 11A of the Local Government Act as: network infrastructure, public transport services, solid waste collection and disposal, the avoidance or mitigation of natural hazards, libraries, museums, reserves, and other recreational facilities and community amenities.

- 3.5 Of this, the direct ratepayer contribution (general rates, targeted rates and UAGC) is forecast to increase from \$10.5 million in 2016/17 to \$11.3 million in 2017, a 7.4% increase and around \$378 for every resident of the District.
- 3.6 The largest application of this funding is 'Payments to staff and suppliers', which is forecast to increase from \$13.6 million in 2016/17 to \$15.9 million in 2017/18; a 16.2% increase. The new proposed expenditure in 'Payments to staff and suppliers' equates to approximately \$530 for every resident in the District.
- 3.7 This increase of \$2.2 million in expenditure to 'Payments to staff and suppliers' for the 'District Leadership' category equates to over 60% of the overall increase in operating expenditure proposed through the DAP.
- 3.8 In Federated Farmers' view, allocating additional funding to non-core expenditure at the cost of the ratepayer is not showing leadership. It is simply 'being seen to do something and passing someone else the bill'. We consider this additional expenditure is unneeded and unwarranted; particularly given 2018 is a Long Term Plan year, where Council can make an appropriate case for the additional expenditure in a transparent manner.

Summary of submissions:

Federated Farmers opposes the additional spending on 'District Leadership', and ask Council to defer this spending for a year to allow for a robust case to be made for the additional spending through the 2018 Long Term Plan.

4.1 Around the Mountains Cycle Trail

- 4.2 Federated Farmers supports Council's decision to implement an independent review of the Around the Mountains Cycle Trail project (the project). Federated Farmers has read the Deloitte report and we are concerned that a project of such significance has been so poorly managed.
- 4.3 We take at face value comments by the Mayor and Chief Executive that Council is taking lessons from these failings, and we support Council's admissions around these failings.
- 4.4 Federated Farmers also notes and supports the comments of the Chief Executive that *"Council seems to have become so engrossed in trying to make the cycle trail happen that it has forgotten to follow some basic project management disciplines"*.²
- 4.5 However, we underline the need to ensure that the costs to the ratepayer are mitigated or reduced, as much as possible. We again consider that a targeted rate approach to recovering a significant proportion of the (increasing) operating costs related to this project is appropriate. We ask that Council consider this as a component of the development of the 2018 LTP.
- 4.6 We also use this case as an example of our concerns around additional 'District Leadership' expenditure. We consider the project's primary shortcoming, that of an intent to 'make the

² Around the Mountains Cycle Trail review report, <http://www.southlanddc.govt.nz/my-southland/around-the-mountains-cycle-trail/around-the-mountains-cycle-trail-review-report/>

cycle trail happen' overriding the principles of due diligence, good management and a balanced consideration of costs against benefits, runs the risk of occurring again (even if to a lesser extent) if the 'promoting growth and development at the ratepayer's cost' view prevails within Council.

- 4.7 Federated Farmers has reviewed the reserves and considers there is potential for Roothing Reserves to have been used for capital expenditure related to the project. This is not in alignment with what we consider to be the primary purpose of these reserves, providing for the District's roading network. In terms of funding, we do not consider the use of Council's 'use based' road rating model an equitable mechanism for recovering these reserves. As a consequence, we submit that any use of roading reserves for the Cycle Trail project should be recovered through the UTR or a specific Cycle Trail targeted rate.

Summary of submissions:

That Council adopt a specific targeted rate for a significant proportion of the ongoing operating costs associated with the Around the Mountains Cycle Trail.

That Council consider the lessons learned from the development, planning and implementation of the Around the Mountains Cycle Trail project when considering the need or feasibility of additional 'pro-growth' expenditure.

That any use of roading reserves for the Cycle Trail project should be recovered through the UTR or a specific Cycle Trail targeted rate, rather than through the roading rate model.

5.1 Roothing

- 5.2 Federated Farmers supports the proposed additional expenditure for the roading network. We consider the roading network is a critical component of the District's economic wellbeing, given the District's reliance on primary production.
- 5.3 We encourage Council to continue to seek efficiencies in the delivery of roading services, so that the current levels of service to ratepayers can be at least maintained, and preferably improved.

Summary of submissions:

That Council continue to seek efficiencies in the delivery of roading services, so that the current levels of service to ratepayers can be at least maintained, and preferably improved.

6.1 Roothing Rate Model

- 6.2 We reiterate our requests that Council improves the reliability and soundness of the Road Rating Model by obtaining tonnage data for the Commercial and Industrial sectors, and proportionately increasing their share of the heavy vehicle usage rates, thereby improving the fairness of the model.

- 6.3 We also encourage Council to develop a specific rating model for Tourism. Currently, Tourism activities are included in the commercial category, irrespective of the fact tourist operations are significantly greater beneficiaries of a working district roading network, and demonstrably contribute to the amount of traffic on the district's roads.
- 6.4 We also reiterate our request that the proportion of the Roding Rate recovered through the Uniform Targeted Rate (UTR) should increase to 20% of the overall Roding Rate.
- 6.5 At present, the UTR is set to recover 6.8% of the total Roding Rate. While this is similar to the proportion recovered in 2016/17, it is well below the 10% level which the UTR was set at in preceding years, and well below the 20% level required to ensure 20% the broader benefit of the roading network to the District is appropriately reflected in the way roading costs are recovered.
- 6.6 Recovering only 6.8% of the Roding Rate through a UTR does not reflect the fact that the roading network provides broad, general benefits to all residents of the District, irrespective of their modelled usage.

Summary of submissions:

That Council amend the Roding Rate allocation to:

- a) **Obtain tonnage data for the Commercial and Industrial sectors, and reallocate the roading rate costs each year as the data is collected.**
- b) **Introduce a new differential category that targets accommodation and tourist businesses to recover costs associated with tourism's impact on the roading infrastructure.**
- c) **Increase the proportion of the Roding Rate recovered through the UTR to 20% of the total rate, to recognise the broader, non-use benefit derived from the roading network.**

7.1 Uniform Targeted Rate (UTR)

- 7.2 The UTR is the best rating mechanism available to Council to recover rating costs for the proportion of activities that provide a general benefit to all ratepayers. Federated Farmers considers this is a significant proportion of Council's expenditure.
- 7.3 Despite this, Council has stepped away from a previously long standing and broadly accepted policy that the maximum 30% of rates should be recovered through a uniform general rate across all ratepayers in the District (the UTR).
- 7.4 We consider this is a position Council needs to revisit leading up to the 2018 Long Term Plan, to reduce the blunt reliance on property value based rates. Property values are not an accurate reflection of a ratepayer's relative ability to pay, as they are only asset class. Property is not an accurate measure of relative income, particularly between different types of ratepayers.
- 7.5 As a result, reliance on property value as a measure of 'ability to pay' leads to inequitable outcomes, particularly for the farming sectors who are heavily reliant on their land in order to provide an income.

- 7.6 Federated Farmers considers a farming property should not contribute a disproportionate amount to the activities funded by it, where that property has no greater impact than that of a residential property, or where the direct benefits are not captured by the farming property.
- 7.7 Unlike residential ratepayers who can access the government's rates rebate scheme, primary producers can seek no relief where they are having difficulty meeting their annual rates bills. This is a particular issue given the volatile nature of farmgate returns.

Summary of submissions:

That Council increases the proportion of rates revenue from the uniform annual general charge and certain targeted rates set on a uniform basis from 25.62% to 30% for 2017/18.

Council develop a policy to consistently recover 30% of rates revenue from the uniform annual general charge and certain targeted rates set on a uniform basis for consultation through the 2018/28 draft LTP.

8.1 About Federated Farmers

- 8.2 Federated Farmers of New Zealand is a primary sector organisation representing farming and other rural businesses. Federated Farmers has a long and proud history of representing the needs and interests of New Zealand farmers.
- 8.3 The Federation aims to add value to its members' farming business. Our key strategic outcomes include the need for New Zealand to provide an economic and social environment within which:
- Our members may operate their business in a fair and flexible commercial environment;
 - Our members' families and their staff have access to services essential to the needs of the rural community; and
 - Our members adopt responsible management and environmental practices.

Report: Summary of Submissions by Submitter Number/Name

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Submitter Number:	8	Submitter:	Shannon Oliver
On behalf of:	Southland District Council	Organisation:	Southland District Council
Point Number	8.1	Category	1-General Comments
Summary of Submission			
Comments:	see submission		

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The Southland District Council staff makes the following submissions on the Southland District Council Draft Annual Plan 2017/2018 for the purposes of clarification.

Topic	Description/Submission	Action/Recommendation	Owner
Forecasting	Carry forward projects from 2016/2017 year into the 2017/2018 year.	<p>As part of the forecasting occurring in March 2017 (eight months into the financial year), a number of projects planned to be undertaken in 2016/2017 have been identified as not being able to be completed by the 30 June 2017.</p> <p>These projects are expected to be completed now in 2017/2018. This will mean that the project works, costs and funding identified in 2016/2017 will be now included in 2017/2018.</p> <p>It is possible that the 2016/2017 project cost will be carried forward for inclusion in the 2017/2018 annual plan, and appropriate funding changes made.</p> <p>The details of these projects and where they are to be funded from will be provided once forecasting has been completed which is expected to be in early April.</p> <p>Staff recommend that Council note that an updated project schedule and changes to project funding will be included in a council report at the 27 April meeting.</p>	Rob Tweedie
Roading Budget	New role - Traffic Services Engineer	<p>The roading team have received approval from the Chief Executive to employ a Traffic Services Engineer, the estimated costs of this role are approximately \$110,000 per annum from 2017/2018.</p> <p>This will be funded by a reduction in the Network and Asset Management costs and have no impact on rates in 2017/2018 or future years.</p>	Joe Bourque
Venture Southland budgets	Updated financial Statements provided by Venture Southland	Staff recommend that Council receive the updated financial statements for Venture Southland and direct staff to consolidate its share into the 2017/2018 Annual Plan budgets.	Jacobus Meyer

Item 7.1 Attachment A

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Topic	Description/Submission	Action/Recommendation	Owner
MBIE	Welcoming committees pilot future funding	Acknowledges that if there is an additional investment required by Council an amount which reflects the implementation phase business case findings (yet to be determined) will need to be considered as part of the Annual Plan 2017-2018 consultation and submission process.	Rex Capil
Project Change	District Water	<p>Change to the project schedule Investigation into a Tuatapere project included for 2017/18 has indicated that the mains will be able to maintained for approximately 5 years, however early replacement of Talbots and laterals is now required in Te Anau due to the current failure rate. It is expected that the work in Te Anau will be able to be completed with the \$427,656 budget allowed for the Tuatapere project.</p> <p>Project scheduled for 2017/18 to be removed:-</p> <p>Project number WAT 728 Scheme Tuatapere Project Description Early replacement of Talbots due to premature failure LTP Year 2017/2018</p> <p>Reason for change – The rate of failure of laterals has subsided with any failures at present being replaced through unplanned maintenance. This project will be reprogrammed as part of the 2018-2028 Long Term Plan preparation.</p> <p>Adjustment Requested:-</p> <p>Project number To be advised Scheme Te Anau Project Description Early replacement of Talbots and Laterals due to premature failure LTP Year 2017/2018</p>	Ian Evans

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Topic	Description/Submission	Action/Recommendation	Owner
		<p>Reason for change – The rate of failure of talbots and laterals has increased in several areas requiring urgent replacement. The 2015-25 Long Term Plan included work in relation to Hydrant’s meters & valves in 2023/2024 that will not be included as part of the 2018-2028 Long Term Plan.</p> <p>Note – As the Water Activity is District Funded the foregoing change has no financial impact on either scheme. It is also funds that were planned for use in 2017/2018.</p>	
Project To be started in an earlier year	District Water	<p>Change to the scheduling of project from 2018/19 to 2017/18</p> <p>Project number WAT 815 Scheme Winton Project Description Early replacement of mains LTP Year 2018/2019</p> <p>It is requested that the Early replacement of mains in Winton (specifically Waterford/Niddry/Hamilton Streets) be brought forward from 18/19 to 17/18. Originally budgeted for \$1,103,352. These streets currently have failures occurring with reactive maintenance being completed. The new timing will also to enable the continuity and co-ordination of the Winton water reticulation replacement programme as a whole. The new timing is also advantageous to the timing of the roading programme with potential reseals in part of these areas.</p> <p>The impact of completing this project a year earlier will be that the loan required to fund the project will need to be drawn down one year earlier and the repayments starting earlier.</p>	Ian Evans
Additional Project	Stormwater	<p>Additional Capital Project</p> <p>Scheme Winton</p>	Ian Evans

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Topic	Description/Submission	Action/Recommendation	Owner
		<p>Project Description Investigation and scoping for replacement of stormwater main in Great North Road from Eglington to De Joux Roads</p> <p>LTP Year Not Included</p> <p>Proposed Budget \$80,000</p> <p>There has been an increasing rate of failures in these stormwater mains. It is proposed to include a new project for \$80,000 in 2017/18 to investigation and scoping that will be used to determine what mains need to be replaced and included in future plans along with provide information to potential tenders to enable more accurate estimates in the procurement process. The investigation will include topographical survey of the exiting alignment of the mains, test holes, position of the laterals and status.</p> <p>It is anticipated that this investigation work will be funded from the Winton Stormwater reserve (but will almost fully utilise the reserve). The project has been discussed with the Chairperson of the Winton Community Board who has indicated that the Board is in agreeance with this project being included.</p>	
Partial Reinstatement of Project	District Sewerage	<p>Reinstatement of Capital Project</p> <p>Project number WW 606</p> <p>Scheme Te Anau</p> <p>Project Description Aeration work associated with Scheme Capacity Upgrade</p> <p>LTP Year 2017-18</p> <p>Proposed Budget \$350,000</p> <p>Part of the scheme upgrade included in 2017/18 & 2018/19 was work on aeration of the sewerage oxidation ponds. With the current processes under way (including investigation of the alternative site) project WW606 was removed from the draft Annual Plan for 2017/18.</p>	Ian Evans

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Topic	Description/Submission	Action/Recommendation	Owner								
		<p>Recent operation issues that have been occurring (specifically in relation to odour) require that this portion of the overall project needs to be completed at this time rather than be delayed and completed with the main construction. This project would include five aerators for the oxidation pond.</p> <p>This work would be funded by a loan as was included in the Long Term Plan.</p>									
Additional Project	District Sewerage	<p>Additional Capital Project</p> <table><tr><td>Scheme</td><td>Winton</td></tr><tr><td>Project Description</td><td>Additional aeration for oxidation pond</td></tr><tr><td>LTP Year</td><td>Not Included</td></tr><tr><td>Proposed Budget</td><td>\$50,000</td></tr></table> <p>The Winton oxidation pond currently only has one aerator, which provides a risk to Council in the event of failure. It is proposed to include an additional aerator at the same time as work in completed in Te Anau to gain efficiencies in scale.</p> <p>This work would be funded by a loan over 25 years.</p>	Scheme	Winton	Project Description	Additional aeration for oxidation pond	LTP Year	Not Included	Proposed Budget	\$50,000	Ian Evans
Scheme	Winton										
Project Description	Additional aeration for oxidation pond										
LTP Year	Not Included										
Proposed Budget	\$50,000										
Error in budget	Grants - Warm Homes Trust and Santa Parade	Due to an oversight, the requested \$35,000 grant towards the Warm Homes Trust was not included in the budget. The grant towards for the Santa parade was included at \$5,000 instead of the approved \$800. The net impact will be \$30,200. This will be funded from either rates or reserves at the discretion of the Council.	Jacobus Meyer								
Fees and Charges	Changes to Ohai Halls fees	<p>Ohai - Revised rentals as per table below</p> <p>OHAI HALL – RENTALS 2017/2018</p> <p>(GST INCL)</p> <table><tr><td>Wedding Dance/Cabarets</td><td>\$115.00</td></tr><tr><td>Wedding Reception only/Banquets</td><td>\$100.00</td></tr><tr><td></td><td></td></tr></table>	Wedding Dance/Cabarets	\$115.00	Wedding Reception only/Banquets	\$100.00			Alyson Hamilton		
Wedding Dance/Cabarets	\$115.00										
Wedding Reception only/Banquets	\$100.00										

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Topic	Description/Submission	Action/Recommendation			Owner
			Sports Tournaments	\$ 15.00 per hour	
			Concerts		
			Public Meetings		
			Funerals		
			Sport & Community Groups		
			Indoor Bowls (Practice and Champs)		
			Senior Citizens		
			Arts and Crafts		
			Handcraft Club		
			Garden Club		
Bond (no GST)	\$250.00				
Venue Hire to be at the discretion of the CDA/Custodian					
Fees and Charges	Dog impounding Fees Food and Sustenance for dogs	Invercargill City Council has recently confirmed that the Food and sustenance for impounded dogs should be charged at \$20.00 per day or part thereof.			Michael Sarfaiti

Report: Summary of Submissions by Submitter Number/Name

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Submitter Number:	9	Submitter:	Wayne Foley
On behalf of:	Porpoise Bay Ltd	Organisation:	Porpoise Bay Ltd
Point Number	9.1	Category	1-General Comments
Status	None	Late	YES
Summary of Submission			
Comments:	Submission outlines a proposal for connections from the Porpoise Bay Ltd (PBL) subdivision at 531 Curio Bay Waikawa Road to the new Southland District Council Wastewater Treatment plant (WWTP) at Curio Bay. See full submission		

Item 7.1 Attachment A

Report: Summary of Submissions by Submitter Number/Name

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Annual Plan Feedback
Southland District Council
PO Box 903
Invercargill
15th March 2017

Dear Sir / Madam

Re: Porpoise Bay Ltd Subdivision, Curio Bay – Future Wastewater Servicing

Late submission to Annual Plan.

Dear Bruce, on 9th March 2017 I received a response from Council staff in respect of the wastewater option for Porpoise Bay development. This Council response was delayed in being sent to me and I would now like to request the following submission to the annual be accepted and heard by the Council itself.

This submission outlines a proposal for connections from the Porpoise Bay Ltd (PBL) subdivision at 531 Curio Bay Waikawa Road to the new Southland District Council Wastewater Treatment Plant (WWTP) at Curio Bay.

Discussions with Council staff have been ongoing for some time (over 3 years).

PBL hold land use and subdivision resource consents for a 19 lot residential development at the property (04/164). PBL also hold a wastewater discharge permit from Environment Southland for the discharge of treated wastewater from a package treatment plant on the property (202629).

Southland District Council's new WTWP is consented to provide wastewater servicing for the wider Curio Bay community.

As part of a wider proposal including the treatment of surplus land, PBL propose wastewater connections to the new WWTP from the approved subdivision and wish to agree on cost arrangements with Council for those connections as an alternative to onsite wastewater servicing. Contributions from the new PBL Lots will contribute towards the cost of the upgrade of the WWTP for community servicing and will effectively subsidise any future costs to the wider community,

PBL is moving towards completion of the subdivision development and needs to make a decision on wastewater servicing options in the near future.

Council staff have indicated that they are not in a position to make a decision on the ability to connect or possible costs to connect.

Porpoise Bay Limited

PBL wish to provide an opportunity for Council to negotiate arrangements for wastewater connections to the WWTP from the PBL development prior to committing to on-site wastewater servicing.

PBL wish to speak at the April 6 Council meeting.

A handwritten signature in blue ink, appearing to be 'Wayne Foley', written over the word 'Regards'.

Regards

Wayne Foley
Porpoise Bay Limited

Porpoise Bay Limited

Informal Feedback – Annual Plan Update 2017

Facebook

9th March

Alana Barrett

So why after 25 years would our council vote not to consult.? There 3.65% pay rise for all staff. The \$90 fee for your nana's dog. Plus the \$30 fee for re registering all dogs. Cost farmers \$60 this years for your dogs. And what about the local food shop's More fees there with extra charges of \$365 Plus \$292. Or the Bonds for hiring our town Halls which range form \$125 -\$500. Plus the increase in cemeteries with a 16 percent increase. \$1,840. Oh and if you use the town hall for your tea and and scones there is another fee of \$150 plus hall hire. Dumping that car boot of rubbish is now \$16. But the best one is the 233.3% increase for the oldies in Winton with there bowls in the new hall. Yes everything goes up and up.

Key issues and funding requests for deliberation on Annual Plan 2017/2018

Record No: R/17/3/6321

Author: Nicole Taylor, Project Co-ordinator Corporate Planning

Approved by: Rex Capil, Group Manager Community and Futures

☒ Decision

☐ Recommendation

☐ Information

Purpose

- 1 This report provides for decisions on the key issues and funding requests as a result of the Annual Plan feedback process.

Executive Summary

- 2 Council officers prepared an Annual Plan Update 2017 that was adopted by Council on 1 February 2017 along with other information in order to update the community on what the Council was planning in its 2017/2018 Annual Plan. Feedback was invited during the period from 10 February 2017 to 10 March 2017. Council received feedback from nine individuals/organisations (including one that was provided after the feedback period). In addition, one informal comment was received via social media. An oral hearing is being held on 6 April 2017 for the seven speakers who have requested to speak directly to Council.
- 3 Following the hearings on 6 April 2017, Council will deliberate on the feedback and resolve issues that impact on the preparation of the final Annual Plan and supporting information. An overview of the feedback topics and issues are included in the report along with relevant comments and guidance from officers to assist Councillors in their decision-making. Officer recommendations resulting from these reports are included in the recommendations below.

A further report will be prepared for Council's meeting on 27 April 2017 about any projects that were planned to be undertaken in 2016/2017 that will now be completed in 2017/2018 to enable the related project costs and funding to be carried forward into the final Annual Plan. This report will also outline any key changes to the Annual Plan as a result of consolidating the financial statements for Venture Southland.

Recommendation

That the Council:

- a) Receives the report titled “Key issues and funding requests for deliberation on Annual Plan 2017/2018 ” dated 29 March 2017.
- b) Determines that this matter or decision be recognised as significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Determines whether to approve the following funding requests:
 - a) \$70,000 for the St John’s Ambulance Hub (Invercargill)
 - b) \$77,470 for the Southland Regional Heritage Rate (\$5.00 per rating unit)
 - c) \$50,000 in 2017/2018 for the Hollyford Conservation Trust with ongoing payments of between \$15,000-\$20,000 annually adjusted for CPI.
- e) Agree to officers correcting the grant amounts in the Annual Plan 2017/2018 for the Southland Warm Homes Trust (\$35,000) and Southland Santa Parade (\$800) to be funded from rates (net change of \$30,200).
- f) Note the request regarding improving accessibility with no changes required to the Annual Plan budget and agree to forward the suggestions about the playground to the Manapouri CDA Subcommittee for their consideration and those about the footpath/street audit to officers to consider as part of the process of reviewing the Roading and Footpath Activity Management Plans ahead of the 10 Year Plan 2018-2028.
- g) Note the request regarding the Curio Bay Wastewater Scheme with no changes required to the Annual Plan budget and request officers prepare a report for Council to consider on the costs and options available for community connections to the scheme (including the Porpoise Bay subdivision) including a timetable for community consultation.
- h) Note the request to allocate funding for projects in Waiau Street with no changes required to the Annual Plan budget and request that officers continue to work with Real Journeys to develop and agree a joint concept for the area with detailed plans and costings for Council-related projects to be considered by the Council and/or the Manapouri CDA Subcommittee for inclusion in the draft 10 Year Plan.
- i) Other Issues
 - i) Note the comment about delays with liquor licence renewal applications with no changes required to the Annual Plan budgets and agree with the officer’s response about action being taken to clear the application backlog.

- ii) Note the requests to reduce District Leadership expenditure and operational funding with no changes required to the Annual Plan budgets.
- iii) Note the request regarding costs and funding for the Around the Mountain Cycle Trail with no changes required to the Annual Plan budgets and request officers to consider the feedback provided when preparing options for Council to consider regarding the trail.
- iv) Note the comment about the roading programme and expenditure with no changes required to the Annual Plan budgets and forward the feedback to relevant officers for consideration as part of the process of reviewing the Roothing and Footpaths Activity Management Plan.
- v) Endorse the Roothing Rate Model as outlined in the supporting information for inclusion in the draft Annual Plan 2017/2018.
- vi) Agree to officers preparing the Annual Plan 2017/2018 on the basis that the Uniform Targeted Rate and the overall District Rate increase will be set at a level agreed at the Council meeting on 27 April 2017.
- vii) Approve \$110,000 funding be included in the final Annual Plan 2017/2018 for employment of a Traffic Services Engineer and the cost be funded by a reduction in the Network and Asset Management costs for roading.
- viii) Agree to officers preparing the Annual Plan 2017/2018 incorporating the following changes to water, wastewater and stormwater projects.

Activity	Project (No)	Amount
Water	Removal: Tuatapere early Talbot replacement due to failures (WAT 728)	\$-
Water	Project Adjustment: Te Anau early replacement of Talbots and Laterals due to premature failure	\$427 656
Water	Project Timing Change: Winton early replacement of mains (WAT 815)	\$1,103,352
Stormwater	Project Addition: Winton investigation and scoping for replacement of stormwater main in Great North Road	\$80,000
Wastewater	Project Reinstatement: Te Anau Aeration work associated with scheme capacity upgrade (WW 606)	\$350,000
Wastewater	Project Addition: Winton additional aeration for oxidation pond	\$50,000

- ix) Confirm that the Annual Plan 2017/2018 be updated for the changes to fees outlined below.

Animal Control	Food and sustenance for impounded dogs per day or part thereof	\$20.00
Ohai Hall	Wedding Dance/Cabarets	\$115.00
	Wedding Reception only/Banquets	\$100.00
	Sports Tournaments	\$15.00 per hour
	Concerts	
	Public Meetings	
	Funerals	
	Sport & Community Groups	
	Indoor Bowls (Practice and Champs)	
	Senior Citizens	

	Arts and Crafts Handcraft Club Garden Club	
	Bond (no GST)	\$250.00
Wheelie Bins	New/additional recycling bin collection fee (per month charge from first of the month following request bin to 30 June of the following year)	\$12.50
	New/additional rubbish bin collection fee (per month charge from first of the month following request bin to 30 June of the following year)	\$12.50

- x) **Direct officers to consolidate its share of the updated financial statements for Venture Southland into the 2017/2018 Annual Plan budgets once these are confirmed.**
- xi) **Note the projects to be carried forward from the 2016/2017 financial year will be agreed at the Council meeting on 27 April 2017.**
- xii) **Notes that feedback that relate to operational matters or renewal works, requests for more information for reviews and changes to programmes or projects, have been provided to relevant officers and will be considered alongside existing work programmes and actioned as appropriate.**

Content

Background

- 4 Council is required to adopt an Annual Plan by 1 July 2017. Council officers prepared an Annual Plan Update 2017 and supporting information which explained the key changes from what was proposed for the year in the 2015-2025 10 Year Plan. This information was adopted by Council on 1 February 2017 and made available for public feedback.
- 5 The Annual Plan Update 2017 highlighted several key issues:
 - Delays to the Te Anau Wastewater Scheme
 - Delays to the Catlins Road seal extension
 - Changes to fees and charges
 - Status updates on the AMCT and other projects
 - Resulting financial impacts on income, expenditure and debt.
- 6 The Annual Plan Update was made available on the Council's website and facebook page, in Council offices and libraries and sent to key stakeholders.
- 7 Feedback was invited during the period of 10 February 2017 to 10 March 2017 and Council received feedback from nine individuals/organisations. In addition one comment was received via social media. An oral hearing will be held on 6 April 2017 with seven people speaking to Council.
- 8 A copy of all feedback was forwarded to Councillors for their consideration and has also been made available on the Council's website.

Issues

- 9 The feedback has been analysed and grouped according to common themes.
- 10 Councillors may identify any other issues from the feedback that they wish to discuss or consider warrants a decision or action from Council.
- 11 The issues that were raised fall into three broad categories:
- i. *Requests for funding or projects/expenditure for which officers are seeking guidance.*
Where appropriate, officers have made a recommended response, however please note that these have been developed prior to the Council hearing oral speakers. Officers will be attending the deliberations session and be available to provide further comment as required.
 - ii. *Operational matters*
Some feedback related to specific operational matters. These have been provided to the relevant business units, who will review the information and consider steps that can be taken.
 - iii. *Matters for further consideration*
Other feedback raised issues that require further investigation. Where appropriate, these will be considered as part of preparing the 2018 10 Year Plan or as separate item of work or part of the policy forward work programme.
- 12 For each issue, officers have provided guidance to Council about the options that they may wish to consider in relation to making a decision about what is included in the Annual Plan 2017/2018. The option that officers are recommending is shown in bold.
- 13 Due to the financial constraints the Council is operating under, including the need to stay within the parameters of its Financial Strategy, officers are only recommending budget and other changes where a proposal is sufficiently robust, clearly aligns with Council's priorities, and has significant and broad community backing. In some cases, it is considered more appropriate to respond to the issue as part of the preparations for the 10 Year Plan rather than as an Annual Plan process.

Requests for Funding

- 14 Three organisations provided feedback requesting funding from Council or an increase in funding be included in the final Annual Plan.
- 15 Submission numbers which include these requests are: 1, 2, 3, and 8. The full submissions can be found in the submission booklet.

Invercargill St John Hub (1)

- 16 St John are requesting a one-off \$70,000 capital grant to go towards their efforts to raise funds to build the St John Ambulance Hub on the corner of Spey and Jed Streets, Invercargill.
- 17 The group originally requested funding be included in the draft Annual Plan budgets. When considering the request as part of the budget review for the draft Annual Plan, Council decided not to include the grant in the budgets or in the Annual Plan Update document for feedback. As such the public have not had the opportunity to comment on this request.

18 **Option 1: Note the request with no changes required to the Annual Plan budgets.**

19 *Option 2: Include a one-off grant of \$70,000 to the St John's Ambulance Invercargill Hub to be included in the Annual Plan 2017/2018 funded from rates. This would see a 0.16% increase in rates in 2017/2018.*

Southland Museum and Art Gallery (SMAG) Trust Board - Regional Heritage Rate (2)

20 The Trust Board of the Southland Museum and Art Gallery are requesting the Regional Heritage Rate be increased by \$5.00 per rating unit on an ongoing basis to maintain the level set in 2016/2017. The increase in funding is primarily for SMAG to carry out essential work on the museum collection including cataloguing objects, improving storage/shelving, image digitisation and online accessibility, providing better collection conservation and accessibility.

21 The December 2016 meeting of the Southland Regional Heritage Committee (SRHC) formally resolved that it supported this funding request.

22 Further dialogue occurred with Mr Horner subsequent to this resolution which suggested that the request be reframed to be via the SRHC and that such request should present a more thorough business case and should articulate where this sits in level of importance relative to other regional heritage initiatives such as a proposed regional storage facility which has been under discussion for several years.

23 The resolution from the December 2016 SRHC meeting states that:

The Southland Regional Heritage Committee submit to the Invercargill City Council, Southland District Council and Gore District Council requesting an increase of \$600,000 in the 2017 – 2018 financial year, and beyond and that the additional funding would be directed towards appointing specialised staff at the southland museum and art gallery to carry out conservation, storage, cataloguing and interpretation requirements as well as construction work associated with providing captivating and educational exhibitions.

24 No such request from SRHC has been received at the time of writing. The position of the other participant Councils is also not known at the time of writing. However, recent dialogue with Gore District Council has indicated that this increase is not currently in its draft Annual Plan and hence may not be included in the final version.

25 Currently the Southland District Council draft Annual Plan does not include a continuation of the \$5.00 increase. As such the public have not had the opportunity to comment on this request. If the Councillors did however resolve to support this request then this would raise the Regional Heritage Rate to \$35.77 and involve a total cost of \$77,470.

26 **Option 1: Note the request with no changes required to the Annual Plan budgets.**

27 *Option 2: Approve an ongoing increase of \$77,470 (\$5.00 per rating unit) in the Regional Heritage Rate from 2017/2018 onwards. This would see a 0.18% increase in rates in the 2017/2018 Annual Plan.*

Hollyford Conservation Trust (3)

28 The Hollyford Conservation Trust are requesting funding for the Hollyford Conservation Project, Martins Bay, Fiordland. The group are seeking a one-off allocation of \$50,000 in 2017/2018 (to recognise the historical disparity between rates paid to SDC and services used by Lower Hollyford ratepayers) with further annual payments of between \$15,000 and \$20,000 (adjusted for CPI), reviewable after three years. The project provides predator control activities and monitoring in the Lower Hollyford area (2500ha) with the aim of enhancing biodiversity and native species in area and preventing any further decline.

- 29 The Trust originally approached Council to discuss ways that the total rates paid by these properties (stated at \$27,000) could be directed towards continuing their pest control activities given the limited range of Council services that they receive. Various options were discussed at the time including amending rating boundaries to exclude the properties from being charged rates, remitting all or a portion of rates for the properties and providing annual grant funding at a level equivalent to the total rates paid in relation to the properties.
- 30 The Council subsequently approved a grant of \$5,000 to the Trust for biodiversity enhancement (to be funded from reserves) and encouraged the Trust to apply for funding through the 2016/2017 Annual Plan. In their submission the Trust have advised that Council's direction about applying for further funding was not communicated to the Trust and as such no application was made.
- 31 Currently the Southland District Council draft Annual Plan does not include funding for the Trust. As such the public have not had the opportunity to comment on this request.
- 32 Option 1: Note the request with no changes required to the Annual Plan budgets.**
- 33 *Option 2: Include a one-off grant of \$50,000 to the Hollyford Conservation Trust to be included in the Annual Plan 2017/2018 funded from rates. This would see a 0.11% increase in rates in 2017/2018.*
- 34 *Option 3: Agree in principle to provide an annual grant of between \$15,000-\$20,000 and direct officers to include the proposed level of grant in the 2018 10 Year Plan consultation document.*

Council Officer's (8) – Grant corrections

- 35 Council officers have requested a change to the financial information for grants included in the Annual Plan to ensure that what was agreed to by the Council in the draft Annual Plan has been included in the budgets, as follows:
- a) \$35,000 grant for Southland Warm Homes Trust (omitted due to oversight)
 - b) \$800 grant for Southland Santa Parade (correction to amount).
- 36 The net impact of these changes will be \$30,200. This will be funded from either rates (resulting in a 0.07% increase in rates in 2017/2018) or reserves at the discretion of the Council.
- 37 Option 1: Agree to officers correcting the grant amounts in the Annual Plan 2017/2018 for the Southland Warm Homes Trust (\$35,000) and Southland Santa Parade (\$800) to be funded from rates (net change of \$30,200).**
- 38 Option 2: Agree to officers preparing the Annual Plan 2017/2018 on the basis that funding for the grants are included as outlined with the \$30,200 funded from reserves.

Accessibility

39 CCS Disability Action (4)

40 CCS Disability Action have requested that Council undertake a range of strategies/actions to improve access to services/facilities for disabled persons, by:

- acknowledging that access for disabled people is poor
- measuring access problems and using the information to plan access improvements (e.g. carrying out technical street audits and pedestrian street audits)
- consulting with the disabled community regarding improving access in Southland.

41 They have also requested that Council look at ways to improve access for the disabled when carrying out the Manapouri playground project. They have asked Council to consider purchasing some play equipment which can be used by children with disabilities as well as ensuring that the playground itself is accessible, in particular relating to the design of fencing/pathways.

42 The Council has developed an Inclusive Communities Strategy and Action Plan that aims to reduce the barriers to participation for people with impairments/disabilities to Council services/facilities. The Action Plan (2011) identifies specific actions for reducing these barriers covering a range of Council activities related to buildings/infrastructure, services, officer training, and communication. The plan suggests that Township Design Features (e.g. footpaths, gutters, crossings etc) be made more accessible/user friendly as part of renewal/replacement programmes. It also states that as playgrounds are upgraded, Council will look at enhancing inclusive play facilities by providing equipment that is able to be used by children with a range of abilities.

43 In addition, all new and replacement playground equipment must meet the requirements of the Building Act and the NZ Standard for playground equipment. While there will be accessibility requirements in both of these, the decision to purchase specific accessible equipment or improve accessibility is at the discretion of the local Community Board or CDA sub-committee with advice from the relevant Community Engineer about what options are possible within the available budget.

44 The Manapouri CDA Subcommittee have budgeted for new playground equipment for financial year 2017/18 and will consider the accessibility of the playground or new equipment during their investigation of options process.

45 Officers also regularly attend meetings with the Fiordland Interagency Group and the Invercargill Disabled Advisory Group at which accessibility and other issues are discussed and officers are also involved in a range of training related to inclusivity and disability awareness. The Council has also been involved in the production of an accessible map of Southland which identified the facilities that have disabled access.

46 While progress has been made on a number of the actions outlined in the Inclusive Communities Action Plan, it may be appropriate to more formally review progress and opportunities for specific activities/projects as part of the preparation of the 2018 10 Year Plan.

47 *Option 1: Note the request with no changes required to the Annual Plan budgets. Forward the suggestions about the playground to the Manapouri CDA Subcommittee for their consideration and those about the footpath/street audit to officers to consider*

as part of the process of reviewing the Roding and Footpath Activity Management Plans ahead of the 2018 10 Year Plan.

- 48 *Option 2: Request officers review progress with the implementation of the Inclusive Communities Action Plan and identify any initiatives or projects for inclusion in the 2018 10 Year Plan and associated Activity Management Plans.*
- 49 *Option 3: Request officers review the Inclusive Communities Strategy and Action Plan and involve key stakeholders such as CCS Disability Action in this process.*

Curio Bay Wastewater Scheme

Pamela Yorke (6) and Porpoise Bay Ltd (6)

- 50 Pamela Yorke requested an indication from Council on when or if local residents will be able to connect to the scheme. Porpoise Bay Ltd requested that they be provided with an opportunity to negotiate arrangements with Council to connect their subdivision at 531 Curio Bay Waikawa Road to the Council's new wastewater treatment plant as an alternative to on-site wastewater servicing.
- 51 The wastewater treatment plant is currently undergoing its final commissioning and currently serves the campground with the connection of the Natural Heritage Centre expected upon completion of the next stage of the project.
- 52 Council officers have met recently with Porpoise Bay Ltd and have previously outlined potential costs for connection of both the Porpoise Bay subdivision and for the wider community. Officers have indicated the need to ensure that future connection costs will be apportioned equally between all properties but also that there will need to be a level of community consultation to determine the level of interest in connecting into the scheme before proceeding further.
- 53 Council officers are planning to carry out community consultation about options for connecting to the scheme, however a timeframe for this is yet to be agreed upon as there are a number of related issues which need to be dealt with in order to better understand the likely costs and feasibility.
- 54 Any decision to connect, and how this will be funded will ultimately lie with Council.
- 55 ***Option 1: Note the request with no changes required to the Annual Plan budgets. Request officers prepare a report for Council to consider on the costs and options available for community connections to the scheme (including the Porpoise Bay subdivision) including a timetable for community consultation.***
- 56 *Option 2: Direct officers on any alternative approach they wish to take for the Annual Plan 2017/2018.*

Manapouri Waiau Street Project (Pearl Harbour)

Real Journeys (5)

- 57 Real Journeys requested that Council allocate funding for a range of works to improve pedestrian safety and visitor facilities on Waiau Street, in Manapouri to coincide with improvements that they are making to their Pearl Harbour carpark and visitor facilities. The specific requests for improvements included:
- Install at least two speed humps to slow traffic;
 - Improve road marking;
 - Improve signage;
 - Improve street lighting;
 - Improve the standard of the footpaths – increase width and remove trip hazard associated with tree roots near the public toilets; and
 - Plan for redevelopment of the public toilets (to supplement those provided at the Real Journeys office).
- 58 Officers are currently working with Real Journeys on a joint concept for Waiau Street and Pearl Harbour improvements, particularly around pedestrian safety and the issues raised by Real Journeys in their feedback. As this work has not yet been completed and agreed, the final concept nor estimated costs are known.
- 59 In previous discussions with Real Journeys regarding their building upgrade (situated on Council road), officers have indicated that they will need to provide additional toilets given the majority of visitors to Pearl Harbour are their clients. An upgrade of the Council-owned toilets in the area has been allowed for in the 2015 10 Year Plan and the upgrade is scheduled for 2022/2023.
- 60 As part of the work being done ahead of the 2018 10 Year Plan, Council officers have planned to meet with Real Journeys regarding their tenure and discuss the planned upgrade as part of a wider review of the number and location of public toilets required in Manapouri. Any changes to budgets/projects and timing as a result of this will be included in the plan.
- 61 Once the joint concept has been developed and detailed plans and costs are known, there may be a need to discuss the plans and funding with the local CDA Subcommittee and/or Council and consider whether any further community consultation is required.
- 62 Currently the Southland District Council Annual Plan 2017/2018 does not include funding for the project and the public have not had the opportunity to comment on this request.
- 63 ***Option 1: Note the request with no changes required to the Annual Plan budgets. Request that officers continue to work with Real Journeys to develop and agree a joint concept for the area with detailed plans and costings for Council-related projects to be considered by the Council and/or the Manapouri CDA Subcommittee for inclusion in the draft 10 Year Plan.***
- 64 ***Option 2: Request officers prepare the Annual Plan 2017/2018 to include funds (at the level to be advised by Council) that will be used towards the joint concept projects.***

Other issues

- 65 Three organisations provided other feedback about other issues.
- 66 Submission numbers which include these requests are: 5, 7 and 8. The full submissions can be found in the submission booklet.

Real Journeys (5)

Environmental Health

- 67 Real Journeys indicated that they are still waiting for several liquor licences renewal applications to be granted from those lodged in 2015 and 2016 and as such requested that Council allocate more resources towards managing liquor licensing.
- 68 Officers are aware of the delays and a priority has been placed on processing the applications with Licensing Inspectors undertaking to clear the backlog by 30 June this year.
- 69 There are two main reasons for this backlog. The first is that Council is the one of a small number of Councils that have discounted the national alcohol licensing fees (30% reduction in the annual fee) creating a lean business unit. This was welcomed by the industry, following previous Annual Plan submissions about concerns about the statutory increase in alcohol licensing fees in 2015. The consequence of this is a backlog of renewal applications; however it is to be emphasised that the backlog has no adverse effect on licensees, as under the Sale and Supply of Alcohol Act, they are able to continue to trade under their existing license while their renewal is processed.
- 70 The second reason is that there have been significant increases in the volume of alcohol licensing work from 2015 to 2016 - 36% increase in special licences, 43% increase in new licensees (mainly transfers), 65% increase in new managers applications.
- 71 The licensing team responded to industry concerns in 2016, renewing 69 premises renewal applications that year, compared to 15 in 2015.
- 72 In terms of resourcing, the Council is transitioning to a new Customer Services team, and this team will absorb more alcohol licensing work once settled. This may result in an increase in FTE alcohol licensing inspectors.
- 73 ***Option 1: Note the comment with no changes required to the Annual Plan budgets. Council agree with the officer's response about action being taken to clear the application backlog.***
- 74 ***Option 2: Request that officers consider appropriate levels of resourcing as part of the review of the Activity Management Plan and budgets in the lead up the 2018 10 Year Plan.***

Federated Farmers (7)

District Leadership Funding and Expenditure

- 75 Federated farmers opposed any additional spending in this area and requested that Council defer any changes to allow for a robust case to be made for the additional spending through the 2018 10 Year Plan.

- 76 In their feedback, Federated Farmers highlighted concerns about increases from 2016/2017 in operating funding (from \$27.1M to \$30.8M), the level of rate contributions (from \$10.5M to \$11.3M) and payments to staff and suppliers (from \$13.6M to \$15.9M) from 2016/2017.
- 77 It is useful to note that the 2015 10 Year Plan did forecast an increase in operating funding in 2017/2018 for District Leadership (to \$28.2M). District Leadership includes a wide range activities - Representation and Advocacy, Community Development, District Support (Area Offices and Customer Support), Corporate Support (People and Capability, Finance, Strategy & Policy, Communications and Information Management) and Forestry. Around 36% of the funding for these activities comes directly from rates.
- 78 A key reason for the change in overall operating funding and expenditure in this area is related to forestry. \$2.2M of the increase in operating funding from 2016/2017 is Council recognising gross forestry income compared to the 10 Year Plan and 2016/2017 Annual Plan where net forestry revenue was disclosed (total income less associated direct costs). Because of this there are also additional forestry harvesting costs of \$1.8M which is the main reason for the increase in 'Payments to staff and suppliers' in the application of operating funding (i.e. operating expenditure). This and the key reasons for the other changes in overall revenue and expenditure were detailed in the report to Council dated 1 February 2017.

79 Option 1: Note the request with no changes required to the Annual Plan budgets.

- 80 *Option 2: Direct officers on any alternative approach they wish to take for the Annual Plan 2017/2018.*

Around the Mountains Cycle Trail (AMCT)

- 81 Federated Farmers have requested that Council:
- a) Adopt a specific targeted rate for a significant proportion of the ongoing operating costs associated with the Around the Mountains Cycle Trail.
 - b) Consider the lessons learned from the development, planning and implementation of the Around the Mountains Cycle Trail project when considering the need or feasibility of additional 'pro-growth' expenditure.
 - c) Recover any roading reserves used for the Cycle Trail project through the UTR or a specific Cycle Trail targeted rate, rather than through the roading rate model.
- 82 Council intends to consider a range of funding options for AMCT once a final decision has been made on how the project will be completed. The Council has an established a process and governance group to progress this work.
- 83 Introducing a specific targeted rate may require a change to Council's policies that could require consultation and, if this is required, it could mean Council would not meet the deadline to adopt its Annual Plan 2017/2018 in June 2017.
- 84 An improvement project has been started that will develop and implement new procedures for development, assessment and management of all projects. This includes the use of business case processes to scope and evaluate projects which will include reviewing the business case at each stage. The project management framework will be developed by 30 June.

- 85 In terms of roading reserves, officers have advised that there are no roading reserves available for use in funding of this project.
- 86 ***Option 1: Note the request with no changes required to the Annual Plan budgets. Request officers to consider the feedback provided when preparing options for Council to consider regarding the trail.***
- 87 *Option 2: Direct officers on any alternative approach they wish to take for the Annual Plan 2017/2018.*

Roading

- 88 Federated Farmers supports proposed additional expenditure for the roading network and requested that Council continue to seek efficiencies in the delivery of roading services, so that the current levels of service to ratepayers can be at least maintained, and preferably improved.
- 89 Council officers are continually seeking efficiencies in the delivery of roading services. In 2015 the Council completed a Service Delivery Review for Roding which looked at different options for delivery. The report provided an overview of performance and in reviewing this concluded that *"Actual service delivery performance is of a high standard and providing very good value for money"*.
- 90 As part of the reviewing the Activity Management Plan for Roding ahead of the 2018 10 Year Plan there will be opportunities to review whether the existing levels of service are appropriate going forward and to consider how Council can best meet these in the way the activity is managed.
- 91 ***Option 1: Note the comment with no changes required to the Annual Plan budgets. Forward the feedback to relevant officers for consideration as part of the process of reviewing the Roding and Footpaths Activity Management Plan.***
- 92 *Option 2: Direct officers on any alternative approach they wish to take for the Annual Plan 2017/2018.*

Roding Rate Model

- 93 In their feedback, Federated Farmers reiterated previous requests that Council consider improvements to the Roding Rate Model used to allocate roading costs, including:
- a) Obtaining tonnage data for the Commercial and Industrial sectors, and reallocate the roading rate costs each year as the data is collected.
 - b) Introduce a new differential category that targets accommodation and tourist businesses to recover costs associated with tourism's impact on the roading infrastructure.
 - c) Increase the proportion of the Roding Rate recovered through the UTR to 20% of the total rate, to recognise the broader, non-use benefit derived from the roading network."
- 94 Council notes the requests made by Federated Farmers regarding the roading rate. During the 10 Year Plan process, Council updated its Roding Rate Model. The update simplified the methodology, increased transparency and addressed some of the concerns that were expressed in previous submissions.
- 95 The Council's Revenue and Financing Policy will be reviewed as part of the work being done to prepare the 2018 10 Year Plan. As part of this review there will be an opportunity for

Council to consider whether the current model continues to be appropriate and consider the feedback received about the model since its review for the 2015 10 Year Plan.

- 96 During the 10 Year Plan process, it was decided that tonnage would be calculated on a three year rolling average. This means that the impact of including 2016 data would not be as significant as if it were updated annually. Tonnage data in the model was updated in December 2016 using the latest information available.
- 97 Tourism data is difficult to assess because of the diversity of the sector, buses, campervans, supplies for commercial accommodation and food premises. Since this tonnage is captured elsewhere (predominantly in the commercial sector) officers do not believe that there would be significant value in adding a separate tourism sector to the Roding Rate Model. Adding a separate sector for tourism would significantly increase the number of assumptions required within the proposed model.
- 98 Council considered community views when it adopted the current model and decided that the Roding Rate Model was an appropriate method to apportion costs. If 20% of the total rate was recovered through the UTR, it would impact most heavily on lower value property owners including residential ratepayers. This would be particularly significant for those on fixed incomes. For this reason, Council has sought to maintain the UTR at a level which is affordable for all ratepayers.
- 99 Making significant changes to the Roding Rate Model would change the outcomes for all sectors and mean that those who had not provided feedback may be affected and may wish to comment on any amendments before adoption of the Annual Plan 2017/2018. Council would need to re-consult on any amendments to allow all parties to submit on the new outcomes. This would mean that Council would not meet the deadline to adopt its Annual Plan 2017/2018 in June 2017.
- 100 *Option 1: Endorse the Roding Rate Model as outlined in the supporting information for inclusion in the draft Annual Plan 2017/2018.***

- 101 *Option 2: Make changes to the Roding Rate Model.*

Rating

- 102 Federated Farmers commented on the Uniform Targeted rate (UTR) and questioned the level of Council expenditure and rates given the background of low/static population growth for Southland. Federated Farmers asked Council to:
- a) Increase the proportion of rates revenue from the uniform annual general charge and certain targeted rates set on a uniform basis from 25.62% to 30% for 2017/2018.
 - b) Develop a policy to consistently recover 30% of rates revenue from the uniform annual general charge and certain targeted rates set on a uniform basis for consultation through the 2018 10 Year Plan.
 - c) Review proposed expenditure to achieve a rate increase in 2017/2018 below 3%.
- 103 Council is mindful that by increasing the UTR closer to the 30% cap transfers a greater portion of its rating to burden to urban ratepayers. In the information supporting the Annual Plan Update 2017 document, Council proposed to collect 25.60% of its rates through Uniform Fixed Charges. Council considers that given its current targeted and devolved rating structure it has an appropriate balance in the UTR and how that is spread between the

urban and rural ratepayers. As such, it is not considered that there is a need to increase the percentage of uniform charges to the maximum allowable 30% at this stage.

- 104 Council is aware that rates affordability is a significant issue and that rates can place a particular burden on members of the Southland District community.
- 105 Making significant changes to the level of UTR would change the outcomes for all property types and mean that those who had not provided feedback may be affected and may wish to comment on any amendments before adoption of the Annual Plan 2017/2018. Council would likely need to re-consult on any amendments to allow all parties to submit on the new outcomes. This would mean that Council would not meet the deadline to adopt its Annual Plan 2017/2018 in June 2017.
- 106 Council will be considering the level of the UTR in more detail as it develops the 2018 10 Year Plan and associated financial strategy and funding policies.
- 107 *Option 1: Agree to officers preparing the Annual Plan 2017/2018 on the basis that the Uniform Targeted Rate remain set at 25.60% and the overall District rate increase will be 3.64%.*
- 108 ***Option 2: Agree to officers preparing the Annual Plan 2017/2018 on the basis that the Uniform Targeted Rate and the overall District Rate increase will be set at a level agreed at the Council meeting on 27 April 2017.***
- 109 *Option 3: Agree to officers preparing the Annual Plan 2017/2018 on the basis that the Uniform Targeted Rate be set at 30% and the overall District rate increase will be less than 3%.*

Council Officer's (8) - Corrections/Adjustments

- 110 Council officers have requested the following amendments to financial content of the draft Annual Plan 2017/2018 for the purposes of accuracy or clarification:

- a) **Roading Budget** – Traffic Services Engineer Role - The roading team have received approval from the Chief Executive to employ a Traffic Services Engineer, the estimated costs of this role are approximately \$110,000 per annum from 2017/2018. This will be funded by a reduction in the Network and Asset Management costs and have no impact on rates in 2017/2018 or future years.

Option 1: Council approve \$110,000 funding be included in the final Annual Plan 2017/2018 for employment of a Traffic Services Engineer and the cost be funded by a reduction in the Network and Asset Management costs for roading.

Option 2: Direct officers on any alternative approach they wish to take for the Annual Plan 2017/2018.

- b) **Changes to Projects/Forecasting** – Since the draft Annual Plan, budget and work programme was prepared, officers have become aware of a number of water, wastewater and stormwater failures that need to be dealt with in 2017/2018. Officers have reviewed the work programme accordingly and are requesting the following changes to the budgets and programme timing to allow this work to be carried out.

All of these projects will be funded from loans other than Winton stormwater assessment that will be funded from reserves. As such the changes will not impact rates in Annual Plan 2017/2018.

Area	Project (No)	Draft AP 17/18	Final AP 17/18
Tuatapere	Water Project Removal: Early Talbot replacement due to failures (WAT 728) Removal	\$427,656	\$-
Te Anau	Water Project Adjustment: Early replacement of Talbots and Laterals due to premature failure (TBC) – originally programmed in 10 Year Plan as part of wider project for 23/24	\$-	\$427 656
Winton	Water Project Timing Change: Early replacement of mains (WAT 815) – originally programmed in 10 Year Plan for 18/19	\$-	\$1,103,352
Winton	Stormwater Project Addition: Investigation and scoping for replacement of stormwater main in Great North Road	\$-	\$80,000
Te Anau	Wastewater Project Reinstatement: Aeration work associated with scheme capacity upgrade (WW 606) – originally programmed in 10 Year Plan for 17/18	\$-	\$350,000
Winton	Wastewater Project Addition: Additional aeration for oxidation pond (TBC)	\$-	\$50,000

Option 1: Agree to officers preparing the Annual Plan 2017/2018 incorporating the changes to water, wastewater and stormwater projects as outlined.

Option 2: Direct officers on any alternative approach they wish to take for the Annual Plan 2017/2018.

As part of the forecasting occurring at the end of the second quarter of 2016/2017 financial year, officers are expecting that a number of projects planned to be undertaken in 2016/2017 will be identified as not being able to be completed by 30 June 2017.

Council officers are currently preparing a schedule of projects to be carried forward for Council to consider before finalising the Annual Plan 2017/2018. A separate report covering these changes and any associated funding impacts will be prepared for Council to consider at its meeting on 27 April 2017.

c) **Fees changes**

- i. Invercargill City Council has recently confirmed that the food and sustenance for impounded dogs should be charged at \$20.00 per day or part thereof which will require the figure in the final Annual Plan to be updated. This information was not available at the time the draft budgets were being prepared.
- ii. The Ohai CDA Subcommittee also made a number of changes to their hall fees for 2017/2018 however the detail about the changes was not available in time for inclusion in the draft Annual Plan supporting information. The details of the rentals (GST incl) to be included in the final Annual Plan are detailed in the table below.

Wedding Dance/Cabarets	\$115.00
Wedding Reception only/Banquets	\$100.00
Sports Tournaments	\$ 15.00 per hour
Concerts	
Public Meetings	
Funerals	
Sport & Community Groups	
Indoor Bowls (Practice and Champs)	
Senior Citizens	
Arts and Crafts	
Handcraft Club	
Garden Club	
Bond (no GST)	\$250.00

- iii. Officers have also identified that the fees for new/additional recycling bins were not updated in the draft Annual Plan supporting information. While an oversight meant that this was not included in the officer's submission, the Council has traditionally revised these fees annually to be one twelfth of the targeted rate for either service. Officers are planning to update the final Annual Plan to include the revised fee set at \$12.50 per month.

Option 1: Council confirm that the Annual Plan 2017/2018 be updated for the changes to fees outlined.

Option 2: Direct officers on any alternative approach they wish to take regarding the fees for the Annual Plan 2017/2018.

- d) Venture Southland Annual Plan 2017/2018** - Council's share of Venture Southland is 42%, and therefore 42% of the income expenditure, assets and liabilities of Venture Southland are consolidated into Council's financial statements. Officers are currently working through the process of confirming the financial statements to be included in the final Annual Plan. This will explained at the meeting on 27 April 2017. Please note, the budgeted grant from Council to Venture Southland is expected to remain unchanged from what was included in the 2015 10 Year Plan.

Option 1: Direct officers to consolidate its share of the updated financial statements for Venture Southland into the 2017/2018 Annual Plan budgets once these are confirmed.

Option 2: Direct officers on any alternative approach they wish to take for the Annual Plan 2017/2018.

Factors to Consider

Legal and Statutory Requirements

- 111 Council must, in the course of the decision-making process:
- a) seek to identify all reasonably practicable options and
 - b) assess the options in terms of their advantages and disadvantages
- 112 Before making a decision, Council may request or consider comment or advice from Council officer or any other person in respect of the proposal.

Community Views

- 113 Community views on the issues affecting the Annual Plan were gathered via feedback during a one month public consultation period. The submissions and informal feedback received represent the views of the Southland District residents, ratepayers and customers.
- 114 If Councillors did wish to make significant changes to the final Annual Plan, Council will need to consider whether it has sufficient information on the wider views and preferences of persons likely to be affected by, or have an interest in, the matter, including those who provided feedback.

Costs and Funding

- 115 The financial implications of options have been included in the issues discussion where relevant.

Policy Implications

- 116 Council must adopt its Annual Plan by 30 June 2017. If Council decides to make changes on the basis of the feedback, these will be reflected in the Annual Plan 2017/2018.
- 117 Some of the issues raised in the report relate to other policies of Council or separate strategy documents. If Council wishes to make specific decisions which impact on these policies/strategies, consideration will need to be given to whether these changes are able to be made at the meeting taking into account specific legislative requirements.

Analysis

Options Considered

- 118 Please see the Issues section for options for each issue.

Assessment of Significance

- 119 Council's deliberations and decision-making on the issues that will inform the development of the Annual Plan, and the setting of rates, is considered to have a high level of significance. Individual issues have differing levels of significance.

Recommended Option

- 120 It is recommended that Council makes decisions on each of the issues and options set out in the report.

Next Steps

- 121 Following Council's deliberations and decision-making, Council officers will complete the forecasting process and identify projects to be carried forward from 2016/2017 into the 2017/2018 Annual Plan for consideration by Council at its meeting 27 April 2017.

- 122 Officers will then incorporate all the changes to the plan and present it for adoption at Council on 7 June 2017.

Attachments

There are no attachments for this report.

Dog Registration Fees 2017/2018

Record No: R/17/3/6066
Author: Michael Sarfaiti, Environmental Health Manager
Approved by: Bruce Halligan, Group Manager Environmental Services

☒ Decision ☐ Recommendation ☐ Information

Purpose

- 1 To set the Dog Control fees for the 2017/2018 year.

Executive Summary

- 2 Council's Dog Control fees must be prescribed by resolution. It is proposed to introduce new discounts into the dog registration fees.

Recommendation

That the Council:

- a) **Receives the report titled "Dog Registration Fees 2017/2018" dated 22 March 2017.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Sets the Dog Control fees in Attachment A for the 2017/2018 registration year.**
- e) **Publicly notifies the fees in the Southland Times on Saturday, 20 May 2017 and Saturday, 10 June 2017; and also in the Fiordland Advocate in the week of 23 May 2017.**

Content

Background

- 3 The Dog Control Act 1996 requires territorial authorities to set Dog Control fees. The Council currently has approximately 13,000 registered dogs within its District.
- 4 The Dog Control service operates a register of dogs, investigates complaints about dogs, monitors the District, and promotes responsible dog ownership.
- 5 The Dog Control business unit is staffed by a manager, one full-time and one part-time dog control officer, a customer services officer, and casual rangers. The unit has a shared service with the Invercargill City Council, that enables Council to draw from their animal control team as required. The unit contracts Armourguard to provide afterhours services.

6 Council has a combined dog pound with the Invercargill City Council. Council has a licence to occupy the pound with an exclusive licence to use five of the 28 kennels.

7 The current fee is \$30 per dog, flat rate.

Issues

New fee structure

8 It is proposed to introduce discounts into dog registration fees. Discounts are proposed for good behaviour and microchipping, neutering and effective containment.

9 The proposed fees for 2017/2018 are in **Attachment A**.

10 These discounts, along with the transition period, were approved by Council during the recent Dog Control Bylaw review in 2015. Council approved a one year transition to multiple dogs licensing, and a two year transition to the registration discounts; so that dog owners had time to familiarise themselves with the new system and to avoid a bottleneck of work for the Dog Control team.

11 Information about the proposed fees was sent in the dog registration packs to all dog owners in June last year; and the same will happen this year. The First Edition has run an article on the proposed discounts last year, and another will be in this year's March edition. The home page of Council's website has had the changes featured on the home page for many months.

12 In last year's dog registration form, dog owners were asked what discounts they felt they qualified for.

13 The information about the fees that is on Council's website is in **Attachment B**.

Discount figures

14 District dog owners were asked what discounts they felt they qualified for in last year's registration forms. Of the 6,484 non-working dogs:

No. dogs	%	Type of discount
1,746	27%	All 3
2,518	39%	Unknown
12	0%	Neutered only
447	7%	Fenced only
306	5%	Responsible owner only
166	3%	Neutered, fenced
52	1%	Neutered, responsible owner
1,237	19%	Fenced, responsible owner

15 It is unknown what discounts the "unknown" group will qualify for. However, the vast majority will be able to qualify at least for the responsible owner discount, provided they ensure that their dogs are microchipped.

16 In my view, with the awareness campaign to be launched, many dog owners will realise that they are likely to qualify for both the responsible owner and containment discounts. This will mean that the vast majority should receive these discounts this year.

17 There were 6,485 working dogs.

Increase in income

- 18 Staff will know later this year what effects the new fees will have on income. After assessing the budget, and if the income from fees had increased significantly, then a possibility could be lowering of the base fee, to say \$25.
- 19 If that were to be the case, then in my view the Council should consider adding the following to the criteria for responsible ownership - fees must be paid no later than 31 July. This would significantly reduce the staff time involved from September to November following owners that have not re-registered their dogs.

Reserve

- 20 Currently the Dog Control reserve is about \$240,000, largely accumulated from historic infringement fines for unregistered dogs. There are a number of reasons why the reserve should not be used to offset fees:
- Keeping fees lower for longer.
 - The effects of the new discounts on registration fee income are not known.
 - Increasing costs relating to health and safety and vehicle operations.
 - Very expensive, yet possibly very effective, technology in attack investigations - DNA analysis, and night vision CCTV cameras for ongoing attacks on stock.

Factors to Consider

Legal and Statutory Requirements

- 21 Section 37 of the Dog Control Act 1996, that is concerned about fee setting, is in **Attachment C**.
- 22 The Council is legally required to set the fees by resolution and to subsequently publicly notify these fees.

Community Views

- 23 Members of the community will have an opportunity to express their views on the registration fees when they are publicly notified.
- 24 In my report to Council dated 26 August 2015, that requested Council to adopt the Dog Control Policy 2015 and Dog Control Bylaw 2015, I advised the following (edited):
- Submitters were supportive overall of the proposed new direction:*
- *Introduction of discounts into the registration fee (82% support and 10% oppose).*
 - *Transitional arrangements (53% support and 13% oppose).*

- 25 The majority of people in the District support the proposed discounts, and a number do not.

Costs and Funding

- 26 The Dog Control service is funded mainly from registration fees, and also from infringements, and fees and charges. Council has resolved that Dog Control is to be fully funded by fees and charges.

Policy Implications

- 27 There are no specific policy and plan considerations.

Analysis

Options Considered

- 28 There are no options, Council must set Dog Control fees by resolution and may make any changes to the proposed fees in **Attachment A** as it sees fit.

Analysis of Options

That Council sets the Dog Control fees in Attachment A for the 2017/2018 registration year, with any amendments as it sees fit.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">The recommended fees are considered suitable for the District.	<ul style="list-style-type: none">None identified.

Assessment of Significance

- 29 This review is considered to be not significant in accordance with Council's Significance and Engagement Policy.

Recommended Option

- 30 Not applicable.

Next Steps

Council's decision will be publicly notified in the Southland Times on Saturday, 20 May 2017 and Saturday, 10 June 2017; and also in the Fiordland Advocate in the week of 23 May 2017, and also on Council's website; and the fees will come into effect on 1 July 2017.

Attachments

- A Attachment A - Proposed Fees [↓](#)
B Attachment B - Information about the Dog Control discounts on Council's website [↓](#)
C Attachment C - Section 37 Dog Control Act [↓](#)

DOG CONTROL FEE SCHEDULE**EFFECTIVE 1 JULY 2017****(All fees GST inclusive)**

Registration - Dog (non-working)	\$90.00
Discounts	
(a) The dog is spayed or neutered	-\$10.00
(b) The dog is in a fenced or controlled property	-\$20.00
(c) Responsible owner (according to Council's criteria) and microchipped dog	-\$30.00
Registration fee inclusive of (a), (b) and (c)	\$30.00
Registration - Working Dog	\$30.00
Late Registration - All Dogs	50%
A dog impounded by SDC released to a SDC authorised rehoming provider for either fostering or rehoming (initial registration only)	Free
Dog Control Fees	
(a) Dog hearing lodgement fee	\$100.00
(b) Multiple dog licence application fee	\$50.00
(c) Sale of collars	\$9.00
(d) Withdrawal of infringement fee, per infringement	\$30.00
Microchipping	
(a) Microchipping of a dog registered by SDC	Free
(b) Commercial breeders that require more than four pups to be microchipped per registration year	\$30.00 per dog, for the fifth and subsequent dog
Dog Impounding Fees	
(a) Impounding of dogs	\$100.00
(b) Sustenance of impounded dog per day or part thereof	\$20.00
(c) Euthanasia	\$40.00

Dog Registration Changes coming very soon

Registration from July 2017

Council is introducing new dog registration fees from 1 July 2017. The new fees are designed to encourage responsible ownership. Discounts will recognise responsible dog ownership and encourage controls on dogs. The proposed fees are as follows:

Registration fee non-working dog **\$90**
(before possible discounts)

Possible discounts:

- The dog is spayed or neutered \$10 discount
- The dog is in a fenced or controlled property \$20 discount
- Responsible owner (according to Council's criteria) and microchipped dog \$30 discount

- Registration fee non-working dog if all discounts apply **\$30**

Working dog registration **\$30**

Late registration penalty (for all dogs) 50% of the total registration fee

Dogs neutered after 1 July 2016

You will need to provide Council with evidence from your vet that your dog has been neutered or spayed, such as a receipt or a certificate.

Fencing or a controlled property

To receive the fencing discount, ensure that your dog is contained on your property in one of the following ways:

- A fully fenced property; or
- A fenced or portable enclosure; or
- A dog motel; or
- A kennel with an enclosed run attached; or
- A leash attached to a running wire.

Responsible owner

To receive this discount, you must meet the following criteria:

- The dog is microchipped as required by the Dog Control Act 1996.
- There has been no written warning, barking abatement notice, seizure or infringement under the Dog Control Act 1996 from 1 July 2016 onwards relating to any dog owned by the person applying for the registration.

If you want your dog to be microchipped, you can get it done for free at one of Council's free microchipping sessions. Check out Council's website to see when the next session is near you, or ring Dog Control.

Council is adopting a clean slate approach to good behaviour. Only incidents of irresponsible dog ownership from 1 July 2016 will be taken into account. From July 2018 onwards, only the previous two years' history will be taken into account with the good behaviour discount.

Section 37 Dog Control Act 1996

Territorial authority to set fees

- (1) The dog control fees payable to a territorial authority shall be those reasonable fees prescribed by resolution of that authority for the registration and control of dogs under this Act.
- (2) Any resolution made under subsection (1) may—
 - (a) fix fees for neutered dogs that are lower than the fee for dogs that have not been neutered;
 - (b) fix fees for working dogs that are lower than the fee for any other dog, and may limit the number of working dogs owned by any person which qualify for lower fees under this section;
 - (c) fix different fees for the various classes of working dogs;
 - (d) fix fees for dogs under a specified age (not exceeding 12 months) that are lower than the fee that would otherwise be payable for those dogs;
 - (e) fix, for any dog that is registered by any person who demonstrates to the satisfaction of any dog control officer that that person has a specified level of competency in terms of responsible dog ownership, a fee that is lower than the fee that would otherwise be payable for that dog;
 - (f) fix by way of penalty, subject to subsection (3), an additional fee, for the registration on or after the first day of the second month of the registration year or such later date as the authority may fix, of any dog that was required to be registered on the first day of that registration year;
 - (g) fix a fee for the issue of a replacement registration label or disc for any dog.
- (3) Any additional fee by way of penalty fixed under subsection (2)(f) shall not exceed 50% of the fee that would have been payable if the dog had been registered on the first day of the registration year.
- (4) In prescribing fees under this section, the territorial authority shall have regard to the relative costs of the registration and control of dogs in the various categories described in paragraphs (a) to (e) of subsection (2), and such other matters as the territorial authority considers relevant.
- (5) Where any 2 or more territorial authorities have formed a joint standing or joint special committee in accordance with section 7, the resolution of that committee under subsection (1) may fix different fees in respect of dogs kept in the different districts, having regard to the costs of registration and dog control in the districts concerned.
- (6) The territorial authority shall, at least once during the month preceding the start of every registration year, publicly notify in a newspaper circulating in its district the dog control fees fixed for the registration year.
- (7) Failure by the territorial authority to give the public notice required by subsection (6), or the occurrence of any error or misdescription in such public notice, shall not affect the liability of any person to comply with this Act or to pay any fee that is prescribed by the territorial authority under subsection (1).
- (8) No increase in the dog control fees for any year shall come into effect other than at the commencement of that year.”

Community Development Area Subcommittee Elections - Confirmation of Members

Record No: R/17/3/5858
Author: Kelly Tagg, Community Partnership Leader
Approved by: Rex Capil, Group Manager Community and Futures

☐ Decision ☒ Recommendation ☐ Information

Purpose

- 1 The purpose of this report is to confirm the membership of Council's 19 Community Development Area Subcommittees following the recent triennial elections.

Executive Summary

- 2 Council's Community Development Area Subcommittee Terms of Reference (Terms of Reference), which were adopted on 26 October 2016, stipulate that membership will consist of six elected members and one appointed member being the appointed District Councillor, as were confirmed in the report prepared by Mayor Tong at the 26 October 2016 Council meeting.

Election Results

- 3 The following persons were duly elected at the local triennial meeting as follows;
- 4 Lumsden CDA Election – Wednesday 1 March

Gary John Maclean
Robin Hugh Scott
Kevin Garry Skoropada
William Morris Williams
Carolyn Mary Smith
Gregory John Tither

- 5 Riversdale CDA Election – Thursday 2 March

Richard Mark Clarkson
Rohan Michael Horrell
Paul Anthony Langford
Barry Edward O'Connor
Daryl Stuart Will

** Hilary Claire Kelso (resides outside CDA boundary)

6 Balfour CDA Election – Thursday 2 March

Stephen Raymond Black
Paul William Eaton
Ryan James McMaster
Jamie Sidney Maginn
Christopher James Owens
Ziggy Roy

7 Tokanui CDA Election – Monday 6 March

Leona Violet Brunton
Cheryl Ann Leith
Peter Todd Lyders
Albert William Poole
Ricky Winstone Poole
Quentin James Strang

8 Thornbury CDA Election – Thursday 9 March

Ian Stanley Bulling
Neville Arthur Hancox
Anne Irwin
Stuart Malcolm Shaw
Robert Andrew Shearing
Dianne Christine Wilson

9 Mossburn CDA Election – Monday 13 March

James Edward Guyton
Lance David Hellewell
Alister Bruce Macdonald
Gerald Stuart Newlands

** John Colin Mackenzie (resides outside CDA boundary)
** Colin Bruce Taylor (resides outside CDA boundary)

10 Ohai CDA Election – Tuesday 14 March

Martin Alexander Anderson
Kelly Jean Day
Mark Ainsley Hooper
Christopher Patrick Mangion
Wilfred Jond Peard
Ivan Glenn Sunde

11 Nightcaps CDA Election – Tuesday 14 March

Annette Blackler
James John (Bill) Brown
Beverley May Evans
Donald Edward McLeod
Jamie Raymond Shepherd
Wayne Stuart Williams

12 Browns CDA Election – Thursday 16 March

Robert Fred Allan
Hannah Grace Forbes
Ralph Hamish Hamilton
Simon Huia Gilbert
Simon Joseph Kane
Raewyn Helen Spencer

13 Limehills/Centre Bush CDA Election – Thursday 16 March

Jonathon Lloyd Cooney
Garry David Cooper
Alistair Ross Henderson
David John Kean
Kirsty Rodger
Neville George Stirling

14 Gorge Road and Districts CDA Election – Monday 20 March

Mark Robert Hamill
George Kevern
Kathryn Gay Munro
Raymond Waghorn

** Note – only four nominations received, two vacancies remaining

15 Waikaia CDA Election – Monday 20 March

Graeme Lawrence Coats
Raymond Michael Dickson
Michael John Lobb
Corey Ross McDowell
Robin Lindsay Stevenson
Shirley Ann Walker

16 Woodlands CDA Election – Monday 20 March

Ashley Richard Michelle
Janice Nola McBride
Keith Andrew McKenzie
Shane Malcolm Rhodes
Diane Maree Small
Michael Owen James Straith

17 Dipton CDA Election – Wednesday 22 March

Kathleen Anne English
Adrian Peter Harris
Susan Melvin
Brian John Russell
Colin John Henry Smith
Robert Michael (Mike) Smith

18 Athol CDA Election – Wednesday 22 March

Nigel James Black
Annabelle Herbert
John Peterson
Esmay Daphne Raynes
Stephen Hugh Wilkins

** Note – only five nominations received, one vacancy remaining

19 Garston CDA Election – Wednesday 22 March

Pamela Ngaire Naylor
Bonnie Rita Abernethy
Ian Douglas Huffadine
Thomas Anthony O'Brien
Tony Sparks
Louise Rachel Wright.

20 Orepuki CDA Election – Thursday 23 March

Colin Brammer
Stephen John Calder
Alistair McCracken
Brian William McGrath
Jeanette Rita Sellwood
Penny Lea Sonnenberg

21 Colac Bay CDA Election – Thursday 23 March

Lynley Kaye Barclay
Ian Richard Brinsdon
Donna Cleaver
Nathan Douglas Cleaver
Graeme John McKenzie
Juliana Mary O'Connell

22 Manapouri CDA Election – Saturday 25 March

Alister Scott Burgess
Margaret Anne Gerken
Raymund (Ray) Gerard Haanen
Shirley Joy Mouat
Robert William Murrell
Lynette Pearson

Recommendation

That the Council:

- a) Receives the report titled “Community Development Area Subcommittee Elections - Confirmation of Members” dated 29 March 2017.
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Grants a dispensation to the Riversdale Community Development Area Subcommittee and the Mossburn Community Development Area Subcommittee to operate with members from outside their respective boundaries, as identified at their meetings.
- e) Grants a dispensation for the Gorge Road and Districts Community Development Area Subcommittee and the Athol Community Development Area Subcommittee to operate with less than six local members, provided a quorum of not less than four, as per the Terms of Reference, exists at each meeting.
- f) Confirms that the Lumsden Community Development Area Subcommittee for the 2017-2020 term is as follows;
 - Gary John Maclean
 - Robin Hugh Scott
 - Kevin Garry Skoropada
 - William Morris Williams
 - Carolyn Mary Smith
 - Gregory John Tither
- g) Confirms that the Riversdale Community Development Area Subcommittee for the 2017-2020 term is as follows;
 - Richard Mark Clarkson
 - Rohan Michael Horrell
 - Hilary Claire Kelso
 - Paul Anthony Langford
 - Barry Edward O'Connor
 - Daryl Stuart Will
- h) Confirms that the Balfour Community Development Area Subcommittee for the 2017-2020 term is as follows;
 - Stephen Raymond Black
 - Paul William Eaton
 - Ryan James McMaster

- Jamie Sidney Maginn
 - Christopher James Owens
 - Ziggy Roy
- i) Confirms that the Tokanui Community Development Area Subcommittee for the 2017-2020 term is as follows;
- Leona Violet Brunton
 - Cheryl Ann Leith
 - Peter Todd Lyders
 - Albert William Poole
 - Ricky Winstone Poole
 - Quentin James Strang
- j) Confirms that the Thornbury Community Development Area Subcommittee for the 2017-2020 term is as follows;
- Ian Stanley Bulling
 - Neville Arthur Hancox
 - Anne Irwin
 - Stuart Malcolm Shaw
 - Robert Andrew Shearing
 - Dianne Christine Wilson
- k) Confirms that the Mossburn Community Development Area Subcommittee for the 2017-2020 term is as follows;
- James Edward Guyton
 - Lance David Hellewell
 - Alister Bruce Macdonald
 - John Colin Mackenzie
 - Gerald Stuart Newlands
 - Colin Bruce Taylor
- l) Confirms that the Ohai Community Development Area Subcommittee for the 2017-2020 term is as follows;
- Martin Alexander Anderson
 - Kelly Jean Day
 - Mark Ainsley Hooper
 - Christopher Patrick Mangion
 - Wilfred Jond Peard
 - Ivan Glenn Sunde
- m) Confirms that the Nightcaps Community Development Area Subcommittee for the 2017-2020 term is as follows;
- Annette Blackler
 - James John (Bill) Brown
 - Beverley May Evans

- Donald Edward McLeod
 - Jamie Raymond Shepherd
 - Wayne Stuart Williams
- n) Confirms that the Browns Community Development Area Subcommittee for the 2017-2020 term is as follows;
- Robert Fred Allan
 - Hannah Grace Forbes
 - Ralph Hamish Hamilton
 - Simon Huia Gilbert
 - Simon Joseph Kane
 - Raewyn Helen Spencer
- o) Confirms that the Limehills/Centre Bush Community Development Area Subcommittee for the 2017-2020 term is as follows;
- Jonathon Lloyd Cooney
 - Garry David Cooper
 - Alistair Ross Henderson
 - David John Kean
 - Kirsty Rodger
 - Neville George Stirling
- p) Confirms that the Gorge Road and Districts Community Development Area Subcommittee for the 2017-2020 term is as follows;
- Mark Robert Hamill
 - George Kevern
 - Kathryn Gay Munro
 - Raymond Waghorn
- q) Confirms that the Waikaia Community Development Area Subcommittee for the 2017-2020 term is as follows;
- Graeme Lawrence Coats
 - Raymond Michael Dickson
 - Michael John Lobb
 - Corey Ross McDowell
 - Robin Lindsay Stevenson
 - Shirley Ann Walker
- r) Confirms that the Woodlands Community Development Area Subcommittee for the 2017-2020 term is as follows;
- Ashley Richard Michelle
 - Janice Nola McBride
 - Keith Andrew McKenzie
 - Shane Malcolm Rhodes
 - Diane Maree Small
 - Michael Owen James Straith

- s) Confirms that the Dipton Community Development Area Subcommittee for the 2017-2020 term is as follows;
- Kathleen Anne English
 - Adrian Peter Harris
 - Susan Melvin
 - Brian John Russell
 - Colin John Henry Smith
 - Robert Michael (Mike) Smith
- t) Confirms that the Athol Community Development Area Subcommittee for the 2017-2020 term is as follows;
- Nigel James Black
 - Annabelle Herbert
 - John Peterson
 - Esmay Daphne Raynes
 - Stephen Hugh Wilkins
- u) Confirms that the Garston Community Development Area Subcommittee for the 2017-2020 term is as follows;
- Pamela Ngaire Naylor
 - Bonnie Rita Abernethy
 - Ian Douglas Huffadine
 - Thomas Anthony O'Brien
 - Tony Sparks
 - Louise Rachel Wright
- v) Confirms that the Orepuki Community Development Area Subcommittee for the 2017-2020 term is as follows;
- Colin Brammer
 - Stephen John Calder
 - Alistair McCracken
 - Brian William McGrath
 - Jeanette Rita Sellwood
 - Penny Lea Sonnenberg
- w) Confirms that the Colac Bay Community Development Area Subcommittee for the 2017-2020 term is as follows;
- Lynley Kaye Barclay
 - Ian Richard Brinsdon
 - Donna Cleaver
 - Nathan Douglas Cleaver
 - Graeme John McKenzie
 - Juliana Mary O'Connell

x) **Confirms that the Manapouri Community Development Area Subcommittee for the 2017-2020 term is as follows;**

- **Alister Scott Burgess**
- **Margaret Anne Gerken**
- **Raymund (Ray) Gerard Haanen**
- **Shirley Joy Mouat**
- **Robert William Murrell**
- **Lynette Pearson**

Content

Background

- 23 Triennial elections for Council's 19 Community Development Area Subcommittees were held during the month of March 2017.

Those in attendance were informed of the Subcommittee's purpose and focus and were also advised of the eligibility criteria for those wishing to stand for election, nominate a person to stand and also to vote; these being "residents or ratepayers from within the defined area of the CDA who have resided or owned a property in that area for a minimum of six months".

Issues

- 24 The formalisation of the eligibility criteria for membership of these Community Development Area Subcommittees brought to the fore the issue of representation across the Southland District and highlighted the fact that large areas of the District have no local representation other than a Ward Councillor.
- 25 The issues of expanding local boundaries to encompass wider communities of interest areas and to also allow for full representation across the District were identified as priorities as part of the upcoming Representation Review by many of our communities.
- 26 In particular, the townships of Riversdale and Mossburn were not able to identify enough eligible members from within their CDA boundary to meet the membership requirement of six members and are seeking Council approval to appoint additional members from outside their current boundary. The respective meetings discussed the potential for including members from outside their boundary and provided a strong mandate to Council that it was the meetings wish for Council to confirm them as members and not hold another election.
- 27 Furthermore, the Gorge Road and Districts CDA and the Athol CDA were not able to fulfil the requirement of six members for their Subcommittees with Gorge Road nominating four members and Athol five. The respective meetings discussed this shortfall in the number of members nominated and provided a strong direction to Council that they would support the co-opting of additional members rather than requiring a further election process to be undertaken.
- 28 An issue has also arisen with the nomination of Mr Alister McCracken to the Orepuki CDA as it was discovered that the person who nominated him had not resided in the CDA boundary for the required length of time. The opportunity was provided to the complainant that if they were able to gain the support of the majority of attendees at the meeting for a re-election process to be held for the position in question then Council would oblige. This has not been forthcoming.

Factors to Consider

Legal and Statutory Requirements

- 29 Council's Terms of Reference stipulate that members must be "residents or ratepayers from within the defined area of the CDA who have resided or owned a property in that area for a minimum of six months."
- 30 Council is requested to consider whether or not to confirm the membership of those persons living outside the CDA boundary and also if further elections shall be held in order for the Gorge Road and Districts CDA and the Athol CDA to elect additional members in order to increase their complement to six local members.

Community Views

- 31 Advertisements were placed in the Advocate South publication, the Southland Times, on Council's website and via flyer drops in local townships advising residents and ratepayers of the upcoming elections and the eligibility criteria for those wishing to stand, vote or nominate a person as part of the election process.

Costs and Funding

- 32 Further costs will be incurred should further election meetings be required, the associated costs will include advertising and staff costs for travel and attendance.

Policy Implications

- 33 Council to consider whether to allow membership onto CDAs by persons living outside the designated boundary which is in breach of the Terms of Reference.
- 34 Council to also consider whether or not to allow the Gorge Road and Districts CDA and the Athol CDA to continue to operate with less six members. It should be noted that whilst these Subcommittees do not have six members, they will not be in breach of the Terms of Reference as long as a quorum consists of not less than four members at each meeting.

Analysis

Options Considered

- 35 The following options are to be considered by Council;

Analysis of Options

Option 1 – Membership of CDAs be enforced so as to meet the requirements of the Community Development Area Subcommittee Terms of Reference

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">The Terms of Reference are satisfied and membership of the CDAs meets the eligibility criteria.	<ul style="list-style-type: none">Additional election meetings will need to be held for Riversdale, Mossburn, Gorge Road and Districts and the Athol CDADisruption to local democracy due to the waiting time for further elections to be held and then for Members to be confirmed by Council

Option 2 – Dispensation be granted for the Riversdale and Mossburn CDA to operate with Members from outside their boundary as identified outside the meetings and for Gorge Road and Districts and Athol CDAs to operate with less than six local members, provided a quorum of at least four, as per the Terms of Reference, exists at each meeting.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• Membership as per this report is confirmed for all CDAs• Subcommittees are able to commence operations for the new triennium	<ul style="list-style-type: none">• The potential that concerns may be raised by other CDAs that may have put forward nominations for Members outside their boundary if this was an option.

Assessment of Significance

- 36 This is not considered significant in terms of Council's Significance and Engagement Policy.
- 37 Council is aware of the statutory requirements for a representation review to be undertaken prior to the next Local Body election in 2019 and wishes to address issues relating to amending district wide representation as part of that process.

Recommended Option

- 38 Option two is the recommended option.

Next Steps

- 39 Council approves membership of Council's 19 Community Development Area Subcommittee and commences community wide consultation as part of the community governance review process and the representation review process.

Attachments

There are no attachments for this report.

Exclusion of the Public: Local Government Official Information and Meetings Act 1987

Recommendation

That the public be excluded from the following part(s) of the proceedings of this meeting.

C10.1 Digitisation Project - Unbudgeted Expenditure Request

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Digitisation Project - Unbudgeted Expenditure Request	<p>s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.