
Council

OPEN MINUTES (UNCONFIRMED)

Minutes of a meeting of Council held in the Council Chambers, 15 Forth Street, Invercargill on Thursday, 6 April 2017 at 1.30pm – 2.54pm, (2.54pm – 3.21pm Public Excluded) 3.24pm – 5.13pm, (5.17pm – 5.30pm Public Excluded)

PRESENT

Mayor	Mayor Gary Tong
Deputy Mayor	Paul Duffy
Councillors	Stuart Baird (1.30pm – 4.38pm)
	Brian Dillon
	Bruce Ford
	Darren Frazer
	George Harpur
	Julie Keast
	Gavin Macpherson
	Neil Paterson
	Nick Perham (1.30pm – 4.38pm)

IN ATTENDANCE

Chief Executive Officer – Steve Ruru, Group Manager, Environmental Services – Bruce Halligan, Group Manager, Services and Assets – Ian Marshall, Chief Financial Officer – Anne Robson, Chief Information Officer – Damon Campbell, Group Manager, Customer Support – Trudie Hurst, People and Capability Manager – Janet Ellis (from 2.54pm) Communications Manager – Louise Pagan, Governance and Democracy Manager – Clare Sullivan and Committee Advisor – Fiona Dunlop

1 Apologies

Apologies for absence were received from Councillors Douglas and Kremer.

Moved Cr Dillon, seconded Cr Paterson and **resolved:**

That Council accept the apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

The meeting noted that a report had been circulate within the statutory deadlines relating to unbudgeted expenditure – Mair’s Quarry Development Waikawa.

6 Confirmation of Council Minutes

Resolution

Moved Cr Ford, seconded Cr Frazer **and resolved:**

That Council confirms the minutes of the Council meeting held on 15 March 2017 as a true and correct record of that meeting.

Reports – Operation Matters

Please note that the meeting considered item 8.1 Dog Registration Fees 2017/2018 next.

8.1 Dog Registration Fees 2017/2018

Record No: R/17/3/6066

Environmental Health Manager – Michael Sarfaiti was in attendance for this item.

He advised that the purpose of the report was to set the Dog Control fees for the 2017/2018.

The meeting noted that the Dog control fees must be prescribed by resolution and it is proposed to introduce new discounts into the fees.

Resolution

Moved Cr Perham, seconded Cr Keast **and resolved:**

That the Council:

- a) **Receives the report titled “Dog Registration Fees 2017/2018” dated 22 March 2017.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Sets the Dog Control fees as follows for the 2017/2018 registration year:**

Dog Control Fee Schedule – Effective 1 July 2017
(All fees GST inclusive)

Registration - Dog (non-working)	\$90.00
Discounts	
(a) The dog is spayed or neutered	-\$10.00
(b) The dog is in a fenced or controlled property	-\$20.00
(c) Responsible owner (according to Council’s criteria) and microchipped dog	-\$30.00
Registration fee inclusive of (a), (b) and (c)	\$30.00
Registration - Working Dog	\$30.00
Late Registration - All Dogs	50%
A dog impounded by SDC released to a SDC authorised rehoming provider for either fostering or rehoming (initial registration only)	Free
Dog Control Fees	
(a) Dog hearing lodgement fee	\$100.00
(b) Multiple dog licence application fee	\$50.00
(c) Sale of collars	\$9.00
(d) Withdrawal of infringement fee, per infringement	\$30.00
Microchipping	
(a) Microchipping of a dog registered by SDC	Free
(b) Commercial breeders that require more than four pups to be microchipped per registration year	\$30.00 per dog, for the fifth and subsequent dog
Dog Impounding Fees	
(a) Impounding of dogs	\$100.00
(b) Sustainance of impounded dog per day or part thereof	\$20.00
(c) Euthanasia	\$40.00

- e) **Publicly notifies the fees in the Southland Times on Saturday, 20 May 2017 and Saturday, 10 June 2017; and also in the Fiordland Advocate in**

the week of 23 May 2017.

8.2 Unbudgeted Expenditure - Mair's Quarry Development, Waikawa

Record No: R/17/3/6920

Group Manager, Services and Assets – Ian Marshall, Roading Engineer – James McCallum and Commercial Lead – Dylan Rabbidge were in attendance for this item.

Mr Marshall advised that the purpose of the report was to consider a decision on unbudgeted expenditure for Mair's Quarry located in Waikawa.

Council noted that Southland District Council operates Mair's Quarry located in Waikawa. The Quarry is strategically important to the Council as it is the only source of roading material in the Waikawa area. The quarry has been used infrequently over the past 10 years but prior to that it was used extensively for seal extension projects in both the Southland District and Clutha District Council areas. Many thousands of cubic metres of material have been extracted from it over the years.

Officers also advised that due to changes in health and safety requirements, the current state of Mair's Quarry would not meet modern day standards for an operative quarry and that work required to bring the quarry up to a suitable standard involves blasting of the steep rock faces to reduce the height of these.

Council also noted that heavy equipment would be on-site soon developing the quarry, to win and process material, for the Alternative Coastal Route project. Having this equipment on site creates an opportunity to carry out essential health and safety improvements as well as improvement work needed for the sustainable operation of the quarry. The recommended improvement is the construction of an access road be completed to provide safe and suitable access to the far end of the quarry.

Officers further advised that to complete this work, Business unit 10890 Gravel Pits would require unbudgeted expenditure of \$75K. which includes an allowance for material testing. This expenditure will however be offset by income received from the sale of material from this quarry (estimated at \$150,000).

Resolution

Moved Deputy Mayor Duffy, seconded Cr Dillon **and resolved:**

That the Council:

- a) **Receives the report titled "Unbudgeted Expenditure - Mair's Quarry Development, Waikawa" dated 31 March 2017.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Notes the Health and Safety risks at Mair's Pit and that the Alternative**

Coastal Route project development work in the quarry creates an opportunity to mitigate these risks and to do other development work in a very cost effective way.

- e) **Approves the unbudgeted expenditure of \$75,000 from business unit 10890 (Gravel Pits - Reserves) to complete health and safety and access road improvements at Mair's Quarry.**

The meeting considered Item 9.1 Community Development Area Subcommittee Elections – Confirmation of Members next.

Reports - Governance

9.1 Community Development Area Subcommittee Elections - Confirmation of Members

Record No: R/17/3/5858

Community Partnerships Leader – Kelly Tagg was in attendance for this item.

Mrs Tagg advised that the purpose of report was to confirm the membership of Council's 19 Community Development Area Subcommittees following the recent triennial elections.

Council noted that the Community Development Area Subcommittee Terms of Reference which were adopted on 26 October 2016, stipulate that membership will consist of six elected members and one appointed member being the appointed District Councillor.

The meeting noted that a dispensation was being sought for:

- The Riversdale and Mossburn Community Development Area Subcommittees to operate with members from outside their respective boundaries
- The Gorge Road and Districts, Athol Community Development Area Subcommittees to operate with less than six local representatives.

Resolution

Moved Cr Dillon, seconded Cr Paterson **and resolved:**

That the Council:

- a) Receives the report titled "Community Development Area Subcommittee Elections - Confirmation of Members" dated 29 March 2017.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) Grants a dispensation to the Riversdale Community Development Area Subcommittee and the Mossburn Community Development Area**

Subcommittee to operate with members from outside their respective boundaries, as identified at their meetings.

- e) Grants a dispensation for the Gorge Road and Districts Community Development Area Subcommittee and the Athol Community Development Area Subcommittee to operate with less than six local members, provided a quorum of not less than four, as per the Terms of Reference, exists at each meeting.
- f) Confirms that the Lumsden Community Development Area Subcommittee for the 2017-2020 term is as follows;
- Gary John Maclean
 - Robin Hugh Scott
 - Kevin Garry Skoropada
 - William Morris Williams
 - Carolyn Mary Smith
 - Gregory John Tither
- g) Confirms that the Riversdale Community Development Area Subcommittee for the 2017-2020 term is as follows;
- Richard Mark Clarkson
 - Rohan Michael Horrell
 - Hilary Claire Kelso
 - Paul Anthony Langford
 - Barry Edward O'Connor
 - Daryl Stuart Will
- h) Confirms that the Balfour Community Development Area Subcommittee for the 2017-2020 term is as follows;
- Stephen Raymond Black
 - Paul William Eaton
 - Ryan James McMaster
 - Jamie Sidney Maginn
 - Christopher James Owens
 - Ziggy Roy
- i) Confirms that the Tokanui Community Development Area Subcommittee for the 2017-2020 term is as follows;
- Leona Violet Brunton
 - Cheryl Ann Leith
 - Peter Todd Lyders
 - Albert William Poole
 - Ricky Winstone Poole
 - Quentin James Strang
- j) Confirms that the Thornbury Community Development Area Subcommittee for the 2017-2020 term is as follows;
- Ian Stanley Bulling
 - Neville Arthur Hancox
 - Anne Irwin
 - Stuart Malcolm Shaw
 - Robert Andrew Shearing

- **Dianne Christine Wilson**
- k) **Confirms that the Mossburn Community Development Area Subcommittee for the 2017-2020 term is as follows;**
- **James Edward Guyton**
 - **Lance David Hellewell**
 - **Alister Bruce Macdonald**
 - **John Colin Mackenzie**
 - **Gerald Stuart Newlands**
 - **Colin Bruce Taylor**
- l) **Confirms that the Ohai Community Development Area Subcommittee for the 2017-2020 term is as follows;**
- **Martin Alexander Anderson**
 - **Kelly Jean Day**
 - **Mark Ainsley Hooper**
 - **Christopher Patrick Mangion**
 - **Wilfred Jond Peard**
 - **Ivan Glenn Sunde**
- m) **Confirms that the Nightcaps Community Development Area Subcommittee for the 2017-2020 term is as follows;**
- **Annette Blackler**
 - **James John (Bill) Brown**
 - **Beverley May Evans**
 - **Donald Edward McLeod**
 - **Jamie Raymond Shepherd**
 - **Wayne Stuart Williams**
- n) **Confirms that the Browns Community Development Area Subcommittee for the 2017-2020 term is as follows;**
- **Robert Fred Allan**
 - **Hannah Grace Forbes**
 - **Ralph Hamish Hamilton**
 - **Simon Huia Gilbert**
 - **Simon Joseph Kane**
 - **Raewyn Helen Spencer**
- o) **Confirms that the Limehills/Centre Bush Community Development Area Subcommittee for the 2017-2020 term is as follows;**
- **Jonathon Lloyd Cooney**
 - **Garry David Cooper**
 - **Alistair Ross Henderson**
 - **David John Kean**
 - **Kirsty Rodger**
 - **Neville George Stirling**
- p) **Confirms that the Gorge Road and Districts Community Development Area Subcommittee for the 2017-2020 term is as follows;**
- **Mark Robert Hamill**
 - **George Kevern**
 - **Kathryn Gay Munro**

- Raymond Waghorn
- q) Confirms that the Waikaia Community Development Area Subcommittee for the 2017-2020 term is as follows;
- Graeme Lawrence Coats
 - Raymond Michael Dickson
 - Michael John Lobb
 - Corey Ross McDowell
 - Robin Lindsay Stevenson
 - Shirley Ann Walker
- r) Confirms that the Woodlands Community Development Area Subcommittee for the 2017-2020 term is as follows;
- Ashley Richard Michelle
 - Janice Nola McBride
 - Keith Andrew McKenzie
 - Shane Malcolm Rhodes
 - Diane Maree Small
 - Michael Owen James Straith
- s) Confirms that the Dipton Community Development Area Subcommittee for the 2017-2020 term is as follows;
- Kathleen Anne English
 - Adrian Peter Harris
 - Susan Melvin
 - Brian John Russell
 - Colin John Henry Smith
 - Robert Michael (Mike) Smith
- t) Confirms that the Athol Community Development Area Subcommittee for the 2017-2020 term is as follows;
- Nigel James Black
 - Annabelle Herbert
 - John Peterson
 - Esmay Daphne Raynes
 - Stephen Hugh Wilkins
- u) Confirms that the Garston Community Development Area Subcommittee for the 2017-2020 term is as follows;
- Pamela Ngaire Naylor
 - Bonnie Rita Abernethy
 - Ian Douglas Huffadine
 - Thomas Anthony O'Brien
 - Tony Sparks
 - Louise Rachel Wright
- v) Confirms that the Orepuki Community Development Area Subcommittee for the 2017-2020 term is as follows;
- Colin Brammer
 - Stephen John Calder
 - Alistair McCracken
 - Brian William McGrath

- Jeanette Rita Sellwood
 - Penny Lea Sonnenberg
- w) Confirms that the Colac Bay Community Development Area Subcommittee for the 2017-2020 term is as follows;
- Lynley Kaye Barclay
 - Ian Richard Brinsdon
 - Donna Cleaver
 - Nathan Douglas Cleaver
 - Graeme John McKenzie
 - Juliana Mary O'Connell
- x) Confirms that the Manapouri Community Development Area Subcommittee for the 2017-2020 term is as follows;
- Alister Scott Burgess
 - Margaret Anne Gerken
 - Raymund (Ray) Gerard Haanen
 - Shirley Joy Mouat
 - Robert William Murrell
 - Lynette Pearson

Reports – Policy and Strategy

7.1 Oral feedback hearing for the Annual Plan Update 2017

Record No: R/17/3/6191

Purpose

To provide an opportunity for those providing feedback on the Annual Plan Update 2017 to speak to Council.

Council received feedback from nine individuals/organisations on the Annual Plan Update 2017. One of these was received after the closing date. Six of those wished to speak to Council about their feedback. Feedback was given via an online form or people could write to Council or make an informal comment via the Council's facebook page.

Attached is a copy of all of the formal feedback received compiled into a booklet and a further attachment with other feedback received via social media.

1. Debbie McCallum and Robin Eustace representing St Johns (submission 1) addressed the meeting in support of their submission for a grant request for the St Johns hub to be built on the corner of Spey and Jed Streets in Invercargill

St Johns are seeking a one off grant from Council as a contribution to the project and advised that even though the hub is to be built in Invercargill, it will have a Southland focus as a whole.

2. Paul Horner (Manager) and Lloyd Esler (Chair) representing the Southland Museum & Art Gallery (submission 2) address the meeting in support of their grant request for an increase to the Regional Heritage Rate.

They advised that the Trust Board of the Southern Museum and Art Gallery supports the Southland Regional Heritage Committee request for an increase to

the Regional Heritage Rate for the 2017/2018 Financial year and perpetually thereafter.

They also advised that should the grant request be approved, then it will enable various takes at the museum to be undertaken.

3. Peta Carey – Secretary/Trustee and the representing the Hollyford Conservation Trust (submission 3) addressed the meeting in support of their grant request.

Ms Carey advised that the Lower Hollyford community is unique in the Southland District and that the Trust is looking for a grant of \$50,000 as a one off payment then further annual payments of between \$15,000 and \$20,000 that are Consumer Price Index adjusted that are able to be reviewed at appropriate intervals.

4. Mary O'Brian representing CCS Disability Action (submission 4) addressed the meeting in support of their submission.

Ms O'Brian advised that the submission recommends that the Southland District Council undertake some strategic actions and outline practical ways that Council can improve access problems to facilities and the formation of a Disability Advisory Group.

She also advised that CCS Disability Action is keen to make recommendations regarding the purchase of equipment for the Manapouri Play Ground.

Please note that the two other oral submitters and resolutions are after the resolution to exclude the public.

Public Excluded

Exclusion of the Public: Local Government Official Information and Meetings Act 1987

Recommendation

That the public be excluded from the following part(s) of the proceedings of this meeting.

C10.1 Digitisation Project - Unbudgeted Expenditure Request

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Digitisation Project - Unbudgeted Expenditure Request	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure

	<p>available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>of information for which good reason for withholding exists.</p>
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That the Chief Executive Officer, Group Manager, Environmental Services, Group Manager, Services and Assets, Chief Financial Officer, Chief Information Officer, People and Capability Manager, Group Manager, Customer Support, Communications Manager, Governance and Democracy Manager, Committee Advisor, Team Leader - Knowledge Management and Management Accountant, be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the items C10.1 Digitisation Project - Unbudgeted Expenditure Request. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed and meeting procedure.

The public were excluded at 2.54pm.

The meeting returned to open session at 3.21pm and also adjourned.

The meeting reconvened at 3.24pm and resumed oral feedback to the Annual Plan.

Reports – Policy and Strategy

7.1 Oral feedback hearing for the Annual Plan Update 2017 (Continued)

Record No: R/17/3/6191

1. Alan Baird, Doug Frazer and David Cooper representing Federated Farmers (submission 7) addressed the meeting in support of their submission.

They raised the issue of the proposed additional spending for the District Leadership which they opposed.

They requested that Council adopt a specific targeted rate for a significant proportion of the ongoing operating costs associated with the Around the Mountains Cycle Trail.

They also advised that Federated Farmers supports the Councils maintenance resurfacing programme and asks that Council continues to seek efficiencies in the delivery of roading services.

Federated Farmers would like to see an amended to the roading rate allocation by obtaining various data to reallocate the rate costs.

They also advised that Council increase the proportion of the rates revenue from the Uniform Annual Charge and certain targeted rates and develop a

policy for consultation in the 2018/2028 draft Long Term Plan.

(During the oral submission from Federated Farmers, Councillors Paterson and Harpur returned to the meeting at 3.25pm.)

2. Wayne Foley representing Porpoise Bay Ltd (submission 9) addressed the meeting in support of his submission to which outlines a proposal to connect to the Curio Bay wastewater sewerage scheme. He provided further information to his submission which is attached to the minutes as appendix 1.

Resolution

Moved Cr Ford, seconded Cr Perham **and resolved:**

That the Council:

- a) **Receives the report titled “Oral feedback hearing for the Annual Plan Update 2017 ” dated 29 March 2017.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Receives the feedback received on the Annual Plan including the one received after the feedback period closed.**
- e) **Receives the informal feedback from Facebook as information.**

7.2 Key issues and funding requests for deliberation on Annual Plan 2017/2018

Record No: R/17/3/6321

Corporate Planner, Strategy and Policy – Nicole Taylor was in attendance for this item.

Miss Taylor advised that the report provided for decisions on the key issues and funding requests as a result of the Annual Plan feedback process.

The Meeting noted that Officers prepared an Annual Plan Update 2017 that was adopted by Council on 1 February 2017 along with other information in order to update the community on what the Council was planning in its 2017/2018 Annual Plan. Feedback was invited during the period from 10 February 2017 to 10 March 2017. Council received feedback from nine individuals/organisations (including one that was provided after the feedback period). In addition, one informal comment was received via social media.

(Councillors Baird and Perham left the meeting at 4.38pm.)

Resolution

Moved Mayor Tong, seconded Cr Keast **recommendations a to c, d with changes (as indicated with underlining and ~~strikethrough~~), e with changes (as indicated with underlining and ~~strikethrough~~), f to g, i with changes with changes (as indicated with underlining and ~~strikethrough~~)**

That the Council:

- a) Receives the report titled “Key issues and funding requests for deliberation on Annual Plan 2017/2018 ” dated 29 March 2017.
- b) Determines that this matter or decision be recognised as significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) ~~Determines whether Determine the additional to approve the following funding requests to be included in the Annual Plan 2017/2018 as follows:~~
 - a) ~~Decline \$70,000 for the St John’s Ambulance Hub (Invercargill)~~
 - b) ~~\$77,470 for the Southland Regional Heritage Rate (\$5.00 per rating unit)~~
 - b) Approve \$5.00 per rating unit (inclusive of GST from the district operations reserve) for the Southland Regional Heritage Rate and tagged as operational for cataloguing for 2017/2018 financial year only and that any future support for this work be decided on at a later date, contingent upon the provision of a formal report back on the use of the funding from SDC and a strategic plan outlining the future priorities for regional heritage funding.
 - e) ~~\$50,000 in 2017/2018 for the Hollyford Conservation Trust with ongoing payments of between \$15,000-\$20,000 annually adjusted for CPI.~~
 - c) Approve a one off grant of \$10,000 (GST exclusive split \$5,000 from Council district operations reserve and \$5,000 from the Mararoa Waimea Ward) in 2017/2018 financial year for the Hollyford Conservation Trust.
- e) Agree to officers correcting the grant amounts in the Annual Plan 2017/2018 for the Southland Warm Homes Trust (\$35,000 from district operations reserve) and Southland Santa Parade (\$800 from district operations reserve) ~~to be funded from rates (net change of \$30,200).~~
- f) Note the request regarding improving accessibility with no changes required to the Annual Plan budget and agree to forward the suggestions about the playground to the Manapouri CDA Subcommittee for their consideration and those about the footpath/street audit to officers to consider as part of the process of reviewing the Rooding and Footpath Activity Management Plans ahead of the 10 Year Plan 2018-2028.
- g) Note the request regarding the Curio Bay Wastewater Scheme with no changes required to the Annual Plan budget and request officers prepare

a report for Council to consider on the costs and options available for community connections to the scheme (including the Porpoise Bay subdivision) including a timetable for community consultation.

- h) Note the request to allocate funding for projects in Waiau Street with no changes required to the Annual Plan budget and request that officers continue to work with Real Journeys to develop and agree a joint concept for the area with detailed plans and costings for Council-related projects to be considered by the Council and/or the Manapouri CDA Subcommittee for inclusion in the draft 10 Year Plan.
- i) Other Issues
- i) Note the comment about delays with liquor licence renewal applications with no changes required to the Annual Plan budgets and agree with the officer's response about action being taken to clear the application backlog.
 - ii) Note the requests to reduce District Leadership expenditure and operational funding with no changes required to the Annual Plan budgets.
 - iii) Note the request regarding costs and funding for the Around the Mountain Cycle Trail with no changes required to the Annual Plan budgets and request officers to consider the feedback provided when preparing options for Council to consider regarding the trail.
 - iv) Note the comment about the roading programme and expenditure with no changes required to the Annual Plan budgets and forward the feedback to relevant officers for consideration as part of the process of reviewing the Roothing and Footpaths Activity Management Plan.
 - v) Endorse the Roothing Rate Model as outlined in the supporting information for inclusion in the draft Annual Plan 2017/2018.
 - vi) Agree to officers preparing the Annual Plan 2017/2018 on the basis that the Uniform Targeted Rate and the overall District Rate increase will be set at a level agreed at the Council meeting on 27 April 2017.
 - vii) Approve \$110,000 funding be included in the final Annual Plan 2017/2018 for employment of a Traffic Services Engineer and the cost be funded by a reduction in the Network and Asset Management costs for roading.
 - viii) Agree to officers preparing the Annual Plan 2017/2018 incorporating the following changes to water, wastewater and stormwater projects.

Activity	Project (No)	Amount
Water	Removal: Tuatapere early Talbot replacement due to failures (WAT 728)	\$-
Water	Project Adjustment: Te Anau early replacement of Talbots and Laterals due to premature failure	\$427 656
Water	Project Timing Change: Winton early replacement of mains (WAT 815)	\$1,103,352
Stormwater	Project Addition: Winton investigation and scoping for replacement of stormwater main in	\$80,000

	Great North Road	
Wastewater	Project Reinstatement: Te Anau Aeration work associated with scheme capacity upgrade (WW 606)	\$350,000
Wastewater	Project Addition: Winton additional aeration for oxidation pond	\$50,000

- ix) **Confirm that the Annual Plan 2017/2018 be updated for the changes to fees outlined below.**

Animal Control	Food and sustenance for impounded dogs per day or part thereof	\$20.00
Ohai Hall	Wedding Dance/Cabarets	\$115.00
	Wedding Reception only/Banquets	\$100.00
	Sports Tournaments Concerts Public Meetings Funerals Sport & Community Groups Indoor Bowls (Practice and Champs) Senior Citizens Arts and Crafts Handcraft Club Garden Club	\$15.00 per hour
	Bond (no GST)	\$250.00
	Wheelie Bins	New/additional recycling bin collection fee (per month charge from first of the month following request bin to 30 June of the following year)
	New/additional rubbish bin collection fee (per month charge from first of the month following request bin to 30 June of the following year)	\$12.50

- x) **Direct officers to consolidate its share of the updated financial statements for Venture Southland into the 2017/2018 Annual Plan budgets once these are confirmed.**
- xi) ~~Note the projects to be carried forward from the 2016/2017 financial year will be agreed at the Council meeting on 27 April 2017.~~
- xi) **Approve projects (and identified funding source) to be carried forward from the 2016/2017 financial year as follows:**

<u>Town</u>	<u>Activity</u>	<u>Project Name</u>	<u>Amount</u>
<u>Athol</u>	<u>Parks and Reserves</u>	<u>Beautification upgrade</u>	<u>\$5,000</u>
<u>Clifden</u>	<u>Community Centres</u>	<u>Exterior and roof repaint</u>	<u>\$10,445</u>
<u>Colac Bay</u>	<u>Roads/Footpaths</u>	<u>Information Board</u>	<u>\$5,000</u>
<u>Colac Bay</u>	<u>Public Conveniences</u>	<u>Colac Bay Playground Toilets</u>	<u>\$126,976</u>
<u>Eastern Bush</u>	<u>Water Supply</u>	<u>Water Supply Upgrade - Stage 1</u>	<u>\$696,850</u>
<u>Edendale-Wyndham</u>	<u>Roads/Footpaths</u>	<u>Footpath upgrade</u>	<u>\$44,864</u>
<u>Finance and</u>	<u>District</u>	<u>Digitisation Back</u>	<u>-\$182,514</u>

<u>Administration</u>	<u>Leadership</u>	<u>Capture</u>	
<u>Finance and Administration</u>	<u>District Leadership</u>	<u>Core System Review</u>	<u>\$1,832,911</u>
<u>Finance and Administration</u>	<u>District Support</u>	<u>Refurbishment of reception and telephonist area</u>	<u>\$32,000</u>
<u>Finance and Administration</u>	<u>District Support</u>	<u>Project 3.3 Complaints & Compliments</u>	<u>\$2,000</u>
<u>Invercargill</u>	<u>Community Facilities</u>	<u>Invercargill Office Reception upgrade</u>	<u>\$46,080</u>
<u>Invercargill</u>	<u>Community Facilities</u>	<u>Invercargill Office External repaint</u>	<u>\$60,416</u>
<u>Invercargill</u>	<u>Community Facilities</u>	<u>Invercargill Office</u>	<u>\$6,320</u>
<u>Invercargill</u>	<u>Community Facilities</u>	<u>Invercargill Office</u>	<u>\$174,080</u>
<u>Invercargill</u>	<u>Community Facilities</u>	<u>Invercargill Office External cladding replacement.</u>	<u>\$122,880</u>
<u>Invercargill</u>	<u>Community Facilities</u>	<u>Invercargill Office Re roof tower block</u>	<u>\$41,500</u>
<u>Limehills</u>	<u>Community centres</u>	<u>Replace hot water system in showers</u>	<u>\$7,168</u>
<u>Limehills</u>	<u>Community centres</u>	<u>Upgrade of Kitchen</u>	<u>\$10,000</u>
<u>Lumsden</u>	<u>Parks and Reserves</u>	<u>Upgrade railway heritage area</u>	<u>\$7,688</u>
<u>Manapouri</u>	<u>Parks and Reserves</u>	<u>Commemorative rock</u>	<u>\$8,993</u>
<u>Manapouri</u>	<u>Parks and Reserves</u>	<u>Otta sealing the start of Frasers Beach Road and Murrell Ave</u>	<u>\$30,000</u>
<u>Mararoa Waimea</u>	<u>Roads/Footpaths</u>	<u>Minor road improvements particularly the sealing of unsealed roads</u>	<u>\$50,000</u>
<u>Ohai</u>	<u>Community centres</u>	<u>Replacing Windows & painting</u>	<u>\$26,000</u>
<u>Otautau</u>	<u>Community Facilities</u>	<u>Upgrade camping ground - sewerage connection, new ablution block, new kitchen, new huts & chalets</u>	<u>\$44,000</u>
<u>Riversdale</u>	<u>Wastewater</u>	<u>Treatment Upgrade Stage 1</u>	<u>\$263,650</u>
<u>Riversdale</u>	<u>Wastewater</u>	<u>Treatment Upgrade</u>	<u>\$300,000</u>
<u>Riverton Harbour</u>	<u>Community Facilities</u>	<u>SDC wharves upgrade</u>	<u>\$15,000</u>
<u>Riverton/Aparima</u>	<u>Roads/Footpaths</u>	<u>Kerb work on Havelock Street</u>	<u>\$130,000</u>
<u>SIESA</u>	<u>SIESA</u>	<u>Fuel tanks (2x20,000L)</u>	<u>\$85,000</u>

		<u>replacement</u>	
<u>SIESA</u>	<u>SIESA</u>	<u>Network Upgrade (Renewal etc)</u>	<u>\$40,000</u>
<u>SIESA</u>	<u>SIESA</u>	<u>Exhaust System renewal/service</u>	<u>\$20,000</u>
<u>SIESA</u>	<u>SIESA</u>	<u>Replacement of one transformer/switch yard</u>	<u>\$35,000</u>
<u>SIESA</u>	<u>SIESA</u>	<u>Ring feed Project - Stage 3</u>	<u>\$46,000</u>
<u>SIESA</u>	<u>SIESA</u>	<u>Security Upgrade for Power Station</u>	<u>\$30,000</u>
<u>Stewart Island/Rakiura</u>	<u>Parks and Reserves</u>	<u>Mill Creek to Bathing Beach track</u>	<u>\$8,192</u>
<u>Stewart Island/Rakiura</u>	<u>Parks and Reserves</u>	<u>Major maintenance of smaller township walking tracks</u>	<u>\$25,625</u>
<u>Stewart Island/Rakiura</u>	<u>Roads/Footpaths</u>	<u>New footpath from Golden Bay to start of Fuschia Walkway + signage</u>	<u>\$41,000</u>
<u>Stewart Island/Rakiura</u>	<u>Roads/Footpaths</u>	<u>New car parking area on Argyle St</u>	<u>\$30,420</u>
<u>Te Anau</u>	<u>Wastewater</u>	<u>Oxidation pond</u>	<u>\$622,984</u>
<u>Te Anau</u>	<u>Roads/Footpaths</u>	<u>Street Lighting</u>	<u>\$20,500</u>
<u>Te Anau</u>	<u>Roads/Footpaths</u>	<u>Street Lighting</u>	<u>\$20,500</u>
<u>Te Anau</u>	<u>Community Facilities</u>	<u>New Pontoon</u>	<u>\$204,800</u>
<u>Te Anau</u>	<u>Roads/Footpaths</u>	<u>Footpath Renewals</u>	<u>\$4,100</u>
<u>Te Anau</u>	<u>Roads/Footpaths</u>	<u>K&C renewals</u>	<u>\$7,175</u>
<u>Te Anau Rural Water Supply</u>	<u>Water Supply</u>	<u>Replace reservoir tanks ahead of schedule (Kakapo)</u>	<u>\$85,000</u>
<u>Thornbury</u>	<u>Community Facilities</u>	<u>Replace heating system</u>	<u>\$4,096</u>
<u>Tussock Creek - Hall</u>	<u>Community centres</u>	<u>Roof paint</u>	<u>\$11,264</u>
<u>Winton</u>	<u>Roads/Footpaths</u>	<u>Concrete kerbs</u>	<u>\$2,460</u>
<u>Winton</u>	<u>Roads/Footpaths</u>	<u>Florence Road sealing, curb and channel</u>	<u>\$120,000</u>
<u>Roding</u>	<u>Roads/Footpaths</u>	<u>Sealed Road Resurfacing</u>	<u>\$500,000</u>
<u>Roding</u>	<u>Roads/Footpaths</u>	<u>Otapiri Gorge Pavement Rehabilitation</u>	<u>\$700,000</u>
<u>Total</u>			<u>\$6,581,422</u>

- xii) Notes that feedback that relate to operational matters or renewal works, requests for more information for reviews and changes to programmes or projects, have been provided to relevant officers and will be considered alongside existing work programmes and actioned as appropriate.

The meeting adjourned at 5.13pm and reconvened at 5.17pm.

Mayor Tong, Councillors Dillon, Duffy, Ford, Frazer, Harpur, Keast, Macpherson and Paterson were present when the meeting reconvened.

The meeting returned to public excluded at 5.17pm.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

The meeting concluded at 5.30pm.

CONFIRMED AS A TRUE AND CORRECT
RECORD AT A MEETING OF THE COUNCIL
HELD ON THURSDAY 6 APRIL 2017.

DATE:.....

CHAIRPERSON:.....

APPENDIX 1



Presentation to Southland District Council
Annual Plan Submission
6th April 2017.

Porpoise Bay Limited

- Porpoise Bay Ltd (PBL), owns the property adjoining the Curio Bay camping ground and directly across the road from the new council waste water scheme.
- PBL land is zoned a Rural Zone with a Settlement Overlay now applicable following a Council intended plan change. The Rural Settlement Overlay plan change was intended to facilitate residential development in these areas.
- PBL has approvals for an onsite waste disposal scheme which will provide certainty of facilities (Environment Southland discharge consent 202629).
- PBL intends to complete the development in the near future and considers connecting to the councils scheme as opposed to its own scheme as a sensible outcome.
- The council scheme is already consented and designed to accommodate volume demands of the community including the PBL subdivision development.
- PBL retains ownership of a 5500m² lot which was set aside for a discharge field as part of the onsite waste disposal scheme.
- PBL under its current consent is also required to vest in council as reserve 2.61 ha.

Council Staff (letter 9.3.17) have advised;

- The council scheme would only be available to PBL after following a number of internal policy matters and further consultation processes including canvassing the option of joining the scheme with the Curio Bay residents.
- Council staff advise that they are not in a position to agreeing to provide the ability to connect to the system, the final cost of any connection or the timeframe around when a connection may be possible.
- The PBL proposal to dispose of the 5,500m² lot to council is rejected as council is not wanting to acquire any more land at this stage.
- Council advises that the current financial numbers are as follows;

Estimated cost of infrastructure to service community sites	\$920,000
Estimated number of lots 30 plus PBL 16	46

Porpoise Bay Limited

Average cost per lot \$20,000

If PBL does not join the scheme we estimate the saving in infrastructure costs to council at circa \$80,000 leaving a net outlay for the remaining lots of \$840,000

*The number of community lots joining the scheme = 30
Average cost per lot \$28,000*

PBL submits that by it joining the scheme it in effect subsidises the remaining lot owners by circa \$8,000 x 30 = \$240,000

PBL submits

That Council agree to allow PBL join the scheme for a negotiated fee without consultation with the remaining community.

That Council agree that such connection may occur at any time after the waste water scheme has been commissioned and any required consultant advice has confirmed that the connection for PBL can be made.

PBL also advises that based on Council's advice as to having surplus reserve land that it intends to apply for resource consent to convert the discharge field land and connected easterly foreshore land (within our property of course) to additional residential lots.

Wayne Foley
Director
Porpoise Bay Limited

End.

Porpoise Bay Limited



