

Browns Community Development Area Subcommittee OPEN MINUTES

Minutes of a meeting of Browns Community Development Area Subcommittee held in the Browns Community Centre on Tuesday, 13 June 2017 at 6.00pm.

PRESENT

Chairperson	Ralph Hamilton
Deputy Chairperson	Simon Kane
Members	Fred Allen
	Simon Gilbert
	Raewyn Spencer

IN ATTENDANCE

Committee Advisor	Alyson Hamilton
Community Partnership Leader	Michelle Stevenson

1 Apologies

Moved Deputy Chairperson Kane, seconded Member Gilbert and **resolved: That the Browns Community Development Area Subcommittee accept the apologies from Councillor Frazer and Member Forbes.**

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no Public Forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

There were no minutes for confirmation.

Reports for Recommendation

7.1 Community Centre Internal Painting and Carpets Upgrade

Record No: R/17/6/12311

Michelle Stevenson (Community Partnerships Leader) presented the report.

Ms Stevenson advised at the previous meeting of the subcommittee discussions were undertaken for a proposed upgrade to the community centre.

Ms Stevenson informed the current Community Centre carpets are worn and fraying, and the internal walls and ceilings in need of refurbishment.

Ms Stevenson advised the 2015/25 LTP has \$15,000 allocated for this project in the 2016/17 year.

Members noted Council staff have sourced two quotes for the internal painting. These being;

- Dean Bleasel - \$7,320 (plus GST) for the internal paint of the community centre, tongue and groove flooring and wood panelling.
- Keith Moore - \$7,000 (plus GST) to undertake the same scope of work.

Ms Stevenson advised the replacement of the Community Centre carpets will include the main area of the hall and a quote of \$2,863 (plus GST) has been received from Regal Floors.

Members noted the total cost of this upgrade is \$9,863 (plus GST).

Following discussion the subcommittee agreed that it be recommended to Council to proceed with the internal refurbishment of the community centre and that the preferred quote from Keith Moore of \$7,000 (plus GST) for internal paint work and the quote from Regal Floors for \$2,863 (plus GST) for upgrade of the carpets be accepted.

Resolution

Moved Member Allen, seconded Member Spencer **and resolved:**

That the Browns Community Development Area Subcommittee:

- a) **Receives the report titled “Community Centre Internal Painting and Carpets Upgrade” dated 7 June 2017.**
- b) **Recommends that Council approve the internal refurbishment and carpet upgrade in the Browns Community Centre at an approximate cost of \$9,863 (plus GST).**

The meeting concluded at 6.30pm

CONFIRMED AS A TRUE AND CORRECT
RECORD AT A MEETING OF THE BROWNS
COMMUNITY DEVELOPMENT AREA
SUBCOMMITTEE HELD ON TUESDAY, 13
JUNE 2017.

DATE:.....

CHAIRPERSON:.....