
Council

OPEN MINUTES

Minutes of a meeting of Council held in the Council Chambers, 15 Forth Street, Invercargill on Wednesday, 7 June 2017 at 1pm.

PRESENT

Mayor Mayor Gary Tong
Councillors Stuart Baird
Brian Dillon
John Douglas
Bruce Ford
George Harpur
Julie Keast
Ebel Kremer
Gavin Macpherson
Neil Paterson
Nick Perham

IN ATTENDANCE

Acting Chief Executive	Rex Capil
Group Manager, Environmental Services	Bruce Halligan
Group Manager, Services and Assets	Ian Marshall
Chief Financial Officer	Anne Robson
Chief Information Officer	Damon Campbell
Group Manager, Customer Support	Trudie Hurst
Communications Manager	Louise Pagan
Publications Specialist	Chris Chilton
Governance and Democracy Manager	Clare Sullivan
Committee Advisor	Fiona Dunlop
Muriel Johnstone	For Item 7.2 – Adoption of Annual Plan 2017/2018

1 Apologies

Apologies for lateness were received from Councillor Frazer and for absence from Councillor Duffy.

Moved Cr Keast, seconded Cr Paterson **and resolved:**

That the Council accept the apologies.

2 Leave of absence

Mayor Tong advised of a leave of absence from Monday 26 June 2017 to Tuesday 4 July 2017.

Moved Cr Ford, seconded Cr Dillon and **resolved that Council agree to the request for leave of absence from Mayor Tong for the period Monday 26 June 2017 to Tuesday 4 July 2017.**

3 Conflict of Interest

There were no conflicts of interest.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Council Minutes

Resolution

Moved Cr Kremer, seconded Cr Keast **and resolved:**

That Council confirms the minutes of the meeting held on 17 May 2017 as true and correct record of that meeting.

Reports - Policy and Strategy

7.1 Draft Early Payment of Rates Policy

Record No: R/17/5/10816

Policy Analyst – Robyn Rout was in attendance for this item.

Mrs Rout advised that the purpose of the report was to request a recommendation to Council that the draft Policy be adopted.

The Meeting noted that the draft Early Payment of Rates Policy allows ratepayers connected to some sewerage and water schemes to make full payments of loan rates early, to reduce their overall costs.

Resolution

Moved Mayor Tong, seconded Cr Kremer **and resolved:**

That the Council:

- a) **Receives the report titled “Draft Early Payment of Rates Policy” dated 7 June 2017.**
- b) **Adopts the draft Early Payment of Rates Policy (appended to the minutes as appendix 1).**

7.2 Adoption of the Annual Plan 2017/2018

Record No: R/17/5/9747

Corporate Planner – Nicole Taylor was in attendance for this item.

Miss Taylor advised that the report recommends the adoption of the Annual Plan for the 2017/2018 financial year.

The Meeting noted that the Annual Plan is a requirement under the Local Government Act 2002 and that this is year three of the Council’s 10 Year Plan 2015-2025 and serves as the base for the Annual Plan 2017/2018.

Miss Taylor also advised that the Council received feedback from nine individuals and organisations on the Annual Plan Update 2017 and supporting information. As a result of this feedback, Council has made a number of minor changes to the plan and identified specific issues that will be considered as part of the development of the 10 Year Plan 2018-2028.

(During discussion, Councillor Frazer joined the meeting at 1.08pm.)

Resolution

Moved Cr Douglas, seconded Cr Dillon **and resolved:**

That the Council:

- a) **Receives the report titled “Adoption of the Annual Plan 2017/2018” dated 29 May 2017.**
- b) **Determines that this matter or decision be recognised as significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to**

making a decision on this matter.

d) Amends the fees for the halls as follows:

	Explanations	2017/2018 (GST incl)
Winton Memorial Hall		
Weddings/Birthdays/Other Social Functions	Full day (bond required)	\$400.00
Other Functions	Full day (bond required)	\$200.00
School / Education Related Events	Full day (bond required)	\$50.00
Bowls and Dancing (e.g. Ballet, Scottish Dancing)	Half day (bond required)	\$25.00
Bowls and Dancing (e.g. Ballet, Scottish Dancing)	Full day (bond required)	\$50.00
Funeral / Church Services / Meetings	Full day (bond required)	\$75.00
Commercial User (e.g. Private Sales)	Half day (bond required)	\$200.00
Commercial User (e.g. Private Sales)	Full day (bond required)	\$400.00
Bond - Regular Users (12 month duration for bond)	(no GST)	\$200.00
Bond - Casual /One-Off Users	(no GST)	\$400.00
Winton RSA Hall		
Anzac Lounge	Half day (bond required)	\$30.00
Anzac Lounge	Full day (bond required)	\$60.00
Weddings	Full day (bond required)	\$150.00
Other functions	(bond required)	\$80.00
Kip McGrath (Own Lock-up Room) Regular/Consistent (per month charge)	\$300.00	
Regular Users (e.g. Dancing, Yoga, Church Services)	Half day (bond required)	\$15.00
Regular Users (e.g. Dancing, Yoga, Church Services)	Full day (bond required)	\$30.00
Commercial User (e.g. Private Sales)	Half day (bond required)	\$50.00
Commercial User (e.g. Private Sales)	Full day (bond required)	\$100.00
Bond - Regular Users (12 month duration for bond)	(no GST)	\$100.00
Bond – Casual / One-Off Users	(no GST)	\$200.00
Ohai Hall		
Non-Profit Organisations	per hour	\$10.00

- e) Adopts the Annual Plan including the Funding Impact Statement for the 2017/2018 financial year (attached to the officers report).
- f) Delegates authority to the Chief Executive to approve any final edits required to the Annual Plan in order to finalise the document for distribution

7.3 Rates Resolution - Setting Rates for the Financial Year 1 July 2017 to 30 June 2018

Record No: R/16/12/20893

Finance Manager – Sheree Marrah was in attendance for this item.

Mrs Marrah advised that the purpose of this report was for Council to formally set its rates, due dates for the payment of rates, and any details of penalties the Council wishes to add in accordance with the Local Government (Rating) Act 2002.

Resolution

Moved Mayor Tong, seconded Cr Perham **and resolved:**

That the Council:

- a) **Receives the report titled “Rates Resolution - Setting Rates for the Financial Year 1 July 2017 to 30 June 2018” dated 29 May 2017.**
- b) **Determines that this matter or decision be recognised as significant in terms of its significance and engagement policy**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Resolves that the rates, detailed in recommendation (e) of this paper for the year commencing 1 July 2017 and concluding on 30 June 2018 are expressed exclusive of Goods and Services Tax (GST). GST will be applied when rates are assessed for 2017/2018.**
- e) **Sets the following rates under the Local Government (Rating) Act 2002, on rating units in the district for the financial year commencing on 1 July 2017 and ending on 30 June 2018.**

Uniform Annual General Charge

Pursuant to Section 15(1)(a) of the Local Government (Rating) Act 2002, a uniform annual general charge of \$400.80 per rating unit on every rateable rating unit within the Southland District.

General Rate

Pursuant to Section 13(2)(a) of the Local Government (Rating) Act 2002, a general rate of \$0.00040979 in the dollar on the capital value of all rateable rating units within the Southland District.

Targeted Rates

Community Facilities Rates

Pursuant to Sections 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002, the following uniform targeted rates set per separately used or inhabited part of a rateable rating unit situated in the following Community Facility Areas:

Community Facility Areas	Charge	Community Facility Areas	Charge
Aparima Hall	\$40.10	Mossburn Hall	\$60.00
Athol Memorial Hall	\$71.30	Myross Bush Hall	\$26.09
Balfour Hall	\$34.78	Nightcaps Hall	\$69.80
Blackmount Hall	\$50.00	Ohai Hall	\$51.95
Browns Hall	\$27.35	Orawia Hall	\$51.10
Brydone Hall	\$44.55	Orepuki Hall	\$59.72

Clifden Hall	\$43.66	Oreti Plains Hall	\$62.61
Colac Bay Hall	\$49.10	Otahuti Hall	\$26.09
Dacre Hall	\$37.39	Otapiri-Lora Gorge Hall	\$135.00
Dipton Hall	\$43.63	Riversdale Hall	\$42.02
Eastern Bush Hall	\$65.22	Ryal Bush Hall	\$36.73
Edendale Hall	\$10.49	Seaward Downs Hall	\$36.10
Fiordland Community Event Centre	\$34.78	Stewart Island Hall	\$62.38
Five Rivers Hall	\$43.48	Thornbury Hall	\$60.10
Fortrose Domain	\$25.00	Tokanui-Quarry Hills Hall	\$63.19
Glenham Hall	\$40.00	Tuatapere Hall	\$36.90
Gorge Road Hall	\$42.39	Tussock Creek Hall	\$26.09
Heddon Bush Hall	\$60.00	Tuturau Hall	\$37.14
Hedgehope-Glencoe Hall	\$60.00	Waianiwa Hall	\$60.00
Hokonui Hall	\$57.88	Waikaia Recreation Hall	\$48.56
Limehills Hall	\$55.57	Waikawa Community Centre	\$25.44
Lochiel Hall	\$30.43	Waimahaka Hall	\$60.00
Lumsden Hall	\$31.23	Waimatuku Hall	\$31.59
Mabel Bush Hall	\$43.60	Wairio Community Centre	\$32.10
Manapouri Hall	\$32.37	Wallacetown Hall	\$42.00
Mandeville Hall	\$40.00	Winton Hall	\$20.11
Mataura Island Hall	\$23.70	Wreys Bush Hall	\$81.22
Menzies Ferry Hall	\$35.00	Wrights Bush Hall	\$26.68
Mimihau Hall	\$50.00	Wyndham Hall	\$39.13
Mokoreta-Redan Hall	\$78.26		

Roading Targeted Rate

Pursuant to Sections 16(3)(a) and 16(4)(a) of the Local Government (Rating) Act 2002, a uniform targeted rate of \$60.27 per rateable rating unit within the Southland District; and

Pursuant to Sections 16(3)(a) and 16(4)(b) of the Local Government (Rating) Act 2002, a differential rate in the dollar of capital value for all rateable rating units:

Roading Differentials	Charge
Commercial	\$0.00131099
Dairy	\$0.00084509
Farming non-dairy	\$0.00049832
Forestry	\$0.00608436
Industrial	\$0.00119576
Lifestyle	\$0.00043931
Mining	\$0.01728686
Other	\$0.00013179
Residential	\$0.00043931

Regional Heritage Targeted Rate

Pursuant to Sections 16(3)(a) and 16(4)(a) of the Local Government (Rating) Act 2002, a uniform targeted rate of \$30.77 set per separately used or inhabited part of a rateable rating unit situated in the Southland District.

Waste Management Targeted Rate

Pursuant to Sections 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002, a uniform targeted rate of \$76.16 per rating unit on every rating unit within the Southland District excluding Stewart Island; and

Pursuant to Sections 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002, a rate of \$0.00003163 in the dollar of capital value across all rating units within the Southland District excluding Stewart Island.

Local Targeted Rates (Ward, Community Board, Community Development Area, Town)

Pursuant to Sections 16(3)(b), 16(4)(a) or 16(4)(b) of the Local Government (Rating) Act 2002, the following rates per rateable rating unit/rate in the dollar on the land value of all rateable rating unit within the below areas:

Local Targeted Rates	Targeted Rate per rating unit	Rate in the dollar on land value
Mararoa Waimea Ward		\$0.00003043
Waiau Aparima Ward		\$0.00004619
Waihopai Toetoes Ward		\$0.00002772
Winton Wallacetown Ward		\$0.00002121
Edendale-Wyndham Community Board	\$134.27	
Otautau Community Board Residential		\$0.01457273
Otautau Community Board Commercial		\$0.02914547
Otautau Community Board Rural		\$0.00001457
Riverton/Aparima Community Board (excludes Rural)		\$0.00359487
Riverton/Aparima Community Board Rural		\$0.00035949
Stewart Island/Rakiura Community Board		\$0.00127079
Te Anau Community Board Residential	\$291.96	
Te Anau Community Board Commercial	\$583.90	
Te Anau Community Board Rural	\$72.99	
Tuatapere Community Board (excludes Rural)	\$176.48	
Tuatapere Community Board Rural	\$35.30	
Wallacetown Community Board	\$135.86	
Winton Community Board	\$211.93	
Athol Community Development Area	\$62.57	
Balfour Community Development Area	\$206.77	
Browns Community Development Area	\$189.79	
Colac Bay Community Development Area	\$78.63	
Dipton Community Development Area	\$83.39	
Garston Community Development Area	\$56.57	
Gorge Road Community Development Area	\$27.10	
Limehills Community Development Area	\$76.83	
Lumsden Community Development Area	\$286.55	
Manapouri Community Development Area	\$230.13	
Mossburn Community Development Area		\$0.01158670
Nightcaps Community Development Area	\$139.31	
Ohai Community Development Area	\$194.77	
Orepuki Community Development Area	\$72.74	
Riversdale Community Development Area	\$161.33	
Thornbury Community Development Area	\$100.83	
Tokenui Community Development Area	\$177.56	

Waikaia Community Development Area		\$0.00274944
Woodlands Community Development Area	\$181.80	
Drummond Village Local	\$47.45	

Swimming Pool Targeted Rates

Pursuant to Sections 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002, the following uniform targeted rates set per separately used or inhabited part of a rateable rating unit situated in the following Swimming Pool Areas:

Swimming Pool Area	Charge	Swimming Pool Area	Charge
Edendale	\$4.35	Takitimu	\$20.52
Fiordland	\$14.96	Tuatapere Ward	\$13.53
Otautau	\$20.00	Winton	\$10.00
Riverton	\$18.30		

Te Anau-Manapouri Airport Targeted Rate

Pursuant to Sections 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002, a uniform targeted rate of \$111.30 per rateable rating unit within the Te Anau Manapouri Airport Area.

Stewart Island Waste Management Targeted Rate

Pursuant to Sections 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002, a uniform targeted rate of \$297.71 set per each separately used or inhabited part of a rating unit situated in the Stewart Island Waste Management Area.

Rubbish Bin Collection Targeted Rate

Pursuant to Sections 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002, a uniform targeted rate of \$130.24 per bin where the collection service is actually provided.

Recycling Bin Collection Targeted Rate

Pursuant to Sections 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002, a uniform targeted rate of \$130.24 per bin where the collection service is actually provided.

Te Anau Rural Water Scheme Targeted Rates

Pursuant to Sections 16(3)(b) and 16(4)(a) and (b) of the Local Government (Rating) Act 2002, the rates as outlined below:

An annual charge by way of a uniform targeted rate of \$503.02 per restricted connection.

In regards to the supply of water, the following rates or combination of below will apply to each rating unit:

- Pursuant to Section 19(2)(b), a uniform targeted rate of \$335.35 for each unit supplied to the rating unit.
- For rating units with an allocation of multiples of 7.7 units, a uniform targeted rate of \$2,582.16 for every 7.7 units allocated.
- For rating units allocated half a unit, a uniform targeted rate of 50%

of a unit being \$167.67 For this to apply, the rating unit must already receive at least 1 unit.

Matuku Rural Water Scheme Targeted Rate

Pursuant to Sections 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002, a uniform targeted rate of \$219.82 for each unit made available to the rating unit.

Metered Property Water Supply Targeted Rate

Pursuant to Section 19 of the Local Government (Rating) Act 2002, a rate for actual water consumption of \$0.93 per cubic metre.

Pursuant to Sections 16(3)(b) and 16(4)(b) of the Local Government (Rating) Act 2002, a fixed charge of \$147.83 per meter.

District Water Targeted Rate

Pursuant to Sections 16(3)(b) and 16(4)(b) of the Local Government (Rating) Act 2002, the rates are assessed on a differential basis:

- For all rating units without meters that are connected to a water supply scheme or are within the scheme rating boundary but are not connected, a uniform targeted rate of \$396.32 for each SUIP of the rating unit for residential properties and for each rating unit for non-residential properties.
- For rating units with water troughs with direct feed from Council's water mains, a uniform targeted rate of \$79.26 per trough.
- For vacant non-contiguous rating units within the scheme rating boundary(which are not connected but able to be connected), a uniform targeted rate of \$198.17 being half of one unit rate for the provision of the service due to the ability to connect to the scheme.

Wastewater Targeted Rates

Pursuant to Sections 16(3)(b) and 16(4)(b) of the Local Government (Rating) Act 2002, the following rates:

- For all residential rating units either connected or are within the scheme rating boundary and able to be connected, a uniform targeted rate of \$389.16 for each SUIP of the rating unit.
- For vacant non-contiguous rating units within the scheme rating boundary, a uniform targeted rate of \$194.58 being half of one unit rate for the provision of the service due to the ability to connect to the scheme.
- All other properties either connected or able to be connected, a uniform targeted rate of \$389.16 for each pan/urinal.

Woodlands Septic Tank Cleaning Targeted Rate

Pursuant to Sections 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002, a uniform targeted rate of \$39.68 in respect of each separately used or inhabited part of a rating within the Woodlands Septic Tank Cleaning Area.

Water Supply Loan Targeted Rates

Pursuant to Sections 16(3)(b) and 16(4)(b) of the Local Government (Rating) Act 2002, a uniform targeted rate per rating unit on the option

that the ratepayer has previously chosen to pay either a one-off capital contribution for a new scheme or pay it over a selected period as below:

Water Supply Loan Rates	Charge
Edendale Water Loan Charge - 10 years	\$231.00
Edendale Water Loan Charge - 15 years	\$168.56
Edendale Water Loan Charge - 25 years	\$128.72
Wyndham Water Loan Charge - 10 years	\$234.92
Wyndham Water Loan Charge - 15 years	\$160.44
Wyndham Water Loan Charge - 25 years	\$128.00

Sewerage Supply Loan Targeted Rates

Pursuant to Sections 16(3)(b) and 16(4)(a) and (b) of the Local Government (Rating) Act 2002, a uniform targeted rate per unit on the option that the ratepayer has previously chosen to pay either a one-off capital contribution for a new scheme or pay it over a selected period as below:

Sewerage Supply Loan Rates	Charge
Edendale Sewerage Loan - 10 years (incl connection cost)	\$1,033.04
Edendale Sewerage Loan - 15 years (incl connection cost)	\$752.96
Edendale Sewerage Loan - 25 years (incl connection cost)	\$562.96
Edendale Sewerage Loan - 10 years (excl connection cost)	\$856.04
Edendale Sewerage Loan - 25 years (excl connection cost)	\$464.36
Gorge Road Sewerage Loan - 15 years	\$372.04
Oban Sewerage Loan Charge Extension - 15 years	\$553.62
Tuatapere Sewerage Loan Charge - 15 years	\$554.04
Tuatapere Sewerage Loan Charge - 25 years	\$412.72
Wallacetown Sewerage Loan Charge - 15 years	\$405.08
Wallacetown Sewerage Loan Charge - 25 years	\$295.12
Wyndham Sewerage Loan - 10 years (incl connection cost)	\$925.68
Wyndham Sewerage Loan - 15 years (incl connection cost)	\$700.40
Wyndham Sewerage Loan - 25 years (incl connection cost)	\$511.24
Wyndham Sewerage Loan - 10 years (excl connection cost)	\$763.56
Wyndham Sewerage Loan - 15 years (excl connection cost)	\$569.04
Wyndham Sewerage Loan - 25 years (excl connection cost)	\$420.24

Sandy Brown Road Utility Loan Targeted Rate

Pursuant to Sections 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002, a uniform targeted rate of \$119.30 per rating unit.

- f) Resolves under Section 24 of the Local Government (Rating) Act 2002 that all rates (excluding metered water targeted rates) will be payable in four equal instalments with the due dates for payment being:
- Instalment One - 25 August 2017.
 - Instalment Two - 24 November 2017.
 - Instalment Three - 23 February 2018.
 - Instalment Four - 25 May 2018.

The due date for payment of metered water targeted rates will be

- Instalment One - 20 July 2017.
- Instalment Two - 20 October 2017.
- Instalment Three - 20 January 2018.
- Instalment Four – 20 April 2018.

g) Resolves under Sections 57 and 58 of the Local Government (Rating) Act 2002 to apply penalties to unpaid rates as follows:

- A penalty of 10% will be added to the amount of any instalment remaining unpaid after the relevant due date in recommendation (f) above, as shown in the table below:

Instalment	Date Penalty Added
1	28 August 2017
2	27 November 2017
3	26 February 2018
4	28 May 2018

- A further penalty of 10% will be added to any amount of rates that are unpaid from previous years and remain unpaid at 1 July 2017. The penalty will be added on 1 July 2017.

h) Delegates' authority to remit penalties to the Chief Financial Officer and Finance Manager.

i) Resolves that under Section 88 of the Local Government (Rating) Act 2002 where a postponement fee may be added to postponed rates, Council charges \$200 GST inclusive for an administration fee to cover the cost of registering a Statutory Land Charge and interest annually at Council's internal borrowing interest rate as prescribed in the 2017/2018 Annual Plan

j) Resolves that under Section 54 of the Local Government (Rating) Act 2002 where rates charged on a rating unit are less than or equal to ten dollars, Council will not collect these as it believes it to be uneconomic.

k) Agrees that valuation roll and rate records for the District of Southland are open for inspection by ratepayers at all District offices (as listed below), during normal office hours:

- | | |
|---|--|
| - Invercargill Office
15 Forth Street, Invercargill 9810 | - Stewart Island Office
Ayr Street, Oban, Stewart Island 9846 |
| - Lumsden Office
18 Diana Street, Lumsden 9730 | - Te Anau Office
116 Town Centre, Te Anau 9600 |
| - Otautau Office
174 Main Street, Otautau 9610 | - Winton Office
1 Wemyss Street, Winton 9720 |
| - Riverton Office
117 Palmerston Street, Riverton 9822 | - Wyndham Library
41 Balaclava Street, Wyndham 9831 |

l) Agrees the following options be available for payment of rates shall be payable:

- Direct Debit.
- Credit card (Visa or Mastercard).
- Internet banking, telephone.
- By cash, cheque or Eftpos.

Reports - Operational Matters

8.1 Approval of Unbudgeted Expenditure by the Te Anau Community Board, for replacement Soakage Field at the Te Anau Manapouri Airport

Record No: R/17/5/10125

Group Manager, Services and Assets – Ian Marshall was in attendance for this item.

Mr Marshall advised that the purpose of the report was to seek Council's approval to spend \$17,000, excluding GST of unbudgeted expenditure; to fund construction of a replacement soakage field, for the on-site waste water system at the Te Anau Manapouri Airport.

The Meeting noted that during 2014 the effluent field failed, which also caused the submersible pump to fail due to over pressurisation when attempting to pump against a blocked outlet. Since then all wastewater from Te Anau Manapouri Airport has been trucked to Te Anau for treatment.

Mr Marshall advised that a report to Te Anau Community Board meeting on 12 February 2017 recommended that a new disposal field be installed to replace failed system, this report was based on proposal provided by Mahon Plumbing in 2016.

Southland District Council subsequently received an alternate proposal from Te Anau Earthworks to install a proprietary AES effluent disposal system with: 2,000 litres/day capacity, including secondary treatment, as well as a 20 year warranty.

A revised report was submitted to the Te Anau Community Board meeting on 12 April 2017 recommending that the AES effluent disposal system, offered by Te Anau Earthworks, at estimated cost of \$17,000, be approved.

The Community Board has approved this recommendation and now requests approval to spend \$17,000, excluding GST, to be funded from the Airport's reserves.

Resolution

Moved Cr Kremer, seconded Cr Baird **and resolved:**

That the Council:

- a) **Receives the report titled "Approval of Unbudgeted Expenditure by the Te Anau Community Board, for replacement Soakage Field at the Te Anau Manapouri Airport" dated 30 May 2017.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

- d) Approves the request of the Te Anau Community Board, for approval of unbudgeted expenditure of \$17,000, excluding GST, to be funded from the Airport's reserves to construct a replacement soakage field.

8.2 Application for customary marine title under the Marine and Coastal Area (Takutai Moana) Act 2011

Record No: R/17/5/10641

Group Manager, Environmental Services – Bruce Halligan was in attendance for this item.

Mr Halligan advised that the purpose of the report was to seek Council approval to the lodging of a Notice of Appearance in relation to an application for customary marine title until the Marine and Coastal Area (Takutai Moana) Act 2011.

The Meeting noted that this approved does not mean that Council is signalling any opposition to the application which has been received from the Te Rūnanga o Ngāi Tahu on behalf of Ngāi Tahu Whanui which seeks customary marine title for "...the area within the Ngāi Tahu Takiwa as defined in Section 5 of the Te Rūnanga o Ngāi Tahu Act 1996." This therefore effectively includes the coastal marine area out to the 12 mile limit for all coastlines in Southland.

Resolution

Moved Cr Perham, seconded Cr Macpherson **and resolved:**

That the Council:

- a) **Receives the report titled "Application for customary marine title under the Marine and Coastal Area (Takutai Moana) Act 2011" dated 24 May 2017.**
- b) **Determines that this decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Endorses the lodgement of a Notice of Appearance with the High Court in relation to the application of Te Rūnanga o Ngāi Tahu for an order recognising customary marine title.**

8.3 Management Report

Record No: R/17/5/11195

Acting Chief Executive – Rex Capil was in attendance for this item.

Resolution

Moved Cr Kremer, seconded Cr Keast **and resolved:**

That the Council:

- a) **Receives the report titled “Management Report” dated 29 May 2017.**

Reports - Governance

9.1 Confirmation of Appointment of Members Northern Southland Development Fund Subcommittee

Record No: R/17/5/10202

Governance and Democracy Manager – Clare Sullivan was in attendance for this item.

Miss Sullivan advised that the purpose of the report was for Council to appoint members from the Lumsden, Mossburn and Dipton Community Development Area Subcommittees to the Northern Southland Development Fund Subcommittee to enable the Subcommittee to meet.

The Meeting noted that the Subcommittee was established to distribute funds received from Meridian Energy following the development of the White Hill Wind Farm and that at the 16 November 2016 meeting Council appointed Councillors Douglas and Keast to the Subcommittee.

Resolution

Moved Cr Douglas, seconded Cr Harpur **and resolved:**

That the Council:

- a) **Receive the report titled “Confirmation of Appointment of Members Northern Southland Development Fund Subcommittee ” dated 27 May 2017.**
- b) **Determine that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determine that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

- d) **Appoint the following representatives from the Community Development Area Subcommittees to the Northern Southland Development Fund Subcommittee:**
- **Rob Scott and Gary Maclean as Chairperson and Deputy Chairperson (or their alternates) from the Lumsden Community Development Area Subcommittee**
 - **The Chairperson and Deputy Chairperson (or their alternates) from the Mossburn Community Development Area Subcommittee**
 - **Mike Smith and Sue Melvin as Chairperson and Deputy Chairperson (or their alternates) from the Dipton Community Development Area Subcommittee.**
- e) **Note that Councillors Douglas and Keast were appointed to the Subcommittee by the Council on 16 November 2016.**

Public Excluded

Exclusion of the Public: Local Government Official Information and Meetings Act 1987

Resolution

Moved Cr Dillon, seconded Cr Ford **and resolved:**

That the public be excluded from the following part(s) of the proceedings of this meeting.

C10.1 Unbudgeted Expenditure Request - Call Monitoring

C10.2 Southland Regional Development Strategy Update

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Unbudgeted Expenditure Request - Call Monitoring	<p>s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p>	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

<p>Southland Regional Development Strategy Update</p>	<p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.</p>
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That the Acting Chief Executive, Group Manager, Environmental Services, Group Manager, Services and Assets, Chief Financial Officer, Chief Information Officer, Group Manager, Customer Support, Communications Manager, Publications Specialist, Governance and Democracy Manager and Committee Advisor be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the items C10.1 Unbudgeted Expenditure Request - Call Monitoring and C10.2 Southland Regional Development Strategy Update. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed and meeting procedure.

The public were excluded at 1.42pm.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

The meeting concluded at 2pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE COUNCIL HELD ON WEDNESDAY 7 JUNE 2017.

DATE:.....

CHAIRPERSON:.....



People First
Southland District Council
Te Rohe Pōtae O Murihiku

**SOUTHLAND DISTRICT COUNCIL
EARLY PAYMENT OF RATES POLICY**

This policy applies to: Ratepayers who pay specified rates.

DOCUMENT CONTROL

Policy owner: Chief Financial Officer	TRIM reference number: r/16/10/17873	Effective date: 1 July 2017
Approved by: Council	Date approved: 7 June 2017	Next review date: 2020

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EARLY PAYMENT OF RATES POLICY

1. PURPOSE

This Policy is to provide ratepayers with the opportunity to extinguish their liability to pay specified rates sooner than under a long term rating option, and at a discount to the amount payable over time. This policy also clarifies the position of Southland District Council (Council) on the receipt of other rates as early payments.

2. DEFINITIONS

"Specified rates" means any one of the following targeted rates:

- Edendale Sewerage Loan - 10 years (including connection cost),
- Edendale Sewerage Loan - 15 years (including connection cost),
- Edendale Sewerage Loan - 25 years (including connection cost),
- Edendale Sewerage Loan - 10 years (excluding connection cost),
- Edendale Sewerage Loan - 25 years (excluding connection cost).

- Edendale Water Loan - 10 years,
- Edendale Water Loan - 15 years,
- Edendale Water Loan - 25 years.

- Gorge Road Sewerage Loan.

- Oban Sewerage - Loan Charge Extension.

- Sandy Brown Road Utility Loan.

- Tuatapere Sewerage Loan Charge - 15 years,
- Tuatapere Sewerage Loan Charge - 25 years.

- Wallacetown Sewerage Loan Charge - 15 years,
- Wallacetown Sewerage Loan Charge - 25 years.

- Wyndham Sewerage Loan - 10 years (including connection cost),
- Wyndham Sewerage Loan - 15 years (including connection cost),
- Wyndham Sewerage Loan - 25 years (including connection cost),
- Wyndham Sewerage Loan - 10 years (excluding connection cost),
- Wyndham Sewerage Loan - 15 years (excluding connection cost),
- Wyndham Sewerage Loan - 25 years (excluding connection cost).

- Wyndham Water Loan - 10 years,
- Wyndham Water Loan - 15 years,
- Wyndham Water Loan - 25 years.

3. BACKGROUND

3.1 Paying specified rates for subsequent financial years

Under Section 56 of the Local Government (Rating) Act 2002, councils may adopt a policy on the payment of rates for subsequent financial years. Council has decided to adopt this Policy for the specified rates listed in section 2 above.

3.2 Paying other rates for subsequent financial years

Under Section 56 of the Local Government (Rating) Act 2002, councils may adopt a policy on the payment of rates for subsequent financial years.

In accordance with Section 55 of the Local Government (Rating) Act 2002, which empowers councils to accept early payment of rates, Council will accept payment of rates, other than specified rates, for subsequent financial years. However, early payment of these rates will attract neither a discount, nor interest on the sum paid.

3.3 Paying rates for the current financial year

In accordance with Section 55 of the Local Government (Rating) Act 2002, which empowers councils to accept early payment of rates, Council will accept payment in full of all rates assessed in the current year on or before the due date for the first instalment of the year. Early payment of these rates will attract neither a discount, nor interest on the sum paid.

4. POLICY DETAILS

Paying all specified rates for subsequent financial years

4.1 Conditions and criteria

As long as a Rating Unit is subject to one of the specified rates, the ratepayer may, at any time before the due date for the last instalment of rates payable in that financial year, pay an amount calculated in accordance with this Policy to clear the rating unit's liability for the specified rate for all future years.

The sum to clear the Rating Unit's liability will equal principal outstanding amount (excluding GST) applying to that specified rate, divided by the number of rating units liable for the targeted rate in the financial year (plus GST).

4.2 Liability per unit

Each financial year, the amount of the payment to clear a Rating Unit's liability will be updated to reflect the Council's current interest rate charged in accordance with the relevant Annual Plan/10 Year Plan. A schedule outlining the liability outstanding for each specified rate will be updated annually and adopted as part of the 10 Year Plan/Annual Plan process.

4.3 Payment

Elections to pay specified rates early must be notified verbally or in writing to a Council Finance Officer or the Finance Manager. This will ensure Council can appropriately allocate the payments against the relevant liability. Failure to notify

Council of an early payment of a specified rate will result in the payment being allocated to an appropriate rates account.

The discount offered by electing to make a payment in accordance with this Policy equals the Council's estimate of the cost of interest (plus GST) over the remaining term of the specified rate.

5. ROLES AND RESPONSIBILITIES

Party/Parties	Roles and Responsibilities
Finance Officer	Accept notifications/requests for early repayment of rates on behalf of Council. Calculate and update the schedule of specified rates on an annual basis.
Finance Manager, Chief Financial Officer	Accept notifications/requests for early repayment of rates on behalf of Council. Oversee the early payment of specified rates.

6. ASSOCIATED DOCUMENTS

- Early Payment of Specified Rates - Liability Schedule for the year ending 30 June 2018 (R/16/10/17875)
- Local Government (Rating) Act 2002
- Southland District Council Revenue and Financing Policy.

7. REVISION RECORD

Date	Version	Revision Description
20 May 2015	2015-2025 LTP	r/15/4/7632
7 June 2017	2017-2018 AP	r/16/10/17873