
Tokanui Community Development Area Subcommittee

OPEN MINUTES

Minutes of a meeting of Tokanui Community Development Area Subcommittee held in the Tokanui Tavern, McEwan Street, Tokanui on Wednesday, 26 July 2017 at 5.30pm.

PRESENT

Chairperson Todd Lyders
Members Cheryl Leith
Bert Poole
Ricky Poole
Julie Keast

IN ATTENDANCE

Councillor Duffy
Committee Advisor Clare Sullivan
Community Partnership Leader Michelle Stevenson

1 Apologies

Apologies were received from Quentin Strang and Leona Brunton.

Moved Cr Keast, seconded Member R Poole and **resolved:**

That the Tokanui Community Development Area Subcommittee accept the apology.

2 Election of Chair and Deputy Chair

Record No: R/17/5/9066

Cr Keast called for nominations for Chair of the Tokanui Community Development Area Subcommittee.

Ricky Poole nominated Todd Lyders and Cheryl Leith seconded the nomination.

There were no other nominations and the nomination of Todd Lyders for the Chair of the Tokanui Community Development Area Subcommittee was PUT and declared CARRIED.

Cr Keast called for nominations for Deputy Chair of the Tokanui Community Development Area Subcommittee.

Todd Lyders nominated Leona Brunton and Ricky Poole seconded the nomination.

There were no other nominations and the nomination of Leona Brunton for the Deputy Chair of the Tokanui Community Development Area Subcommittee was PUT and declared CARRIED.

Resolution

Moved Member Lyders, seconded Member Poole **and resolved:**

That the Tokanui Community Development Area Subcommittee:

- a) **Receives the report titled “Election of Chair and Deputy Chair” dated 10 July 2017.**
- b) **Elects Todd Lyders to be Chair of the Subcommittee for the 2017/2020 Triennium.**
- c) **Elects Leona Brunton to be Deputy Chair of the Subcommittee for the 2017/2020 Triennium.**

At this point Cr Keast handed the chairing of the meeting over to Todd Lyders.

3 Leave of absence

There were no requests for leave of absence had been received.

4 Conflict of Interest

There were no conflicts of interest declared.

5 Public Forum

There was no public forum.

6 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

7 Confirmation of Minutes

Moved Cr Keast, seconded Member Poole **and resolved:**

That the Tokenui Community Development Area Subcommittee confirms the minutes of the Triennial Public meeting held on 6 March 2017 as a true and correct record of that meeting.

8 General Explanation from Chief Executive

Record No: R/17/5/9068

The Governance and Democracy Manager – Clare Sullivan was in attendance for this item. She advised that the content of the report explained the various parts of the legislation that as a Member of the Tokenui Community Development Area Subcommittee need to be aware of.

Moved Chairperson Lyders, seconded Member Leith **and resolved:**

That the Tokenui Community Development Area Subcommittee:

- 1. Receives the report titled “General Explanation from Chief Executive” dated 10 July 2017.**

9 Terms of Reference and Delegations 2017/2020

Record No: R/17/5/9070

The Governance and Democracy Manager – Clare Sullivan was in attendance for this item. She advised that the Terms of Reference and Delegations that were before the Subcommittee for noting had been approved by the Southland District Council at its meeting on Wednesday 26 October 2016.

Moved Chairperson Lyders, seconded Member Poole **and resolved**

That the Tokanui Community Development Area Subcommittee:

- a) **Receives the report titled “Terms of Reference and Delegations 2017/2020” dated 10 July 2017.**
- b) **Note the Terms of Reference and Delegations for Community Development Area Subcommittee approved by Council at its meeting on Wednesday 26 October 2016.**

10 Standing Orders

Record No: R/17/5/9072

The Governance and Democracy Manager – Clare Sullivan was in attendance for this item. She advised that the purpose of the report was to advise the Subcommittee that the Standing Orders were adopted by Southland District Council at its meeting on Wednesday 26 October 2016.

The Subcommittee noted the Standing Orders have been adopted by Council for use at all meetings of the Council, Committees, Subcommittees, and community Boards.

Moved Chairperson Lyders, seconded Member Bert Poole **and resolved:**

That the Tokanui Community Development Area Subcommittee:

- a) **Receives the report titled “Standing Orders” dated 10 July 2017.**
- b) **Note that Southland District Council at its meeting on Wednesday 26 October 2016 adopted Standing Orders for use at all Council, Committee, Subcommittee, Community Board and Community Development Area Subcommittee meetings of the Southland District Council and that it is required to operate in accordance with the Standing Orders so adopted.**

11 Elected Members Code of Conduct

Record No: R/17/5/9073

The Governance and Democracy Manager – Clare Sullivan was in attendance for this item. She advised that the Code on Conduct was adopted by Council at its meeting on Wednesday 26 October 2016.

The Subcommittee noted that the Code acts as a guide to ensure a standard of behaviour that is expected by all elected members (Councillors, Community Board and Community Development Area Subcommittees when they are acting under Council delegations.

Moved Chairperson Lyders, seconded Cr Keast **and resolved**

Resolution

That the Tokanui Community Development Area Subcommittee:

- a) **Receives the report titled “Elected Members Code of Conduct” dated 10**

July 2017.

- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) Notes the Elected Members Code of Conduct for Councillors and members of the Community Boards and Community Development Area Subcommittees of the Southland District Council which was adopted by Council at its meeting on 26 October 2016.**
- e) Adopts the Elected Members Code of Conduct when acting under its statutory powers as provided for in the Local Government Act 2002.**
- f) Notes that the Elected Members Code of Conduct must be complied with when the Board is acting under its delegations approved by Council at its meeting on 26 October 2016.**

12 Council Report

Record No: R/17/5/11570

Community Partnership Leader – Michelle Stephenson was in attendance for this item.

Moved Chairperson Lyders, seconded Member Leith **and resolved**

That the Tokanui Community Development Area Subcommittee:

- a) Receives the report titled “Council Report” dated 10 July 2017.**

Chair’s Report

The Chair advised on various matters he had been involved with since the last Subcommittee meeting

In particular the Subcommittee noted:

- Information was needed about the planting around the skate park and the creek area.

Councillor's Report

Councillor Keast advised on various issues she had been with from around the Council table.

She highlighted:

- The district tour that was held in the ward
- Her attendance at the LGNZ conference
- Progress on the Curio Bay Project what Information was needed about the planting around the skate park and the creek area.

Next Meeting

The Subcommittee noted that the next meeting would be on Monday 20 November 2017, at 7.30pm in the Tokanui Hotel.

The meeting concluded at 6.40 pm.

CONFIRMED AS A TRUE AND CORRECT
RECORD AT A MEETING OF THE TOKANUI
COMMUNITY DEVELOPMENT AREA
SUBCOMMITTEE HELD ON WEDNESDAY 26
JULY 2017.

DATE:.....

CHAIRPERSON:.....