

Notice is hereby given that a Meeting of the Executive Committee will be held on:

Date: Tuesday, 26 September 2017
Time: 3.30pm
Meeting Room: Office of the Mayor
Venue: First Floor
Southland District Council
15 Forth Street
Invercargill

Executive Committee Agenda

OPEN

MEMBERSHIP

Chairperson	Mayor Gary Tong
Councillors	Brian Dillon Paul Duffy Julie Keast Ebel Kremer Gavin Macpherson

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Full agendas are available on Council's Website
www.southlanddc.govt.nz

Executive Committee

The Executive Committee is responsible for:

- Monitoring the progress and performance of Council and the Chief Executive.
- Addressing Code of Conduct issues relating to elected members and the Chief Executive.
- Making decisions on urgent matters arising between scheduled Council meetings or on specific matters referred to it by Council.
- Monitoring compliance with the Southland District Council Fraud Policy.

The Executive Committee shall have the following delegated powers and be accountable to Council for the exercising of these powers.

In exercising the delegated powers, the Executive Committee will operate within:

- policies, plans, standards or guidelines that have been established and approved by Council;
- the overall priorities of Council;
- the needs of the local communities; and
- the approved budgets for the activity.

The Executive Committee shall have the following delegated powers and be accountable to Council for the exercising of these powers.

- (a) Oversee the employment of the Chief Executive in accordance with the provisions of the Local Government Act 2002.
 - (b) Development of the Chief Executive's performance agreement for review and approval by Council.
 - (c) Monitoring the Chief Executive's performance against the approved performance agreement.
 - (d) Commissioning any market data required to assess appropriate remuneration for the Chief Executive for their annual review.
 - (e) Developing a remuneration arrangement for the Chief Executive and making recommendations to Council.
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1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of Interest

Committee Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public Forum

Notification to speak is required by 5pm at least two days before the meeting. Further information is available on www.southlanddc.govt.nz or phoning 0800 732 732.

5 Extraordinary/Urgent Items

To consider, and if thought fit, to pass a resolution to permit the committee to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting, -

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

6 Confirmation of Minutes

There are no minutes to confirm.

Exclusion of the Public: Local Government Official Information and Meetings Act 1987

Recommendation

That the public be excluded from the following part(s) of the proceedings of this meeting.

C7.1 Complaint Under Southland District Council Code of Conduct for Elected Members

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Complaint Under Southland District Council Code of Conduct for Elected Members	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.