



Balfour Community Development Area Subcommittee

OPEN MINUTES

Minutes of a meeting of Balfour Community Development Area Subcommittee held in the Riversdale Community Centre, Lumsden/Riversdale Hwy, Riversdale on Wednesday, 25 October 2017 at 6pm.

PRESENT

Deputy Chairperson	Ziggy Roy
Members	Stephen Black
	Paul Eaton
	Jamie Maginn
	Councillor Dillon

IN ATTENDANCE

Governance and Democracy Manager	Clare Sullivan
Committee Advisor Community Partnership Leader	Rose Knowles
Finance Assistant	Kelly Tagg
	Shelley Dela Llana

1 Apologies

Moved Member Eaton, seconded Member Maginn and **resolved;**

That the Balfour Community Development Area Subcommittee accept the apologies for non-attendance from Chairman McMaster and Member Owens.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Member Maginn, seconded Member Eaton **and resolved;**

That the minutes of Balfour Community Development Area Subcommittee meeting held on 26 July 2017 be confirmed as a true and correct record.

Reports

7.1 Council Report

Record No: R/17/10/25154

Kelly Tagg, Community Partner Leader presented the report.

Mrs Tagg advised the purpose of the report is to provide an overview of key issues across the Southland District, as well as high level local issues from various Council units.

- Southland Regional Development Strategy (SoRDS)
- Conflicts of Interest
- Te Anau Wastewater Discharge Project
- Fluoridation of Drinking Water

- Alternative Coastal Route Seal Extension Project
- Community Governance
- Community Leadership Plan
- Open Spaces Report
- Freedom Camping in the Catlins
- Earthquake-prone Buildings
- CDA Finance report

Resolution

Moved Member Roy, seconded Member Eaton

That the Balfour Community Development Area Subcommittee:

- a) Receives the report titled “Council Report” dated 18 October 2017.**

Councillor’s Report

Councillor Dillon reported on matters from the District Council Table which included;

- Submissions hearing end of November for SoRDS.
- Venture Southland Update
- Changes to Freedom Camping Bylaw-Lumsden

7.2 Strategic Framework 2018 - 2028 Long Term Plan

Record No: R/17/9/23140

Kelly Tagg, Community Partner Leader, and Councillor Dillon presented the report.

Mrs Tagg advised the purpose of this report is to update Community Development Area Subcommittees on the revised Strategic Framework that has been developed by Council for the 2018-2018 Long Term Plan.

Councillor Dillon explained the report presents the framework for information and highlights the key changes to the Council’s intended areas of focus in response to the key strategic challenges facing Southland District over the next twenty years.

Resolution

Moved Member Black, seconded Member Roy

That the Balfour Community Development Area Subcommittee:

- a) Receives the report titled “Strategic Framework 2018 - 2028 Long Term Plan” dated 11 October 2017.**

7.3 Financial Report to Balfour Community Development Area Subcommittee for the year ended 30 June 2017

Record No: R/17/8/19233

Kelly Tagg, Community Partner Leader presented the report.

Mrs Tagg advised that the report was to update Members on the financial report for the Balfour CDA to the year ended 30 June 2017.

Resolution

Moved Member Black, seconded Member Roy

That the Balfour Community Development Area Subcommittee:

- a) **Receives the report titled “Financial Report to Balfour Community Development Area Subcommittee for the year ended 30 June 2017” dated 11 October 2017.**

7.4 Local Budgets for the Long Term Plan 2018-28

Record No: R/17/10/23620

Mrs Shelley Dela Llana, presented the report.

Mrs Dela Llana advised the purpose of the report is to set local budgets for 2018-28 and propose rates for the year commencing 1 July 2018.

Mrs Dela Llana explained this report provides an overview of the local activities and services for Balfour for 2018-2028 which are provided under the governance of the Balfour Community Development Area (CDA) subcommittee. The report details the estimated costs of these activities over the 10 years as well as the draft rates.

Dela Llana informed the draft budgets will be incorporated into the Council’s draft Long Term Plan (LTP) 2018-2028 which will be released for consultation in March 2018. Once the plan is finalised (and subject to any changes resulting from submissions), the budgets shown for 2018/2019 will be used to set rates for the year beginning 1 July 2018 (referred to as LTP year 1).

Mrs Dela Llana advised the information in this report and its attachments, has been sourced from previous discussions between the Committee and community partnership leader/community engineer along with Activity Management Plans (AMPs) that officers have prepared. The AMPs contain more detail about the activities and expenditure requirements.

Following a discussion Members agreed that the Balfour CDA rate not be increased by 1.64% and remain the same as 2017-2018.

Resolution

Moved Member Black, seconded Member Roy

That the Balfour Community Development Area Subcommittee:

- a) **Receives the report titled “Local Budgets for the Long Term Plan 2018-28” dated 18 October 2017.**
- b) **Determines that this matter be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Recommends to Council that the following rates and charges (including GST) for the year commencing 1 July 2018 be included in the 2018-2028 Long Term Plan.**

<u>Rate</u>	<u>Rate GST inclusive</u>
Balfour CDA rate	\$20,806

- e) **There were no issues/priority projects for the local area that need to be included in the 2018-2028 Long Term Plan consultation process.**

8.1 Chairperson’s Report

The Chairman, Ryan McMaster was absence, hence no report.

8.2 Local Liaison Person’s Report

Cemetery

Member Eaton advised that a new Beam has been installed and that Council Staff are updating the Kiosk board.

Works

The RSA lighting project has been completed.

Members to re-organise obtaining the letters for the Balfour Railway Shed project.

Member Eaton still has issues with some of the sprayed areas.

The meeting concluded at 8.55pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE BALFOUR COMMUNITY DEVELOPMENT AREA SUBCOMMITTEE HELD ON 25 OCTOBER 2017

DATE:.....

CHAIRPERSON:.....