



Lumsden Community Development Area Subcommittee

OPEN MINUTES

Minutes of a meeting of Lumsden Community Development Area Subcommittee held in the SDC Office, , 18 Diana St, Lumsden on Monday, 30 October 2017 at 6.30pm.

PRESENT

Chairperson	Rob Scott
Deputy Chairperson	Alf Maclean
Members	Kevin Skoropada Carolyn Smith Greg Tither Councillor Douglas

IN ATTENDANCE

Committee Advisor	Rose Knowles
Community Partnership Leader	Kelly Tagg
Finance Assistant	Shelley Dela Liana

PUBLIC GALLERY Helen & Barry Morton, Wallace Drummond, Barbara Mason

1 Apologies

Moved Member Smith, seconded Member Skoropada and **resolved;**

That the Lumsden Community Development Area Subcommittee accept the apology for non-attendance from Member Williams.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

Moved Member Maclean, seconded Member Smith
and resolved that the subcommittee go into Public Forum to allow members of the public to speak.

Mrs H Morton expressed her concerns regarding the following issues;

- Freedom campers using the power point on the platform that was installed for the Railway Heritage Trust to upgrade the railway carriages
- Name calling of the Five Finger Craft Members by one of the CDA Members
- Barking Dogs & Roosters in the township
- Disapprove of rates being used for Freedom Camping

The Chairman expressed appreciation to Mrs Morton for her attendance at the meeting and advised that a letter of apology will be written regarding the name calling and that to use the 0800 732 732 for the barking dogs and rooster complaints

Member Maclean advised that he will install a locked box over the power switch and give a key to the Railway Heritage Trust for their use only.

Committee Advisor, Rose Knowles advised that Mr John Titter (Railway Heritage Trust) advised via phone this afternoon that he will personally donate \$100 to the Craft Shop to cover the use of the power once the project has been completed.

Mr W Drummond expressed his concerns regarding the following issues;

- No response back from the Mayor regarding letter he sent
- The need to provide for all types of Freedom Camping
- Update on Facilities around New Zealand for Freedom Camping which he has visited

The Chairman thanked Mr Drummond for his attendance at the meeting and the information he provided.

Moved Member Smith seconded Member Maclean
and resolved that the Public Forum be closed and the subcommittee return to the formal meeting.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Member Maclean, seconded Member Tither

That the minutes of Lumsden Community Development Area Subcommittee meeting held on 14 August 2017 be confirmed as a true and correct record.

Reports

7.1 Council Report

Record No: R/17/10/25462

Kelly Tagg, Community Partner Leader presented the report.

Mrs Tagg advised the purpose of the report is to provide an overview of key issues across the Southland District, as well as high level local issues from various Council units.

- Southland Regional Development Strategy (SoRDS)
- Conflicts of Interest
- Te Anau Wastewater Discharge Project
- Fluoridation of Drinking Water
- Alternative Coastal Route Seal Extension Project
- Community Governance
- Community Leadership Plan
- Open Spaces Report
- Freedom Camping in the Catlins
- Earthquake-prone Buildings
- CDA Finance report
- LED Streetlight Replacement Programme
- Policy and Bylaw Reviews

Resolution

Moved Member Maclean, seconded Member Tither

That the Lumsden Community Development Area Subcommittee:

- a) Receives the report titled "Council Report" dated 24 October 2017.**

Councillor's Report

Councillor Douglas reported on matters from the District Council table which included;

- Long Term Plan
- MB funding project
- Update on Venture Southland
- Proposed Cycle track at the Lumsden Primary School
- Cycle trail update
- Downriver Dash & Run on Sunday 17 December

7.2 Strategic Framework 2018 - 2028 Long Term Plan

Record No: R/17/9/23145

Kelly Tagg, Community Partner Leader, and Councillor Douglas presented the report.

Mrs Tagg advised the purpose of this report is to update Community Development Area Subcommittees on the revised Strategic Framework that has been developed by Council for the 2018-2018 Long Term Plan.

Councillor Douglas explained the report presents the framework for information and highlights the key changes to the Council's intended areas of focus in response to the key strategic challenges facing Southland District over the next twenty years.

Resolution

Moved Chairman Scott, seconded Member Skoropada

That the Lumsden Community Development Area Subcommittee:

- a) Receives the report titled "Strategic Framework 2018 - 2028 Long Term Plan" dated 11 October 2017.**

7.3 Financial Report to Lumsden Community Development Area Subcommittee for the year ended 30 June 2017

Record No: R/17/8/19235

Kelly Tagg, Community Partner Leader presented the report.

Mrs Tagg advised that the report was to update Members on the financial report for the Lumsden CDA to the year ended 30 June 2017.

Resolution

Moved Member Skoropada, seconded Member Tither

That the Lumsden Community Development Area Subcommittee:

- a) Receives the report titled "Financial Report to Lumsden Community Development Area Subcommittee for the year ended 30 June 2017" dated 19 October 2017.**

7.4 Local Budgets for the Long Term Plan 2018-28

Record No: R/17/10/23625

Mrs Shelley Dela Llana, Financial Advisor presented the report.

Mrs Dela Llana advised the purpose of the report is to set local budgets for 2018-28 and propose rates for the year commencing 1 July 2018.

Mrs Dela Llana explained this report provides an overview of the local activities and services for Lumsden for 2018-2028 which are provided under the governance of the Lumsden Community Development Area (CDA) subcommittee. The report details the estimated costs of these activities over the 10 years as well as the draft rates.

Mrs Dela Llana informed the draft budgets will be incorporated into the Council's draft Long Term Plan (LTP) 2018-2028 which will be released for consultation in March 2018. Once the plan is finalised (and subject to any changes resulting from submissions), the budgets shown for 2018/2019 will be used to set rates for the year beginning 1 July 2018 (referred to as LTP year 1).

Mrs Dela Llana advised the information in this report and its attachments, has been sourced from previous discussions between the Committee and community partnership leader/community engineer along with Activity Management Plans (AMPs) that officers have prepared. The AMPs contain more detail about the activities and expenditure requirements.

Following a discussion Members agreed on the following;

- Reduce funding to footpaths reserves to \$4,000 (was \$8,000)
- Reduce Operating general projects by \$1,000 (was \$4,500)
- The Ward has agreed to fund \$8,500 for the impact of refuse collection for 18/19
- Transfer \$6,000 from Lumsden General Reserves
- Original budget \$139,186 (23.77% increase) now down to \$120,298 (6.98% increase)

The Subcommittee agreed that a discussion needs to happen with the Community Engineer re the bin collections, skip bin, transfer station costs, lawn mowing and the Recreation ground issues. A meeting to be organised for early December to discuss these issues when the Engineer returns from leave.

Resolution

Moved Member Skoropada, seconded Member Tither

That the Lumsden Community Development Area Subcommittee:

- a) **Receives the report titled "Local Budgets for the Long Term Plan 2018-28" dated 25 October 2017.**
- b) **Determines that this matter be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

- d) **Recommends to Council that the following rates and charges (including GST) for the year commencing 1 July 2018 be included in the 2018-2028 Long Term Plan with the following amendments;**

- Reduce funding to footpaths reserves to \$4,000 (was \$8,000)
- Reduce Operating general projects by \$1,000(was \$4,500)
- The Ward has agreed to fund \$4,000 for refuse collection for 2018/2019
- Transfer \$6,000 from Lumsden General Reserves
- Original budget \$139,186 (23.77% increase) now down to \$120,298 (6.98% increase)
- Set the Lumsden Hall rate to \$36.00 per unit

<u>Rate</u>	<u>Rate GST inclusive</u>
Lumsden CDA rate	\$139,186 \$120,298
Lumsden Hall rate	Per unit rate \$36.00

- e) **Requests Council sets the fees and charges (including GST) for the year commencing 1 July 2018 as follows:**

Lumsden Hall

<u>Fee Description</u>	<u>Fee (GST Incl)</u>
All day hire (8 hours)	\$100.00
All day and night hire	\$150.00
Sports team	\$17.25
Lounge/supper room	\$50.00
Cleaning fee (if required)	\$150.00

- f) **Identifies the Footpath project along Flora Road that needs to be included in the 2018-2028 Long Term Plan consultation process.**

8.1 Chairperson's Report

The Chairman, Rob Scott, reported on matters with which he has been involved since the subcommittee's last meeting, which included;

- Branding Launch meeting in Lumsden
- Recreation Grounds update on issues
- Freedom Camping Bylaw – waiting on legal advice
- New Carriage at former Railway Station has been painted

8.2 Committee Report

Hall – Member Maclean advised that he has met with the caretakers to check out any issues at the hall and to discuss the cleaning. The hall requires new towel dispensers and the sterilizer needs replaced with a dishwasher.

Committee Advisor to advise the Property Department of the request.



The meeting concluded at 10.30pm

CONFIRMED AS A TRUE AND CORRECT
RECORD AT A MEETING OF THE LUMSDEN
COMMUNITY DEVELOPMENT AREA
SUBCOMMITTEE HELD ON 30 OCTOBER 2017

DATE:.....
.....

CHAIRPERSON:.....
.....