



---

# Te Anau Basin Water Supply Subcommittee

## OPEN MINUTES

**Unconfirmed**

---

Minutes of a meeting of Te Anau Basin Water Supply Subcommittee held in the Distinction Hotel, 64 Lakefront Drive, Te Anau on Wednesday, 11 October 2017 at 1.30pm.

---

### PRESENT

<b>Chairperson</b>	Keith Thompson
<b>Members</b>	Steve Bayler Bill Hunter Graham Johnston
<b>Councillor</b>	Ebel Kremer

### IN ATTENDANCE

<b>Committee Advisor</b>	Jenny Labruyere
<b>Operations Manager</b>	Bill Witham
<b>Chief Financial Officer</b>	Anne Robson
<b>Community Partnership Leader</b>	Simon Moran

---

**1 Apologies**

Apologies for non-attendance were lodged by Members Douglas, Hagen, and Millar.

Moved Cr Kremer, seconded Member Johnston and **resolved:**

**That the Te Anau Basin Water Supply Subcommittee accept the apologies lodged for non-attendance by Members Douglas, Hagen, and Millar.**

**2 Leave of absence**

There were no requests for leave of absence.

**3 Conflict of Interest**

There were no conflicts of interest declared.

**4 Public Forum**

There was no public forum.

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**6 Confirmation of Minutes**

**Resolution**

Moved Member Hunter, seconded Member Bayler

**Confirms the minutes of Te Anau Basin Water Supply Subcommittee meeting, held on 8 August 2017.**

**Reports**

**7.1 Financial Report to Te Anau Basin Water Supply Subcommittee for the year ended 30 June 2017**

**Record No: R/17/9/21406**

Mr Witham, Operations Manager, presented the report.

Mr Witham advised of the significant underspend across the schemes for the electricity budget due to lower power tariffs and that the 2018-2028 Long Term Plan budget will be adjusted to reflect actual costs.

Mr Witham updated the subcommittee on the project list advising of the completion of works to the pipeline renewal for both the Ramparts and Takitimu schemes, and that the renewal works for the Kakapo Scheme is now underway.

Mr Witham further advised the Mt York reservoir tanks are due for replacement and installation will occur once the tanks become available.

**Resolution**

Moved Member Johnston, seconded Cr Kremer

**That the Te Anau Basin Water Supply Subcommittee:**

- a) **Receives the report titled “Financial Report to Te Anau Basin Water Supply Subcommittee for the year ended 30 June 2017” dated 3 October 2017.**

**7.2 Strategic Framework 2018 - 2028 Long Term Plan**

**Record No: R/17/9/23092**

Simon Moran, Community Partnership Leader, presented the report.

Mr Moran advised the purpose of this report is to update Community Boards, Community Development Area Subcommittees and other local Council committees on the revised Strategic Framework that has been developed by Council for the Long Term Plan 2018-2028.

Mr Moran explained the report outlines the framework for information and highlights the key changes to the Council’s intended areas of focus in response to the key strategic challenges facing Southland District over the next twenty years.

The Subcommittee noted the report also aims to remind members of the wider strategy work that is expected to be undertaken as part of and following the development of the 2018-2028 LTP programme to develop a proactive response to the fundamental shifts occurring in communities and operating environment, (eg Community Futures 2040 Project/ Community Leadership Planning).

**Resolution**

Moved Member Hunter, seconded Member Johnston

**That the Te Anau Basin Water Supply Subcommittee:**

- a) **Receives the report titled “Strategic Framework 2018 - 2028 Long Term Plan” dated 3 October 2017.**

**7.3 Local Budgets for the Long Term Plan 2018-28**

**Record No: R/17/10/23572**

Anne Robson, Chief Financial Officer, presented the report.

Ms Robson advised the purpose of the report is to set local budgets for 2018-2028 and propose rates for the year commencing 1 July 2018.

Ms Robson explained the report provides an overview of the local activities and services for Te Anau Rural Water for 2018-2028 which are provided under the governance of the Te Anau

Basin Water Supply subcommittee. The report details the estimated costs of these activities over the 10 years as well as the draft rates.

Ms Robson informed the draft budgets will be incorporated into the Council's draft Long Term Plan (LTP) 2018-2028 which will be released for consultation in March 2018. Once the plan is finalised (and subject to any changes resulting from submissions), the budgets shown for 2018/2019 will be used to set rates for the year beginning 1 July 2018 (referred to as LTP year 1).

The subcommittee noted the information in this report and its attachments, has been sourced from previous discussions between the Committee and Community Partnership Leader/Community Engineer along with Activity Management Plans (AMPs) that staff have prepared. The AMPs contain more detail about the activities and expenditure requirements.

Ms Robson outlined the key issues for the Subcommittee to be aware of over the next 10 years, included;

- During the first years of the plan Council will be seeking expert advice in relation to the risks to Council where rural water supplies are being used as drinking water and the options available to mitigate these risks.
- The network is experiencing more repairs than should be expected for the age of the asset. Currently Council's work programme reflects the assets to be renewed due to the normal estimate time for replacement. Council officers are concerned that certain parts of the asset may need replacing sooner; this will impact on the capital projects planned and the rates required to fund it. Council will undertake a detail review of the asset over this planning period to recommend the works needed.

Members requested that once Council has undertaken a review of the life of assets and believe there is a need for the life span to be provided to the subcommittee prior to the next Long Term Plan.

Following discussion on the report Members agreed to the rates and charges with no changes as set out in the recommendation.

### **Resolution**

Moved Member Hunter, seconded Chairperson Thompson

#### **That the Te Anau Basin Water Supply Subcommittee:**

- a) Receives the report titled "Local Budgets for the Long Term Plan 2018-28" dated 5 October 2017.**
- b) Determines that this matter be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or**

further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

- d) **Recommends to Council that the following rates and charges (including GST) for the year commencing 1 July 2018 be included in the 2018-2028 Long Term Plan.**

<u>Rate</u>	<u>Rate GST inclusive</u>
Te Anau Rural Water - Annual Charge	\$113,438
Te Anau Rural Water - Full Charge	\$99,727
Te Anau Rural Water - Half Charge	\$1,854
Te Anau Rural Water - 7.7 Charge	\$214,087

- e) **Requests staff identifies the life span of all assets prior to the next Long Term Plan process.**

The meeting concluded at 2.45pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE TE ANAU BASIN WATER SUPPLY SUBCOMMITTEE HELD ON 11 OCTOBER 2017.

**DATE:**.....

**CHAIRPERSON:**.....