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## Waikaia Community Development Area Subcommittee

### OPEN MINUTES

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Minutes of a meeting of Waikaia Community Development Area Subcommittee held in the Riversdale Community Centre., Lumsden/Riversdale Hwy, Riversdale on Wednesday, 25 October 2017 at 6pm.

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#### PRESENT

<b>Chairperson</b>	Ray Dickson
<b>Deputy Chairperson</b>	Shirley Walker
<b>Members</b>	Graeme Coats
	Michael Lobb
	Robin Stevenson
	Councillor Brian Dillon

#### IN ATTENDANCE

<b>Governance and Democracy Manager</b>	Clare Sullivan
<b>Committee Advisor Community Partnership Leader</b>	Rose Knowles
	Kelly Tagg
<b>Finance Assistant</b>	Shelley Dela Llana

**1 Apologies**

Moved Member Stevenson, seconded Member Walker and **resolved;**

**That the Waikaia Community Development Area Subcommittee accept the apology for non-attendance from Member McDowell.**

**2 Leave of absence**

There were no requests for leave of absence.

**3 Conflict of Interest**

There were no conflicts of interest declared.

**4 Public Forum**

There was no public forum.

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**6 Confirmation of Minutes**

**Resolution**

Moved Member Walker, seconded Member Coats **and resolved;**

**That the minutes of Waikaia Community Development Area Subcommittee meeting held on 31 May 2017 be confirmed as a true and correct record.**

**Reports**

**7.1 Council Report**

**Record No: R/17/10/24943**

Kelly Tagg, Community Partner Leader presented the report.

Mrs Tagg advised the purpose of the report is to provide an overview of key issues across the Southland District, as well as high level local issues from various Council units.

- Southland Regional Development Strategy (SoRDS)
- Conflicts of Interest
- Te Anau Wastewater Discharge Project
- Fluoridation of Drinking Water
- Alternative Coastal Route Seal Extension Project

- Community Governance
- Community Leadership Plan
- Open Spaces Report
- Freedom Camping in the Catlins
- Earthquake-prone Buildings
- CDA Finance report

### Resolution

Moved Chairman Dickson, seconded Member Walker

**That the Waikaia Community Development Area Subcommittee:**

- a) Receives the report titled “Council Report” dated 17 October 2017.**

### Councillor’s Report

Councillor Dillon reported on matters from the District Council Table which included;

- Submissions hearing end of November for SoRDS.
- Venture Southland Update
- Changes to Freedom Camping Bylaw-Lumsden

## 7.2 Strategic Framework 2018 - 2028 Long Term Plan

### Record No: R/17/9/23142

Kelly Tagg, Community Partner Leader, and Councillor Dillon presented the report.

Mrs Tagg advised the purpose of this report is to update Community Development Area Subcommittees on the revised Strategic Framework that has been developed by Council for the 2018-2018 Long Term Plan.

Councillor Dillon explained the report presents the framework for information and highlights the key changes to the Council’s intended areas of focus in response to the key strategic challenges facing Southland District over the next twenty years.

### Resolution

Moved Chairman Dickson, seconded Member Coats

**That the Waikaia Community Development Area Subcommittee:**

- a) Receives the report titled “Strategic Framework 2018 - 2028 Long Term Plan” dated 11 October 2017.**

**7.3 Financial Report to Waikaia Community Development Area Subcommittee for the year ended 30 June 2017**

**Record No: R/17/9/21578**

Kelly Tagg, Community Partner Leader presented the report.

Mrs Tagg advised that the report was to update Members on the financial report for the Waikaia CDA to the year ended 30 June 2017.

**Resolution**

Moved Member Walker, seconded Member Lobb

**That the Waikaia Community Development Area Subcommittee:**

- a) **Receives the report titled “Financial Report to Waikaia Community Development Area Subcommittee for the year ended 30 June 2017” dated 16 October 2017.**

**7.4 Review of how local rates are assessed**

**Record No: R/17/10/23498**

Shelley Dela Llana, Financial Assistant presented the report.

Mrs Dela Llana advised the purpose of this report is to review the Local Targeted Rates setting for the Waikaia Community Development Area Subcommittee for the 2018-2018 Long Term Plan.

Mrs Dela Llana advised the review of the 2018-2028 Long Term Plan currently underway Council has an opportunity to achieve consistency in the way it sets rates for local communities.

Mrs Dela Llana explained local rating can be undertaken by way of targeted rates that are set either as a uniform or differential rate on property value and/or a Uniform Targeted Rate (UTR) per rating unit or Separately Used or Inhabited Part (SUIP).

Members noted currently, Council applies a rate in the dollar (RID) on land value for some local rates and others are set as a UTR by way of a fixed amount per rating unit. In some instances there are also differentials applied, whereby the rate is applied differently depending on land use (ie residential, commercial or rural).

Mrs Dela Llana pointed out council has nineteen Community Development Area Subcommittee, seventeen of these are collected as UTR and only two are collected as a RID on land value. Waikaia is one of the two communities currently collecting their local rate as a RID on land value.

Mrs Dela Llana advised for the 2017/2018 year, the Waikaia CDA rate is set to collect a total of \$27,340 (GST exclusive) from 173 rateable assessments. Members noted the amount each assessment is liable to pay varies from \$82.21 (GST incl) to \$474.28 (GST incl) depending on the value of the land. Changing to a UTR could result in all ratepayers paying an equal \$158.96 (GST incl) per rateable assessment.

The recommendation of this report is that the Waikaia Community Development Area Subcommittee Rate be set and assessed as a Uniform Targeted Rate effective from 1 July 2018. Mrs Dela Llana confirmed the decision made by the Subcommittee will be consulted on with the community as part of the 2018-2028 Long Term Plan.

#### **Resolution**

Moved Member Stevenson, seconded Member Coats

#### **That the Waikaia Community Development Area Subcommittee:**

- a) **Receives the report titled "Review of how local rates are assessed" dated 18 October 2017.**
- b) **Determines that this decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Recommends to Council that the Waikaia Community Development Area Rate be set and assessed as a Uniform Targeted Rate effective from 1 July 2018, and this be consulted on with the community as part of the 2018-2028 Long Term Plan.**

#### **7.5 Local Budgets for the Long Term Plan 2018-28**

##### **Record No: R/17/10/23623**

Mrs Shelley Dela Llana, Financial Advisor presented the report.

Mrs Dela Llana advised the purpose of the report is to set local budgets for 2018-28 and propose rates for the year commencing 1 July 2018.

Mrs Dela Llana explained this report provides an overview of the local activities and services for Waikaia for 2018-2028 which are provided under the governance of the Waikaia Community Development Area (CDA) subcommittee. The report details the estimated costs of these activities over the 10 years as well as the draft rates.

Mrs Dela Llana informed the draft budgets will be incorporated into the Council's draft Long Term Plan (LTP) 2018-2028 which will be released for consultation in March 2018. Once the plan is finalised (and subject to any changes resulting from submissions), the budgets shown for 2018/2019 will be used to set rates for the year beginning 1 July 2018 (referred to as LTP year 1).

Mrs Dela Llana advised the information in this report and its attachments, has been sourced from previous discussions between the Committee and community partnership leader/community engineer along with Activity Management Plans (AMPs) that officers have prepared. The AMPs contain more detail about the activities and expenditure requirements.

### Resolution

Moved Chairman Dickson, seconded Member Coats

**That the Waikaia Community Development Area Subcommittee:**

- a) **Receives the report titled "Local Budgets for the Long Term Plan 2018-28" dated 18 October 2017.**
- b) **Determines that this matter be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Recommends to Council that the following rates and charges (including GST) for the year commencing 1 July 2018 be included in the 2018-2028 Long Term Plan.**

<u>Rate</u>	<u>Rate GST inclusive</u>
Waikaia CDA rate	\$28,294

- e) **There were no issues/priority projects for the local area that need to be included in the 2018-2028 Long Term Plan consultation process.**

### 8.1 Chairperson's Report

The Chairman, Ray Dickson, report on matters with which he has been involved since the subcommittee's last meeting, which included;

- Rebranding meeting in Lumsden
- Museum project nearly completed
- Lawn mowing contractor has resigned. New local contractor to commence once all the Health & Safety procedures have been completed.

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The meeting concluded at 7.10pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE WAIKAIA COMMUNITY DEVELOPMENT AREA SUBCOMMITTEE HELD ON 25 OCTOBER 2017.

**DATE:**.....

**CHAIRPERSON:**.....