



Woodlands Community Development Area Subcommittee

OPEN MINUTES

Minutes of a meeting of Woodlands Community Development Area Subcommittee held in the Gorge Road Community Centre, Factory Road, Gorge Road on Tuesday, 17 October 2017 at 6.07pm.

PRESENT

Chairperson	Michael Straith
Deputy Chairperson	Maree Small
	Janice McBride
	Shane Rhodes
	Councillor Paul Duffy

IN ATTENDANCE

Councillor Keast (6.09pm – 7.26pm)	
Committee Advisor	Fiona Dunlop
Community Partnership Leader	Michelle Stevenson

1 Apologies

Apologies were received from Keith McKenzie and Ashley Michelle

Moved Deputy Chairperson Small, seconded Member Rhodes **and resolved:**

That the Woodlands Community Development Area Subcommittee accept the apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Chairperson Straith, seconded Deputy Chairperson Small **and resolved:**

That the Woodlands Development Area Subcommittee confirms the minutes of the meeting held on 10 April 2017 as a true and accurate record.

(Councillor Keast joined the meeting at 6.09pm.)

Reports

7.1 Strategic Framework 2018 - 2028 Long Term Plan

Record No: R/17/9/23130

Michelle Stevenson – Community Partnership Leader was in attendance for this item.

Miss Stevenson advised that the purpose of the report was to update the Community Boards on the Strategic Framework that has been developed by Council for the 2018-2028 Long Term Plan.

The Board noted that the framework presents for information and highlights the key changes to the Councils intended areas of focus in response to the key strategic challenges facing Southland District over the next twenty years.

Resolution

Moved Member McBride, seconded Member Rhodes **and resolved:**

That the Woodlands Community Development Area Subcommittee:

- a) **Receives the report titled "Strategic Framework 2018 - 2028 Long Term Plan" dated 10 October 2017.**

7.2 Council Report

Record No: R/17/9/22801

Michelle Stevenson – Community Partnership Leader was in attendance for this item.

Miss Stevenson took the Subcommittee through the Council report and particularly highlighted the following:

- Customer Service Delivery Scoping Project
- Community Futures 2040 Project
- Welcoming Communities
- Local Electoral System Update
- Community Leadership Plans
- Open Spaces Project Update
- Waituna Partnership
- Building Control
- Smoke Pollution in Winton.

Resolution

Moved Member Rhodes, seconded Deputy Chairperson Small **and resolved:**

That the Woodlands Community Development Area Subcommittee:

- a) **Receives the report titled "Council Report" dated 10 October 2017.**

7.3 Financial Report to Woodlands Community Development Area Subcommittee for the year ended 30 June 2017

Record No: R/17/8/19541

Michelle Stevenson – Community Partnership Leader was in attendance for this item.

Miss Stevenson advised that the report was to update the Board on the financial report to the year ended 30 June 2017.

Resolution

Moved Chairperson Straith, seconded Member McBride **and resolved:**

That the Woodlands Community Development Area Subcommittee:

- a) **Receives the report titled “Financial Report to Woodlands Community Development Area Subcommittee for the year ended 30 June 2017” dated 10 October 2017.**

Councillor’s Report

Councillor Duffy updated the Subcommittee on matters that he had been involved with since the last Subcommittee meeting.

He highlighted that the following items would be considered by Council on 18 October 2017:

- Local Alcohol Policy
- Freedom Camping Bylaw for Lumsden
- Colac Bay Foreshore Road.

He also advised that the Resource Consent for the realignment of State Highway 1 at Edendale had been approved.

7.4 Local Budgets for the Long Term Plan 2018-28

Record No: R/17/10/23603

Michelle Stevenson – Community Partnership Leader was in attendance for this item.

Miss Stevenson advised that the purpose of the report was to recommend to Council the local budgets for the 2018-2028 Long Term Plan and provides an overview of the local activities and services for Woodlands for 2018-2028 which are provided under the governance of the Woodlands Community Area Development Subcommittee.

The Meeting noted that the report also detailed the estimated costs of activities over the 10 years of the Long Term Plan as well as the draft rates.

Miss Stevenson also advised that the draft budgets will be incorporated into the Council’s draft 2018-2028 Long Term Plan which will be released for consultation in March 2018. Once the plan is finalised (and subject to any changes resulting from submissions), the budgets shown for 2018/2019 will be used to set rates for the financial year beginning 1 July 2018.

Resolution

Moved Deputy Chairperson Small, seconded Chairperson Straith **recommendations a to d and e with changes (as indicated in ~~strikethrough~~ and underline) and resolved:**

That the Woodlands Community Development Area Subcommittee:

- a) **Receives the report titled “Local Budgets for the Long Term Plan 2018-28” dated 10 October 2017.**

- b) **Determines that this matter be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Recommends to Council that the following rates and charges (including GST) for the year commencing 1 July 2018 be included in the 2018-2028 Long Term Plan.**

<u>Rate</u>	<u>Rate GST inclusive</u>
Woodlands CDA Rate	\$14,061
Woodlands Septic Tank Cleaning Charge Rate	\$3,025

- e) **Identifies any the Woodlands School Riparian Planting as an issues/priority projects for the local area that need to be included in the 2018-2028 Long Term Plan consultation process to encourage feedback from the local community.**

Updates

Chair's Report

Chairman Straith reported on matters that he had been involved with the last Subcommittee meeting and highlighted that the new heritage orchard was looking good.

Next Meeting

The Subcommittee noted that the next meeting would be at 7.30pm on Monday 19 March 2017.

The meeting concluded at 7.26pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE WOODLANDS COMMUNITY DEVELOPMENT AREA SUBCOMMITTEE HELD ON TUESDAY 17 OCTOBER 2017.

DATE:.....

CHAIRPERSON:.....