



Balfour Community Development Area Subcommittee

OPEN MINUTES

Minutes of a meeting of Balfour Community Development Area Subcommittee held in the Balfour Hall, 84 Queen Street, Balfour on Monday, 19 February 2018 at 8pm.

PRESENT

Deputy Chairperson Ziggy Roy
Paul Eaton
Jamie Maginn
Christopher Owens
Councillor Brian Dillon

IN ATTENDANCE

Committee Advisor Rose Knowles
Community Partnership Leader Kelly Tagg

1 Apologies

There were no apologies

2 Election of Chair and Deputy Chair

Record No: R/18/1/1826

Councillor Dillon called for nominations for Chair of the Balfour Community Development Area Subcommittee created by the resignation of Mr Ryan McMaster.

Paul Eaton nominated Ziggy Roy and Christopher Owens seconded the nomination.

There were no other nominations and the nomination of Ziggy Roy for the Chair of the Balfour Community Development Area Subcommittee was PUT and declared CARRIED.

Councillor Dillon called for nominations for the Deputy Chair of the Balfour Community Development Area Subcommittee created by the Ziggy Roy now becoming the Chairman.

Paul Eaton nominated Jamie Maginn and Christopher Owens seconded the nomination.

There were no other nominations and the nomination of Jamie Maginn for the Deputy Chair of the Balfour Community Development Area Subcommittee was PUT and declared CARRIED.

Recommendation

Moved Member Eaton seconded Member Owens

That the Balfour Community Development Area Subcommittee:

- a) Receives the report titled "Election of Chair and Deputy Chair" dated 27 January 2018.**
- b) Elects Ziggy Roy to be Chair of the Subcommittee for the 2017/2020 Triennium**
- c) Elects Jamie Maginn to be Deputy Chair of the Subcommittee for the 2017/2020 Triennium.**

At this point Councillor Dillon handed the chairing of the meeting over to Ziggy Roy.

3 Leave of absence

There were no requests for leave of absence.

4 Conflict of Interest

There were no conflicts of interest declared.

5 Public Forum

There was no public forum.

6 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

7 Confirmation of Minutes

Resolution

Moved Member Eaton, seconded Member Owens

That the minutes of Balfour Community Development Area Subcommittee held on 25 October 2017 be confirmed as a true and correct record.

Reports

8.1 Extraordinary Vacancy - Balfour Community Development Area Subcommittee

Record No: R/18/1/1572

Rose Knowles, Committee Advisor, presented the report.

Mrs Knowles advised the purpose of the report is to outline the procedure to the filling of the extraordinary vacancy on the subcommittee created by the resignation of Mr Ryan McMaster.

The subcommittee noted and supported the one nomination received from Mr Trevor Drake to fill the vacancy.

Resolution

Moved Chairman Roy, seconded Member Maginn

That the Balfour Community Development Area Subcommittee:

- a) **Receives the report titled "Extraordinary Vacancy - Balfour Community Development Area Subcommittee" dated 27 January 2018.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Recommends to Council that Mr Trevor Drake be appointed to fill the vacancy on the Balfour Community Development Area Subcommittee following resignation of Mr Ryan McMaster.**

8.2 Council Report

Record No:R/18/2/2392

Kelly Tagg (Community Partnership Leader) presented the report.

Mrs Tagg advised the purpose of the report is to provide an overview of key issues across the Southland District, as well as high level local issues from various Council units.

Mrs Tagg informed the report highlighted various issues of interest including;

- Central Government update
- Southern Tourism Workshop
- Health and Safety Policy update
- Milford Opportunities Project
- Long Term Plan 2018 – 2028
- Representation Review update
- Dog Registration Amnesty
- Proposed District Plan 2012 - Operative 22 January 2018
- Fluoridation of Drinking Water
- Appointment of Group Manager, Services and Assets (Mr Matt Russell)
- Appointment of Steve Manaena as Team Leader Community Engineers
- Community Conversations update
- Community Leadership Plan - Stage 2 update
- LED Streetlight Replacement Programme
- Venture Southland – Balfour Gun Club
- Balfour Plunket Rooms

Councillor Dillon highlighted the following issues of interest including;

- Southland Regional Development Strategy (SoRDS)
- LTP
- Costs of Roading Renewals
- Environment Southland Annual Matura River meeting
- Pyramid Bridge update
- 2 Chain Road Issues
- Investigations into a toilet being installed at the Balfour Tennis Club

Mrs Tagg advised the general income for the Balfour Community Development Area Subcommittee is within the expected budget range year to date.

The meeting noted expenditure is under budget due to the installation costs of the ground lights at the RSA Memorial being lower than anticipated and the mowing costs being budgeted monthly but only paid annually.

Resolution

Moved Chairman Roy, seconded Member Eaton

That the Balfour Community Development Area Subcommittee:

- a) **Receives the report titled “Council Report ” dated 8 February 2018.**

8.3 Chairperson’s Report

The Chairman, Ryan McMaster has resigned, hence no report.

8.4 Local Liaison Person’s Report

Cemetery

Member Eaton advised Council Staff are updating the Kiosk board and that the Balfour Lions have installed a park bench to commemorate 100 years of Lions.

Works

Member Maginn advised that the Christmas street lighting requires 22 new bulbs
Committee Advisor will advise the Community Engineer.

Community Partnership Leader Kelly Tagg will re-organise obtaining the letters for the Balfour Railway Shed project from Canvart, Lumsden

Members requested that Council Staff investigate the costs of subdivision and obtaining the services across the road for the sections on Kruger Street, Balfour.

Community Partnership Leader Kelly Tagg will follow up and report back to the next meeting.

The meeting concluded at 10pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE BALFOUR COMMUNITY DEVELOPMENT AREA SUBCOMMITTEE HELD ON 19 FEBRUARY 2018

DATE:.....

CHAIRPERSON:.....