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# Edendale-Wyndham Community Board

## OPEN MINUTES

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Minutes of a meeting of Edendale-Wyndham Community Board held in the Edendale Presbyterian Church, Corner Brydone and Melvin Streets, Edendale on Tuesday, 27 February 2018 at 7.30pm.

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### PRESENT

<b>Chairperson</b>	Pam Yorke
<b>Deputy Chairperson</b>	Denise Fodie
<b>Members</b>	David McKenzie
	Melanie Shepherd
	Calvin Wood
	Councillor Paul Duffy

### IN ATTENDANCE

Councillor Keast (7.34pm – 8.59pm)  
Committee Advisor - Fiona Dunlop  
Community Partnership Leader - Michelle Stevenson  
Team Leader Community Engineers – Steve Manaena  
Community Engineer – Shaun Holland

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**1 Apologies**

Apologies were received from Councillor Duffy and Andrew Roy.

**Resolution**

Moved Chairperson Yorke, seconded Member Shepherd and **resolved:**

**That the Edendale-Wyndham Community Board accept the apology.**

**2 Leave of absence**

There were no requests for leave of absence.

**3 Conflict of Interest**

Melanie Shepherd declared a conflict of interest in relation to item 7.2 Award of contract 17/49 - Wyndham hall custodian and advised that she would not take part in discussion or voting on the matter.

**4 Public Forum**

George Taylor – Chair of the Wyndham and District Historical Museum addressed the meeting and gave an update on activities.

(During public forum, Councillor Keast joined the meeting at 7.34pm.)

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**6 Confirmation of Minutes**

**Resolution**

Moved Deputy Chairperson Fodie, seconded Member Shepherd **and resolved:**

**That the Edendale-Wyndham Community Board confirms the minutes of meeting held on 20 November 2017 as a true and correct record of that meeting.**

**Reports**

**7.1 Edendale-Wyndham Footpath Project Update**

**Record No: R/18/2/3327**

Community Engineer – Shaun Holland and Team Leader Community Engineers – Steve Manaena were in attendance for this item.

Mr Holland advised that the purpose of the report was to update the Board on the Edendale Wyndham footpaths project.

The Meeting noted that following the completion of the footpath report in 2016 by Fulton Hogan, a number of hazards and areas of footpaths in poor condition were identified. A number of significant hazards were identified and remedied in 2015/16.

Mr Holland also advised that the footpath project has the potential for significant safety improvements for the Edendale and Wyndham community's footpath network, and will include repair and/or replacement of the significant hazards and deteriorated sections of the footpath network not yet remedied.

The Meeting also noted that initially there were significantly larger sections of the footpathing network considered for replacement, however due to concerns of affordability for the Edendale-Wyndham Community Board rating area, these have been scaled back to only the most hazardous areas.

The Chair advised that she had received thank you notes from the Menzies College and Wyndham Primary School for the new footpath in their vicinity.

#### **Resolution**

Moved Member McKenzie, seconded Member Shepherd

#### **That the Edendale-Wyndham Community Board:**

- a) **Receives the report titled "Edendale-Wyndham Footpath Project Update" dated 20 February 2018.**

(Melanie Shepherd withdrew from the table due to a conflict of interest.)

## **7.2 Award of contract 17/49 - Wyndham hall custodian**

### **Record No: R/17/12/30564**

Community Partnership Leader – Michelle Stevenson was in attendance for this item.

Miss Stevenson advised that the report updated the Board on the appointment of a new Custodian to look after the Wyndham Hall.

#### **Resolution**

Moved Chairperson Yorke, seconded Deputy Chairperson Fodie **and resolved:**

#### **That the Edendale-Wyndham Community Board:**

- a) **Receives the report titled "Award of contract 17/49 - Wyndham hall custodian" dated 13 February 2018.**

(Melanie Shepherd returned to the table.)

### **7.3 Council Report**

**Record No: R/18/2/3571**

Community Partnership Leader – Michelle Stevenson was in attendance for this item.

Miss Stevenson took the Board through the Council report and particularly highlighted the following:

- Community Organisation and Volunteer Sector Shared Services Pilots
- Community Governance Project and Representation Review
- Long Term Plan 2018/2028
- Venture Southland Community Development
- Edendale Hall Update
- People and Capability – New Group Manager Services and Assets and Community Engineer
- Winton Air Quality Update
- Dog control amnesty

#### **Resolution**

Moved Deputy Chairperson Fodie, seconded Member McKenzie **and resolved:**

**That the Edendale-Wyndham Community Board:**

- a) **Receives the report titled “Management Report” dated 8 February 2018.**

#### **Chair’s Report**

The Chair, Member Yorke reported on activities with which she has been involved since the Board’s last meeting. This included the following:

- Power accounting issues at the Wyndham Camping Group are being sorted by officers
- Trees in Hunter Street and Children’s playground on Seaward Road need trimming or removing because they are in the power lines
- Remedial work is required on the Edendale War Memorial and also the Wyndham Cenotaph
- Expressions of interest for a new gardener for Edendale and Wyndham
- An approach from a group of young people for a skate park in Wyndham

Moved Deputy Chairperson Fodie, seconded Member McKenzie **and resolved:**

**That the Edendale-Wyndham Community Board:**

- a) **Request that Officers prepare a report for the 24 April 2018 meeting on the removal or trimming of trees in Hunter Street (Edendale) and also in the Children’s playground on Seaward Road (Edendale).**
- b) **Recommends to Officers that as a result of the expressions of interest for gardening services in Edendale and Wyndham, advise that Council proceed with pursuing a contract with Advanced Tree and Garden Care.**

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**Councillor's Report**

Councillor Keast reported on activities from the Council table. These included:

- Approval of the draft 2018/2028 Long Term Plan for consultation
- Sealing of the Coast route well underway
- Curio Bay Tumu Toka Natural Heritage Visitor Centre opened in December 2017
- Representation Review workshops with Community Boards and Community Development Area Subcommittees
- Chaslands Road slip to be fixed with help from NZTA.

**Next Meeting**

The Board noted that the next meeting of the Community Board is scheduled for 7.30pm, Tuesday 24 April 2018 and will be held at the Memorial Hall Wyndham, Balaclava Street, Wyndham.

The meeting concluded at 8.59pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE EDENDALE-WYNDHAM COMMUNITY BOARD HELD ON TUESDAY 27 FEBRUARY 2018.

**DATE:**.....

**CHAIRPERSON:**.....