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## Nightcaps Community Development Area Subcommittee

### OPEN MINUTES

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Minutes of a meeting of Nightcaps Community Development Area Subcommittee held in the Nightcaps Hall, 13 Johnston Road, Nightcaps on Tuesday, 20 March 2018 at 6pm.

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#### PRESENT

<b>Chairperson</b>	Bev Evans
<b>Deputy Chairperson</b>	Wayne Williams
<b>Members</b>	Annette Blackler
	Bill Brown
	Donald Mcleod
	Councillor George Harpur

#### IN ATTENDANCE

<b>Committee Advisor</b>	Alyson Hamilton
<b>Community Partnership Leader</b>	Kelly Tagg

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**1 Apologies**

Apologies were received from Jamie Shepherd and Councillor Nick Perham.

Moved Chairperson Evans, seconded Member Brown and **resolved:**

**That the Nightcaps Community Development Area Subcommittee accept the apologies.**

**2 Leave of absence**

There were no requests for leave of absence.

**3 Conflict of Interest**

There were no conflicts of interest declared.

**4 Public Forum**

There was no public forum.

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**6 Confirmation of Minutes**

**Resolution**

Moved Chairperson Evans, seconded Deputy Chairperson Williams **and resolved:**

**That the minutes of Nightcaps Community Development Area Subcommittee meeting held on 10 October 2017 be confirmed as a true and correct record of that meeting.**

**Reports**

**7.1 Council Report**

**Record No: R/18/3/5476**

Community Partnership Leader, Kelly Tagg, was in attendance for this item.

Mrs Tagg advised the purpose of the report is to provide an overview of key issues across the Southland District, as well as high level local issues from various Council units.

Mrs Tagg informed the report highlighted various issues of interest including;

- Community Organisation and Volunteer Sector Shared Services Pilots
- Lumsden Railway Precinct Upgrade
- Community Governance Project
- Representation Review
- Tourism Infrastructure Fund
- Long Term Plan 2018 - 2028
- Venture Southland staff have organised for a stonemason to attend to some lettering and other minor works at the Nightcaps War Memorial
- Appointment of Steve Manaena as Team Leader Community Engineers
- Appointment of Matt Russell as Group Manager Services and Assets

▪ Dray Project.

Mrs Tagg advised the Chairperson has previously expressed an interest in re-locating a historic "Dray" to the Miners Cottage Site in Nightcaps.

Mrs Tagg informed staff have been in contact with the Secretary of the Southland Heritage Building & Preservation Trust to enquire the process for getting approval to locate the Dray on their site. Mrs Tagg added a response has yet to be received.

Mrs Tagg sought subcommittee feedback on the scope of works required so that staff can seek costings for the project and prepare a report for consideration by the subcommittee (including funding options).

Mrs Tagg suggested members may also wish to consider alternative sites should the suggested "Miners Cottage" site not be available.

In response to Mrs Tagg members advised that repair work is required to the wheels on the Dray prior to installation and that it be placed on a concrete pad surrounded by a fence to prevent vandalism. Members also commented on the suitability of the site for the planting of apple trees following an approach of Robyn Guyton at a previous meeting of the subcommittee.

▪ Finance

Mrs Tagg advised the Nightcaps Hall income appears to be well below budget year to date however this is due to a transfer from the McGregor Park Reserve in the amount of \$30,000 (plus GST) not having being processed yet.

Mrs Tagg informed these funds will be used to meet the cost of the exterior painting of the Hall which is programmed to happen later in the year.

Mrs Tagg explained Council's Strategic Property Manager applied to the Department of Conservation for authorisation to use rental income from the McGregor Park Reserve to add to the amenity value of the Nightcaps area.

**Resolution**

Moved Deputy Chairperson Williams, seconded Member Blackler **and resolved:**

**That the Nightcaps Community Development Area Subcommittee:**

- a) **Receives the report titled "Council Report" dated 28 February 2018.**

Member Mcleod left the meeting at 6.17pm

## **7.2 Schedule of Meetings for 2018**

### **Record No: R/18/1/1700**

Committee Advisor (Alyson Hamilton) presented the report.

The purpose of the report is to approve a schedule of meeting dates for 2018 so that meetings can be publicly notified in accordance with the requirements set by the Local Government Official Information and Meetings Act 1987 following the Council adopting a meeting schedule for 2018.

### **Resolution**

Moved Chairperson Evans, seconded Member Brown **and resolved:**

**That the Nightcaps Community Development Area Subcommittee:**

- a) **Receives the report titled "Schedule of Meetings for 2018" dated 5 March 2018.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Agrees to meet at the Nightcaps Hall on the following dates and times in 2018:**
  - **Tuesday, 20 March 2018 6pm**
  - **Tuesday, 29 May 2018 7.30pm**
  - **Tuesday, 28 August 2018 6pm**
  - **Tuesday, 1 November 2018 7.30pm**

Member Mcleod returned to the meeting at 6.33pm.

## **8.1 Chairperson's Report**

Chairperson, Member Evans, reported on activities with which she has been involved since the Subcommittee's last meeting. This included the following:

- Appreciation to Mr Andre Bekhuis , Chairperson, Otautau Community Board for his attendance at a workshop to update members on the progress of the representation review.
- Complaint regarding New Zealand Transport Agency lack of response on road maintenance issues.
- Suggestion of a second information panel for Nightcaps depicting historic Families/Businesses in the Nightcaps area.

- Attendance at Chairperson's meeting recently held at the Invercargill office with Mayor Tong.
- Advice of fireworks display to be held later this year.
- Suggestion of a kerb side white ware/rubbish collection be held in the near future, with the view of combining with the Ohai township. The Chair to progress the project and to make an approach to the Ohai Nightcaps Lions Club for their possible support.
- It is anticipated that the cemetery information panel be completed by ANZAC Day.
- Appreciation to the Bathurst Resources coal mine offer to fund water blasting of the Ohai Hall.

Members provided updates on their respective portfolios as follows:

Parks and Reserves

Member Brown informed posts have been placed on the grounds at McGregor Park to prevent vehicles driving onto the grounds.

Community Housing

The Chair informed there are no vacancies at the flats.

Members were advised regular maintenance work is to be undertaken at the flats to include fly bombs, spouting check and exterior repainting.

Member Evans advised that all occupants are happy with no complaints being received.

Works

Member Williams expressed appreciation to staff for their quick response of staff to action the list of maintenance items that was discussed at the previous meeting of the subcommittee.

Member Williams advised of an issue with gorse and broom becoming overgrown in the area of the railway line situated on the Ohai Nightcaps Highway at the bottom of the hill.

Member Williams felt the land may belong to KiwiRail and requested staff investigate and take the necessary action.

## **8.2 Councillor's Report**

Councillor Harpur to report on matters from the District Council table which included:

- Tourism Infrastructure Fund
- Representation Review
- Godzone Adventure Race
- Township signage to be standardised around the District

The meeting concluded at 6.51pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE NIGHTCAPS COMMUNITY DEVELOPMENT AREA SUBCOMMITTEE HELD ON TUESDAY 20 MARCH 2018.

**DATE:**.....

**CHAIRPERSON:**.....