



Woodlands Community Development Area Subcommittee

OPEN MINUTES

Minutes of a meeting of Woodlands Community Development Area Subcommittee held in the Woodlands Primary School, 8 Woodlands Morton Mains Road, Woodlands on Monday, 19 March 2018 at 7.35pm.

PRESENT

Chairperson	Michael Straith
Deputy Chairperson	Maree Small
Members	Janice McBride
	Keith McKenzie
	Ashley Michelle
	Shane Rhodes
	Councillor Paul Duffy

IN ATTENDANCE

Committee Advisor	Fiona Dunlop
Community Partnership Leader	Michelle Stevenson

1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

Donna Savage presented a letter to the Subcommittee regarding trees near her property at 45 Woodlands South Road which are causing interference for her television reception and causing a buildup of debris in the gutter.

Following discussion on the matter the Subcommittee agreed to request officers for a report. As they wished for this work to be progressed prior to winter they asked that an "extra" meeting of the Subcommittee be set for Monday 16 April 2018 at 7pm.

Moved Member McBride, seconded Member Michelle and **resolved:**

That the Woodlands Community Development Area Subcommittee:

- a) **Request that officers investigate the removal of the trees in the vicinity of 45 Woodlands South Road and report back to the Subcommittee with a recommendation on the action to proceed with.**

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Cr Duffy, seconded Deputy Chairperson Small and **resolved:**

That the Woodlands Community Development Area Subcommittee, confirms the minutes of the meeting held on 17 October 2017 as a true and correct record of that meeting.

Reports

7.1 Council Report

Record No: R/18/2/3891

Community Partnership Leader – Michelle Stevenson was in attendance for this item.

Miss Stevenson took the Subcommittee through the report and particularly highlighted the following:

- Community Organisation and Volunteer Sector Shared Services Pilot
- Community Leadership Planning Processes – Phase Three Update
- Community Governance Project and Representation Review
- Long Term Plan
- People and Capability – appointment of new Group Manager Services and Assets
- Winton Air Quality Update
- Dog Control Amnesty

As a result of discussion on the Woodlands walking track, the Subcommittee agreed to request officers to report on options and costs for remedial work on the path from the school to Kingswood Bush. This report would be expected at the Subcommittee's "extra" meeting on Monday 16 April 2018.

Resolution

Moved Member McKenzie, seconded Member Rhodes **recommendation a and a new b (as indicated) and resolved:**

That the Woodlands Community Development Area Subcommittee:

- a) Receives the report titled "Council Report" dated 8 March 2018.**
- b) Request that Officers report on options and costs for remedial work on the path at the Woodlands walking track from the school to Kingswood Bush.**

Chairperson's Report

Chairperson Straith, to report on activities with which he has been involved with since the last meeting of the Subcommittee. He particularly highlighted that the orchard is looking good.

Councillor's Report

Councillor Duffy to report on matters from the District Council table.

He particularly highlighted the following:

- Dispersal of grants and scholarships
- Representation Review
- A new Group Manager – Services and Assets had started with Southland District Council

Next Meeting

The Subcommittee noted that the next meeting will be held on Monday 16 April 2018 at 7pm and also a meeting would be held at 7pm on Monday 5 November 2018.

The meeting concluded at 8.41pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE WOODLANDS COMMUNITY DEVELOPMENT AREA SUBCOMMITTEE HELD ON MONDAY 19 MARCH 2018.

DATE:.....

CHAIRPERSON:.....