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## Woodlands Community Development Area Subcommittee

### OPEN MINUTES

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Minutes of a meeting of Woodlands Community Development Area Subcommittee held in the Woodlands Primary School, 8 Woodlands Morton Mains Road, Woodlands on Monday, 16 April 2018 at 7.06pm.

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#### PRESENT

<b>Chairperson</b>	Michael Straith
<b>Deputy Chairperson</b>	Maree Small
<b>Members</b>	Janice McBride (7.14pm – 7.20pm)
	Keith McKenzie
	Shane Rhodes

#### IN ATTENDANCE

Councillor Keast  
Committee Advisor - Fiona Dunlop  
Community Engineer - Brendan Gray

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**1 Apologies**

Apologies were received from Ashley Michelle and Councillor Duffy.

Moved Member Rhodes, seconded Member McKenzie and **resolved:**

**That the Woodlands Community Development Area Subcommittee accept the apologies.**

**2 Leave of absence**

There were no requests for leave of absence.

**3 Conflict of Interest**

There were no conflicts of interest declared.

**4 Public Forum**

There was no public forum.

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**6 Confirmation of Minutes**

**Resolution**

Moved Member McKenzie, seconded Member Rhodes **and resolved:**

**That the Woodlands Community Development Area Subcommittee confirms the minutes of the meeting held on 19 March 2018 as a true and correct record of that meeting.**

**Reports**

**7.1 Trees on Woodlands South Road (opposite 45)**

**Record No: R/18/3/6465**

Community Engineer – Brendan Gray was present for this item.

Mr Gray advised that the purpose of the report was to seek direction from the Subcommittee in relation to a letter received from a resident of Woodlands South Road.

The letter outlined that the trees which are opposite number 45 are affecting the television reception at that residence and also cause the road to be shaded and be slippery.

The Subcommittee noted that there were two options from officers to consider. Option one being the full removal of the trees and vegetation and the second option was for staff to approach the property owners to advise of the alternate option available for television reception. The second option would not solve the problem of trees shading the road.

Mr Gray also advised that this work would funded from the Southland District Council roading maintenance budget and be of no cost to the Woodlands Community Development Area Subcommittee reserves.

During discussion on the report Janice McBride joined the meeting at 7.14pm.

**Resolution**

Moved Member McKenzie, seconded Deputy Chairperson Small **recommendations a and b (with changes as indicated) and resolved:**

**That the Woodlands Community Development Area Subcommittee:**

- a) **Receives the report titled "Trees on Woodlands South Road (opposite 45)" dated 10 April 2018.**
- b) **Accept ~~or decline~~ the quote from AWL Tree Services Limited to fell, chip and remove the trees opposite 45 Woodlands South Road, utilising machinery and to be funded from the Southland District Council roading maintenance budget (no cost to the Woodlands Community Development Area Subcommittee reserves) at a cost of up to \$3,500 excl GST and this also include the cost of gaining permits from Kiwi Rail.**

**Please note that recommendation c (below) was not considered by the Subcommittee:**

- c) Advise if they wish staff to approach the property owners at 45 Woodlands South Road to discuss the alternative option provided of a satellite dish and decoder.

The meeting concluded at 7.20pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE WOODLANDS COMMUNITY DEVELOPMENT AREA SUBCOMMITTEE HELD ON MONDAY 16 APRIL 2018.

**DATE:**.....

**CHAIRPERSON:**.....