



Services and Assets Committee

OPEN MINUTES

Minutes of a meeting of Services and Assets Committee held in the Council Chambers, 15 Forth Street, Invercargill on Wednesday, 9 May 2018 at 9.01am.

PRESENT

Chairperson	Brian Dillon Mayor Gary Tong
Councillors	Stuart Baird John Douglas Paul Duffy Bruce Ford Darren Frazer George Harpur Julie Keast Gavin Macpherson

IN ATTENDANCE

Group Manager, Services and Assets	Matt Russell
Committee Advisor	Fiona Dunlop
Publications Specialist	Chris Chilton

1 Apologies

Apologies were received from Councillors Kremer, Paterson and Perham.

Moved Cr Duffy, seconded Cr Frazer **and resolved:**

That the Services and Assets Committee accept the apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Cr Macpherson, seconded Cr Baird **and resolved:**

That the Services and Assets Committee confirms the minutes the meeting held on Wednesday 8 February 2018.

Reports

7.1 Forestry Operations - Financial Report to 31 March 2018

Record No: R/18/2/3686

Finance Manager – Sheree Marrah was in attendance for this item.

Resolution

Moved Cr Harpur, seconded Cr Keast **and resolved:**

That the Services and Assets Committee:

- a) **Receives the report titled "Forestry Operations - Financial Report to 31 March 2018" dated 2 May 2018.**

7.2 IFS Growth Forest Manager's Report of Forestry Activity for the period 1 January to 31 March 2018

Record No: R/18/4/8855

IFS Directory of Strategy – Dan Minehan and IFS Growth Forest Manager – Reece McKenzie were in attendance for this item.

Resolution

Moved Cr Keast, seconded Cr Douglas **and resolved:**

That the Services and Assets Committee:

- a) **Receives the report titled "IFS Growth Forest Manager's Report of Forestry Activity for the period 1 January to 31 March 2018" dated 18 April 2018.**

7.3 Roothing Operations March 2018

Record No: R/18/4/7957

Strategic Manager Transport - Hartley Hare was in attendance for this item.

Resolution

Moved Mayor Tong, seconded Cr Baird **and resolved:**

That the Services and Assets Committee:

- a) **Receives the report titled "Roothing Operations March 2018" dated 2 May 2018.**

7.4 Downer Water and Wastewater Maintenance Contract 10/01 - Monthly Report for March 2018

Record No: R/18/4/7958

Strategic Manager Water and Waste – Ian Evans and Operations Manager – Bill Witham were in attendance for this item.

Resolution

Moved Chairperson Dillon, seconded Cr Keast **and resolved:**

That the Services and Assets Committee:

- a) **Receives the report titled "Downer Water and Wastewater Maintenance Contract 10/01 - Monthly Report for March 2018" dated 20 April 2018.**

7.5 Update on Contract Status

Record No: R/18/3/4780

Contracts Administrator – Trudy Saunders was in attendance for this item.

Resolution

Moved Cr Baird, seconded Cr Ford **and resolved:**

That the Services and Assets Committee:

- a) **Receives the report titled “Update on Contract Status” dated 2 May 2018.**

The meeting concluded at 10.26am.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE SERVICES AND ASSETS
COMMITTEE HELD ON WEDNESDAY 9 MAY 2018.

DATE:.....

CHAIRPERSON:.....