



Stewart Island/Rakiura Visitor Levy Subcommittee

OPEN MINUTES

UNCONFIRMED

Minutes of a meeting of Stewart Island/Rakiura Visitor Levy Subcommittee held in the Stewart Island Pavilion, Ayr St, Oban on Friday, 1 June 2018 at 9.50am.

PRESENT

Chairperson Members

Councillor Julie Keast	
Lyndon Cleaver	ISS McKay
Bruce Ford	Councillor
Steve Lawrence	Stewart Island/Rakiura Community Board
Bill Moffatt	South East Air
Jason Steele	Real Journeys

IN ATTENDANCE

Committee Advisor Kirsten Hicks

1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

- Dale Chittenden (Department of Conservation) addressed members on his application to develop the viewing platform at Observation Rock.
- Margaret Hopkins (Rakiura Heritage Centre Trust) informed the subcommittee on matters relating to her application for funds for development costs.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Member Cleaver, seconded Member Moffatt **and resolved:**

That the Stewart Island/Rakiura Visitor Levy Subcommittee confirms the minutes of the meeting held on 29 June 2017 as a true and correct record of that meeting.

That the Stewart Island/Rakiura Visitor Levy Subcommittee confirms the minutes of the extraordinary meeting held on 1 September 2017 as a true and correct record of that meeting.

Reports

7.1 Stewart Island / Rakiura Visitor Levy Fund Financial Report and Application Summary - March 2018

Record No: R/18/5/11728

The subcommittee considered the Financial Report and Application Summary, and resolved as follows:

Resolution

Moved Member Moffatt, seconded Member Steele

That the Stewart Island/Rakiura Visitor Levy Subcommittee:

- a) **Receives the report titled "Stewart Island / Rakiura Visitor Levy Fund Financial Report and Application Summary - March 2018" dated 23 May 2018.**

- b) **Approve the allocation of funds for the Stewart Island / Rakiura Visitor Levy Fund as follows:**
 - 1. **Department of Conservation – Development of Observation Rock viewing platform \$80,000, with \$10,000 (plans and consents) to be available for immediate uplift, and the balance of \$70,000 when the work can be guaranteed to progress.**
 - 2. **Rakiura Heritage Centre Trust - \$22,500 towards museum development costs.**
 - 3. **Rakiura Heritage Trust - \$800 for Historical Walkabout pamphlet**
 - 4. **Stewart Island Promotion Association - \$1658 for the printing of the Stewart Island street map.**
 - 5. **Stewart Island Promotion Association - \$2849 for the installation of wifi**
 - 6. **Stewart Island/Rakiura Community and Environment Trust (SIRCET) – \$5,000 for vehicle replacement.**
 - 7. **Stewart Island/Rakiura Community and Environment Trust (SIRCET) – \$5,000 for habitat restoration.**
 - 8. **Stewart Island/Rakiura Community Board - \$0 for the Horseshoe Bay Road footpath**

The meeting concluded at 11.40am

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE STEWART ISLAND/RAKIURA VISITOR LEVY SUBCOMMITTEE HELD ON 1 JUNE 2018

DATE:.....

CHAIRPERSON:.....