



Notice is hereby given that a Meeting of the Stewart Island Jetties Subcommittee will be held on:

Date: Monday, 8 October 2018
Time: 11.00
Meeting Room: Stewart Island Pavilion
Venue: Ayr St, Stewart Island

Stewart Island Jetties Subcommittee Agenda OPEN

MEMBERSHIP

Chairperson
Members

Councillor Bruce Ford
Dale Chittenden
Lyndon Cleaver
Aaron Conner
Colin Hopkins
Ian Munro
Phillip Smith
Jon Spraggon

Department of Conservation
Environment Southland
Community Board
Commercial Fishing
Community Representative
Local Iwi
Stewart Island Promotion Assoc.

IN ATTENDANCE

Committee Advisor Kirsten Hicks
Community Partnership Leader Karen Purdue

Contact Telephone: 0800 732 732
Postal Address: PO Box 903, Invercargill 9840
Email: emailsdcs@southlanddc.govt.nz
Website: www.southlanddc.govt.nz

Full agendas are available on Council's Website
www.southlanddc.govt.nz

TABLE OF CONTENTS

ITEM	PAGE
PROCEDURAL	
1 Apologies	5
2 Leave of absence	5
3 Conflict of Interest	5
4 Public Forum	5
5 Extraordinary/Urgent Items	5
6 Confirmation of Minutes	5
REPORTS	
7.1 Ulva Island Jetty Update	11
CHAIRPERSON'S REPORT	

1 Apologies

An apology has been received from Ian Munro.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of Interest

Committee Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public Forum

Notification to speak is required by 5pm at least two days before the meeting. Further information is available on www.southlanddc.govt.nz or phoning 0800 732 732.

5 Extraordinary/Urgent Items

To consider, and if thought fit, to pass a resolution to permit the committee to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."

6 Confirmation of Minutes

6.1 Meeting minutes of Stewart Island Jetties Subcommittee, 13 September 2018



Stewart Island Jetties Subcommittee

OPEN MINUTES

UNCONFIRMED

Minutes of a meeting of Stewart Island Jetties Subcommittee held in the Stewart Island Pavilion, Ayr St, Oban on Thursday, 13 September 2018 at 9.45am.

PRESENT

Chairperson

Bruce Ford

Members

Dale Chittenden

Lyndon Cleaver

Aaron Conner

Colin Hopkins

Phillip Smith

Jon Spraggon

Department of Conservation

Environment Southland

Community Board

Commercial Fishing

Local Iwi

SI Promotion Association

IN ATTENDANCE

Mayor – Gary Tong

Chief Executive Officer – Steve Ruru

Community Partnership Leader – Karen Purdue

Community Partnership Leader – Simon Moran

Community Engineer – Brendan Gray

Committee Advisor – Kirsten Hicks

1 Apologies

An apology was received from Ian Munro.

Moved Mr Spraggon, seconded Mr Cleaver **and resolved:**

That the Stewart Island Jetties Subcommittee accept the apology.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Mr Cleaver, seconded Mr Spraggon **and resolved**

That the Stewart Island Jetties Subcommittee confirms the minutes of the meeting held on 30 October 2017 as a true and correct record of that meeting.

Reports

7.1 Stewart Island/Rakiura Jetties - Maintenance

Record No: R/18/9/20972

Chief Executive Officer Steve Ruru was in attendance for this report.

Resolution

Moved Mr Spraggon, seconded Mr Chittenden **and resolved:**

That the Stewart Island Jetties Subcommittee:

- a) **Receives the report titled “Stewart Island/Rakiura Jetties - Maintenance” dated 5 September 2018.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Notes that Council has approved unbudgeted expenditure of \$80,000, from the district operations reserve, to enable the immediate repairs needed to the Ulva Island and Millers Beach jetties to be completed as soon as reasonably practicable.**
- e) **Approves the completion of the necessary maintenance works on the Ulva Island and Millers Beach jetties and asks that these works be completed as soon as reasonably practicable.**

7.2 Financial Report for the year ended 30 June 2018

Record No: R/18/8/20472

Community Engineer Brendan Gray was in attendance for this report

Resolution

Moved Mr Conner, seconded Mr Spraggon **and resolved:**

That the Stewart Island Jetties Subcommittee:

- a) **Receives the report titled “Financial Report for the year ended 30 June 2018” dated 4 September 2018.**

Stewart Island Jetties Subcommittee
13 September 2018



The meeting concluded at 10.15am

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE STEWART ISLAND JETTIES SUBCOMMITTEE HELD ON THURSDAY 13 SEPTEMBER 2018

DATE:.....

CHAIRPERSON:.....

Ulva Island Jetty Update

Record No: R/18/9/22760

Author: Brendan Gray, Community Engineer

Approved by: Matt Russell, Group Manager Services and Assets

Decision

Recommendation

Information

Ulva Island jetty update

- 1 This report is to update the Stewart Island Jetties Subcommittee on the progress to date, likely timeframe and additional opportunities in relation to the Ulva Island structure.

Updates and Issues

- 2 Originally forecast for rebuild in 2023/2024 the Ulva Island jetty has deteriorated faster than anticipated and is now programmed for replacement in 2019/2020. The engagement, planning and design involving the Commercial Operators and Stewart Island Community was completed in 2016 with Emtech providing the professional services component of this work.
- 3 Although the preliminary design for the Ulva Island jetty and the associated support work was completed by Emtech, after continually failing to deliver on deadlines, in December 2017 Emtech were advised that we would no longer require their services.
- 4 In February 2018, Opus Consultants were employed to carry on where Emtech left off and were asked to check the preliminary designs supplied by Emtech for accuracy, strength and bracing properties and general engineering checks to confirm suitability for the new jetty. Opus were also asked to check the height for the renewed structure proposed by Emtech in relation to sea level rise over the anticipated lifecycle of the new structure. During these checks Opus have discovered that the sand depth advised by Southern Seafoods (who aided Emtech in the seafloor investigation) are potentially inadequate to support the structure as Emtech designed.
- 5 An additional seafloor investigation is now being planned to confirm the sand depths as advised. Dependent on the outcome of this investigation a change in the jetty design or increased piling requirements may be required. This would likely have a significant impact on costs. It was originally anticipated that the piles could be installed via high-pressure 'jetting' but if insufficient sand depths are confirmed, drilling may be required as an alternative.
- 6 In addition to this design work on the Ulva Island jetty we have also been discussing how improvements to the walkway from the jetty could be included within the delivery scope. Ideas proposed to date include a walkway over the existing causeway, or a continuation of the jetty to the shoreline. It is hoped that after an initial indication of costs to design this extension that the Ulva Island Trust or DOC may wish to take ownership of this part of the project including any future maintenance requirements.
- 7 In terms of timeframe, it is planned to have the design finalised and the resource consent application lodged by the end of November. As part of the resource consent application we are ensuring that a 'per' passenger fee could be introduced if required. Provided the consenting process goes well, it is hoped that tendering would be completed and a contract in place towards the middle of 2019. It is planned to commence construction in August 2019 with a view to complete physical works prior to the commencement of the 2019 peak season.
- 8 The Ulva Island jetty rebuild will be funded from the current Stewart Island jetties Reserve (\$251,000) and \$80,000 from the Stewart Island Rakiura Community Board general reserve.

Recommendation

That the Stewart Island Jetties Subcommittee:

- a) **Receives the report titled “Ulva Island Jetty Update” dated 3 October 2018.**

Attachments

There are no attachments for this report.