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# Tokanui Community Development Area Subcommittee OPEN MINUTES

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Minutes of a meeting of Tokanui Community Development Area Subcommittee held in the Tokanui Tavern, , McEwan Street, , Tokanui on Monday, 29 October 2018 at 7.32pm.

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## **PRESENT**

Chairperson	Todd Lyders
Deputy Chairperson	Leona Brunton
Members	Ricky Poole
	Quentin Strang
	Councillor Julie Keast

## **APOLOGIES**

Cheryl Leith  
Bert Poole

## **IN ATTENDANCE**

Committee Advisor	Fiona Dunlop
Community Partnership Leader	Karen Purdue

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**1 Apologies**

There were apologies from Cheryl Leith and Bert Poole.

Moved Member Strang, seconded Deputy Chairperson Brunton **and resolved:**

**That the Tokanui Community Development Area Subcommittee accept the apology.**

**2 Leave of absence**

There were no requests for leave of absence.

**3 Conflict of Interest**

There were no conflicts of interest declared.

**4 Public Forum**

There was no public forum.

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**6 Confirmation of Minutes**

**Resolution**

Moved Deputy Chairperson Brunton, seconded Chairperson Lyders **and resolved:**

**That the Tokanui Community Development Area Subcommittee confirms the minutes of the meeting held on Monday 23 July 2018 as a true and correct record of that meeting.**

**Reports**

**7.1 Financial Report for the year ended 30 June 2018**

**Record No: R/18/7/17852**

Community Partnership Leader – Karen Purdue was in attendance for this item.

Mrs Purdue advised that the financial report for the year ended 30 June 2018 were the financial result for the Tokanui business units for the 2017/2018 financial year.

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**Resolution**

Moved Chairperson Lyders, seconded Member Ricky Poole **and resolved:**

**That the Tokenui Community Development Area Subcommittee:**

- a) **Receives the report titled "Financial Report for the year ended 30 June 2018" dated 17 September 2018.**

**7.2 Requests and suggestions from submissions to the Long Term Plan 2018-2028**

**Record No: R/18/8/19717**

Community Partnership Leader – Karen Purdue was in attendance for this item.

Mrs Purdue advised that the purpose of the report was to advise the Subcommittee of submissions that were received to the 2018/2028 Long term plan consultation process .

The Subcommittee advised that they did not like the response relating to submission 133 regarding the need for a toilet at Slope Point and would be advising Council accordingly.

**Resolution**

Moved Chairperson Lyders, seconded Deputy Chairperson Brunton **recommendation a and a new b (as indicated) and resolved:**

**That the Tokenui Community Development Area Subcommittee:**

- a) **Receives the report titled "Requests and suggestions from submissions to the Long Term Plan 2018-2028" dated 24 October 2018.**
- b) **Advises that the officer's response to submitter 133 (Catlins Coast Incorporation) is not valid as there is a need for more public toilets in the area because of the number of tourists and distance/time and request that a portable facility be installed for a period of time over the summer to access the need for a permanent toilet facility.**

**7.3 Direction-setting for Annual Plan 2019/2020**

**Record No: R/18/10/24219**

Community Partnership Leader – Karen Purdue was in attendance for this item.

Mrs Purdue advised that the report was to confirm the direction determined for the 2<sup>nd</sup> year of the 2018/2028 Long Term Plan.

The report also provided an overview of the forecasted projects and services for the Tokenui Community Development Area in 2019/2020. It includes any variations from what was anticipated in year two of the Long Term Plan 2018-2028.

The Subcommittee were concerned at the how low the fees and charges are for the hireage of tables and chairs at the Tokanui Hall. It was agreed that the Hall Committee would be approached for their input and then would advise Council of the outcome.

**Resolution**

Moved Chairperson Lyders, seconded Member Strang **recommendations a to f and g with an addition (as indicated) and resolved:**

**That the Tokanui Community Development Area Subcommittee:**

- a) **Receives the report titled “Direction-setting for Annual Plan 2019/2020” dated 24 October 2018.**
- b) **Determines that this matter or decision be recognised not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Notes that any extraordinary projects for the local area have been included in the 2019/2020 Annual Plan, as identified through Council process in the project plan for extraordinary projects/activities/events project template completed by 21 September 2018.**
- e) **Agrees that the budgets for the year commencing 1 July 2019 be adopted for inclusion in the Council’s Draft 2019/2020 Annual Plan as included in the report as appendices 1 to 2.**
- f) **Requests the setting of the following rates and charges (including GST) for the year commencing 1 July 2019 based on the approved budgets in (e) above.**

<b>Rate Description</b>	<b>Rate (GST Incl)</b>
Tokanui Community Development Area Rate	\$13,419
Tokanui Hall Rate	\$7,436

- g) **Request the setting of the hall fees and charges (including GST) for the year commencing 1 July 2019, as included in Appendix 3, for inclusion in the 2019/2020 Annual Plan subject to confirmation of the hall fees and charges with the Tokanui Hall Committee.**

**7.4 Council Report**

**Record No: R/18/9/22554**

Community Partnership Leader – Karen Purdue was in attendance for this item.

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Mrs Purdue took the Board through the Council Report. She particularly highlighted the following:

- Water issues
- Infrastructure committee
- Southland Regional Development Agency
- Representation review
- Community Governance elected member representation working group
- BERL stage 3 – Working towards positive Southland community futures
- Tourism Infrastructure Fund applications
- Alternative coastal route seal extension project

### **Resolution**

Moved Chairperson Lyders, seconded Member Ricky Poole **and resolved:**

**That the Tokanui Community Development Area Subcommittee:**

- a) **Receives the report titled “Council Report” dated 12 October 2018.**

### **Chairs’ Report**

Chair Lyders advised that he been involved with various issues since the last meeting and particularly highlighted:

- That the Cemetery upgrade was in progress
- A new seat to be installed in time for Armistice Day on 11 November
- Toilets are to be painted

### **Councillors’ Report**

Councillor Keast advised on various issues that she had been involved with since the last Subcommittee meeting.

She particularly highlighted:

- That she had been interview for BERL stage 3 – Working towards positive Southland community futures
- Council had made a decision on the Te Anau wastewater discharge option
- Attended a public meeting on Stewart Island/Rakiura on the proposed visitor levy
- Attended the recent LGNZ Zones 5 and 6 meeting on Stewart Island/Rakiura.

**Further meeting**

The Subcommittee agreed that they would meet at 1pm on Monday 18 March 2019 and at 7.30pm on Monday 8 July 2019 at 6.30pm.

The meeting concluded at 9.02pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE TOKANUI COMMUNITY DEVELOPMENT AREA SUBCOMMITTEE HELD ON MONDAY 29 OCTOBER 2018.

**DATE:**.....

**CHAIRPERSON:**.....